

The \$3,985,000 General Obligation Refunding Bonds, Series 2012 (the "Bonds") are being issued by the Village of Addison, DuPage County, Illinois (the "Village"). Interest is payable semiannually on June 15 and December 15 of each year, beginning June 15, 2012. Interest is calculated based on a 360-day year of twelve 30-day months. The Bonds will be issued using a book-entry system. The Depository Trust Company ("DTC"), New York, New York, will act as securities depository for the Bonds. The ownership of one fully registered Bond for each maturity will be registered in the name of Cede & Co., as nominee for DTC and no physical delivery of Bonds will be made to purchasers. The Bonds will mature on December 15 in the following years and amounts.

AMOUNTS, MATURITIES, INTEREST RATES, PRICES OR YIELDS AND CUSIP NUMBERS

Principal Amount	Due Dec. 15
\$530,000	2013
540,000	2014
550,000	2015
570,000	2016

Budget & Financial Plan

MAY 1, 2012 - APRIL 30, 2013

The Bonds are not subject to redemption.

PURPOSE, LEGALITY AND SECURITY

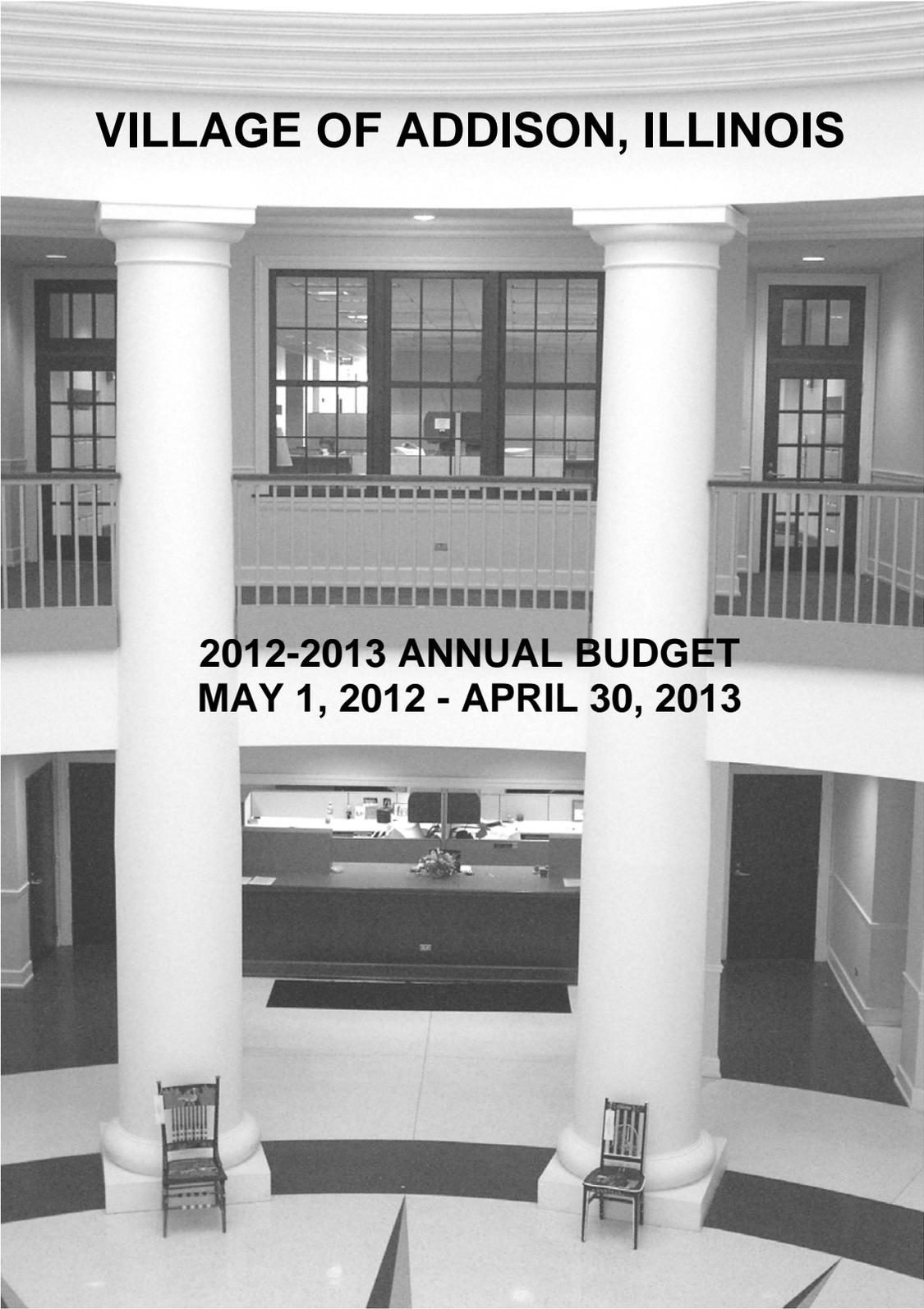
Bond proceeds will be used to advance refund the Village's outstanding General Obligation Bonds, Series 2004 the costs of issuance on the Bonds. See "PLAN OF FINANCING" herein.

In the opinion of Chapman and Cutler LLP, Chicago, Illinois, Bond Counsel, the Bonds will constitute valid and binding obligations of the Village payable both as to principal and interest from ad valorem taxes levied against all taxable property within the Village limits, except that the rights of the owners of the Bonds and the enforceability thereof may be limited by bankruptcy, insolvency, moratorium, reorganization and other similar laws affecting creditors' rights or other equitable principles, whether considered at law or in equity, including the exercise of judicial discretion.

The Bonds are offered when, as and if issued and received by the Underwriter, subject to the approval of Chapman and Cutler LLP, Chicago, Illinois, Bond Counsel, and certain other conditions. It is expected that the Bonds will be made available for delivery on or about April 2, 2012.



Village of Addison
DuPage County, Illinois



VILLAGE OF ADDISON, ILLINOIS

**2012-2013 ANNUAL BUDGET
MAY 1, 2012 - APRIL 30, 2013**

Prepared By:

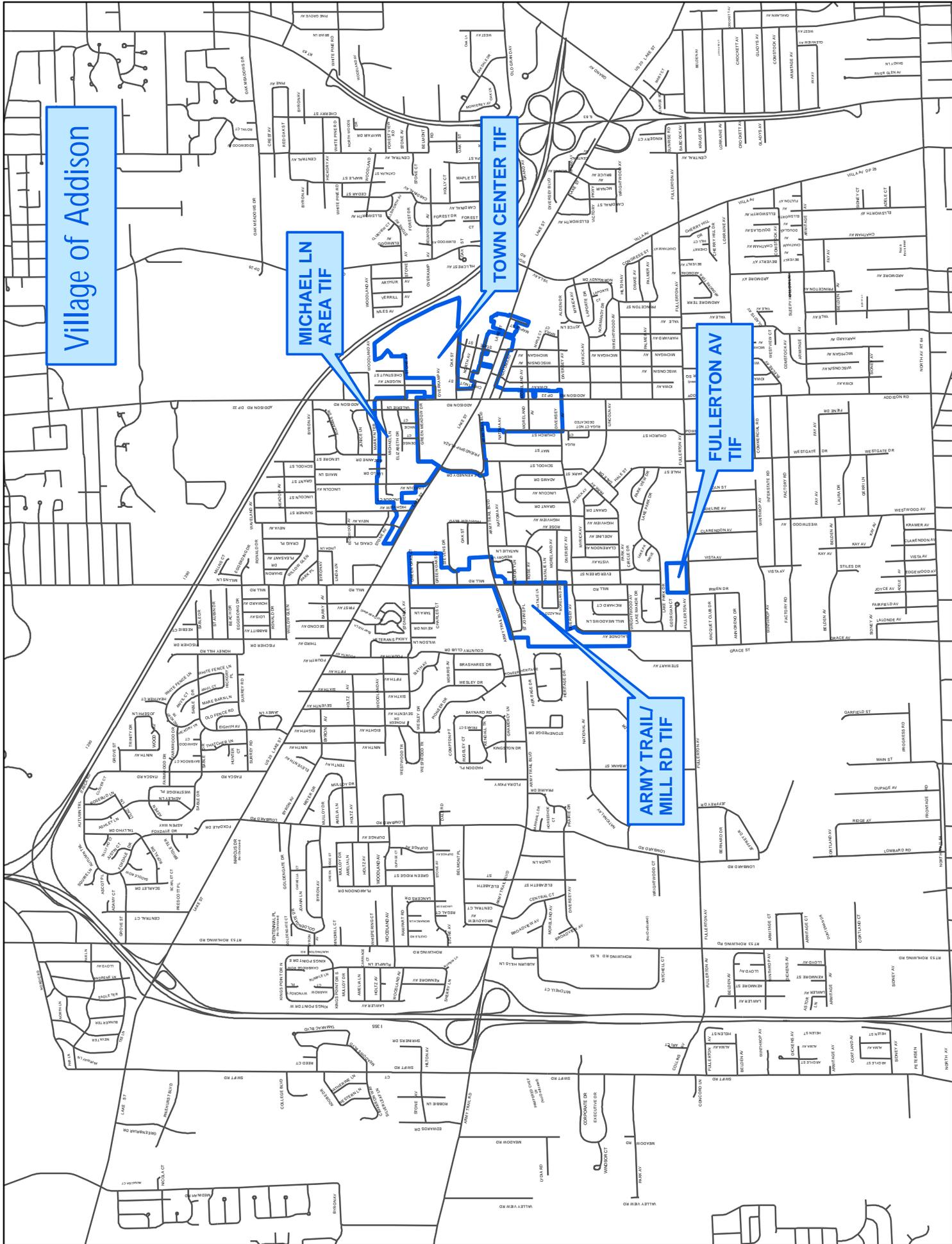
**Roseanne M. Benson, Finance Director/Treasurer
Rita L. Kruse, Assistant to the Finance Director**

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Village of Addison

MICHAEL LN
AREA TIF

TOWN CENTER
TIF

FULLERTON AV
TIF

ARMY TRAIL/
MILL RD TIF

VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Trustee Richard Veenstra, Mayor Lorenz Hartwig and Village Clerk Lucille Zucchero

Back row left to right: Trustee Joseph McDermott, Trustee Harold Theodore, Trustee Sylvia Layne, Trustee Thomas Hundley, Trustee William Lynch

VILLAGE ATTORNEY

Tressler LLP

ADMINISTRATIVE

Joseph E. Block, Jr.
John Berley
Roseanne M. Benson
J. Mitchell Patterson
Timothy Hayden
Donald Weiss

Village Manager
Asst. Vlg Mgr/Dir. of Comm. Dev.
Finance Director/Treasurer
Director of Public Works
Chief of Police
Director of Community Relations



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Village of Addison

Illinois

For the Fiscal Year Beginning

May 1, 2011

Linda C. Danson Jeffrey R. Enos

President

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884
Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six trustees and a mayor. The board is elected as provided by law and serves four year overlapping terms.

The Mayor with approval of the Village Board appoints the Village Manager, Treasurer, and Police Chief.

The Village employs 201 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Systems.

In addition, the Village has the following advisory commissions that advise the board on various issues and proposals under review. The Mayor with the consent of the Board of Trustees appoints members to the commissions.

Advisory Liquor	Planning
Audit	Police
Blood Bank	Police Pension Board
Citizens Advisory	Senior Citizens
Commercial & Industrial	Special Events
Cultural Arts Development	Tenant & Landlord
Historical	Zoning Board of Appeals

The Village also operates 1 public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 7, 2009

Number of Registered Voters	15,339
Number of Votes Cast in Last Municipal Election	3,758

Village Bond Rating

Fitch IBCA	AAA
Standard & Poor's	AA+

Fire ISO Rating: 3

Various taxes:

Sales Tax	8.25% (eff. 1/1/12)
Telecommunications Tax	6%
Utility Tax	None at this time

DEMOGRAPHICS (2010 Census)

The Village is comprised of 9.02 square miles.

The Village is located in DuPage County, approximately 25 miles west of Chicago loop business district and 14 miles southwest of O'Hare International Airport. The Village is home to the second largest industrial park acreage by municipality in the Chicagoland area. Adjacent to the Village to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is primarily unincorporated land. O'Hare International Airport is approximately 15 miles northeast of the Village, a 20-minute drive by expressway.

Weather Conditions (f)

Average Winter	26.4° F	-3.11° C
Average Summer	71.8° F	22.11° C
Average Annual Rainfall	38.5 In.	97.80 cm
Average Annual Snowfall	34.5 In.	87.50 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946
2010	36,942

Ethnic Makeup (a)

White	17,562	47.5%
Hispanic or Latino	14,813	40.1%
Black or African American	1,355	3.7%
Asian	2,706	7.3%
Other	506	1.4%

Age Cohorts and Median Age (a)

Under 19 years	10,696	29.0%
20 to 34 years	8,536	23.1%
35 to 49 years	7,390	20.0%
50 to 64 years	6,456	17.5%
65 to 79 years	3,062	8.3%
80 years or over	8,020	2.2%
Median Age		33.7 years

COMMUNITY PROFILE

Key Statistics Cont.

DEMOGRAPHICS (2010 Census) continued

Other Household and Resident Data (a)

Total Households	12,581
Median Household Income	\$62,587
Median Age	33.7
% of population over 65	10.4%
Unemployment Percentage (2009)	7.8%

Home Value (g)

Median Home Value	\$ 283,200
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Property Value (c)

Total Property Value (2010)	\$3,820,598,676
Equal. Assessed Valuation (.33%)	\$1,273,532,892

EAV Breakdown by Type of Property

	2010 EAV	% of Total
Residential	\$ 795,734,652	62.6%
Industrial	371,249,926	29.2%
Commercial	106,188,080	8.1%
Railroads & Farms	172,556	0.0%
	<u>\$ 1,273,532,892</u>	<u>100.00%</u>

Other

Miles of Street 96

Water information:

Miles of Water Mains 170

Rated Daily Pumping Capacity 9.58 million gals

Average Daily Pumpage 3.62 million gals

Water supplied through DuPage Water Commission

Sewer Information:

Miles of Sewer 9.0 miles combined sewer

120.0 miles sanitary sewer

73.0 miles storm sewer

Daily Treatment Capacity 8.5 million gals

Average Daily Treatment 6.1 million gals

Total Gallons Treated 2.256 billion gals

Number of Schools

Elementary Schools 7

Junior High School 1

High School 1

Trade & Technical 2

Community College 1

Number of Parks and Playgrounds,

including Pools 24

Number of Libraries 1

of volume holdings (books & audio-visual) +102,880

Number of Fire Stations 3

Number of Banks & Savings & Loans 7

BUSINESS

The Village has 784 businesses paying sales taxes.

Kind of Business Report (e)

Sales Category-2011	Sales Volume	%
General Merchandise	\$ 1,107,593	8.8%
Food	594,050	4.7%
Eating & Drinking Places	1,010,747	8.0%
Apparel	271,347	2.2%
Furniture, Household & Radio	503,428	4.0%
Lumber, Building & Hardware	328,357	2.6%
Automotive & Filling Stations	1,643,483	13.0%
Drugs & Other Retail	2,217,307	17.6%
Agriculture & Extractive	4,406,663	35.0%
Manufacturing	365,211	2.1%
Gen Merch & Manuf.	255,464	2.0%
Total	\$12,603,651	100%

Major Employers

(Based primarily on the number of Employees 500 or more)

United Parcel Service	2,914
Pampered Chef	788

Awards & Recognitions

GFOA Certificate of Achievement for Excellence in Financial Reporting Since 1985

GFOA Distinguished Budget Presentation Award Since 1989

Lincoln Award for Commitment to Excellence 2001

2011 Project of the Year Award- Transportation- \$5 Million, But Less Than \$25 Million – Salt Creek Greenway Trail- American Public Works Assoc.-Chicago Metro Chapter

Excellence in Masonry 2003 – for Village Hall Illinois-Indiana Masonry Council

CALEA Re-accreditation of Police Dept. 2009

Designated An Illinois Arts Friendly Community 2002

Certified Tree City U.S.A. Since 1987

Notes:

a) US Census Bureau website (2010)

b) Village of Addison Comprehensive Plan

c) Village of Addison and DuPage County Records

d) Illinois Department of Commerce and Community affairs – Community Profile

e) Illinois Department of Revenue

f) noaa.gov (National Oceanic and Atmospheric Association)

g) 2005-2009 American Community Survey



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN 2007 - 2012

On December 18, 2006, the Village Board adopted a strategic plan for the Village organization for the years 2007 – 2012. The result was a comprehensive plan with several parts:

- The Village of Addison Purpose Statement
- Guiding Principles
- Our Vision for the Year 2012
- Near-Term Action Plan

THE VILLAGE OF ADDISON PURPOSE STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful
- Service that is responsive, respectful, and of high quality
- A code of honor that is marked by trust, openness and integrity
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning
- Commitment marked by helpfulness, teamwork, collaboration and information sharing
- Freedom to excel, create value and contribute to our purpose

STRATEGIC PLAN 2007 – 2012

Cont.

OUR VISION FOR THE YEAR 2012

1. The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.
2. Our social and economic assets elevate community life.
3. Our residential neighborhoods and housing meet a high standard of livability.
4. A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.
5. A variety of mobility options add benefits and efficiency to the local transportation system.
6. We take pride in quality municipal service delivery.

NEAR-TERM ACTION PLAN

These areas of broad focus encompass our efforts toward achieving our Vision. Within these near-term action plans will come the improvement and change initiatives we need to undertake over the next 3 – 5 years.

Visions and Associated Goals/Objectives

These goals and objectives are the measurable results that will indicate our progress in the first one to two years. The action steps are both functional and cross-functional, the result of our system-wide action planning.

Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

Goal 1 – Undertake strategic property redevelopment initiatives.

Objective 1: Acquire and demolish Betterbilt factory to utilize it for redevelopment.

Objective 2: Facilitate Alta Villa Banquet's relocation within the Village for redevelopment of existing property.

Objective 3: Work with Oxford Bank to redevelop Addison Road property.

Objective 4: Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment.

STRATEGIC PLAN 2007 – 2012

Cont.

Goal 2 - Secure quality retail establishments – grocery, shops, dining and entertainment – that stimulate economic vitality and attract visitors and residents.

Objective 1: Coordinate redevelopment of Addison Township property as condominiums and retail.

Objective 2: Reach agreement with Green Meadow on shopping center redevelopment, including improved retail.

Objective 3: Work with Jewel and Green Meadow on agreement for a new grocery store.

Objective 4: Implement relocation of Len's Ace hardware in Addison for redevelopment of their property.

Goal 3 - Design an environment conducive to community gathering.

Objective 1: Reach agreement with DuPage County for Addison Road jurisdiction, and create Main Street plan.

Objective 2: Reach agreement with Park District regarding Signature Park Project.

Objective 3: Install WiFi capability in the Town Center.

Vision 2: Our social and economic assets elevate community life.

Goal 1 - Cultivate and champion student learning and schooling.

Objective 1: Support community investment in the schools.

Objective 2: Articulate the interdependence of student achievement and community economic vitality.

Objective 3: Broaden the value of life-long learning in the community.

Goal 2 - Acknowledge and celebrate our community's diversity and unity.

Objective 1: Encourage and support programs or celebrations that embrace culture and expand awareness.

Objective 2: Enhance communication and interaction with and between ethnic communities.

Objective 3: Encourage community-wide participation and involvement.

Goal 3 - Facilitate diverse populations' assimilation through information and outreach about community values and expectations.

Objective 1: Develop programs at the Neighborhood Resource Center with the goal of assimilation.

Objective 2: Participate in the expansion of school-based community outreach programs.

STRATEGIC PLAN 2007 – 2012

Cont.

Goal 4 - Ensure safety across the community.

Objective 1: Expand police staffing for a more visible police presence.

Objective 2: Create high expectations and continue to deploy actions to assure safety on each and every street in every neighborhood.

Goal 5 - Optimize technology to build community.

Objective 1: Negotiate franchise agreements that provide maximum technology throughout the community.

Objective 2: Evaluate community technology needs and potential, including WiFi.

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

Goal 1 - Foster responsible property owners and occupants in all neighborhoods.

Objective 1: Implement a rental housing certification program.

Objective 2: Review and modify the Village rental licensing ordinance regarding owner responsibility.

Objective 3: Review current rental housing license fees to cover the cost of a rigorous enforcement program.

Goal 2 - Upgrade neighborhood conditions.

Objective 1: Commit funds for public infrastructure improvement additions in areas currently not served.

Objective 2: Provide incentives for rehabilitation of existing housing.

Vision 4: A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.

Goal 1 - Undertake annexation and development of unincorporated areas.

Objective 1: Actively pursue commercial annexations.

Objective 2: Consider potential residential annexations wherever opportunities are presented.

Objective 3: Continue construction of utility infrastructure and other incentives in unincorporated areas with preannexation agreements.

STRATEGIC PLAN 2007 - 2012

Cont.

Vision 5: A variety of mobility options add benefits and efficiency to the local transportation system.

Goal 1 - Develop a network of pedestrian and bicycle paths.

Objective 1: Design pedestrian/bicycle access into Town Center plan.

Objective 2: Work with other jurisdictions to implement the Salt Creek Greenway Plan and the East Branch DuPage River Greenway Trail.

Goal 2 - Advance public transportation to key destinations in cooperation with other taxing bodies and communities.

Objective 1: Support the intercommunity public transportation system through continued participation with the DuPage Mayors and Managers Conference circulator project.

Objective 2: Investigate shuttle service to train stations, medical centers and the Town Center.

Objective 3: Survey future local ridership potential in other areas of the community.

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

Objective 1: Continue to upgrade technology implementation/expansion.

Objective 2: Expand ability for customers to conduct Village business through technology (Internet).

Objective 3: Investigate 311 (non-emergency) phone system.

Objective 4: Create feedback tools, such as time lapse from request to completion.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

Objective 1: Budget and commit funds for ongoing training.

Objective 2: Evaluate current technology and upgrade as needed.

Objective 3: Provide compensation and working conditions that encourage morale and reduce attrition.

Objective 4: Evaluate staffing levels commensurate with increases in service area.

Goal 3 - Regard employees as ambassadors to Village stakeholders.

Objective 1: Encourage and facilitate bidirectional flow of information between employees.

Objective 2: Improve procedures for increased effectiveness, including processes for hearing and addressing suggestions, complaints and concerns.



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Village of Addison

April 23, 2012

The Honorable Lorenz Hartwig, Mayor
Members of the Village Board of Trustees
Village Clerk Zucchero
Village of Addison, Illinois

Re: 2012-2013 Budget Message

Ladies and Gentlemen:

The 2012-2013 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided an historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". Consequently, an historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently out performed its original financial forecasts. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs,

1 Friendship Plaza Addison, Illinois 60101-2786 Tel. (630) 543-4100 Fax (630) 543-5593

www.AddisonAdvantage.org

infrastructure and strategically selected new programs to improve productivity. Discussion of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned, and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

The Village budget document is prepared based on generally accepted accounting principles (GAAP), as described in the appendix. The Village's Comprehensive Annual Financial Report (CAFR) presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees. Contingency funds are included in the General and Water and Sewer Funds to accommodate this potential need. These funds may be released by the Mayor and Board of Trustees upon the request and justification by the Village Manager.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of Governmental Funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually reappropriated in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In November of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

During the 2011-12 fiscal year, the Village continued to experience a mixed bag of economic indicators. We have seen a modest recovery on one of our major revenue sources, such as sales tax. For the others, we continue to experience the lingering effects of the 2008 downturn. Our elected officials and the Village staff continue to attack these circumstances by limiting new hiring and programs, and deferring capital expenses, whenever possible. **Compounding the problem, is the fact that the State of Illinois continues to be delinquent in making State Income Tax payments to municipalities. As of this writing, the Village is due almost \$900,000 in unpaid revenue.** During the fall of 2011, the Village reached a wage and benefit settlement with the Metropolitan Alliance of Police which represents the Village's police officers. The settlement covered salary adjustments for 2009, 2010 and 2011. The same terms were extended to all non-union staff. Even with the settlement, the Village's efforts at cost control kept the fund balance in the General Fund in better financial shape than our original 2011-2012 budget. Most economic forecasters agree that the current economic situation will be soft throughout 2012, and into the foreseeable future. Based on this, the Village's revenue projections are very conservative going forward.

The proposed fiscal year 2012-2013 budget anticipates one new tax, a one quarter of one percent sales tax which took effect on January 1, 2012, and will be designated solely for street resurfacing. No major service cuts are planned. This budget does not assume any new Federal or State economic assistance, or any cutbacks of existing assistance.

Based on our financial projections, we anticipate all major funds will be able to either maintain or be very close to their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds cover all ongoing projects, including local share expenses for the water main replacement and reconstruction of Rohlwing Rd. by the Illinois Department of Transportation, and Phase I of the Swift Rd. resurfacing project.

PERSONNEL ASSUMPTIONS

In the Village's proposed 2012-2013 budget, there is one new full-time position in the Village organization. It is an upgrade of a part time position at the Henry Hyde Resource Center. This position was paid at a part time status by the Village, with additional part time hours paid by grant funds. Due to the state of the economy, most of the grant resources which funded this position were eliminated. In order to maintain the current staffing level, we are proposing creating the new full time position. Four (4) additional dispatcher positions are included in the Consolidated Dispatch Center budget subject to the Village of Bloomingdale entering into a dispatching service agreement with the Village of Addison. They will only be filled in the event of an agreement. Bloomingdale would then contribute to the Center for service, and their contribution would fund those positions.

The Village's union wage and benefit package for patrol officers expires on October 31,

2012, and will be subject to negotiations. Discussions regarding a new contract will begin with the union this summer.

Management is confident that the negotiations with the union representing the Village's patrol officers and the non-union staff will result in an agreement within its financial estimates.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum unrestricted fund balance of 3 months of expenditures in all operating funds.

The proposed 2012-2013 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, the Lincoln Foundation for Business Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. The Lincoln Foundation was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Lincoln Award are patterned after the national Malcolm Baldrige Quality Award.

As a part of the Lincoln review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 18, 2006 the Village Board adopted a strategic plan for the Village organization for the years 2007-2012. Preparation of the plan involved use of the Lincoln criteria by inviting a number of different groups to work with the elected officials and staff.

The Village anticipates working on a new strategic plan in the 2013-14 fiscal year. The following describes how these strategic directions have been translated into the 2012-2013 budget:

Vision 1, Goal 3: Design an environment conducive to community gathering

\$40,000 has been allocated in the Michael Lane (TIF #2) and Town Center (TIF #3) Funds for the Village's Façade program. This program reimburses businesses on Lake St. and Addison Rd. with 20% of the cost of any approved façade or sign renovation, up to a maximum of \$20,000. Since 1999, fifteen (15) businesses along Lake Street have utilized this program to upgrade their appearance, resulting in over \$1.5 million of reinvestment. The Village's financial contribution was approximately \$300,000 during that period, giving the program a very favorable 5 to 1 return on investment ratio. In TIF #2, \$500,000 has been budgeted for a proposed Community Development Block Grant to improve the streetscape on the south side of Michael Ln.

Vision 3, Goal 2: Upgrade neighborhood conditions

\$ 4.2 million has been budgeted in the Capital Projects Fund, subject to receipt of grant funds, to acquire 17 flood prone properties in the Home Addition, Normandy Manor and Highview subdivisions. These homes were severely damaged by the 2008 and 2010 floods. The 2008 properties have been approved by the Federal Emergency Management Agency for a \$2.4 million grant. Approval for the 2010 properties is expected shortly. The Village has applied for State funding for the \$1.4 million in local share contribution. We expect to receive word on this funding during the summer of 2012. Upon receipt of funding, these properties will be purchased and demolished. The restored property will be donated to the Addison Park District for expansion of open space in the community.

\$642,700 has been budgeted in the Water and Sewer Fund to replace a water main in the Heritage subdivision. This project is part of the Village's ongoing program to replace old, unreliable cast iron water main in the Village in order to improve service and fire flows.

\$249,500 has been allocated in the Water and Sewer Fund to replace portions of the water main on Rohlwing Rd. This work will be completed in conjunction with the reconstruction of that street by the Illinois Department of Transportation.

\$100,000 has been allocated in the Redevelopment Fund to continue the Village's 50/50 sidewalk replacement program and to replace identified sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries.

\$793,700 has been budgeted in the TIF #1 Fund for engineering and construction expenses on a shoreline restoration project in the Green Oaks Ct. area. This area has been subject to severe shoreline erosion in the past, due to flows in the Westwood Creek. Upon completion of this work, the Village plans to terminate the TIF district, and distribute any surplus funds to the affected taxing bodies. At this time, we also anticipate termination of TIF #4, due to a lack of redevelopment potential in the district. TIF #2 will expire in 2017.

Vision 6, Goal 2: Provide resources to engage and cultivate Village officials and employees

\$52,000 has been budgeted in the Public Building Fund for seal coating of parking lots at the Village Hall, Public Works, and Blazer Park. \$30,000 has also been allocated for the upgrading of the HVAC systems at the Village Hall. \$109,000 has been allocated from the same fund for upgrading of various video equipment and facilities. \$58,500 has been allocated for the replacement of carpeting, and \$10,000 for brick paver maintenance at the Village Hall. \$43,300 has been allocated for the repainting of the Public Works garage floor.

\$125,000 has been budgeted to perform roof repairs at various buildings at the North Wastewater Treatment Plant. \$96,200 has also been budgeted for anaerobic digester cleaning, and \$75,000 has been allocated for the rehabilitation of a belt press. \$114,800 has been budgeted for the replacement of various process and capital items at the Village's two treatment facilities.

\$72,500 has been budgeted in the Water and Sewer Fund for a software upgrade for the Village's Supervisory Control (SCADA) system. This system allows the Water Operators to control the system from a laptop computer. \$175,000 has been included for ITRON radio read units to continue the upgrade of the water meter reading system.

BUDGET TRENDS

The fiscal year 2012-2013 operating budget reflects a 17.55% increase over last fiscal year's budget. The increase is due, for the most part, to increases in capital expenditures.

Fund	FY 2011-12 Budget	FY 2012-13 Budget	% Change
General Fund	25,624,100	26,452,600	3.23%
Water and Sewer Fund (inc. capital)	11,596,900	13,899,900	19.86%
Fleet Services	1,319,600	1,422,700	7.81%
IS	843,400	963,000	14.18%
Equipment Replacement	554,000	571,500	3.16%
Debt Service Fund	3,725,769	3,422,202	(8.15)%
Capital Projects	193,900	4,238,600	2,085.97%
Redevelopment	850,000	949,000	11.65%
Public Building	1,955,700	1,964,000	0.42%
TIF # 1	655,300	858,000	30.93%
TIF # 2	1,812,300	2,405,300	32.72%
TIF # 3	55,300	47,800	(13.56)%
TIF # 4	0	6,500	n/a
Police Pension Fund	2,303,600	2,491,600	8.16%
Motor Fuel Tax	2,039,800	3,266,700	60.15%
Community Days Fund	2,000	0	n/a
	53,531,669	62,959,402	17.61%

General Fund

The General Fund finances most Village operations. The primary revenue sources are sales tax (37.6%), State income taxes (11.3%), property taxes (22.2%), licenses, permits and fees (6.7%), telecommunications tax (6.5%), and other revenues (15.7%)

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects.

Motor Fuel Tax Fund (MFT)

This fund accounts for the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance.

\$2,258,900 has been budgeted in this fund for the 2012 Street Resurfacing Program. Streets in the industrial park, and in the Heritage, Highland Estates, Westwood, and Home Addition subdivisions, will receive work during the 2012-2013 Fiscal Year. In addition, the Village will contribute \$390,200 to local share expenses for the reconstruction of Rt. 53 by the Illinois Department of Transportation. Local share expenses include the installation of streetlights, curb and gutter, traffic signals and sidewalks. The project runs from Army Trail Rd. to the I-290 in Addison. In addition, \$100,000 has been budgeted for engineering for Phase I of the Swift Rd. resurfacing in 2013. The Village will receive funding from the Federal Surface Transportation Program (STP) for 70% of the cost of this project.

Internal Services Fund

The IS Department Budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. In accordance with Vision 6, Objective 2 of the Strategic plan, this fund includes resources for scheduled server, desktop and laptop replacements. Funds are also included to upgrade system and communications software, and a major upgrade of the Village's telephone system.

The Fleet Services Budget covers the cost of the operation and maintenance of the Village's vehicle fleet. Funds are included in this fund for the narrow banding of the Public Works fleet radio system in order to comply with the December 31, 2012 Federal mandate. Funds are also included to upgrade the Village's vehicle diagnostic system software.

The Equipment Replacement Fund accounts for the pay as you go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on the fleet services estimates of replacement cost and replacement date. \$571,500 is budgeted for equipment purchases out of this fund.

ACKNOWLEDGMENTS

Once again, I would like to thank all of the supervisory and management staff for their efforts in the preparation of the 2012-2013 budget. In these uncertain economic times, we have asked them to prioritize, to innovate, and most often, to delay projects in order to conserve cash. They have continued to cut operating expenses, and have prevented, thus far, the need to consider layoffs or service cutbacks. In addition, the entire Village staff has increased their work efforts in order to offset vacant positions. Everyone has been understanding, and has been appreciative of management's efforts to maintain services and to avoid layoffs. Keep up the good work!

I would also like to thank our elected officials for their support throughout the year. They have made many difficult decisions with regard to the budget, and have allowed the staff the flexibility to implement them. These difficult times have highlighted the fact that Addison is fortunate to have a team of elected and appointed officials that work so well together. We have a common goal, and will do our best to bring the Village through this period both intact, and positioned to take advantage of any future economic recovery.

Respectfully submitted,



Joseph Block
Village Manager



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FY 2012-13 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

- Wednesday, November 30, 2011 Village Manager and Finance Director
- ◆ Budget instructions, forms and schedule are distributed to department heads
- Friday, December 9 Public Works
- ◆ Compiles figures for Fleet Services costs and forwards to Finance.
 - ◆ Forwards the (5) year vehicle replacement plan to the Finance Director.
- Information Services
- ◆ Compiles figures for Information Services costs and forwards to Finance.
- Tuesday, January 3, 2012 Department Heads
- ◆ Submit all budgets to the Finance Director by Tuesday, January 3, 2012.
- Administration
- ◆ Compiles figures for personnel expenditures and casualty insurance.
 - ◆ Forwards to Finance prior to Tuesday, January 3, 2012.
- Finance
- ◆ Prepares audit expenditures and revenue projections for Fiscal Years 2012-13, 2013-2014, 2014-2015 by Tuesday, January 3, 2012.
- Boards and Commissions
- ◆ Submit goals and budget requests to the Finance Director by Tuesday, January 3, 2012.
- Tuesday, January 3 - Friday, January 6 Finance Director and Assistant to the Finance Director
- ◆ Compile expense requests and revenue projections for all three fiscal years.
 - ◆ Review and develop initial review schedule with Village Manager.

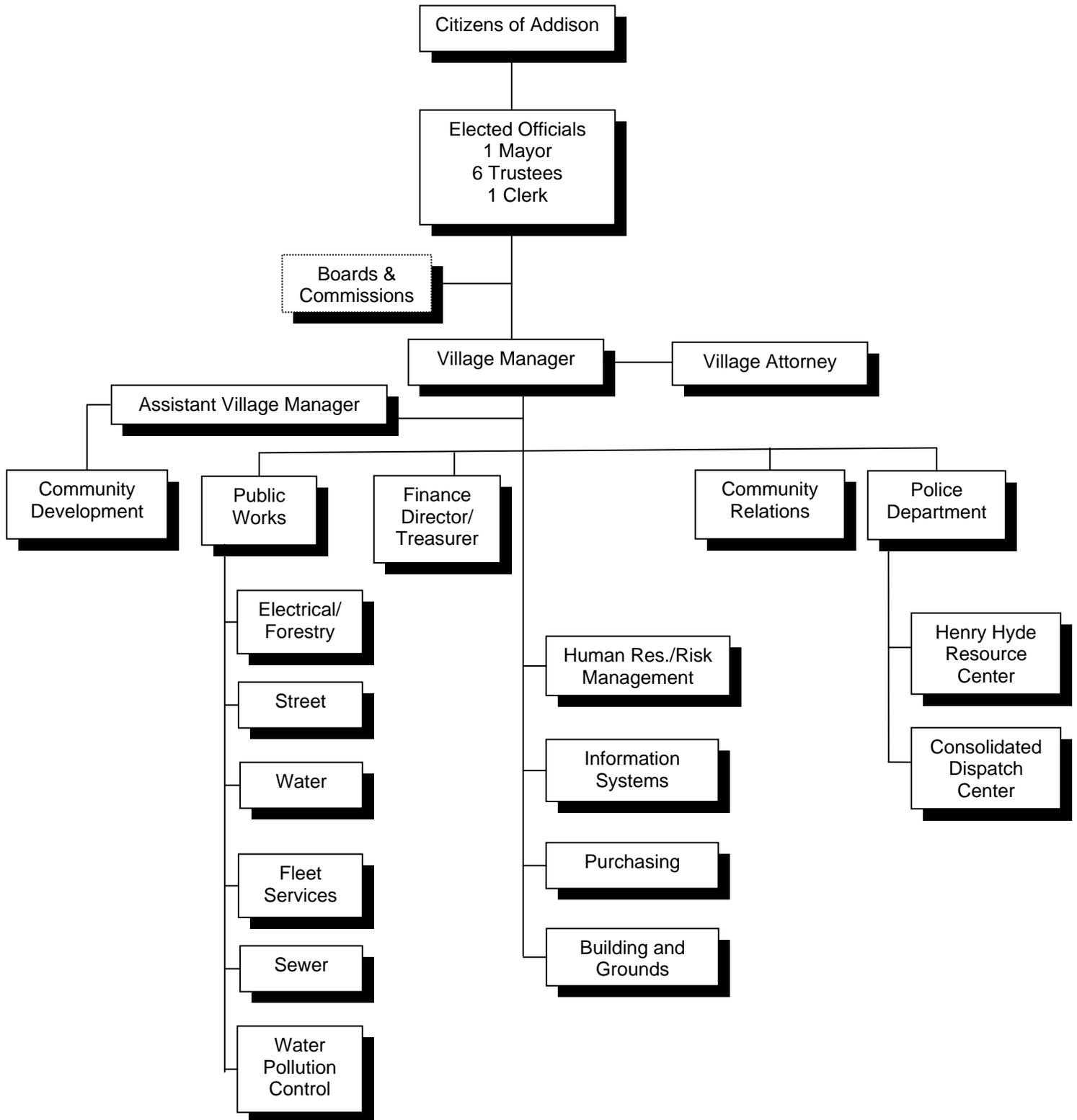
FY 2012-13 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

- Monday, January 9 - Friday, January 13 Village Manager and Finance Director
- ◆ Review all budget and program requests with Department Heads.
 - ◆ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews.
 - ◆ Figures are adjusted and program recommendations are formulated.
- Friday, January 13 - Friday, January 27 Department Heads
- ◆ Departments revise budget and program requests as needed.
 - ◆ Resubmit to the Finance Director by Friday, January 27.
- Monday, January 30 - Friday, February 3 Finance
- ◆ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 3.
- Wednesday, February 8 Finance and Policy review session:
- ◆ Budget Overview Boards & Commissions
 - ◆ Electrical & Forestry Street Fleet Services
 - ◆ Equipment Replacement Fund Police
- Thursday, February 16 Finance and Policy review session:
- ◆ Water and Sewer Fund Revenues
 - ◆ Water Sewer Water Pollution Control
 - ◆ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, Library Building Fund, TIF Funds
- Wednesday, February 22 Finance and Policy review session:
- ◆ General Fund Revenues
 - ◆ Community Relations Community Days Fund
 - ◆ Community Development
 - ◆ Administration, IS, Building & Grounds
 - ◆ Finance General Ledger Debt Service Police Pension
- Thursday, April 12 Finance
- ◆ Advertised, Notice of Public Hearing - Budget on display.
- Monday, April 23 Village Board
- ◆ Public Hearing of the FY 2012-12 Budget and Financial Plan.
 - ◆ Final adoption of the FY 2012-13 Budget and Financial Plan.

VILLAGE OF ADDISON

Organizational Structure



EMPLOYEE CENSUS - AUTHORIZED

Ten Year Analysis

<u>GENERAL FUND</u>		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Administration	Full-Time	7	7	7	7	7	7	7	7	7	7
	Part-Time	10	10	10	11	11	11	11	11	11	11
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	1	1	1	1	1	1	1	1	1	1
Finance	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	3	3	3	3	3	3	3	3	3	3
Community Relations	Full-Time	4	4	5	5	5	5	5	5	5	5
	Part-Time	2	2	0	0	0	0	0	0	1	1
Building & Grounds	Full-Time	5	5	2	2	2	2	2	2	2	2
	Part-Time	1	1	1	1	1	1	1	1	1	1
Police	Full-Time	92	92	92	92	97	100	101	101	88	88
	Part-Time	23	23	23	23	24	24	24	24	24	24
HHRC	Full-Time	0	0	0	0	0	1	1	1	1	2
	Part-Time	0	0	0	0	0	1	2	2	2	2
Consolidated Dispatch	Full-Time	0	0	0	0	0	0	0	0	14	14
	Part-Time	0	0	0	0	0	0	0	0	0	0
Community Development	Full-Time	23	23	23	24	24	24	24	24	24	24
	Part-Time	0	0	1	1	1	1	1	1	1	1
Electrical & Forestry	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	5	5	5	5	5	5	5	5	5	5
Street	Full-Time	11	11	13	13	13	13	13	13	13	13
	Part-Time	2	2	2	2	2	2	2	2	2	2
<u>ENTERPRISE FUND</u>											
Water	Full-Time	10	10	10	11	11	11	11	11	11	11
	Part-Time	7	7	7	7	7	7	7	7	7	7
Sewer	Full-Time	12	12	12	13	13	13	12	12	12	11
	Part-Time	3	3	3	3	3	3	3	3	3	3
Water Pollution Control	Full-Time	20	20	20	19	19	19	19	19	19	23
	Part-Time	6	6	6	6	6	6	6	6	6	6
<u>INTERNAL SERVICE FUNDS</u>											
Fleet Services	Full-Time	5	5	5	5	5	5	5	5	5	5
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Systems	Full-Time	2	2	3	4	4	4	4	4	4	4
	Part-Time	0	0	0	0	0	0	0	0	0	0
TOTAL	Full-Time	209	209	210	213	218	222	222	222	223	227
	Part-Time	63	63	62	63	64	65	66	66	67	67

The increase in authorized personnel is due to additional staffing for the Consolidated Dispatch Center. The Village is providing dispatch services for some surrounding communities and will be reimbursed for these services.

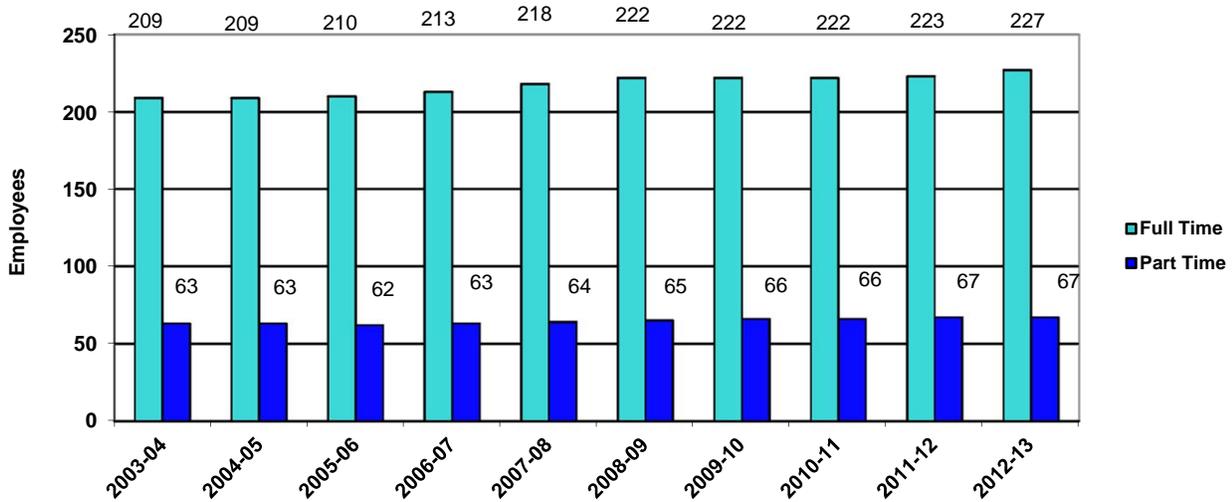
EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

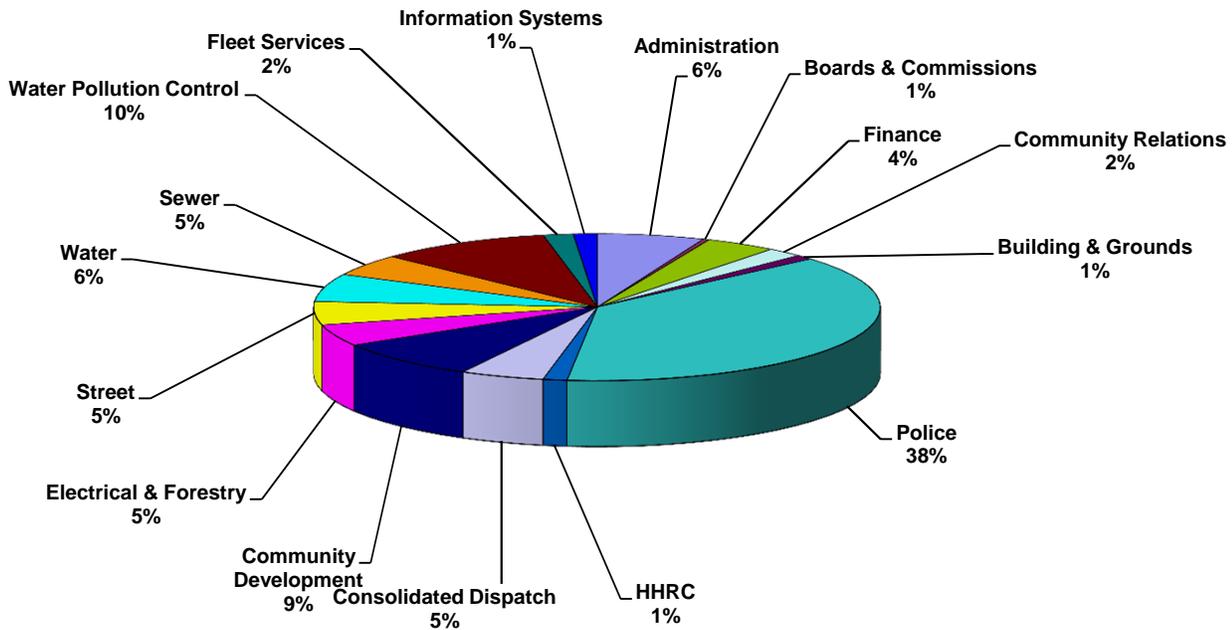
POSITION-DESCRIPTION	Admin	Finance	Com Dev	E & F	Street	Water	Sewer	WPC	IS	TOTAL
	1012	1040	2010	2510	2520	5010	5031	5032	9962	
Authorized & Budgeted Positions:										
MAYOR	0.70					0.10	0.10	0.10		1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10		1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60		6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10		1.00
ASST.VILLAGE MANAGER			0.70			0.10	0.10	0.10		1.00
ASST. DIR OF COM DEV.			0.70			0.10	0.10	0.10		1.00
DIR.PERSONL/RISK MGT	0.70					0.10	0.10	0.10		1.00
DIRECTOR FIN/TREAS.		0.55				0.15	0.15	0.15		1.00
PURCHASING AGENT	0.70					0.10	0.10	0.10		1.00
ASSIST. FIN. DIR		0.70				0.10	0.10	0.10		1.00
ASSIST. TO FIN. DIR		0.55				0.15	0.15	0.15		1.00
CIVIL ENGINEER II (2)			1.50			0.10	0.10	0.10	0.20	2.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10		1.00
EXECUTIVE SECRETARY	0.70					0.10	0.10	0.10		1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10		1.00
PUBLIC WRKS DIRECTOR				0.20	0.20	0.20	0.20	0.20		1.00
PUBLIC WORKS SUPT.				0.33	0.33	0.34				1.00
SUPT ENVIRONMENTAL SVCS							0.50	0.50		1.00
ASSIST. DIR OF PUBLIC WORKS				0.10	0.10	0.10	0.35	0.35		1.00
ADMIN. SECRETARY				0.34	0.33	0.33				1.00
PRINCIPAL ACCT CLERK (4)		0.95				1.01	1.03	1.01		4.00
CLERK TYPIST (4)	0.70	0.25		0.33	0.34	0.68	0.85	0.85		4.00
WATER METER READER (2)						0.66	0.66	0.68		2.00
P.T. PRINCIPAL ACCT CLERK		0.70				0.10	0.10	0.10		1.00
P.T. CLERK TYPIST		0.25				0.25	0.25	0.25		1.00
Total Budgeted:	9.80	3.95	3.60	1.30	1.30	5.77	6.04	6.04	0.20	38.00
Authorized & Unbudgeted:										
CLERK TYPIST (2)	0.70					0.10	0.60	0.60		2.00
ADMIN. SECRETARY (2)		0.70				0.10	0.60	0.60		2.00
WATER METER READER (1)						0.33	0.33	0.34		1.00
Subtotal:	0.70	0.70	0.00	0.00	0.00	0.53	1.53	1.54	0.00	5.00
Total Authorized:	10.50	4.65	3.60	1.30	1.30	6.30	7.57	7.58	0.20	43.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison

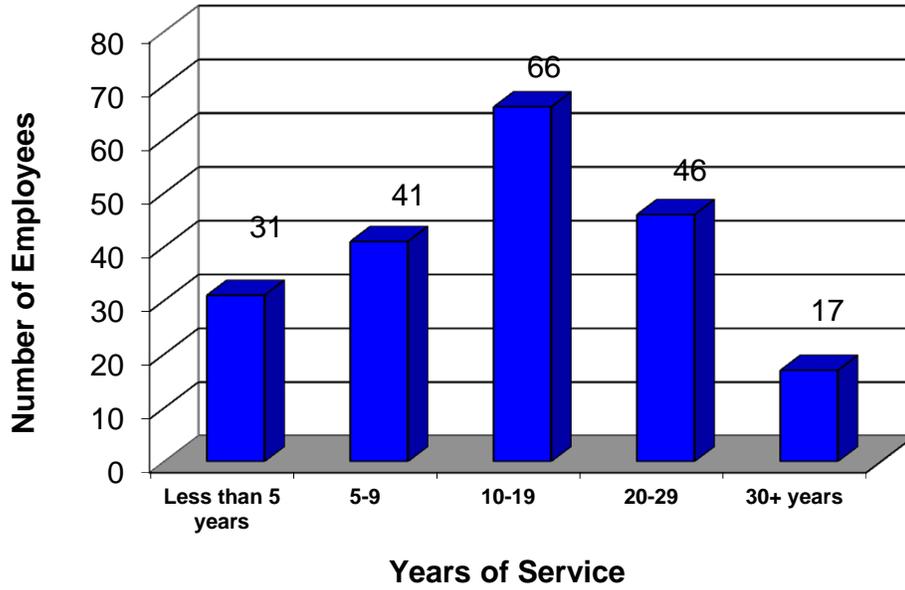


2012-13 Authorized Staffing By Department Percent of Total

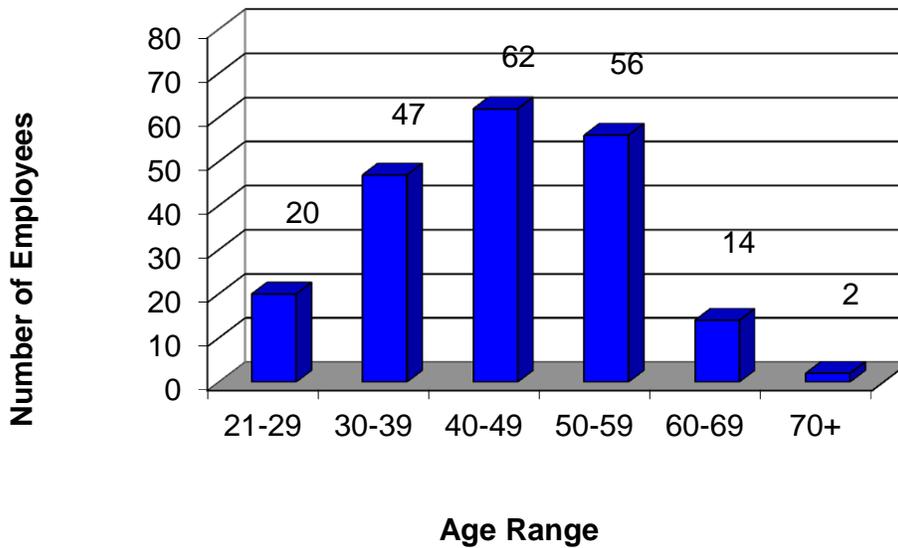


EMPLOYEE CENSUS - CURRENT

Years of Service - Current Full Time Employees*



Age of Current Full Time Employees*

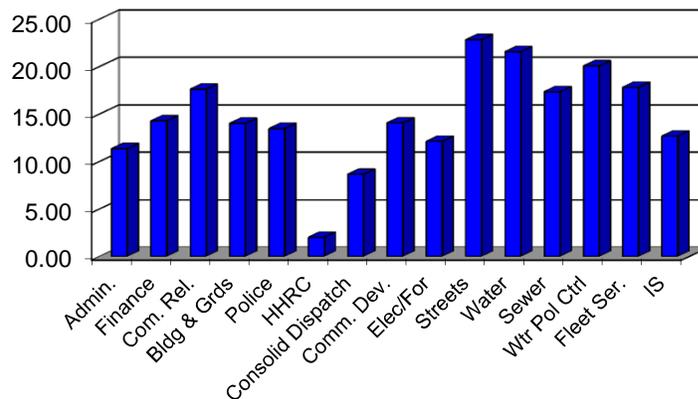


* As of 5/1/12

EMPLOYEE CENSUS - CURRENT

Average Years of Service* of Current Full Time Employee - By Department

	# Employees	Total Years of Service	Average years per employee
Administration	6	68	11.33
Finance	8	114	14.25
Community Relations	5	88	17.60
Building & Grounds	2	28	14.00
Police	79	1,063	13.46
Henry Hyde Resource Center	2	4	2.00
Consolidated Disptach Center	14	121	8.64
Community Development	21	295	14.05
Electrical/Forestry	9	109	12.11
Street	10	228	22.80
Water	11	237	21.55
Sewer	6	104	17.33
Water Pollution Control	20	401	20.05
Fleet Services	5	89	17.80
Information Systems	3	38	12.67
AVERAGE ALL FULL TIME EMPLOYEES	201	2,794	13.90



* As of 5/1/12

EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of restricted monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
 - Special Revenue Fund – Motor Fuel Tax
 - Special Revenue Fund – Community Days
 - Debt Service Fund
 - Capital Projects Funds
 - Capital Projects
 - Redevelopment
 - Library Building
 - Public Building
- | |
|----------|
| – TIF #1 |
| – TIF #2 |
| – TIF #3 |
| – TIF #4 |

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
- Internal Service Funds
 - Fleet Services
 - Information Systems
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The Fiduciary Fund is as follows:
 - Police Pension Trust Fund

EXPLANATION OF FUNDS

Cont.

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's CAFR. The General Fund receives most of its revenue from taxes, the largest being Sales Taxes, Property Taxes, and Income Taxes. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's CAFR. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Fleet Services revenues are provided by transfers from end using departments based on usage.

Information Systems Fund - An internal service fund established to provide monies to cover the costs of running the Village's information system. Information Systems revenues are provided by transfers from end using departments based on number of computers, laptops and printers in each department.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Equipment Replacement revenues are provided by transfers from end using departments based on the replacement cost of vehicles used spread over the life of the vehicles.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Debt Service Fund are provided by Property Taxes, a ¼% Home Rule Sales Tax Increment and transfer from Public Building Fund consisting of an additional ¼% Home Rule Sales Tax Increment.

Capital Projects Fund - A capital projects type of fund established to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from Grant Funding, transfers from the Redevelopment Fund (part of the ¼% Home Rule Sales Tax Increment) and insurance reimbursements. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

EXPLANATION OF FUNDS

Cont.

Redevelopment Fund - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund is reported as a Major Fund in the Village's CAFR. Funding for the Redevelopment Fund is provided by the repayment of transfers made to the TIF #1 fund for improvements and various reimbursements from project partners.

Library Building Fund - A capital projects fund established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of a new Library. Costs that exceeded the amount of the bond proceeds were paid by the Library. The Village owns both the old and the new building. The Village leases the space to the Library. The Library is included as a discreetly presented component unit in the Village CAFR and therefore operations are not included in the Village Budget. The Village Board, however, includes the Library when passing the annual property tax levy and appropriations ordinances. This fund was closed as of fiscal year 2009-10.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a ¼% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

TIF #1 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Green Oaks). This fund is reported as a Major Fund in the Village's CAFR. Incremental Property Taxes are the revenue source for the TIF #1 Fund.

TIF #2 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Michael Lane). Incremental Property Taxes are the revenue source for the TIF #2 Fund.

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #3 until Incremental Property Taxes are received at which time the loans will be repaid.

TIF #4 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District. Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #4 until Incremental Property Taxes are received at which time the loans will be repaid.

Police Pension Fund - A pension trust fund established to account for pensions paid for police officers. The Police Pension fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

EXPLANATION OF FUNDS

Cont.

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, which are used to pay for the maintenance and improvement of Village streets. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Motor Fuel Tax Fund are received from the State based on a per capita formula. Other revenue sources include local grants, reimbursements from other agencies for joint projects and effective January 1, 2012, ¼% Home Rule Sales Increment. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Community Days Fund – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Revenues for Community Days will be from corporate sponsorships, beer/wine sales, gate admissions, and festival vendor fees and transfers from the General Fund as needed. The 2009 and 2010 festivals were cancelled due to the economic downturn. Monies budgeted in this fund for FY 2011 and 2012 were for the Village hosted Circus in lieu of a Community Days event. Funding for community events, can be found in the General Fund Community Relations budget.

The Village has additional funds which are not budgeted, but are included in the Comprehensive Annual Financial Report (CAFR). They are as follows:

Special Revenue Funds

- Police Grant Funds – to account for the proceeds related to U.S. Department of Justice grants
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.
- DUI Fund – to account for the proceeds of DUI fines in the Village and related activities funded by these proceeds.

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Family & Youth Services
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1
- Student Participation Center

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum unrestricted fund balance of 3 months of expenditures in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

BUDGETING (cont.)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process begins in November, when the Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments. The Committee then recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually reappropriated in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues with DuPage County.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

APPROPRIATIONS (cont.)

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase requisition is entered into the computer system by a department when that department recognizes a need for goods or service. The requisition includes detailed information – vendor, description, part number, unit price, size and quantity.

Pending requisitions are generated by the end using or purchasing department and forwarded to Finance for funding confirmation.

Upon funding confirmation from Finance, the Purchasing department generates the purchase order and distributes copies to the Vendor, to the Finance department and two copies go to the originating department.

Upon receipt of the goods or services, the department signs and returns the designated copy of the purchase order to the finance department who enters into the computer that the order is complete, matches it with the invoice and payment is made.

Any purchase that exceeds \$1,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the Purchasing department and then on to Finance to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Any changes in excess of \$5,000 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$10,000 in a given fiscal year.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

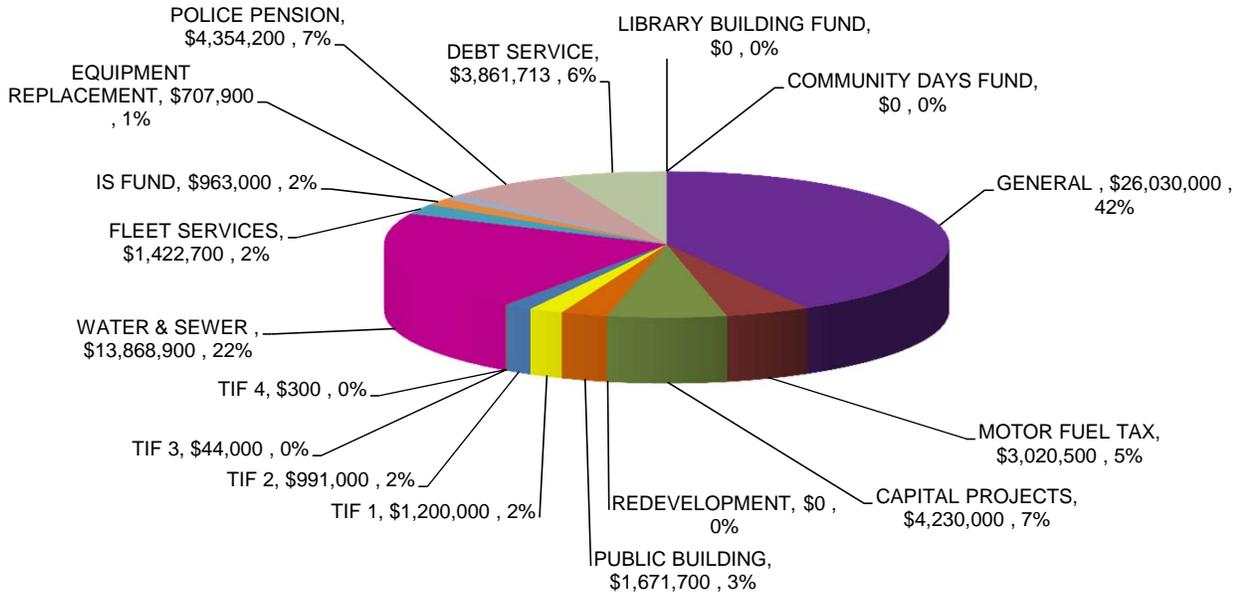
Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village was rated "AAA" by Fitch early in 2010 and the rating was reaffirmed the rating with all subsequent bond issuances. Standard & Poor's upgraded the Village to "AA+" in June, 2008 and also reaffirmed the rating with all subsequent bond issuances. Both rating agencies cited the steady growth in the Village's tax base, a solid track record of financial operations, and flexibility in raising supporting revenues. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

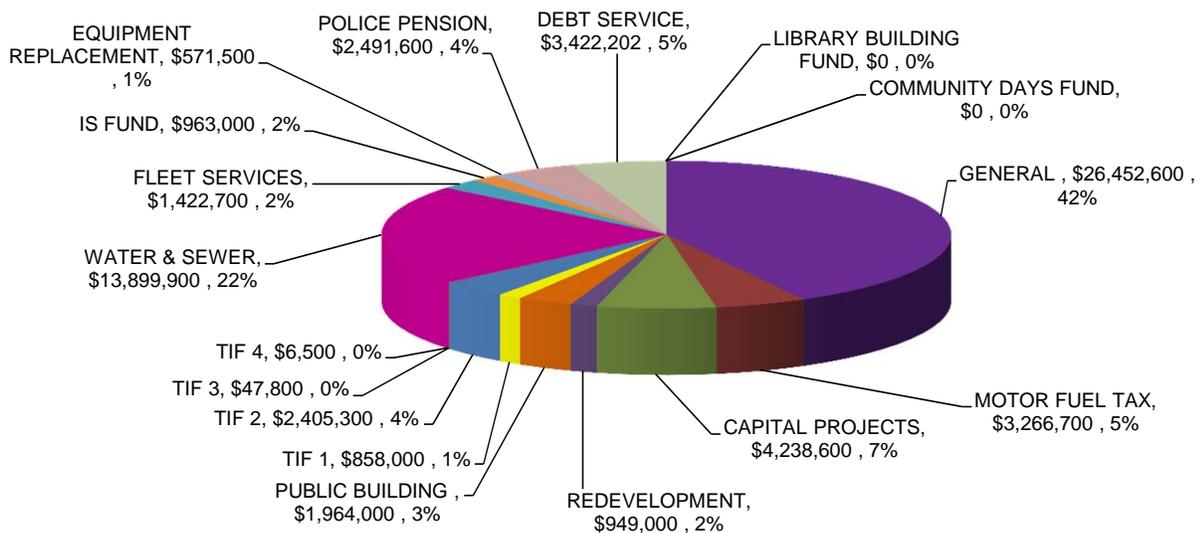
The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

ALL FUNDS REVENUE FY 2012-13 Budget



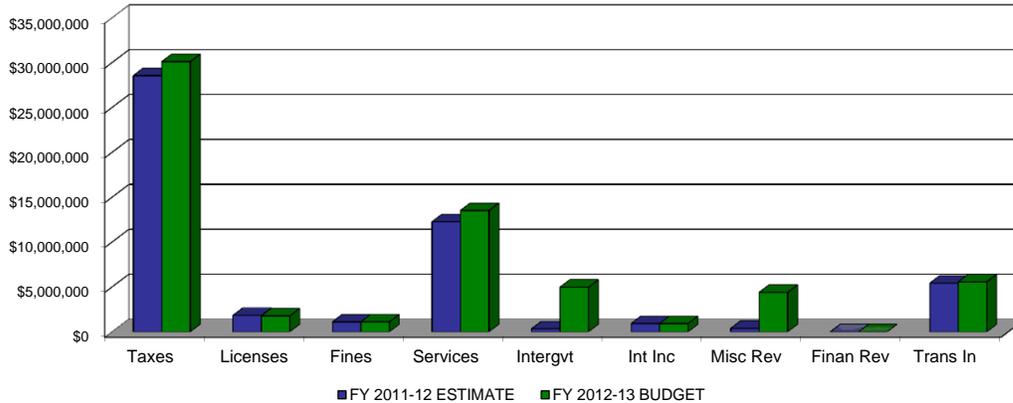
ALL FUNDS EXPENDITURES FY 2012-13 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2011-12 ESTIMATE vs. FY 2012-13 BUDGET



	FY 2010-11 ACTUAL	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET	% CHANGE FY12 - FY13
Taxes	26,928,807	28,548,656	30,103,513	5.45%
Licenses, Permits & Fees	1,608,460	1,824,500	1,777,500	(2.58)%
Fines & Forefeits	1,523,316	1,110,000	1,114,000	0.36%
Charges for Services	11,400,306	12,263,700	13,516,900	10.22%
Intergovernmental	267,397	342,842	4,970,000	1349.65%
Interest Income	798,698	921,647	918,400	(0.35)%
Miscellaneous Revenue	5,583,281	385,700	4,395,500	1039.62%
Financing Revenues	3,470,462	0	0	0.00%
Transfers In	4,387,846	5,425,050	5,570,100	2.67%
Total Revenue	<u>55,968,573</u>	<u>50,822,095</u>	<u>62,365,913</u>	<u>22.71%</u>

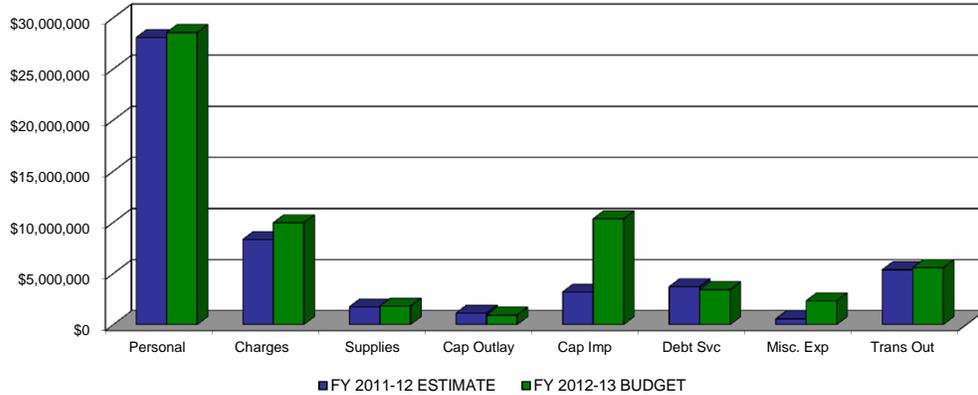
REVENUES BY FUND/SOURCE OF REVENUE

FY 2012-13 BUDGET	Taxes	Licenses, Permits & Fees	Fines & Forfeitures	Charges for Services	Intergov	Interest Income	Misc Revenues	Financing Revenues	Transfers In	Total
General	21,437,300	1,758,500	1,112,800	977,700	20,000	12,900	584,300	0	126,500	26,030,000
Water/Sewer	0	19,000	1,200	12,539,200	250,000	4,500	15,000	0	1,040,000	13,868,900
Fleet Services	0	0	0	0	0	0	0	0	1,422,700	1,422,700
Information Systems	0	0	0	0	0	0	0	0	963,000	963,000
Equipment Replacement	0	0	0	0	0	0	0	0	707,900	707,900
Debt Service	2,560,713	0	0	0	0	1,000	0	0	1,300,000	3,861,713
Capital Projects	0	0	0	0	4,200,000	0	20,000	0	10,000	4,230,000
Redevelopment	0	0	0	0	0	0	0	0	0	0
Library Building	0	0	0	0	0	0	0	0	0	0
Public Building	1,671,700	0	0	0	0	0	0	0	0	1,671,700
TIF #1	1,200,000	0	0	0	0	0	0	0	0	1,200,000
TIF #2	591,000	0	0	0	400,000	0	0	0	0	991,000
TIF #3	44,000	0	0	0	0	0	0	0	0	44,000
TIF #4	300	0	0	0	0	0	0	0	0	300
Police Pension	0	0	0	0	0	900,000	3,454,200	0	0	4,354,200
Motor Fuel Tax	2,598,500	0	0	0	100,000	0	322,000	0	0	3,020,500
Community Days	0	0	0	0	0	0	0	0	0	0
Total	30,103,513	1,777,500	1,114,000	13,516,900	4,970,000	918,400	4,395,500	0	5,570,100	62,365,913

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2011-12 ESTIMATE vs. FY 2012-13 BUDGET



	FY 2010-11 ACTUAL	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET	% CHANGE FY12 - FY13
Personal Services	26,385,946	28,062,700	28,552,100	1.74%
Services & Charges	7,364,795	8,323,770	9,965,200	19.72%
Supplies & Materials	1,675,232	1,748,000	1,824,200	4.36%
Capital Outlay	552,429	1,140,400	933,100	(18.18)%
Capital Improvement Projects	6,376,538	3,203,000	10,352,400	223.21%
Debt Service	3,032,224	3,720,770	3,422,202	-8.02%
Misc. Expenditures	528,207	567,300	2,340,100	312.50%
Transfers Out	4,593,205	5,370,000	5,570,100	3.73%
Total Expenditures	50,508,576	52,135,940	62,959,402	20.76%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2012-13 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Admin	761,600	553,100	5,000	0	0	0	0	158,500	1,478,200
Boards & Commissions	500	18,900	800	0	0	0	0	0	20,200
Finance	419,800	53,300	6,200	5,000	0	0	0	74,400	558,700
Community Relations	537,200	80,600	34,500	0	0	0	0	19,300	671,600
Building & Grounds	279,400	206,700	38,400	0	0	0	0	23,500	548,000
Police	11,370,400	348,200	136,100	24,600	0	0	0	1,088,400	12,967,700
HHRC	203,200	5,900	11,600	0	0	0	0	61,500	282,200
Consolidated Dispatch	1,655,900	18,500	19,800	0	0	0	0	25,000	1,719,200
Community Development	2,232,100	158,600	8,100	8,000	0	0	0	162,100	2,568,900
Electrical & Forestry	870,600	888,200	82,900	0	0	0	0	195,600	2,037,300
Street	1,227,900	123,700	470,200	0	0	0	0	616,000	2,437,800
General Ledger	0	635,300	0	0	0	0	527,500	0	1,162,800
Water & Sewer Fund									
Water	1,845,900	4,434,200	101,600	26,200	1,139,700	0	0	245,800	7,793,400
Sewer	1,290,800	314,800	55,300	0	42,000	0	0	290,200	1,993,100
Water Pollution Control	2,403,900	1,005,500	185,100	51,800	361,200	0	0	105,900	4,113,400
Fleet Services	589,100	98,900	639,600	67,700	0	0	0	27,400	1,422,700
Information Systems	466,900	288,800	29,000	178,300	0	0	0	0	963,000
Equipment Replacement	0	0	0	571,500	0	0	0	0	571,500
Debt Service	0	0	0	0	0	3,422,202	0	0	3,422,202
Capital Projects	0	20,000	0	0	4,218,600	0	0	0	4,238,600
Redevelopment	0	0	0	0	100,000	0	0	849,000	949,000
Library Building	0	0	0	0	0	0	0	0	0
Public Building	0	0	0	0	339,000	0	0	1,625,000	1,964,000
TIF #1	0	300	0	0	857,700	0	0	0	858,000
TIF #2	0	630,300	0	0	0	0	1,775,000	0	2,405,300
TIF #3	0	20,300	0	0	27,500	0	0	0	47,800
TIF #4	0	6,500	0	0	0	0	0	0	6,500
Police Pension	2,396,900	54,600	0	0	0	0	37,600	2,500	2,491,600
Motor Fuel Tax	0	0	0	0	3,266,700	0	0	0	3,266,700
Community Days	0	0	0	0	0	0	0	0	0
Total	28,552,100	9,965,200	1,824,200	933,100	10,352,400	3,422,202	2,340,100	5,570,100	62,959,402

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2012-13
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 5/1/2012	2012-13 REVENUES	2012-13 EXPENDITURES	2012-13 SURPLUS/ (DEFICIT)	ENDING FUND BALANCE 4/30/2012
GENERAL FUND	7,290,600	26,030,000	26,452,600	(422,600)	6,868,000
WATER & SEWER FUND *	3,514,655	13,868,900	13,899,900	(31,000)	3,483,655
FLEET SERVICES	(44,220)	1,422,700	1,422,700	0	(44,220)
INFORMATION SYSTEMS	(22,787)	963,000	963,000	0	(22,787)
EQUIP REPL. FUND *	4,824,250	707,900	571,500	136,400	4,960,650
DEBT SERVICE	1,332,392	3,861,713	3,422,202	439,511	1,771,903
CAPITAL PROJECTS	9,997	4,230,000	4,238,600	(8,600)	1,397
REDEVELOPMENT FUND	949,592	0	949,000	(949,000)	592
PUBLIC BUILDING FUND	294,235	1,671,700	1,964,000	(292,300)	1,935
TIF # 1	(342,235)	1,200,000	858,000	342,000	(235)
TIF # 2	1,946,947	991,000	2,405,300	(1,414,300)	532,647
TIF # 3	(1,005,331)	44,000	47,800	(3,800)	(1,009,131)
TIF # 4	6,613	300	6,500	(6,200)	413
POLICE PENSION	30,998,233	4,354,200	2,491,600	1,862,600	32,860,833
MOTOR FUEL TAX	632,657	3,020,500	3,266,700	(246,200)	386,457
COMMUNITY DAYS FUND	4,465	0	0	0	4,465
TOTAL	50,390,063	62,365,913	62,959,402	(593,489)	49,796,574

NOTES

- * The Water Sewer and Equipment Replacement Funds use Working Cash as the comparative.
- 1) The General Fund shows a \$422,600 deficit or 1.6% of expenses to utilize surpluses in excess of required fund balance levels.
- 2) The Water & Sewer Fund shows a \$31,000 deficit or 0.22% of expenses to utilize surpluses in excess of required fund balance levels.
- 3) The Fleet Services Budget has a negative fund balance which is a carryover from previous years.
- 4) The Information Services Budget has a negative fund balance which is a carryover from previous years.
- 5) The Capital Projects Fund shows a planned deficit of \$8,600 to utilize surpluses in excess of required fund balance levels.
- 6) The Redevelopment Fund shows a planned \$949,000 deficit to complete various projects. Because of the large Due From TIF balance, projects are scheduled as the advance is repaid and funds are available.
- 7) The Public Building Fund shows a planned deficit of \$292,300 to utilize surpluses in excess of required fund balance levels.
- 8) The TIF #2 Fund shows a planned deficit \$1,414,300 to utilize surpluses in excess of required fund balance levels.
- 9) The TIF #3 Fund shows a planned deficit of \$3,800 to draw down the fund balance exclusive of the interfund between TIF #3 and the General Fund which will be paid back when land banked property is sold.
- 10) The TIF #4 Fund shows a deficit of \$6,200 in order to begin the termination of the TIF district..
- 11) The Motor Fuel Tax Fund shows a planned deficit of \$246,200. This is primarily due to Federal funding for several road reconstruction projects. The timing of the grant requires the Village to match funding. Prior year surpluses will be utilized to offset the deficit.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	2009-10 <u>ACTUAL</u>	2010-11 <u>ACTUAL</u>	2011-12 <u>BUDGET</u>	2011-12 <u>EST ACT</u>	2012-13 <u>BUDGET</u>	2013-14 <u>BUDGET</u>	2014-15 <u>BUDGET</u>
GENERAL FUND	23,331,791	24,327,852	25,170,100	25,679,050	26,030,000	26,600,600	27,194,500
WATER & SEWER FUND	11,136,584	11,239,191	11,554,400	11,752,300	13,868,900	13,924,100	15,340,500
FLEET SERVICES	1,187,564	1,238,082	1,319,600	1,316,700	1,422,700	1,360,700	1,372,600
INFORMATION SYSTEMS	965,220	856,253	843,400	853,200	963,000	801,300	819,300
EQUIP REPL. FUND	788,995	720,547	756,400	736,400	707,900	644,700	672,300
DEBT SERVICE	3,411,649	3,678,756	3,954,000	3,987,400	3,861,713	4,053,063	4,107,188
CAPITAL PROJECTS	35,312	126,893	141,800	112,675	4,230,000	20,000	20,000
REDEVELOPMENT FUND	1,139	1,283	0	800	0	0	0
LIBRARY BUILDING FUND	870	0	0	0	0	0	0
PUBLIC BUILDING FUND	1,419,707	5,113,315	1,593,900	1,663,882	1,671,700	1,721,900	1,773,500
TIF #1	1,219,065	1,216,903	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
TIF #2	623,233	631,672	630,600	593,403	991,000	591,000	591,000
TIF #3	125,624	106,579	107,700	44,244	44,000	44,000	44,000
TIF #4	3,190	3,200	2,000	300	300	300	300
POLICE PENSION	6,683,306	5,473,660	4,499,900	575,100	4,354,200	4,367,600	4,381,300
MOTOR FUEL TAX	1,355,015	1,226,376	1,760,300	2,306,606	3,020,500	2,631,900	2,683,500
COMMUNITY DAYS FUND	2	8,011	8,000	0	0	0	0
TOTAL VILLAGE REVENUES	52,288,266	55,968,573	53,542,100	50,822,060	62,365,913	57,961,163	60,199,988
<u>EXPENDITURES</u>	2009-10 <u>ACTUAL</u>	2010-11 <u>ACTUAL</u>	2011-12 <u>BUDGET</u>	2011-12 <u>EST ACT</u>	2012-13 <u>BUDGET</u>	2013-14 <u>BUDGET</u>	2014-15 <u>BUDGET</u>
GENERAL FUND	23,845,667	23,671,150	25,624,100	26,071,400	26,452,600	26,697,200	27,184,000
WATER & SEWER FUND	11,256,640	11,165,278	11,596,900	11,976,500	13,899,900	13,799,300	15,093,700
FLEET SERVICES	1,162,498	1,218,062	1,319,600	1,316,700	1,422,700	1,360,700	1,372,600
INFORMATION SYSTEMS	1,036,055	770,666	843,400	853,200	963,000	801,300	819,300
EQUIP REPL. FUND	602,414	417,627	554,000	554,000	571,500	822,000	744,000
DEBT SERVICE	3,462,652	3,452,815	3,725,769	3,720,770	3,422,202	3,689,872	3,710,298
CAPITAL PROJECTS	339,501	66,090	193,900	108,700	4,238,600	20,000	20,000
REDEVELOPMENT FUND	861,040	451,751	850,000	867,000	949,000	0	0
LIBRARY BUILDING FUND	0	0	0	0	0	0	0
PUBLIC BUILDING FUND	1,280,182	4,962,393	1,955,700	1,929,100	1,964,000	1,704,000	1,747,900
TIF #1	329	666,869	655,300	52,400	858,000	0	0
TIF #2	45,702	13,886	1,812,300	1,900	2,405,300	700,300	700,300
TIF #3	36,677	204,289	55,300	59,770	47,800	20,300	300
TIF #4	0	0	0	0	6,500	600	0
POLICE PENSION	2,074,833	2,249,214	2,303,600	2,404,900	2,491,600	2,568,500	2,648,000
MOTOR FUEL TAX	2,136,969	1,193,738	2,039,800	2,219,600	3,266,700	3,001,200	2,677,800
COMMUNITY DAYS FUND	(200)	4,748	2,000	0	0	0	0
TOTAL VILLAGE EXPENDITURES	48,140,959	50,508,576	53,531,669	52,135,940	62,959,402	55,185,272	56,718,198

MAJOR REVENUE AND FINANCING SOURCES

Notes

The two largest revenue sources (70.5%) for the Village in the FY 2012-2013 Budget are Taxes, 48.7% and Charges for Services 21.8%. The breakdown between funds is as follows:

TAXES	<u>TOTAL</u>	<u>General</u>	<u>Debt Service</u>	<u>Public Building</u>	<u>TIF 1</u>	<u>TIF 2</u>	<u>TIF 3</u>	<u>Motor Fuel Tax</u>
Sales & Sales Tax Increment	23.7%	15.6%	2.7%	2.7%				2.7%
Property Taxes	13.8%	9.4%	1.4%	0.0%	1.9%	1.0%	0.1%	0.0%
Income Tax	4.8%	4.8%						
Telecommunications Tax	2.7%	2.7%						
Real Estate Transfer Tax	0.5%	0.5%						
Motor Fuel Tax	1.5%							1.5%
All Other Taxes	1.7%	1.6%	0.1%					
TOTAL	48.7%	34.6%	4.2%	2.7%	1.9%	1.0%	0.1%	4.2%

CHARGES FOR SERVICES	<u>TOTAL</u>	<u>General</u>	<u>Water and Sewer</u>
User Revenue – Water	10.3%	-	10.3%
User Revenue – Sewer	9.6%	-	9.6%
All Other	1.9%	1.6%	0.3%
TOTAL	21.8%	1.6%	20.2%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 37% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.25% sales tax. Effective January 1, 2012 the Home Rule Sales tax increased by .25%. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	<u>After April 1, 2008</u>	<u>After January 1, 2012</u>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	1.00%
DuPage County	.50%	.50%
DuPage Water Commission	.25%	.25%
Regional Transportation Authority	.50%	.50%
Total	<u>8.00%</u>	<u>8.25%</u>

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund a Redevelopment Bond Issue
.25	Public Building Fund	1997	To Fund Bond Issues for Village Building Construction
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund continuing road maintenance

Budget Assumptions – The Village anticipates a 3% increase in Sales tax in the FY 2013 budget over the projected FY12 results. The increases in FY 11 and FY 12 are the results of one of the Village’s big box stores completing a renovation and expanding their product line to include food items late in FY2011. It is anticipated those increases will level off.

Property Tax

Property tax receipts represent about 14.0% of the Village’s total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2011. Property owners will pay this tax in two installments due June 1 and September 1, 2012. A breakdown of the Village’s total tax levy is as follows:

	<u>Final 2010 Levy for FY 12</u>	<u>Estimated 2011 Levy for FY 13</u>	<u>% Change</u>
General Fund			
Corporate	\$3,243,688	\$3,493,700	7.71%
Police Pension	2,106,423	1,920,000	(8.85)%
Subtotal	<u>5,350,111</u>	<u>5,413,700</u>	<u>1.19%</u>
Debt Service Fund	<u>933,500</u>	<u>945,926</u>	<u>1.33%</u>
Total Levy	<u>\$6,283,611</u>	<u>\$6,359,626</u>	<u>1.21%</u>
Equalized Assessed Val.	\$1,273,532,892	\$1,133,444,274	(11.00)%
Rate per \$100 EAV	\$0.4934	\$0.5611	13.72%

Budget Assumptions – The 2011 tax levy, which will be received in FY 2012-13 was based on a projected decrease in EAV of 11%, and a total dollar increase of 1.21%. The total dollar increase is due to a 7.71% increase in the Corporate levy, offset by an 8.85% decrease in the Police Pension Levy. There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

Income Tax

Income tax receipts represent approximately 11% of the Village's General Fund income. Local governments in Illinois receive a share of all state income tax receipts allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2012 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,942. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Due to the State's financial distress, the State legislature increased the income tax rate from 3% to 5% on personal income and from 4.8% to 7% on corporate income. As part of that legislation, the municipal percentage was decreased whereby the municipalities will not participate in the increased income tax revenues. The percentage was changed to "maintain" the same revenue streams the 1/10 previously provided.

State-wide change in income tax receipts - FY 2012 receipts are coming in close to what was budgeted. Due to the economic downturn, and recent changes in legislation, we have taken a conservative approach and budgeted a 1.5% increase in the FY 2013 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06. The total telecommunications tax rate is 6%

Budget Assumptions – The FY 2012-13 budget assumes a slight increase based upon trending.

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

Real Estate Transfer Tax (Cont.)

Budget Assumptions: The FY 2012-13 budget includes an increase from current year estimated receipts based on recent activity. Although we are seeing an uptick in foreclosure and sheriff's sales, we are also seeing greater interest in vacant commercial and industrial properties.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population.

Budget Assumptions: Due to the fluctuation in oil prices, and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 20.9% of the Villages' revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a 5 year rate plan, any unforeseen changes in rates from the Du Page Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but FY 2006-2008 rate decreases. The City of Chicago announced in 2011 they would be increasing their rate to the DPWC by 90% over four years. The first rate increase, 25%, became effective January 1, 2012. The DPWC has, accordingly, increased their rates to their members. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a five year plan was adopted in FY2009 that not only includes the increase from DPWC, but a nominal 3% increase to cover increases in operations and capital expenditures. This is discussed in greater detail in the water/sewer section. The current budget includes both the rate increase in the cost of water from DPWC and the increase in water rates to our customers.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming a 2% decrease in pumpage, with 88% of the pumpage being billed at the rates established by the existing five-year plan. The difference between pumpage and billing is due to infrastructure leakage and unmetered use such as hydrant flushing.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personal Services (45%), Services and Charges (16%), Debt Service (5%) and Capital Projects (16%).

PERSONAL SERVICES

The Police Department accounts for 52% of all personal services costs. The Police Department is a CALEA certified department and is very active in the community with various outreach programs.

Programs include DARE which focuses on youth, Community Emergency Response Team which is open to all residents of the Village and the Senior Citizens Police Academy. The Police Department opened the Henry Hyde Resource Center in FY 2008. In FY2012 the Consolidated Dispatch Center Department was created to account for dispatch services. The Center will provide dispatch services for multiple jurisdictions and charge a fee for the services.

The Water and Sewer Fund accounts for 19% of all personal services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plant which treats sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

SERVICES AND CHARGES

Water and Sewer accounts for 58% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL IMPROVEMENT PROJECTS

Capital Improvements account for 16% of all expenditures within the Village. The annual road improvement program which includes reconstruction and resurfacing of additional roads accounts for 33% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 12% of all capital. The Village has received grants and is looking to obtain additional funding to purchase properties that were damaged in the 2008 and 2010 floods. This program accounts for 42% of the total Capital Improvements budgeted.

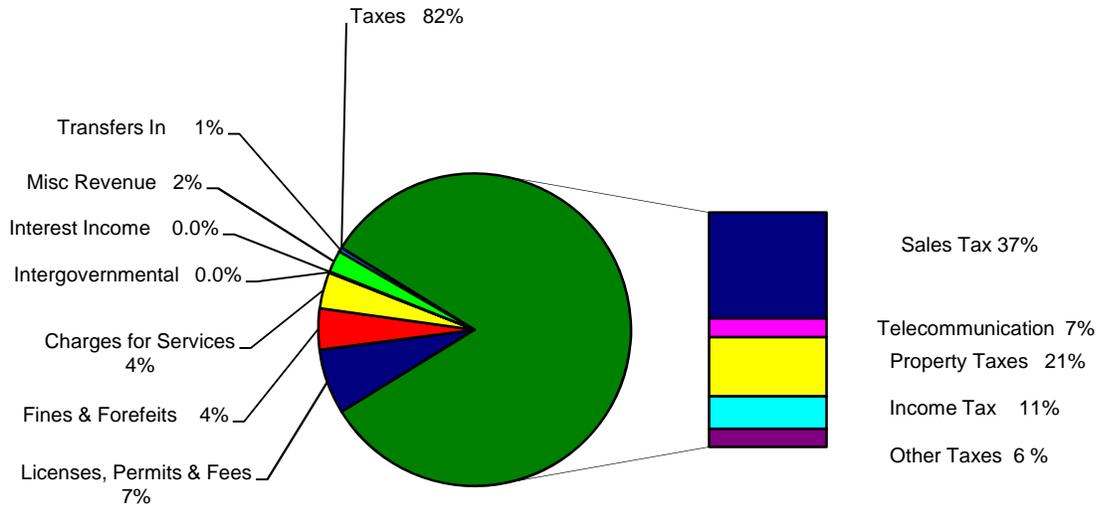
DEBT SERVICE

Debt Service payments are 5% of Village wide expenditures. Of the \$3,422,002 needed for debt payments, \$853,513 or 25% is paid with property taxes; the remaining 75% or \$2,568,489 is paid with Home Rule Sales Tax Increment monies.



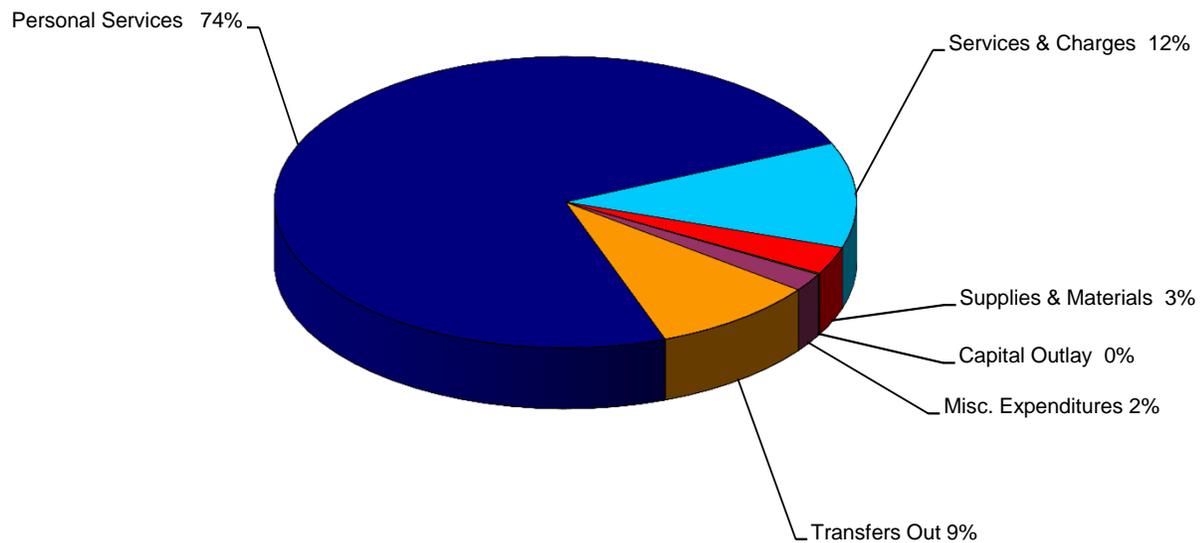
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WHERE THE MONEY COMES FROM GENERAL FUND REVENUES 2012-2013 FISCAL YEAR



	FY 2010-11 ACTUAL	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET	PERCENTAGE CHANGE FY12 - FY13
Taxes	20,048,312	20,933,000	21,437,300	2.41%
Licenses, Permits & Fees	1,604,254	1,783,500	1,758,500	(1.40)%
Fines & Forefeits	1,521,816	1,108,800	1,112,800	0.36%
Charges for Services	366,669	735,700	977,700	32.89%
Intergovernmental	73,912	202,500	20,000	(90.12)%
Interest Income	19,664	12,900	12,900	0.00%
Financing Revenue	0	0	0	0.00%
Miscellaneous Revenue	643,225	665,200	584,300	(12.16)%
Transfers In	50,000	237,500	126,500	(46.74)%
Total Revenue	24,327,852	25,679,100	26,030,000	1.37%

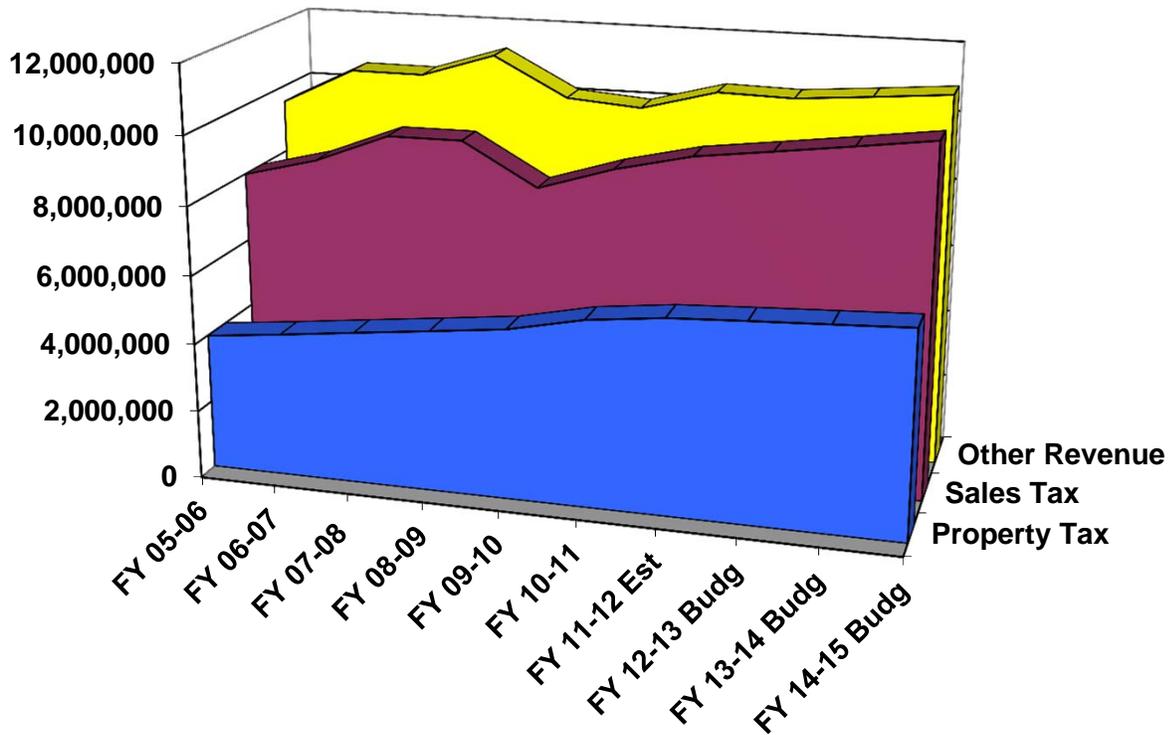
WHERE THE MONEY GOES GENERAL FUND EXPENDITURES 2012-2013 FISCAL YEAR



	FY 2010-11 ACTUAL	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET	PERCENTAGE CHANGE FY11 - FY12
Personal Services	17,660,001	19,128,500	19,558,600	2.25%
Services & Charges	2,630,549	2,923,800	3,091,000	5.72%
Supplies & Materials	774,707	772,300	813,600	5.35%
Capital Outlay	62,265	415,000	37,600	(90.94)%
Misc. Expenditures	458,495	531,300	527,500	0.00%
Transfers Out	2,085,133	2,300,500	2,424,300	5.38%
Total Expenditures	23,671,150	26,071,400	26,452,600	1.46%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



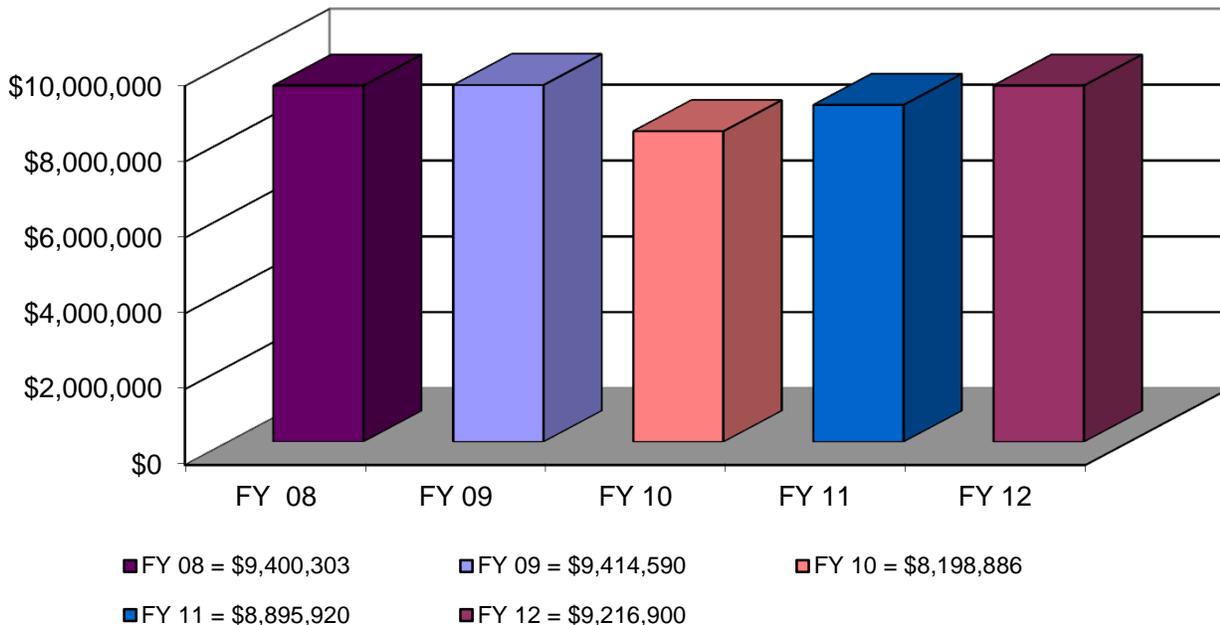
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 05-06	3,982,010	7,985,534	9,523,940	21,491,484
FY 06-07	4,216,794	8,544,408	10,592,382	23,353,584
FY 07-08	4,473,610	9,400,303	10,586,726	24,460,639
FY 08-09	4,722,823	9,414,590	11,280,223	25,417,636
FY 09-10	4,976,960	8,198,886	10,155,945	23,331,791
FY 10-11	5,446,173	8,892,092	9,989,587	24,327,852
FY 11-12 Est	5,699,500	9,403,000	10,576,600	25,679,100
FY 12-13 Budg	5,813,700	9,685,100	10,531,200	26,030,000
FY 13-14 Budg	5,918,500	9,975,700	10,706,400	26,600,600
FY 14-15 Budg	6,026,500	10,274,900	10,893,100	27,194,500

GENERAL FUND

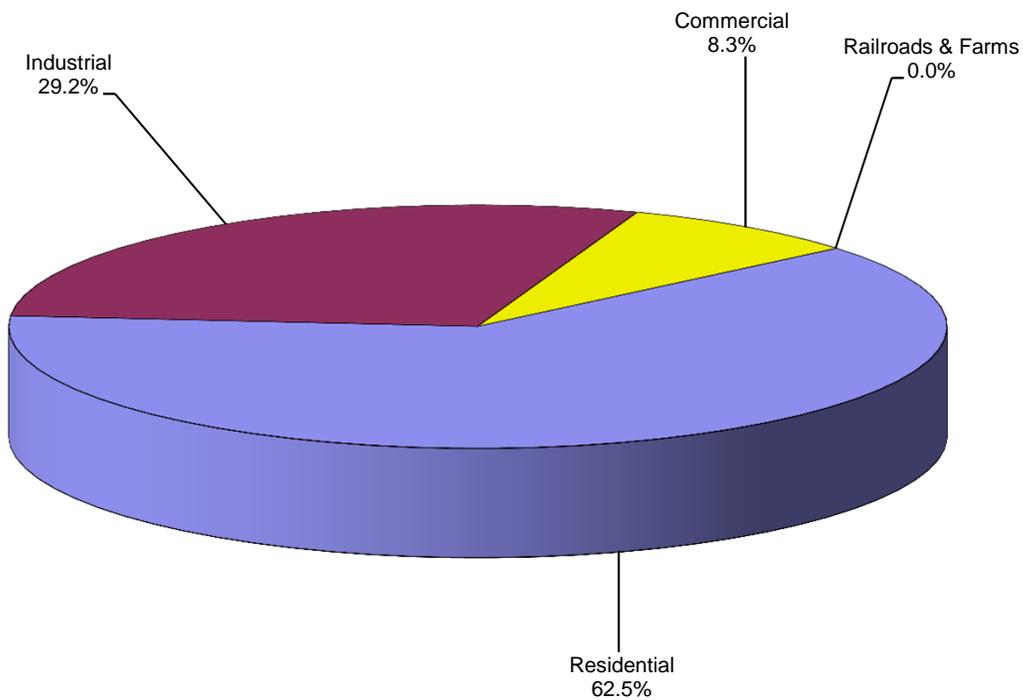
SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012	
		Actual	% Change Over Last FY	Actual**	% Change Over Last FY						
MAY	AUG	768,088	7.45%	841,040	9.50%	697,550	-17.06%	716,904	2.77%	799,525	11.52%
JUNE	SEPT	801,659	11.48%	873,313	8.94%	721,919	-17.34%	805,640	11.60%	818,154	1.55%
JULY	OCT	734,439	5.97%	852,319	16.05%	684,319	-19.71%	736,749	7.66%	824,909	11.97%
AUG	NOV	791,381	5.13%	875,796	10.67%	675,428	-22.88%	709,607	5.06%	871,146	22.76%
SEPT	DEC	803,351	10.47%	878,780	9.39%	711,018	-19.09%	726,627	2.20%	812,352	11.80%
OCT	JAN	829,359	18.95%	811,272	-2.18%	701,680	-13.51%	762,052	8.60%	785,114	3.03%
NOV	FEB	804,775	19.62%	805,222	0.06%	680,599	-15.48%	737,766	8.40%	810,088	9.80%
DEC	MAR	839,756	3.16%	819,335	-2.43%	738,216	-9.90%	863,531	16.98%	834,344	-3.38%
JAN	APRIL	710,532	3.48%	686,252	-3.42%	584,398	-14.84%	658,405	12.66%	662,368	0.60%
FEB	MAY	716,581	11.82%	635,301	-11.34%	609,777	-4.02%	626,544	2.75%	630,000	0.55%
MAR	JUNE	717,807	0.99%	678,474	-5.48%	696,327	2.63%	772,394	10.92%	775,000	0.34%
APRIL	JULY	882,575	23.46%	657,486	-25.50%	697,656	6.11%	775,874	11.21%	780,000	0.53%
TOTAL SALES TAX		9,400,303	10.02%	9,414,590	0.15%	8,198,886	-12.91%	8,892,093	8.45%	9,403,000	5.75%

** The last four months of FY 2012 are estimated based on minimal increases from prior year receipts.



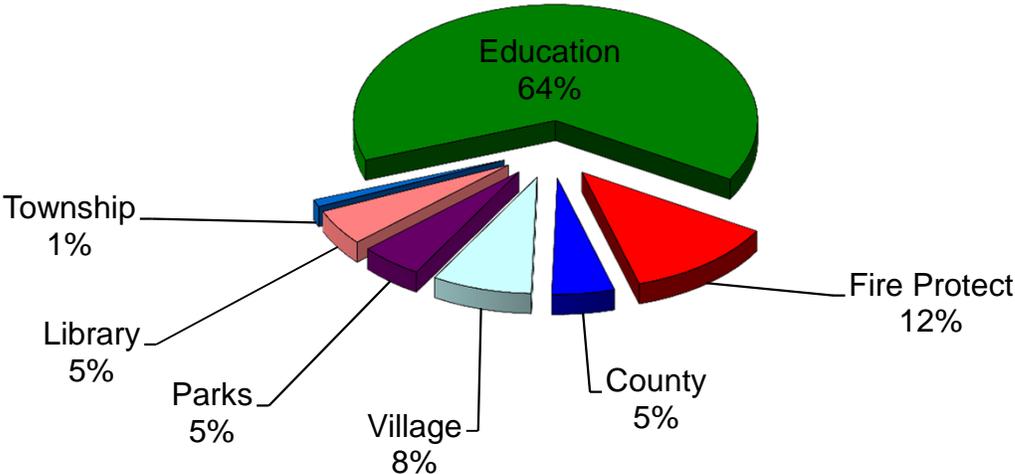
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2010 VALUATION



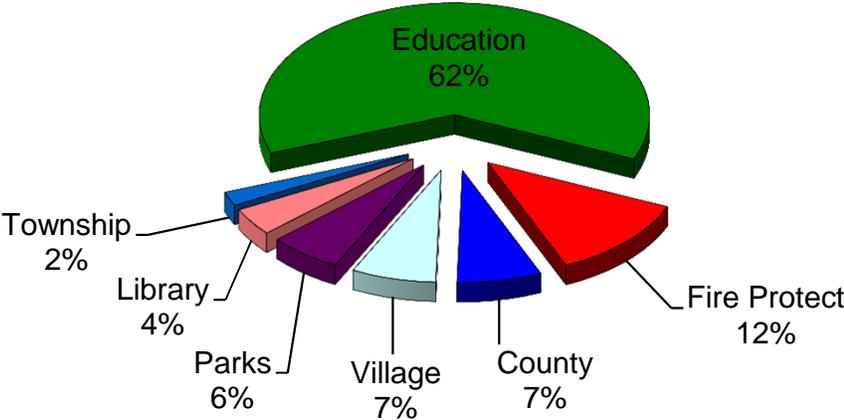
	2010 EAV	% of Total
Residential	795,734,652	62.5%
Industrial	371,249,926	29.2%
Commercial	106,188,080	8.3%
Railroads & Farms	172,556	0.0%
	<u>1,273,345,214</u>	<u>100.0%</u>

PROPERTY TAXES WHERE DO THEY GO?

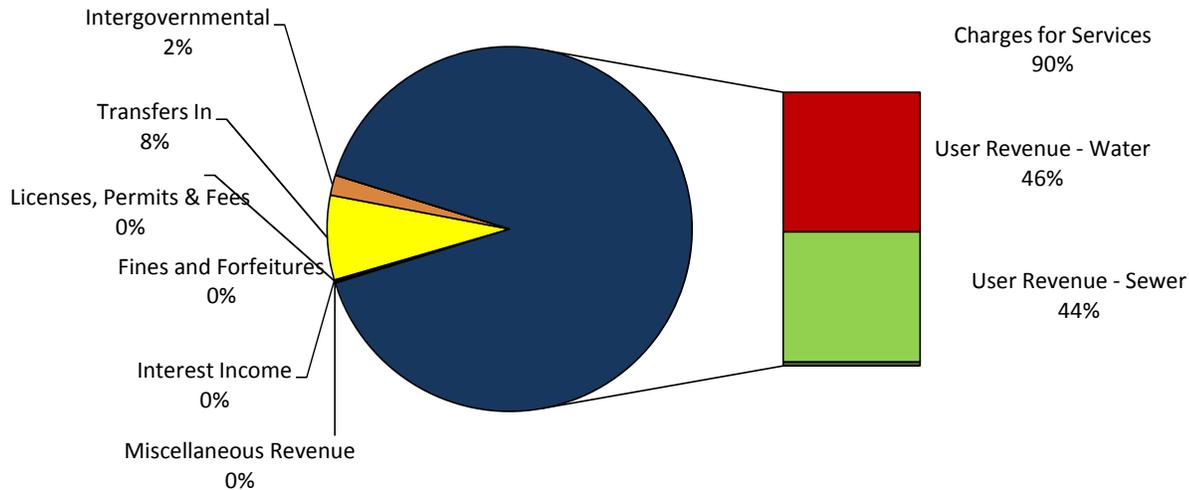
2010 TAX BILL



2000 TAX BILL

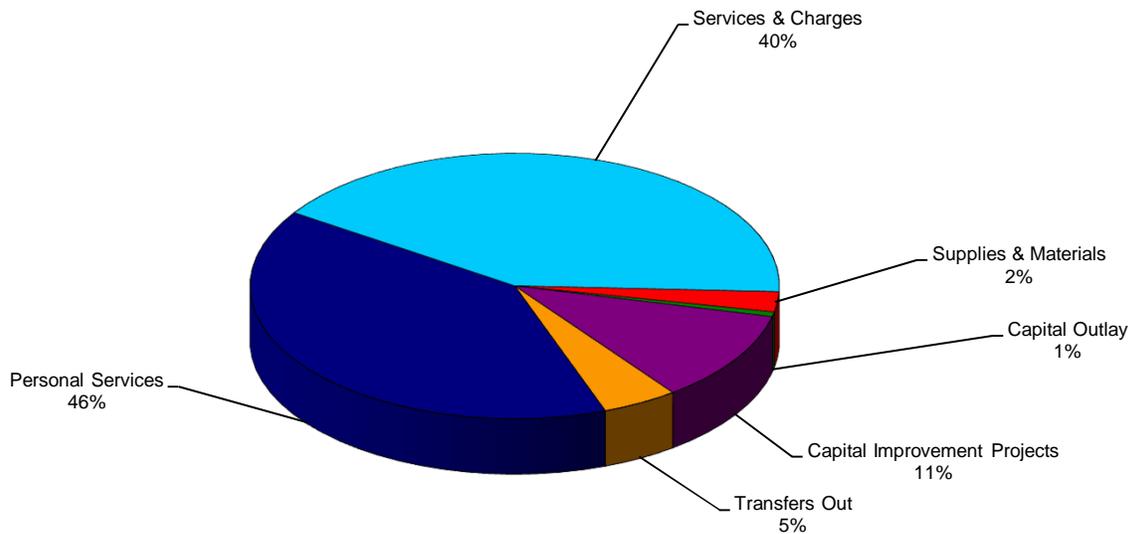


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2012-2013 FISCAL YEAR



	2010-11 ACTUAL	2011-12 ESTIMATE	2012-13 BUDGET	% CHANGE FY12- FY13
Licenses, Permits & Fees	4,206	41,000	19,000	(53.66%)
Fines and Forefeitures	1,500	1,200	1,200	0.00%
Charges for Services	10,916,266	11,528,000	12,539,200	8.77%
Intergovernmental	0	0	250,000	0.00%
Interest Income	6,041	4,500	4,500	0.00%
Miscellaneous Revenue	93,448	27,600	15,000	(45.65%)
Transfers In	217,730	150,000	1,040,000	0.00%
Total Revenue	11,239,191	11,752,300	13,868,900	18.01%

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2012-2013 FISCAL YEAR



	2010-11 ACTUAL	2011-12 ESTIMATE	2012-13 BUDGET	% CHANGE FY12- FY13
Personal Services	5,607,098	5,572,100	5,540,600	(0.57%)
Services & Charges	4,220,648	4,917,400	5,754,500	17.02%
Supplies & Materials	302,977	315,400	342,000	8.43%
Capital Outlay	55,198	30,000	78,000	160.00%
Capital Improvement Projects	461,776	560,700	1,542,900	175.17%
Transfers Out	517,581	580,900	641,900	10.50%
Total Expenses	11,165,278	11,976,500	13,899,900	16.06%

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2012- 13 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
BEGINNING REVENUES	\$62,365,913	\$26,030,000	\$13,868,900	\$1,422,700	\$963,000	\$707,900	\$3,861,713	\$4,230,000	\$0
TO/FROM:									
General	(2,424,300)			(1,122,700)	(830,400)	(471,200)			
Water/Sewer	(641,900)			(300,000)	(110,000)	(231,900)			
Fleet Services	(27,400)				(22,600)	(4,800)			
Inform. Systems	0								
Equip. Repl.	0								
Debt Service	0								
Capital Projects	0								
Redevelopment	(849,000)		(839,000)					(10,000)	
Public Building Fund	(1,625,000)	(124,000)	(201,000)				(1,300,000)		
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	(2,500)	(2,500)							
Motor Fuel Tax	0								
Community Days	0								
TOTAL TRANSFERS	(5,570,100)	(126,500)	(1,040,000)	(1,422,700)	(963,000)	(707,900)	(1,300,000)	(10,000)	0
TOTAL REVENUES	\$56,795,813	\$25,903,500	\$12,828,900	\$0	\$0	\$0	\$2,561,713	\$4,220,000	\$0

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
BEGINNING EXPENDITURES	\$62,959,402	\$26,452,600	\$13,899,900	\$1,422,700	\$963,000	\$571,500	\$3,422,202	\$4,238,600	\$949,000
FROM/TO:									
General	(126,500)								
Water/Sewer	(1,040,000)	0							(839,000)
Fleet Services	(1,422,700)	(1,122,700)	(300,000)						
Inform. Systems	(963,000)	(830,400)	(110,000)	(22,600)					
Equip. Repl.	(707,900)	(471,200)	(231,900)	(4,800)					
Debt Service	(1,300,000)								
Capital Projects	0								
Redevelopment	(10,000)								(10,000)
Public Building Fund	0								
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	0								
Motor Fuel Tax	0							0	0
Community Days	0								
TOTAL TRANSFERS	(5,570,100)	(2,424,300)	(641,900)	(27,400)	0	0	0	0	(849,000)
TOTAL EXPENDITURES	\$57,389,302	\$24,028,300	\$13,258,000	\$1,395,300	\$963,000	\$571,500	\$3,422,202	\$4,238,600	\$100,000

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect of interfund activity. This helps show whether a fund is self supporting or dependent on transfers from other funds.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2012- 13 BUDGET

REVENUES

PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$1,671,700	\$1,200,000	\$991,000	\$44,000	\$300	\$4,354,200	\$3,020,500	\$0	BEGINNING REVENUES
								TO/FROM:
								General
								Water/Sewer
								Fleet Services
								Inform. Systems
								Equip. Repl.
								Debt Service
						0		Capital Projects
						0		Redevelopment
								Public Building Fund
								TIF 1
								TIF 2
								TIF 3
								TIF 4
								Police Pension
								Motor Fuel Tax
								Community Days
0	0	0	0	0	0	0	0	TOTAL TRANSFERS
\$1,671,700	\$1,200,000	\$991,000	\$44,000	\$300	\$4,354,200	\$3,020,500	\$0	TOTAL REVENUES

EXPENDITURES

PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$1,964,000	\$858,000	\$2,405,300	\$47,800	\$6,500	\$2,491,600	\$3,266,700	\$0	BEGINNING EXPENDITURES
								FROM/TO:
								General
								Water/Sewer
								Fleet Services
								Inform. Systems
								Equip. Repl.
								Debt Service
								Capital Projects
								Redevelopment
								Public Building Fund
								TIF 1
								TIF 2
								TIF 3
								TIF 4
								Police Pension
								Motor Fuel Tax
								Community Days
(124,000)					(2,500)			
(201,000)								
(1,300,000)								
(1,625,000)	0	0	0	0	(2,500)	0	0	TOTAL TRANSFERS
\$339,000	\$858,000	\$2,405,300	\$47,800	\$6,500	\$2,489,100	\$3,266,700	\$0	TOTAL EXPENDITURES



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VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2012-13.

CAPITAL SPENDING

Land/Building	\$4,729,000
Street	3,444,300
Water System	1,153,400
Sanitary/Storm Sewers	42,000
Water Pollution Control	171,200
Miscellaneous	<u>812,300</u>
TOTAL	<u><u>\$10,352,200</u></u>

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development)	\$3,266,500
Capital Projects (Admin., Public Works, Comm. Dev.)	4,218,600
Redevelopment (Admin., Public Works)	100,000
Public Building (Building & Grounds, Public Works,	339,000
TIF # 1 (Admin., Comm Dev., Public Works)	857,700
TIF # 2 (Admin, Comm. Dev)	0
TIF # 3 (Public Works)	27,500
General Fund (Police)	0
Water & Sewer (Public Works & Environmental Services)	1,542,900
TOTAL	<u><u>\$10,352,200</u></u>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2010-11 ACTUAL	2011-12 EST ACT	2012-13 BUDGET	2013-14 PROJ	2014-15 PROJ	2015-16 PROJ	2016-17 PROJ
LAND/BUILDINGS									
4404	PUBLIC WORKS FACILITY	PUB BLDG	116,574 c1,a	69,600 c1,a	67,900 t	0	0	0	0
4405	VILLAGE HALL/POLICE FACILITY	*	16,720 a	40,700 a	253,100 t	150,000 t	106,000 t	0	0
4450	DRISCOLL PROPERTY	*	3,389,231 b	84,400 b	18,000 b	0	0	0	0
4572	FEMA & STATE BUYOUTS - 2008	CAP PROJ	0	0	3,318,500 c1,2	0	0	0	0
4584	FEMA & STATE BUYOUTS - 2010	*	0	0	881,500 c1,2	0	0	0	0
4534	HIGHLANDER FLD WATERMAN EXT	WATER	0	0	0	0	42,900 a	0	0
4594	WPC - RE-ROOF/REPAIR BUILDINGS	WPC	27,908	165,000	125,000 a	140,000 a	104,000 a	0	0
44XX	LAB CABINETS	*	0	0	0	0	95,000 a	0	0
4535	NTP WATER MAIN	*	0	0	65,000 a	0	0	0	0
	SUBTOTAL		3,550,433	359,700	4,729,000	290,000	347,900	0	0
STREETS									
4401	STREET MAINT. PROGRAM	MFT	972,600 m	1,411,700 m	2,258,700 a,m,t	2,000,000 a,m,t	2,000,000 a,m,t	2,000,000 a,m,t	2,750,000 a,m,t
4420	FULLERTON INTERSECTION/SIGNAL	*	0	359,000	389,000 a,m,t	0	0	0	0
4424	FLLRTN: ADDISON-VILLA	*	2,437 m	235,900	0 a,m,t	0 a,m,t	0	0	0
4415	MILL RD: LAKE - ARMY TRAIL	*	165,253 a,m	1,800 m	26,300 a,m,t	0	0	0	0
4414	ADDISON RD - RESURF	*	53,448 m	0	31,400 a,m,t	0	0 a,m	0	0
4425	GRACE ST - RESURF	*	0	0	70,900 a,m,t	70,900 a,m,t	0	0	0
4495	OAK MEADOWS DR	*	0	180,000 a,m	0	0	0	0	0
4416	SWIFT ROAD RESURFACING	*	0	0	100,000 a,m,t	530,300 a,m,t	667,800 a,m,t	122,700 a,m,t	0
4426	ROUTE 53 RESURFACE/EXPAND	*	0	390,200 a,m	390,200 a,m,t	400,000 a,m,t	0	0	0
44XX	LORRAINE	*	0	0	0	0	0	395,000 a,m,t	0
4441	LAKE ST. LIGHTS: MILL-ITASCA-53	REDEV	233,653	0	0	0	0	0	0
4479	SIDEWALK EXISTING TRIP HAZARDS	*	68,098 a	167,000 a	100,000 a	0	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	666,619 a	19,800 a	64,000 a	0	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	164,039 a	700	13,800 a	0	0	0	0
	SUBTOTAL		2,326,147	2,766,100	3,444,300	3,001,200	2,667,800	2,517,700	2,750,000
WATER SYSTEM									
4503	WATERMAIN REPLACEMENT:	WATER	86,308 a	34,900 a	642,700 a	0	0	0	0
4506	SCADA SYSTEM UPGRADE	*	0	0	72,500 a	0	0	0	0
4425	GRACE ST - RESURF	*	0	0	0	0	98,200 a	0	0
4426	RT 53: ARMY-LAKE	*	22,750 a	249,500 a	249,500 a	200,000 a	0	0	0
4414	ADDISON ROAD RESURFACE	*	66,846 a	0	0	0	0	0	0
4415	MILL/ARMY TRAIL IMPROV	*	247,049 a	11,300 a	0	0	8,700 a	0	0
4519	AUTOMATIC RADIO READ SYSTEM	*	0	35,000 a	175,000	0	0	0	0
4525	FULLERTON AVE WATERMAIN REPL.	*	0	56,500 a	0	0	130,600 a	0	0
4524	LAKE ST ANNEXATIONS - TAP IN	*	0	0	0	0	0	0	0
4531	CHESTNUT PUMP STATION	*	0	0	0	0	0	0	0
4530	LEAK DETECTION EQUIP REPLACEMENT	*	0	0	0	0	0	0	0
4509	WATER TOWER WORK/PAINT	*	0	7,500 a	0	300,000 a	500,000 a	0	0
4403	HIGHVIEW WATERMAIN	TIF2	0	0	0	0	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	2,300 a	0 a	0	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	3,800 a	13,700 a	0	0	0	0
	SUBTOTAL		422,953	400,800	1,153,400	500,000	737,500	0	0
SEWER SYSTEM									
4551	REBUILD MOTORS/PUMPS-DAPS	SEWER	0	0	42,000 a	0	42,000 a	0	0
4533	REPLACE STORM SEWER	SEWER	10,915 a	1,000 a	0	0	0	0	0
	SUBTOTAL		10,915	1,000	42,000	0	42,000	0	0
WATER POLLUTION CONTROL									
4587	ANAEROBIC DIGESTER CLEANING	WPC	0	0	96,200 a	100,100 a	0	0	0
4599	BELT PRESS REHAB	*	0	0	75,000 a	0	0	0	0
	SUBTOTAL		0	0	171,200	100,100	0	0	0
MISCELLANEOUS									
4475	NOISE WALLS	CAP PROJS	27,060 g	3,200 g	0	0	0	0	0
4483	I-290 BRIDGE	*	40,976 c5	68,670 c5	18,600 c5	0	0	0	0
4401	PD - DISPATCH UPGRADE	GENERAL	0	232,200 a	0	0	0	0	0
4498	WESTWOOD CREEK STABILIZATION	TIF 1	0	30,000 a	793,700 a	0	0	0	0
	SUBTOTAL		68,036	334,070	812,300	0	0	0	0
TOTAL CAPITAL SPENDING			6,378,484	3,861,670	10,352,200	3,891,300	3,795,200	2,517,700	2,750,000

CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)

a. CASH ON HAND	1,533,034	3,705,400	7,412,900	1,109,400	1,005,700	1,607,700	1,840,000
b. DEBT FINANCING	3,389,231	84,400	0	0	0	0	0
c. GRANTS							
1. FEDERAL	0	0	0	0	0	0	0
FEDERAL - ARRA	167,000	0	0	0	0	0	0
2. STATE	42,530	0	0	0	0	0	0
3. LOCAL	0	0	0	0	0	0	0
4. CDBG	0	0	0	0	0	0	0
5. CMAQ	40,976	68,670	18,600	0	0	0	0
d. CONTRIBUTIONS	0	0	0	0	0	0	0
e. ANNEXATION/TAP ON FEES	0	0	0	0	0	0	0
f. GAIN - SALE OF ASSETS	0	0	0	0	0	0	0
g. INSURANCE PROCEEDS	20,000	0	0	0	0	0	0
m. MOTOR FUEL TAX	945,000	0	910,000	910,000	910,000	910,000	910,000
t. HOME RULE SALES TAX	0	0	2,010,700	1,871,900	1,879,500	0	0
u. UNFUNDED PROJECTS	7,060	3,200	0	0	0	0	0
TOTAL CAPITAL FUNDING	6,378,484	3,861,670	10,352,200	3,891,300	3,795,200	2,517,700	2,750,000

Capital Improvement Program (CIP) Impact on FY 2012-13 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4503 Watermain Replacement

\$611,500 has been included for the replacement of the water main on Heritage Court in conjunction with street resurfacing.

Operating Budget Impact: This portion of water main has had 28 breaks from 1989 to 2010. The total costs for all main breaks total \$71,804; \$ 35,677 of main hours \$16,165 of equipment used and \$19,962 of materials. Replacing this section of main will minimize loss of service to residents due to repeated repairs and will open up resources for other water related expenditures.

VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects FY 12-13

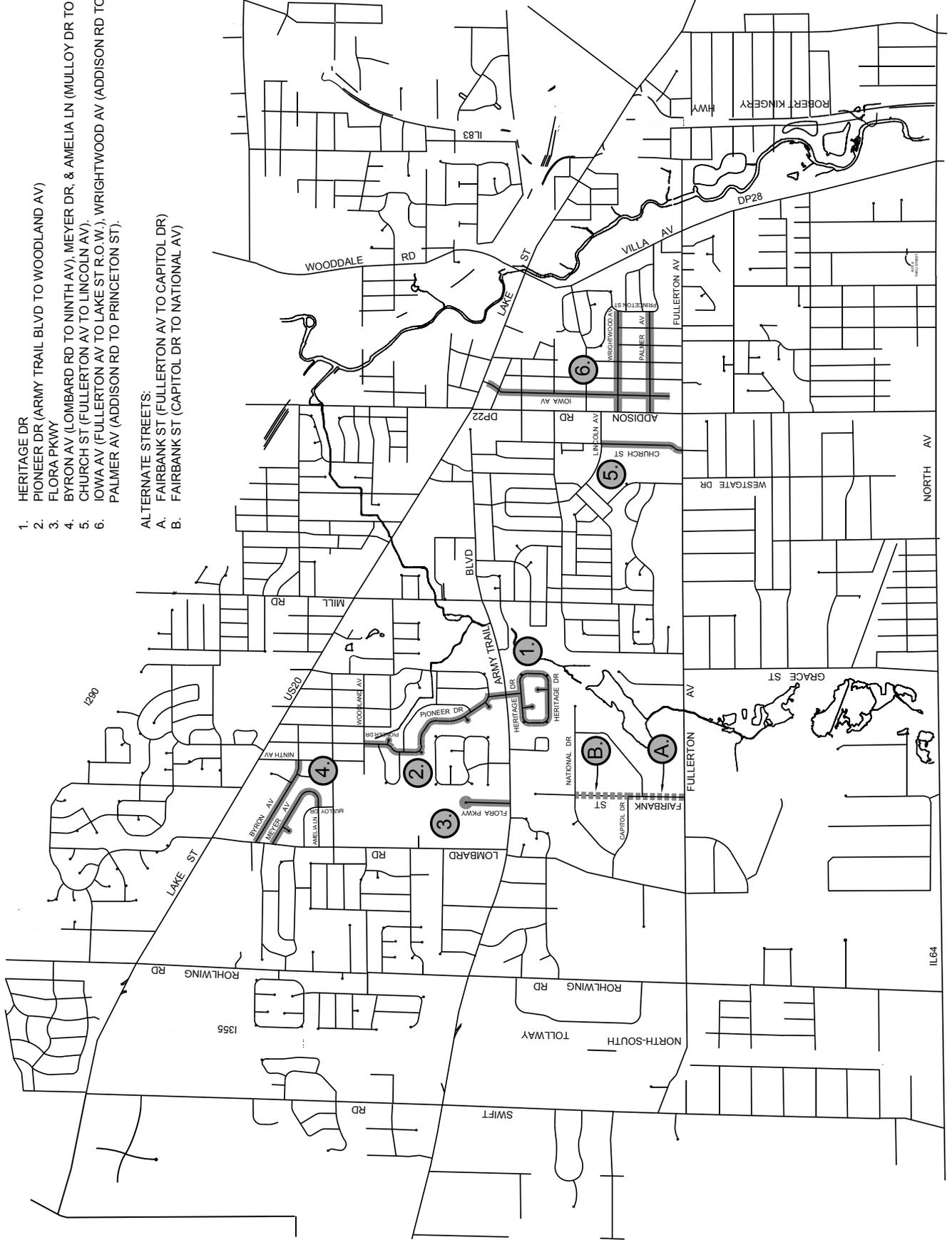
Street Maintenance



1. HERITAGE DR
2. PIONEER DR (ARMY TRAIL BLVD TO WOODLAND AV)
3. FLORA PKWY
4. BYRON AV (LOMBARD RD TO NINTH AV), MEYER DR, & AMELIA LN (MULLOY DR TO MEYER DR).
5. CHURCH ST (FULLERTON AV TO LINCOLN AV).
6. IOWA AV (FULLERTON AV TO LAKE ST R.O.W.), WRIGHTWOOD AV (ADDISON RD TO PRINCETON ST), & PALMER AV (ADDISON RD TO PRINCETON ST).

ALTERNATE STREETS:

- A. FAIRBANK ST (FULLERTON AV TO CAPITOL DR)
- B. FAIRBANK ST (CAPITOL DR TO NATIONAL AV)



DEBT SUMMARY

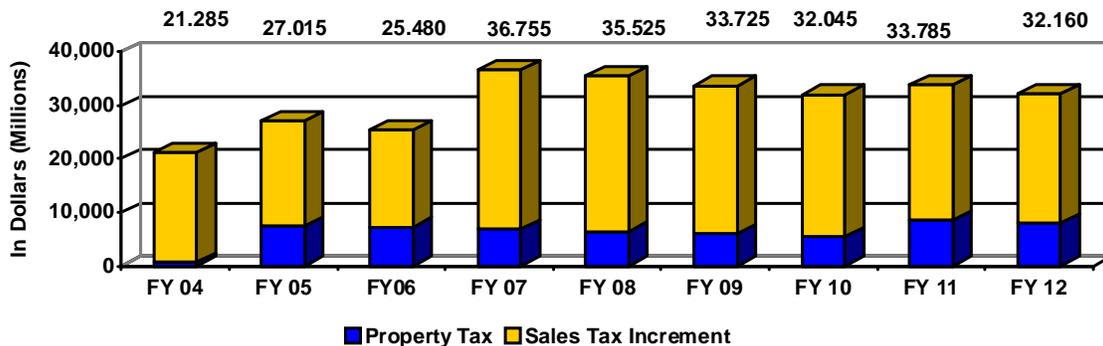
OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.

VILLAGE OF ADDISON
Outstanding Bond Debt
Fiscal Years Ending 2004 through 2012



Note: The increased debt shown in FY 2005 is due to the 2004 G.O. Bonds which were issued for various capital projects and funding of the equipment replacement fund. This annual principal and interest payments will be paid thru a property tax levy. The levy is approximately the same amount as the payments of the 2001 Refunding issue, which was paid off in FY 2004, thereby a negligible property tax effect from this bond issue. The increased debt in FY07 is due to the 2006C and 2007 G.O. issues for the new Library construction. The property tax on these issues will be abated and paid by existing home rule sales tax increment revenues. The increase in FY 2011 is due to the 2010 Taxable G.O. bonds which were issued to purchase the Driscoll property. The annual principal and interest payments for this bond will be paid thru a property tax levy.

DEBT SUMMARY

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AAA from Fitch Inc. and AA+ from Standard & Poor's. The Village was upgraded by Fitch from AA+ to AAA in 2010 and Standard & Poor's reaffirmed the AA+ rating issued in 2008. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2012**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING</u>		
				<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL OBLIGATION DEBT						
2004 G.O. BONDS	VARIOUS CAP. PROJ. & EQUIP. REPL. FUNDING	7,500,000	12/15/19	500,000	18,000	518,000
2006A REFUNDING BOND	ADVANCE REFUNDING 2005	3,075,000	12/15/26	2,945,000	1,070,820	4,015,820
2006C G.O. BOND	LIBRARY BUILDING	6,900,000	12/15/26	6,900,000	2,463,683	9,363,683
2007 G. O. BOND	LIBRARY BUILDING	6,100,000	12/15/26	6,100,000	2,184,873	8,284,873
2008 REFUNDING BOND	ADVANCE REFUNDING 1998	6,015,000	12/16/20	4,955,000	1,461,450	6,416,450
2010 TAXABLE G.O BOND	DRISCOLL PROPERTY	3,500,000	12/16/30	3,440,000	1,807,443	5,247,443
2011 REFUNDING BOND	ADVANCE REFUNDING 2002	2,835,000	12/15/17	2,835,000	356,531	3,191,531
2012 REFUNDING BOND	ADVANCE REFUNDING 2004	3,985,000	12/15/19	<u>3,985,000</u>	<u>503,375</u>	<u>4,488,375</u>
TOTAL ALL BONDS				<u>31,660,000</u>	<u>9,866,174</u>	<u>41,526,174</u>

LOANS

NEVA-BYRON LOAN	CONSTRUCTION OF NEVA-BYRON SEWER	5,588,000	5/30/12	<u>196,177</u>	<u>3,521</u>	<u>199,699</u>
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The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

ANNUAL DEBT SERVICE REQUIREMENTS

(PRINCIPAL AND INTEREST)

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
		<u>ACTUAL</u>	<u>EST ACT</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
BOND RETIREMENT FUND						
2004 G.O.	PROPERTY TAX	265,421	684,563	518,000	0	0
2010 TAXABLE G.O.	PROPERTY TAX	0	238,998	263,338	261,963	265,088
2012 REFUNDING	PROPERTY TAX	0	0	72,175	632,700	632,100
SUBTOTAL - PROPERTY TAX		265,421	923,561	853,513	894,663	897,188
2002 REFUNDING	SALES TAX INCR.	476,380	514,500	0	0	0
2006A REFUNDING	SALES TAX INCR.	126,673	256,673	271,863	276,312	270,313
2006B REFUNDING	SALES TAX INCR.	658,904	547,404	0	0	0
2006C G.O.	SALES TAX INCR.	268,127	268,128	548,128	557,348	565,798
2007 G.O.	SALES TAX INCR.	237,894	237,894	482,894	488,400	503,325
2008 REFUNDING	SALES TAX INCR.	594,588	568,213	547,325	475,950	501,675
2011 REFUNDING	SALES TAX INCR.	0	0	508,781	587,200	562,000
SUBTOTAL - SALES TAX		2,362,566	2,392,812	2,358,990	2,385,210	2,403,111
NEVA-BYRON LOAN	OPERATING REVENUE	399,397	399,397	199,699	400,000	400,000
TOTAL		<u>3,027,384</u>	<u>3,715,770</u>	<u>3,412,202</u>	<u>3,679,872</u>	<u>3,700,298</u>



(BLANK)

GENERAL FUND

Narrative

This all purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Consolidated Dispatch Center
Community Development
Electrical/Forestry
Street
General Ledger

GENERAL FUND (10) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1000	REVENUES	TAXES						
3001	PROPERTY TAXES - CURRENT	3,347,881	3,309,314	3,211,000	3,211,000	3,493,700	3,598,500	3,706,500
3002	PROPERTY TAXES - PRIOR YR.	1,329	122	0	0	0	0	0
3003	ROAD & BRIDGE TAX - CURRENT	394,299	394,533	394,500	403,600	400,000	400,000	400,000
3005	REPLACEMENT TAXES	130,777	145,041	140,000	140,000	140,000	140,000	140,000
3007	POL PENSION PROPERTY TAX	1,233,451	1,742,204	2,084,900	2,084,900	1,920,000	1,920,000	1,920,000
3010	REAL ESTATE TRANSFER TAX	321,572	293,056	330,000	275,000	300,000	330,000	360,000
3020	INCOME TAX	2,934,391	2,880,557	2,900,000	2,925,000	2,969,000	3,013,000	3,058,000
3025	TELECOMMUNICATIONS TAX	1,765,480	1,655,861	1,734,000	1,690,000	1,700,000	1,700,000	1,700,000
3030	SALES TAX	6,779,198	7,360,627	7,623,000	7,780,000	8,013,400	8,253,800	8,501,400
3031	SALES TAX INCREMENT	1,419,688	1,531,465	1,593,900	1,623,000	1,671,700	1,721,900	1,773,500
3034	LOCAL USE TAX	439,637	533,841	459,000	551,000	578,000	607,000	638,000
3045	AUTO RENTAL TAX	1,066	2,075	1,500	1,500	1,500	1,500	1,500
3050	ROOM TAX (HOTEL-MOTEL)	177,763	199,616	200,000	248,000	250,000	250,000	250,000
	SUBTOTAL - TAXES	18,946,532	20,048,312	20,671,800	20,933,000	21,437,300	21,935,700	22,448,900
		LICENSES, PERMITS, AND FEES						
3101	VEHICLE LICENSES	437,986	461,387	460,000	450,000	450,000	450,000	450,000
3110	BUSINESS LICENSES	238,120	236,409	239,700	235,000	235,000	235,000	235,000
3115	LIQUOR LICENSES	103,038	101,733	105,000	100,000	100,000	100,000	100,000
3117	MULTIPLE DWELLING LICENSES	276,610	246,860	280,000	250,000	250,000	250,000	250,000
3118	BUILDING PERMITS	238,316	116,751	132,600	195,000	225,000	250,000	275,000
3120	BLDG/ZON. SUBDIV. FEES	4,212	3,393	3,500	3,000	3,000	3,000	3,000
3123	PLANNING/DEVELOP. FEES	31,273	20,131	22,000	30,000	30,000	30,000	30,000
3125	DEVELOPMENT REVIEW FEE	4,291	23	5,000	0	0	0	0
3131	FRANCHISE FEE - CATV	328,226	353,548	371,200	370,000	385,000	400,000	415,000
3140	ANNEXATION/TAP ON FEES	11,973	1,055	1,000	3,000	3,000	3,000	3,000
3150	ALARM PERMIT FEES	14,515	13,945	14,000	13,000	13,000	13,000	13,000
3170	SOLICITOR'S FEES	560	665	500	500	500	500	500
3195	BUSINESS LIC BACKGROUND	7,225	12,600	10,000	7,000	7,000	7,000	7,000
3196	FIRE PLAN REVIEW FEES	8,972	8,587	8,000	10,000	10,000	10,000	10,000
3197	PLUMBING INSPECTION FEES	26,435	20,283	29,000	27,000	27,000	27,000	27,000
3198	REVIEW & INSPECTION FEES	28,312	6,884	20,000	90,000	20,000	20,000	20,000
3199	OTHER LICENSES & PERMITS	0	0	0	0	0	0	0
	SUBTOTAL - LIC./ PERMITS/FEES	1,760,064	1,604,254	1,701,500	1,783,500	1,758,500	1,798,500	1,838,500
		FINES & FORFEITS						
3201	POLICE FINES	490,941	446,980	408,000	408,000	408,000	408,000	408,000
3202	PARKING FINES	238,695	267,491	280,500	210,000	210,000	250,000	275,000
3206	COURT FEES - TRAFFIC VIOL SB1260	45,690	43,150	45,900	36,000	40,000	40,000	40,000
3207	OVERWEIGHT TRUCK FINES	52,734	98,143	71,400	40,000	40,000	40,000	40,000
3208	ADMIN ADJUDICATION	2,190	21,228	20,000	20,000	20,000	20,000	20,000
3209	RED LIGHT CAMERA ENFORCEMEN	408,961	423,399	180,000	175,000	175,000	175,000	175,000
3215	ANIMAL IMPOUNDING	680	1,135	600	800	800	800	800
3220	VEHICLE IMPOUND FEE	179,245	165,200	202,500	170,000	170,000	170,000	170,000
3222	TRUCK PERMIT FEE	15,140	18,930	20,000	12,000	14,000	16,000	18,000
3225	FALSE ALARM CHARGES - OTHER	16,150	36,160	20,000	22,000	20,000	20,000	20,000
3230	ADMIN ADJ - COM DEV	0	0	10,000	15,000	15,000	15,000	15,000
	TOTAL FINES & FORFEITS	1,450,426	1,521,816	1,258,900	1,108,800	1,112,800	1,154,800	1,181,800
		CHARGES FOR SERVICES						
3350	GARBAGE BILLING	231,603	232,687	234,600	234,600	234,600	234,600	234,600
3351	BRUSH PICK-UP	99,619	108,962	105,000	105,000	105,000	105,000	105,000
3355	BAIL BONDS	26,320	25,020	25,500	18,000	18,000	18,000	18,000
3360	CONS DISPATCH CTR	0	0	378,100	378,100	620,100	740,900	740,900
	SUBTOTAL - CHRGS FOR SVCS	357,542	366,669	743,200	735,700	977,700	1,098,500	1,098,500

GENERAL FUND (10) REVENUES

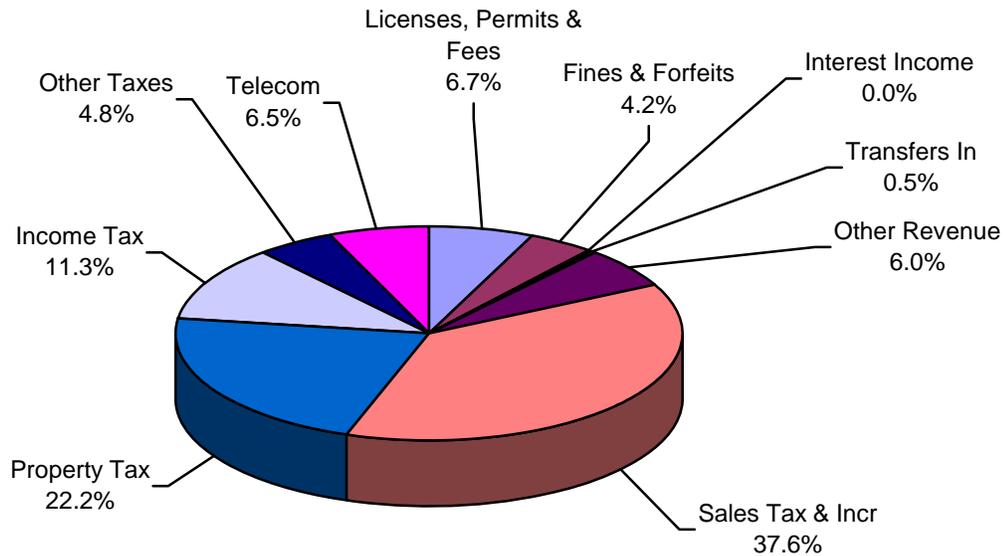
Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1000	REVENUES	INTERGOVERNMENTAL REVENUES						
3410	GRANTS - FEDERAL (DOJ OT/Crime Prev)	7,786	47,607	0	0	0	0	0
3415	ARRA - JAG STARCOM	0	26,305	0	0	0	0	0
3420	GRANTS - ST. OF ILLINOIS (Arts Com)	4,217	0	0	2,500	0	0	0
3420	GRANTS - ST. OF ILLINOIS (Pol Trg Reimb)	5,618	0	0	0	0	0	0
3440	GRANTS - LOCAL							
	EAB/TREE (DMMC)	0	0	0	0	20,000	0	0
	ACDC BUILD-OUT (ETSB)	0	0	0	200,000	0	0	0
	SUBTOTAL - INTERGOVTL REVS	17,621	73,912	0	202,500	20,000	0	0
		INTEREST INCOME						
3510	INVESTMENT INTEREST	40,243	19,436	20,000	12,000	12,000	12,000	12,000
3520	INTEREST-PROPERTY TAX	201	131	200	0	0	0	0
3540	INTEREST ON LOANS	937	97	1,000	900	900	900	900
	SUBTOTAL - INTEREST INCOME	41,381	19,664	21,200	12,900	12,900	12,900	12,900
		MISCELLANEOUS REVENUE						
3802	REIMB-INSURANCE	39,400	60,625	50,000	40,000	40,000	40,000	40,000
3803	REIMB-COURT/JURY	0	0	0	0	0	0	0
3804	REIMB - FDIC	0	0	0	0	0	0	0
3806	REIMB-TRAINING - POLICE	0	0	0	100	0	0	0
3807	REIMB-ENG/ARCH PERMITS	41,797	1,723	1,000	0	0	0	0
3809	REIMB-SPOTLIGHT	35,188	16,635	0	0	0	0	0
3811	REIMB-SPECIAL EVENTS	0	2,225	0	0	0	0	0
3813	REIMB- FEMA FLOOD	0	58,844	0	0	0	0	0
3814	REFUND SPEC CENSUS	0	0	0	0	0	0	0
3817	REIMB PD - OT DUMEG	0	0	0	0	0	0	0
3818	REIMB PD OT CRIME PREV - DJ	0	0	0	7,200	0	0	0
3819	REIMB - POLICE TRAFFIC STUDY	0	0	0	0	0	0	0
3822	SALE OF MAPS/PUBLICATIONS	1,036	820	1,500	500	500	500	500
3824	SALE POSTAGE STAMPS	0	880	0	1,600	2,000	2,000	2,000
3830	POLICE REPORTS	5,553	5,694	6,000	6,000	6,000	6,000	6,000
3832	UNCLAIMED PROPERTY	0	0	0	0	0	0	0
3833	SCHOOL LIAISON PROGRAM	126,630	103,281	100,000	146,000	107,000	110,000	113,000
3834	SCHOOL SECURITY	0	0	0	0	0	0	0
3839	PUBLIC SAFETY	25,041	25,042	25,000	56,300	25,000	25,000	25,000
3840	SIDEWALK COST SHARE/CURB	250	0	0	0	0	0	0
3853	AUCTION/SALE OF FIXED ASSETS	489	2,063	0	0	0	0	0
3860	RENTALS & CONCESSIONS	254,234	311,019	337,600	337,600	347,700	358,100	368,800
3861	CONTRIBUTION & DONATIONS	115,885	800	800	0	0	0	0
3876	CASH OVER/SHORT	(112)	88	100	(300)	100	100	100
3899	MISCELLANEOUS REVENUES	54,501	53,486	69,000	70,200	56,000	56,000	56,000
	SUBTOTAL - MISC. REVENUES	699,892	643,225	591,000	665,200	584,300	597,700	611,400
		TRANSFERS IN						
3940	TRANSFER FRM CAP PROJECTS	58,333	0	0	0	0	0	0
3942	TRANSFER FRM REDEVELOPMENT	0	50,000	0	0	0	0	0
3944	TRANSFER FRM PUBLIC BDG	0	0	180,000	180,000	124,000	0	0
3947	TRANSFER FRM TIF #3	0	0	0	0	0	0	0
3987	TRANSFER FRM VRAD	0	0	0	55,000	0	0	0
3970	TRANSFER FRM POLICE PENSION	0	0	2,500	2,500	2,500	2,500	2,500
	SUBTOTAL - TRANSFERS IN	58,333	50,000	182,500	237,500	126,500	2,500	2,500
	TOTAL REVENUES	23,331,791	24,327,852	25,170,100	25,679,100	26,030,000	26,600,600	27,194,500
	LESS: TOTAL EXPENDITURES	23,845,667	23,671,150	25,624,100	26,071,400	26,452,600	26,697,200	27,184,000
	SURPLUS (DEFICIT)	(513,876)	656,702	(454,000)	(392,300)	(422,600)	(96,600)	10,500

GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The current economic downturn has presented challenges the Village has been able to successfully address and maintain services throughout. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the second largest industrial park acreage in a municipality in the Chicago area.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) of its residential and commercial/industrial sectors. Although the current real estate market has decreased the current EAV, the Village looks to a recovery in future years. The Village is in the enviable position to maintain a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohlwing Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20 minute drive.

GENERAL FUND REVENUE

Notes Cont.

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain a minimum unrestricted fund balance of 25% of expenditures in all operating funds. Three months of expenditures allows the Village to maintain operations when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact, which could conservatively produce an additional \$1.6 million per year as shown below:

- A Utility Tax of 5% could produce at least \$1,600,000 of additional revenue on an annual basis.

3001 Property Taxes

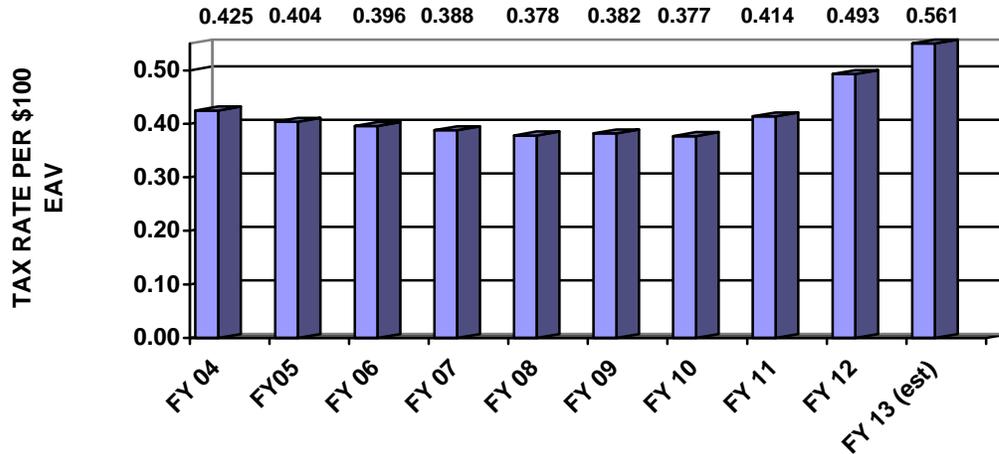
Property tax receipts represent about 22% of the Village's General Fund income, and the Village's levy represents only about 7% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased each year as the EAV had increased. Conversely, as the EAV decreases the rates increase. Due to the economic downturn, valuations have dropped thus causing increases in the tax rate. The increase in the rate for FY 13 is primarily due to the 11% projected decrease in EAV. The total dollars levied increased by \$76,015 or 1.21%. Legislation was passed that added a second tier to the Police Pension Fund and to the Illinois Municipal Retirement Fund (IMRF) which provides retirement benefits to non-sworn employees. The levy which corresponds to this budget was levied in December, 2011. Property owners will pay this tax in two installments due June 1 and September 1, 2012. A breakdown of the Village's total tax levy is as follows:

	Final 2010 Levy for FY 12	Estimated 2011 Levy for FY 13	% Change
General Fund			
Corporate	\$3,243,688	\$3,493,700	7.71%
Police Pension	2,106,423	1,920,000	(8.85)%
Subtotal	5,350,111	5,413,700	1.19%
Debt Service Fund	933,500	945,926	1.33%
Total Levy	\$6,283,611	\$6,359,626	1.21%
Equalized Assessed Val.	\$1,273,532,892	\$1,133,444,274	(11.00)%
Rate per \$100 EAV	\$0.4934	\$0.5611	13.72%

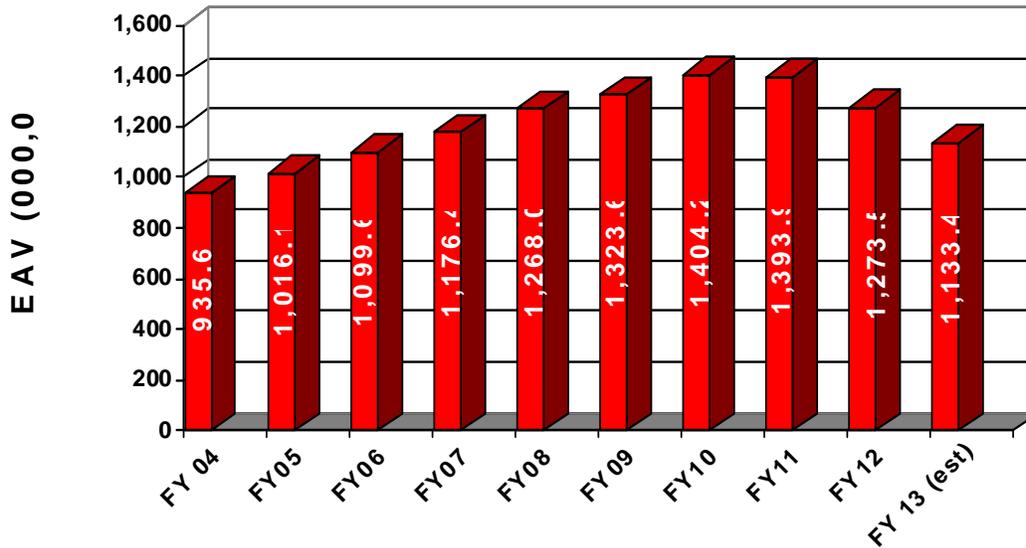
GENERAL FUND REVENUE

Notes Cont.

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy increased \$250,012 from last year's levy while the Police Pension levy decreased by \$186,423 for a net increase of \$63,589 or 1.19%. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members' and investment results. The decrease in the Police Pension levy is due in part to changes in State law including an increase in the amortization period for unfunded liability. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 09 the Village had been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%.

GENERAL FUND REVENUE

Notes Cont.

3001 Property Taxes cont.

The Debt Service portion of the Village's levy shown in the table above, is credited to the Debt Service Fund and can be found in that section of this budget. The increase is due to the structure of the pay-down plan.

Property taxes for 2011 attach as an enforceable lien on January 1, 2011, on property values assessed as of the same date. Tax dollars are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2012, and are payable in two installments, on or about June 1, 2012 and September 1, 2012. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1 percent of the tax levy to reflect actual collection experience. The 2011 tax levy is intended to fund expenditures for the 2012-2013 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2011 EAV shows an estimated 11% decrease over 2010 which in turn will increase the tax rate.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process
October	Notification from some townships regarding value of new growth that will be included on tax roles.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes Cont.

3001 Property Taxes cont.

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the township. Rate limits and compliance with rate limits are included/calculated as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes are due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent on property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by state statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

GENERAL FUND REVENUE

Notes Cont.

3020 Income Tax

		<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2009	(Actual)	3,366,328	(0.50)%
FY 2010	"	2,934,391	(12.83)%
FY 2011	"	2,880,557	(1.83)%
FY 2012	(Est. Actual)	2,925,000	1.54%
FY 2013	(Budget)	2,969,000	1.50%

Income tax receipts represent approximately 11% of the Village's General Fund income. Local governments in Illinois receive a share of all state income tax receipts allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2012 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,942. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Due to the State's financial distress, the State legislature increased the income tax rate from 3% to 5% on personal income and from 4.8% to 7% on corporate income. As part of that legislation, the municipal percentage was decreased whereby the municipalities will not participate in the increased income tax revenues. The percentage was changed to "maintain" the same revenue streams the 1/10 previously provided.

State-wide change in income tax receipts - FY 2012 receipts are coming in close to what was budgeted. Due to the economic downturn, and recent changes in legislation, we have taken a conservative approach and budgeted a 1.5% increase in the FY 2013 revenues.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the "Municipal Telecommunications Infrastructure Maintenance Fee Act." As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06. The total telecommunications tax rate is 6%

GENERAL FUND REVENUE

Notes Cont.

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax.

Budget Assumptions – The FY 2012-13 budget assumes a slight increase based upon trending.

3030 Sales Tax and 3031 Sales Tax Increment

		SALES TAX		SALES TAX INCREMENT	
		<u>Amount</u>	<u>%Inc (Dec)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2009	(Actual)	7,757,823	0.26%	1,656,767	(0.36)%
FY 2010	"	6,779,198	(12.61)%	1,419,688	(14.31)%
FY 2011	"	7,360,627	8.58%	1,531,465	7.87%
FY 2012	(Est. Actual)	7,780,000	5.70%	1,623,000	5.98%
FY 2013	(Budget)	8,013,400	3.00%	1,671,700	3.00%

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 37% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.25% sales tax. Effective January 1, 2012 the Home Rule Sales tax increased by .25%. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	<u>After April 1, 2008</u>	<u>After January 1, 2012</u>
State	5.00%	5.00%
Village*		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	1.00%
Du Page County	.50%	.50%
Du Page Water Commission	.25%	.25%
Regional Transportation Authority	<u>.50%</u>	<u>.50%</u>
Total	8.00%	8.25%

*Note: The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

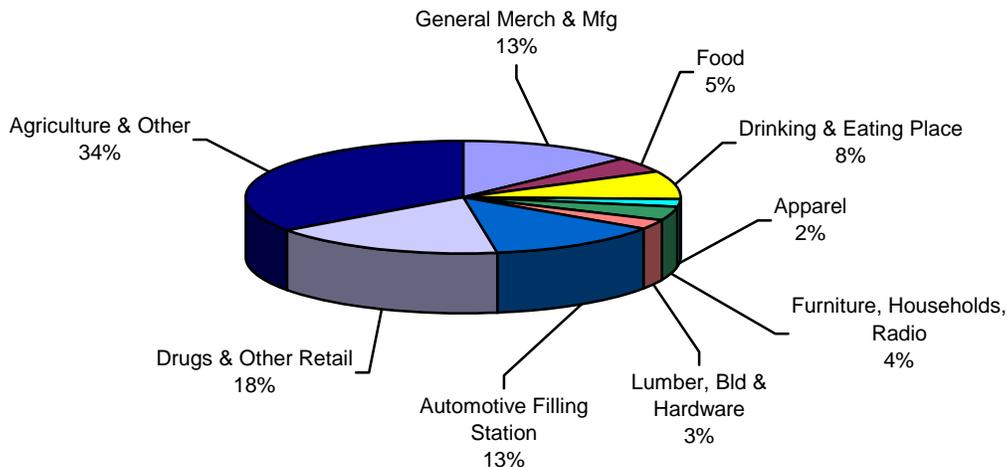
<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund a Redevelopment Bond Issue
.25	Public Building Fund	1997	To Fund Bond Issues for Village Building Construction
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund continuing Road Maintenance

GENERAL FUND REVENUE

Notes Cont.

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax and Sales Tax Increment by Source Calendar Year 2011



Budget Assumptions – The Village anticipates a 3% increase in Sales tax in the FY 2013 budget over the projected FY12 results. The increases in FY 11 and FY 12 are the results of one of the Village's big box stores completing a renovation and expanding their product line to include food items late in FY2011. It is anticipated those increases will level off.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the General Ledger section of the General Fund budget.

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The state distributes this tax on a per-capita basis and the Village projects minimal growth for this revenue source in Fiscal 2013.

GENERAL FUND REVENUE

Notes Cont.

3050 Room Tax (Hotel-Motel)

Receipts for this tax have also been negatively impacted by the downturn in the economy. An economic development agreements made with Hampton Inn can be found in the General Ledger section of this budget. An agreement with the Hilton expired in FY10 so the Village will receive 100% of those taxes.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3117 Multiple Dwelling Licenses

This license is for the village's multiple family dwelling license and inspection program. An annual license fee consists of \$50.00 to \$150.00 per building and \$50.00 per unit.

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions. The Village has taken a conservative approach to budgeting for these revenues. Permits are anticipated to grow based on interest in currently vacant properties.

3125 Development Review Fee

This fee was initiated in FY 2002 and is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3197 Plumbing Inspection Fees

The Village contracts out plumbing inspections and charges a fee to offset this cost. The cost for the plumbing consultant is found in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

GENERAL FUND REVENUE

Notes Cont.

3206 Court Fees – SB1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Administrative Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. The Village installed two cameras in late FY2009 as a means to reduce traffic accidents at two (2) high volume intersections. Two additional cameras were installed at another high volume intersection in 2010. Two of the existing cameras were removed mid FY 2012 to allow for a State of Illinois Road Construction project.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the collections to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracted with an outside service for monthly branch pick-up. This is the fee associated with the service. It is included on the bi-monthly water/sewer/garbage billings.

3355 Bail Bonds

The Village initiated a bail bond fee for everyone arrested by Addison Police Officers and processed in our booking facility. This is the fee attached to the booking process.

GENERAL FUND REVENUE

Notes Cont.

3360 Consolidated Dispatch Center Fees

The Village transitioned to the Starcom21 radio platform late in FY 2012. As part of that move, the police department expanded the current dispatch department and now provides dispatch services to surrounding communities. This is the charge to member communities for the service. Further details can be found in the Consolidated Dispatch Center department pages starting on page 141.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons. A decrease in staffing accounts for the decrease in expected revenues.

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the Du Meg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property. The Village also receives rent from DuPage County for use of the Village's board room as a satellite traffic court.

3861 Contributions and Donations

In prior years, this included annual contributions of \$10,000 for CATV scholarships and \$34,000 for the CATV operating grant, both of which come from the local cable television provider. However due to pending Federal action regarding franchise agreements the current contract with the cable provider has expired. A new contract is in stalled negotiations pending the outcome of the Federal issues. No revenues were planned due to the uncertainty of the contract renewal.

3899 Miscellaneous Revenues

Includes fees charged for stray grocery cart pickup, booth rentals for the Tuesday night community events and other miscellaneous charges.

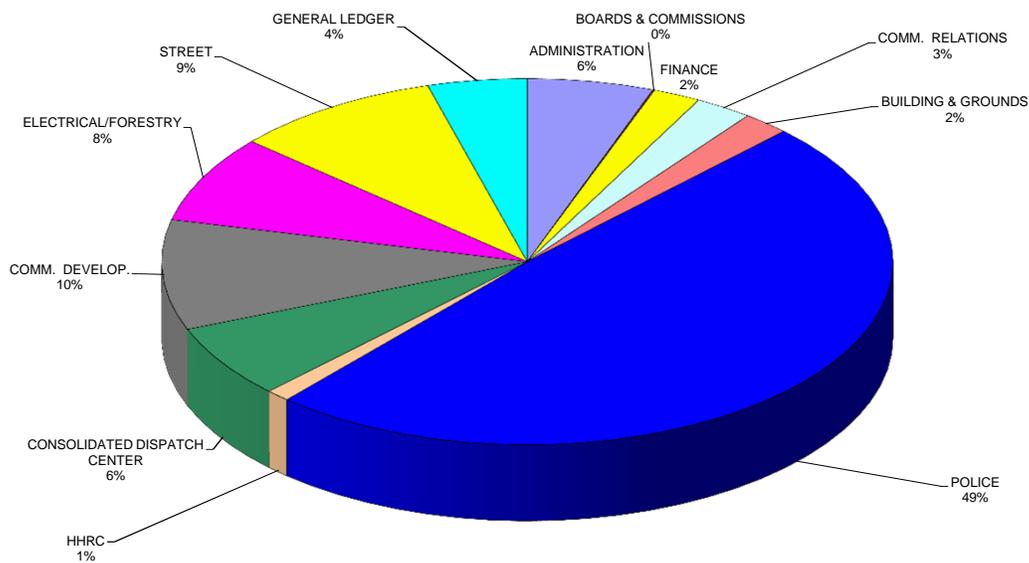
3970 Transfer from Police Pension

Payment to the Village for assuming the duties of tracking individual pension accounts and preparing the pension fund's annual report to the Illinois Department of Insurance.

GENERAL FUND (10) EXPENDITURE SUMMARY

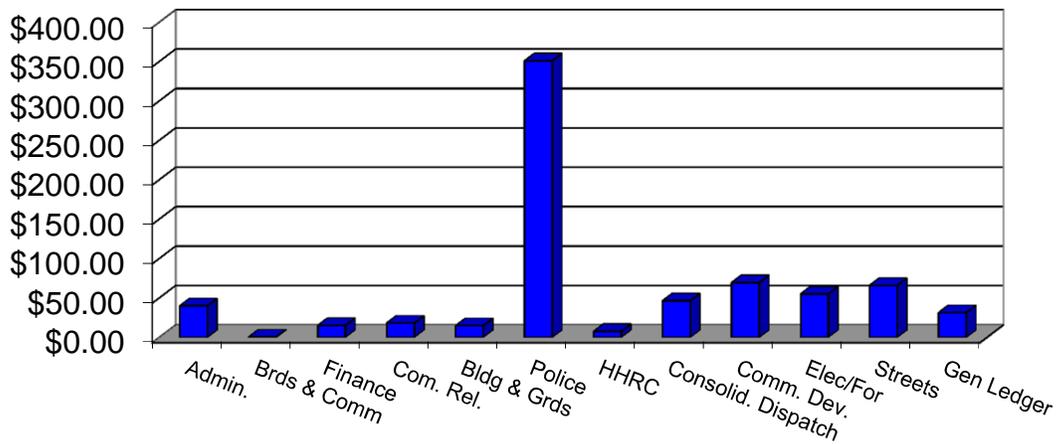
Budget

DEPT NO.	GENERAL FUND	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1012	ADMINISTRATION	1,509,353	1,400,729	1,423,200	1,582,500	1,478,200	1,407,800	1,413,800
1020	BOARDS & COMMISSIONS	110,382	74,358	19,500	41,300	20,200	20,200	20,200
1040	FINANCE	560,701	568,538	530,300	543,100	558,700	533,500	538,600
1050	COMMUNITY RELATIONS	625,064	581,351	636,000	664,200	671,600	685,700	703,900
1060	BUILDING & GROUNDS	455,910	478,061	539,900	538,500	548,000	554,200	563,300
1510	POLICE	12,788,736	13,034,989	12,939,400	13,214,300	12,967,700	13,190,100	13,459,000
1520	HENRY HYDE RESOURCE CENTER	232,724	222,264	234,200	243,000	282,200	282,700	294,200
1530	CONSOLIDATED DISPATCH CENTER	0	0	1,220,600	1,369,900	1,719,200	1,790,500	1,857,700
2010	COMMUNITY DEVELOPMENT	2,430,151	2,467,744	2,624,300	2,602,800	2,568,900	2,585,100	2,641,500
2510	ELECTRICAL & FORESTRY	1,838,025	1,645,720	1,887,700	1,905,100	2,037,300	1,953,500	1,980,900
2520	STREET	2,303,073	2,230,712	2,519,400	2,312,600	2,437,800	2,531,100	2,588,100
2600	GENERAL LEDGER	991,548	966,684	1,049,600	1,054,100	1,162,800	1,162,800	1,122,800
TOTAL EXPENDITURES		23,845,667	23,671,150	25,624,100	26,071,400	26,452,600	26,697,200	27,184,000
TOTAL REVENUES		23,331,791	24,327,852	25,170,100	25,679,100	26,030,000	26,600,600	27,194,500
BEGINNING FUND BALANCE SURPLUS (DEFICIT)		7,540,124 (513,876)	7,026,248 656,702	(454,000)	7,682,950 (392,300)	7,290,650 (422,600)	6,868,050 (96,600)	6,771,450 10,500
ENDING FUND BALANCE		7,026,248	7,682,950		7,290,650	6,868,050	6,771,450	6,781,950



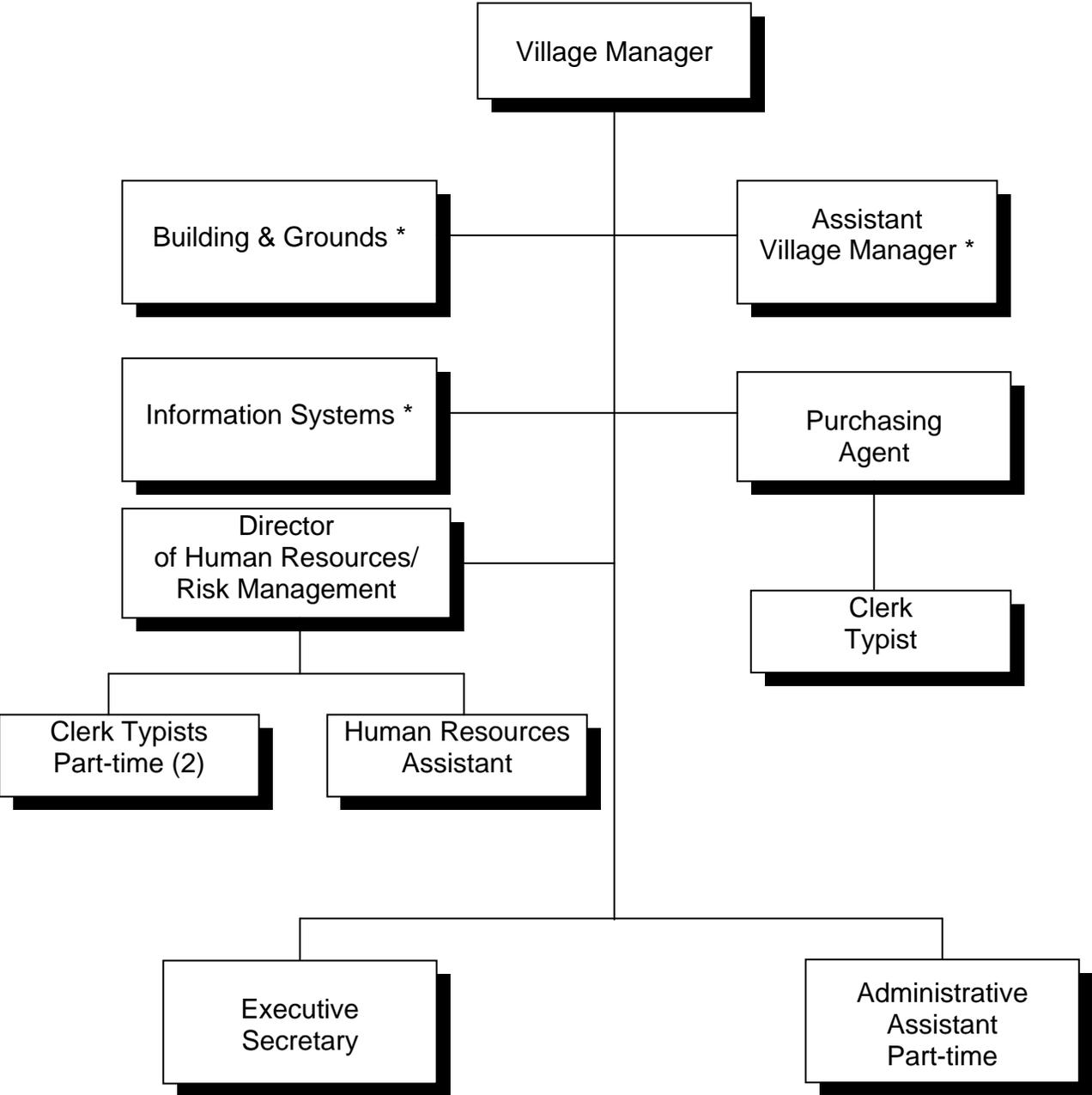
GENERAL FUND (10) PER CAPITA COST

	2012-13 BUDGET	COST PER CAPITA (pop 2010 36,942)
ADMINISTRATION	\$ 1,478,200	\$40.01
BOARDS & COMMISSIONS	20,200	\$0.55
FINANCE	558,700	\$15.12
COMMUNITY RELATIONS	671,600	\$18.18
BUILDING & GROUNDS	548,000	\$14.83
POLICE DEPARTMENT	12,967,700	\$351.03
HENRY HYDE RESOURCE CENTER	282,200	\$7.64
CONSOLIDATED DISPATCH CENTER	1,719,200	\$46.54
COMMUNITY DEVELOPMENT	2,568,900	\$69.54
ELECTRICAL/FORESTRY	2,037,300	\$55.15
STREET	2,437,800	\$65.99
GENERAL LEDGER	1,162,800	\$31.48
TOTAL	\$ 26,452,600	\$716.06



ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, purchasing, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefits programs, union and non-union labor relation's activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plan. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Purchasing

The Village's Purchasing Agent, reporting to the Village Manager, is responsible for coordinating the acquisition of all goods, equipment and services required for Village

ADMINISTRATION

Narrative Cont.

operations; and, to formulate and assist all other departments with formal bids for capital improvements and major equipment purchase(s).

The Purchasing Division of this department utilizes a database of vendors and supplies on an existing software program owned by the Village to increase purchasing efficiency and reduce costs. The Purchasing Agent follows the Village's adopted Purchasing Policy and is responsible for making recommendations for updating the policy to reflect cost effectiveness and changes in local, state and federal laws governing purchasing procedures.

Economic Development/Business Retention

With the direction of the Mayor, the Village Board and the Village Manager, the Assistant Village Manager oversees the economic development and business retention program for the Village of Addison. This function is geared toward fostering a healthy business environment for existing establishments in Addison as well as attracting outside business into the Village. It also includes T.I.F. District management and other incentive programs. The business retention component of this program works with current Addison businesses in an effort to create and then maintain open lines of communication between Village officials and business owners.

FY 2012-13 Key Objectives

The Administration Department has many short and long-term goals and will work toward achieving them in the coming fiscal years:

Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

1. Administer the agreements reached under the T.I.F. District Consent Decree including a focus on the ongoing development and redevelopment of commercial and residential areas in both Village T.I.F. Districts.
2. Continue to work towards the completion of the Town Center project.

Vision 2: We take pride in quality municipal service delivery.

1. Continue to administer the Customer Service Program using the criteria established in the Lincoln Award for Organizational Effectiveness. Start the process of gearing up for a reapplication to the Lincoln Foundation for another award.
2. Continue to implement the tenets of the Village's Strategic Plan adopted by the Village Board in December 2006.
3. Implement the goals and objectives given by the Intergovernmental Risk Management Agency to all operating departments as per their IRMA Management Assessment Program - IMAP. The Village underwent an evaluation in calendar year 2010. The

ADMINISTRATION

Narrative Cont.

Village received a score of 98%. This is considered exceptional.

4. Renegotiate a labor contract with the Metropolitan Alliance of Police who represents the Addison Patrol Officers. The current contract will expire on October 31, 2012.

Performance Measures

	FY10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$1,400,729	\$1,582,500	\$1,478,200
Number of Employees	18	18	18
HUMAN RESOURCES			
Outputs			
Number of positions recruited	6	13	5
Number of applicants for employment	30	170	40
Effectiveness			
Number employment separations	7	5	4
Number of employee grievances	0	0	0
Efficiency			
Percentage increase in medical premium	10.0%	18%	6.9%
Percentage increase in dental premium	2.0%	0%	0%
Overall increase in health premiums	9.3%	16.5%	6.5%
RISK MANAGEMENT			
Outputs			
Total number of claims	87	79	71
Effectiveness			
Number of Workers Compensations Claims	18	13	15
Number of Property Claims	39	44	40
Number of Auto Property claims	12	18	14
Efficiency			
Experience modifier (credit) deducted from premium	\$123,132	\$44,497	\$0
Credit received on premium due	\$184,290	\$185,348	\$150,000
PURCHASING			
Outputs			
Number of purchase orders	1,370	1,390	1,410
Number of bids processed	19	17	19
Efficiency			
Purchase order to order placement (hours)	48	48	48
Weeks from bid distribution to Board approval	6	6	6

ADMINISTRATION

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res./Risk Mgt.	0.70	0.70	0.70	0.70	0.70
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Executive Secretary	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Clerk Typist	0.70	0.70	0.70	0.70	0.70
Part-Time Clerk Typist	2.00	2.00	2.00	2.00	2.00
Part-Time Admin Assistant	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>12.80</u>	<u>12.80</u>	<u>12.80</u>	<u>12.80</u>	<u>12.80</u>
Authorized & Unbudgeted:					
Clerk Typist	0.70	0.70			
Total Authorized:	<u>13.50</u>				

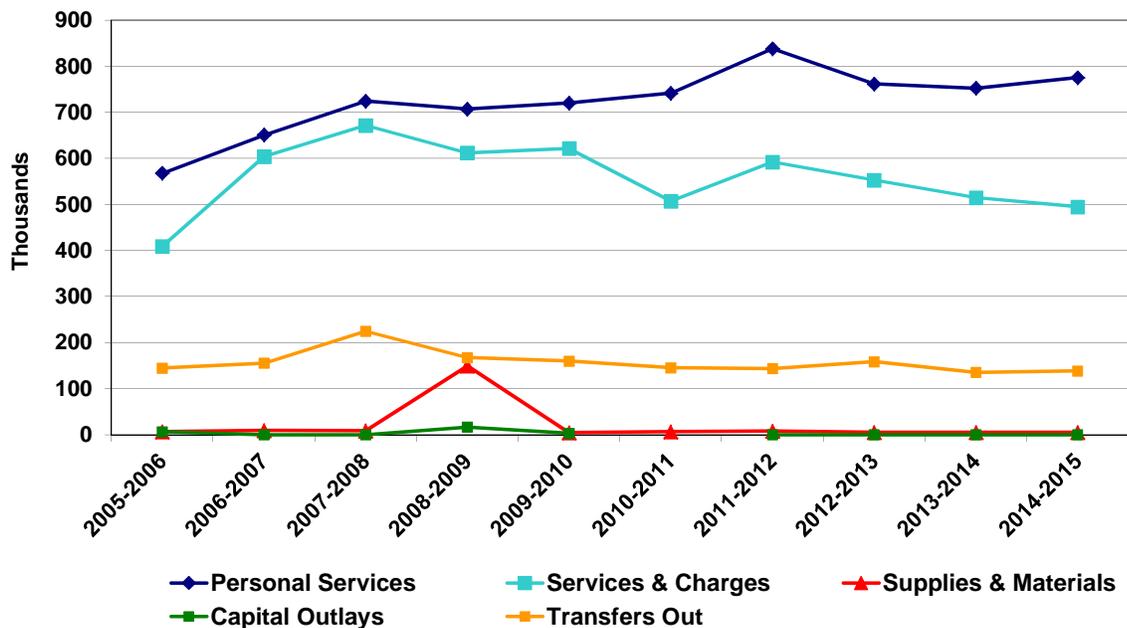
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. This position will remain unbudgeted until funding is available.

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	838,500	761,600	752,300	775,300
Services & Charges	592,200	553,100	515,100	495,100
Supplies & Materials	8,000	5,000	5,000	5,000
Capital Outlays	0	0	0	0
Transfers Out	143,800	158,500	135,400	138,400
Total	1,582,500	1,478,200	1,407,800	1,413,800



The decrease in Services and Charges in FY 06 is due to decreased legal costs and discontinuance of participation in the Suburban O'Hare Commission.

The increase in Supplies and Materials in FY09 is due to expenses incurred for Emergency Operations resulting from the September, 2008 flood event.

ADMINISTRATION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1012	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	240,992	240,396	235,000	249,500	250,400	251,900	253,400
4002	WAGES CLERICAL	134,135	143,720	149,400	143,100	115,300	118,800	125,200
4004	OVERTIME	0	267	3,400	1,500	1,000	1,000	1,000
4006	OTHER PAY	7,042	6,413	6,400	26,400	7,000	7,000	7,000
4007	PART TIME	96,643	92,827	103,200	111,100	110,900	114,300	117,000
4009	IMRF	57,588	66,966	66,300	74,600	60,200	61,200	62,600
4010	SOCIAL SECURITY	36,327	36,683	44,200	39,200	40,900	41,600	42,400
4012	HOSPITALIZATION	74,698	80,357	102,300	104,600	112,300	92,900	103,100
4016	UNEMPLOYMENT COMP.	14,541	20,003	10,000	37,600	10,000	10,000	10,000
4017	ELECTED OFFICIALS	46,176	44,955	41,000	41,000	41,000	41,000	41,000
4020	SICK PAY	10,227	7,395	12,500	7,800	10,000	10,000	10,000
4022	LIFE INSURANCE	1,634	1,535	2,600	2,100	2,600	2,600	2,600
	SUBTOTAL	720,003	741,517	776,300	838,500	761,600	752,300	775,300
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,345	1,250	1,500	1,400	1,700	1,700	1,700
4103 (1)	PROF SVCS.-LEGAL	424,530	372,673	375,000	393,000	375,000	375,500	375,500
4107	PROF SVCS.-MEDICAL	2,192	2,259	0	0	0	0	0
4110 (2)	TECH. & CONSULT. SVCS.	5,921	650	900	900	25,900	20,900	900
4115	COMMUNICATIONS-TELEPHONE	10,303	7,546	8,500	10,500	8,500	8,500	8,500
4117	COMMUNICATIONS-POSTAGE	3,817	2,737	6,000	4,000	4,000	4,000	4,000
4118	COPY/REPRODUCTION	3,501	2,641	5,000	3,000	4,000	4,000	4,000
4120 (3)	PUBLIC RELATIONS	96,947	61,476	44,000	115,000	74,000	44,000	44,000
4160	PRINTING	2,050	1,985	4,000	4,000	4,000	4,000	4,000
4161	PUBLICATION OF NOTICES	434	874	1,400	800	1,400	1,400	1,400
4163 (4)	CONFERENCES	18,213	8,033	4,000	11,000	4,000	4,000	4,000
4164	TRAINING	0	50	0	0	0	0	0
4180	REPAIRS & MAINTENANCE	845	0	2,500	2,500	1,500	1,500	1,500
4190	RENTAL-EQUIPMENT	527	516	0	0	0	0	0
4192 (5)	DUES/SUBSCRIPTIONS	46,095	40,103	40,600	40,600	44,100	40,600	40,600
4199	OTHER SERVICES & CHARGES	4,959	4,612	3,000	5,500	5,000	5,000	5,000
	SUBTOTAL	621,679	507,405	496,400	592,200	553,100	515,100	495,100
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	2,018	2,190	3,000	3,000	3,000	3,000	3,000
4203	CLOTHING SUPPLIES	1,238	0	0	0	0	0	0
4290	EMERGENCY OPERATIONS	0	3,089	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	1,156	1,183	5,000	5,000	2,000	2,000	2,000
	SUBTOTAL	4,412	6,462	8,000	8,000	5,000	5,000	5,000
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	3,326	0	0	0	0	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	159,933	145,345	142,500	143,800	158,500	135,400	138,400
	TOTAL FOR DEPARTMENT	1,509,353	1,400,729	1,423,200	1,582,500	1,478,200	1,407,800	1,413,800

ADMINISTRATION

Notes

4103 (1) PROF SVCS.-LEGAL				375,000
360,000	GENERAL COUNCIL			
		15,000	LABOR COUNCIL	
4110 (2) TECH & CONSULT SERVICES				25,900
900	MEETING MINUTES	25,000	EFFICIENCY STUDY	
4120 (3) PUBLIC RELATIONS				74,000
25,000	FAMILY & YOUTH SERVICES	4,000	TOWNSHIP/MASS TRANSIT	
15,000	ADDISON CENTER FOR THE ARTS	30,000	DIST 4 CROSSING GUARD CONTRIB.	
4163 (4) CONFERENCES				4,000
4,000	MAYOR \$ 1500/IML \$1600/MMA \$ 900/MMA			
4192 (5) DUES/SUBSCRIPTIONS				44,100
35,000	DUPAGE MAYORS & MANAGERS	500	ADDISON CHAMBER OF COMMERCE	
300	IPELRA	1,800	METRO MAYORS CAUCUS	
500	IIMC	200	AM BEST	
300	IMC	2,000	IML	
3,500	US CONFERENCE OF MAYORS			

BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Due to the lagging economy and the opening of the Addison Center for the Arts, funding for this commission has been suspended. A contribution to the Addison Center for the Arts can be found in the Public Relations line item in the Administration budget.

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from the Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in the 1992-1993 Fiscal year. The subsequent purchase and restoration of the historical Balzer House and accompanying Coach House complete the Historical District. Funding for this commission has also been suspended. However, costs associated with operating the Historical District can be found in various line items in the Community Relations Department.

Blood Bank Commission

This commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada.

Senior Citizen Commission

This commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the senior citizen commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 275 members and meets on a weekly basis. Members of the senior citizens club volunteer their time as greeters in the Addison Police Department lobby on weekdays to help direct court traffic, participate in the Seniors and Law enforcement Together (S.A.L.T.) program, and help with routine clerical duties such as copying and mass mailings. Some of the social outings include a Senior President Mini-Golf Tournament, Royalty Day, Men's and Ladies Night Out and many other programs.

Police Commission

The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

BOARDS & COMMISSIONS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized and Unbudgeted:					
PT CA Commission Chair	<u>1.00</u>				
Total Authorized	<u><u>1.00</u></u>				

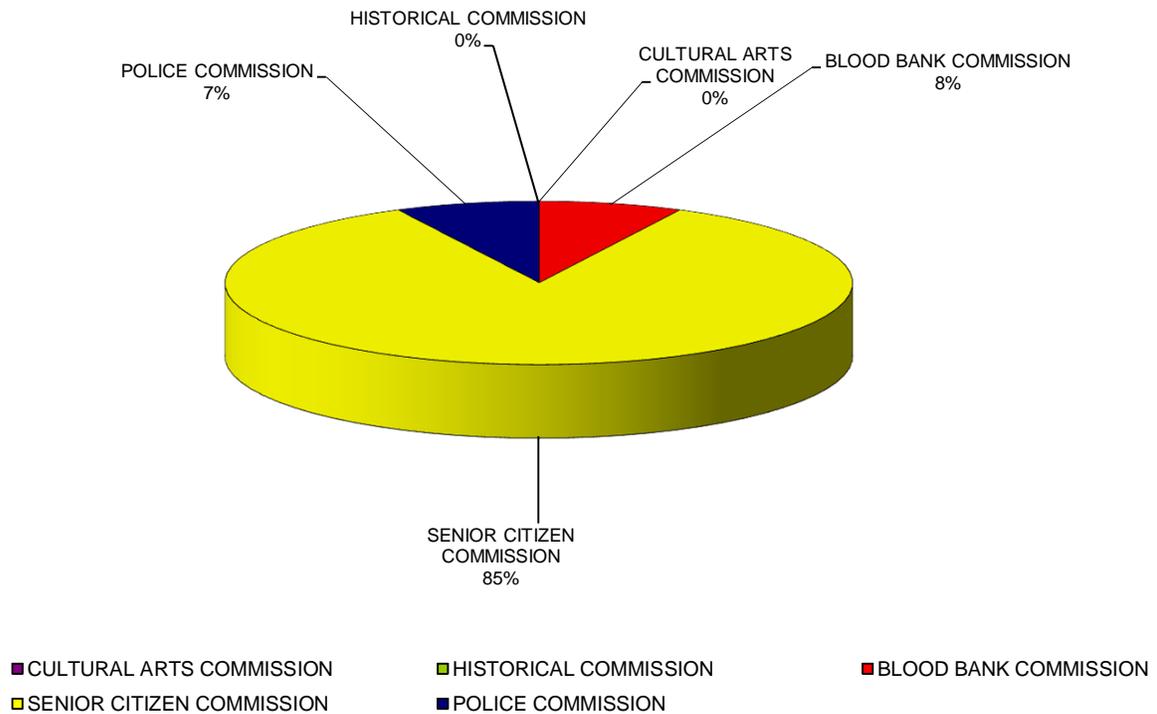
In FY 2011-12, the PT Clerk Typist position has been transferred to Community Relations, while the PT CA Commission Chair position is vacant.

BOARDS & COMMISSIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1020	EXPENDITURES							
1021 *	CULTURAL ARTS COMMISSION	51,362	17,310	0	2,500	0	0	0
1022 **	HISTORICAL COMMISSION	41,778	39,759	0	1,200	0	0	0
1023	BLOOD BANK COMMISSION	1,013	1,028	1,500	1,500	1,500	1,500	1,500
1028	SENIOR CITIZEN COMMISSION	14,979	15,600	16,500	16,500	17,200	17,200	17,200
1029	POLICE COMMISSION	1,250	661	1,500	19,600	1,500	1,500	1,500
TOTAL BOARDS & COMMISSIONS		110,382	74,358	19,500	41,300	20,200	20,200	20,200

- * Effective with the FY 11-12 budget the Cultural Arts Commission is unfunded. A stipend to the Addison Center for the Arts is included in the Administration budget - Public Relations.
- ** Effective with the FY 11-12 budget the Historical Commission is unfunded. Expenditures for staff and expenses are now part of the Community Relations Department budget.



CULTURAL ARTS COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 REQUEST	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1021	EXPENDITURES								
	PERSONAL SERVICES								
4006	OTHER PAY	14,400	12,000	0	0	0	0	0	0
4010	SOCIAL SECURITY	1,102	918	0	0	0	0	0	0
	SUBTOTAL	15,502	12,918	0	0	0	0	0	0
	SERVICES & CHARGES								
4106	PROF SERV - CODIFICATION	22	0	0	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	22,220	0	0	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	197	0	0	0	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	1,101	600	0	0	0	0	0	0
4118	COPY/REPRODUCTION	353	371	0	0	0	0	0	0
4120	PUBLIC RELATIONS	10,925	2,974	0	2,500	0	0	0	0
4160	PRINTING	105	118	0	0	0	0	0	0
4163	CONFERENCES	298	172	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	191	19	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	20	0	0	0	0	0	0	0
	SUBTOTAL	35,432	4,254	0	2,500	0	0	0	0
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	428	138	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	0	0	0	0	0	0	0	0
	SUBTOTAL	428	138	0	0	0	0	0	0
	TOTAL FOR COMMISSION	51,362	17,310	0	2,500	0	0	0	0

Effective with the FY 11-12 budget the Cultural Arts Commission is unfunded. A stipend to the Addison Center for the Arts is included in the Administration budget - Public Relations.

HISTORICAL COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 REQUEST	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1022	EXPENDITURES								
	PERSONAL SERVICES								
4006	OTHER PAY	28,267	17,396	0	0	0	0	0	0
4007	PART TIME	0	8,383	0	1,200	0	0	0	0
4009	IMRF	3,386	3,491	0	0	0	0	0	0
4010	SOCIAL SECURITY	2,162	1,972	0	0	0	0	0	0
	SUBTOTAL	33,815	31,242	0	1,200	0	0	0	0
	SERVICES & CHARGES								
4105	PROF. SVCS. DATA PROC.	300	300	0	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	2,064	2,289	0	0	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	170	44	0	0	0	0	0	0
4118	COPY/REPRODUCTION	117	40	0	0	0	0	0	0
4120	PUBLIC RELATIONS	0	0	0	0	0	0	0	0
4160	PRINTING	85	85	0	0	0	0	0	0
4163	CONFERENCES	0	0	0	0	0	0	0	0
4170	PUBLIC UTIL GAS - HEAT	1,358	1,644	0	0	0	0	0	0
4180	REPAIRS & MAINTENANCE	3,600	3,600	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	120	120	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	0	100	0	0	0	0	0	0
	SUBTOTAL	7,814	8,222	0	0	0	0	0	0
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	91	76	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	58	219	0	0	0	0	0	0
	SUBTOTAL	149	295	0	0	0	0	0	0
	TOTAL FOR COMMISSION	41,778	39,759	0	1,200	0	0	0	0

Effective with the FY 11-12 budget the Historical Commission is unfunded. Expenditures for staff and expenses are now part of the Community Relations Department budget.

BLOOD BANK COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 REQUEST	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1023	EXPENDITURES								
	SERVICES & CHARGES								
4117	COMMUNICATIONS-POSTAGE	0	40	200	200	200	200	200	200
4118	COPY/REPRODUCTION	92	44	200	200	200	200	200	200
4120	PUBLIC RELATIONS	513	137	400	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	39	0	100	100	100	100	100	100
	SUBTOTAL	644	221	900	900	900	900	900	900
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	212	257	200	200	200	200	200	200
4299	OTHER OPERATING SUPPLIES	157	550	400	400	400	400	400	400
	SUBTOTAL	369	807	600	600	600	600	600	600
	TOTAL FOR COMMISSION	1,013	1,028	1,500	1,500	1,500	1,500	1,500	1,500

SENIOR CITIZEN COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 REQUEST	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1028	EXPENDITURES								
	SERVICES & CHARGES								
4120	PUBLIC RELATIONS								
	SENIOR ANNV. PARTY	1,400	1,500	1,700	1,700	1,700	1,700	1,700	1,700
*	QUEEN'S DAY	700	0	0	0	0	0	0	0
*	KING'S DAY	700	0	0	0	0	0	0	0
*	ROYALTY DAY	0	1,400	1,400	1,400	1,400	1,400	1,400	1,400
	PICNIC	1,200	1,200	1,300	1,300	1,300	1,300	1,300	1,300
	MEN'S NIGHT OUT	700	800	800	800	800	800	800	800
	LADIES NIGHT OUT	1,000	1,200	1,300	1,300	1,300	1,300	1,300	1,300
	SENIOR PRESIDENT MINI-GOLF TOURNAMENT	500	500	500	500	600	600	600	600
	LABOR DAY	400	400	500	500	600	600	600	600
	HALLOWEEN	600	800	800	800	900	900	900	900
	THANKSGIVING	1,000	1,000	1,000	1,000	1,100	1,100	1,100	1,100
**	CHRISTMAS	2,600	0	2,700	2,700	2,700	2,700	2,700	2,700
**	NEW YEAR'S (in May)	1,400	0	1,700	1,700	1,700	1,700	1,700	1,700
**	HOLIDAY	0	4,200	0	0	0	0	0	0
	VALENTINE'S DAY	600	600	600	600	700	700	700	700
	ST. PATRICK'S DAY	1,300	1,400	1,600	1,600	1,700	1,700	1,700	1,700
	EASTER	600	600	600	600	700	700	700	700
	SUBTOTAL	14,700	15,600	16,500	16,500	17,200	17,200	17,200	17,200
	SUPPLIES & MATERIALS								
4203	CLOTHING SUPPLIES	279	0	0	0	400	0	0	0
	TOTAL FOR COMMISSION	14,979	15,600	16,500	16,500	17,600	17,200	17,200	17,200

* In FY 10-11 and beyond, Queen's and King's Day was consolidated into Royalty Day. Christmas and New Year's was consolidated into Holiday.

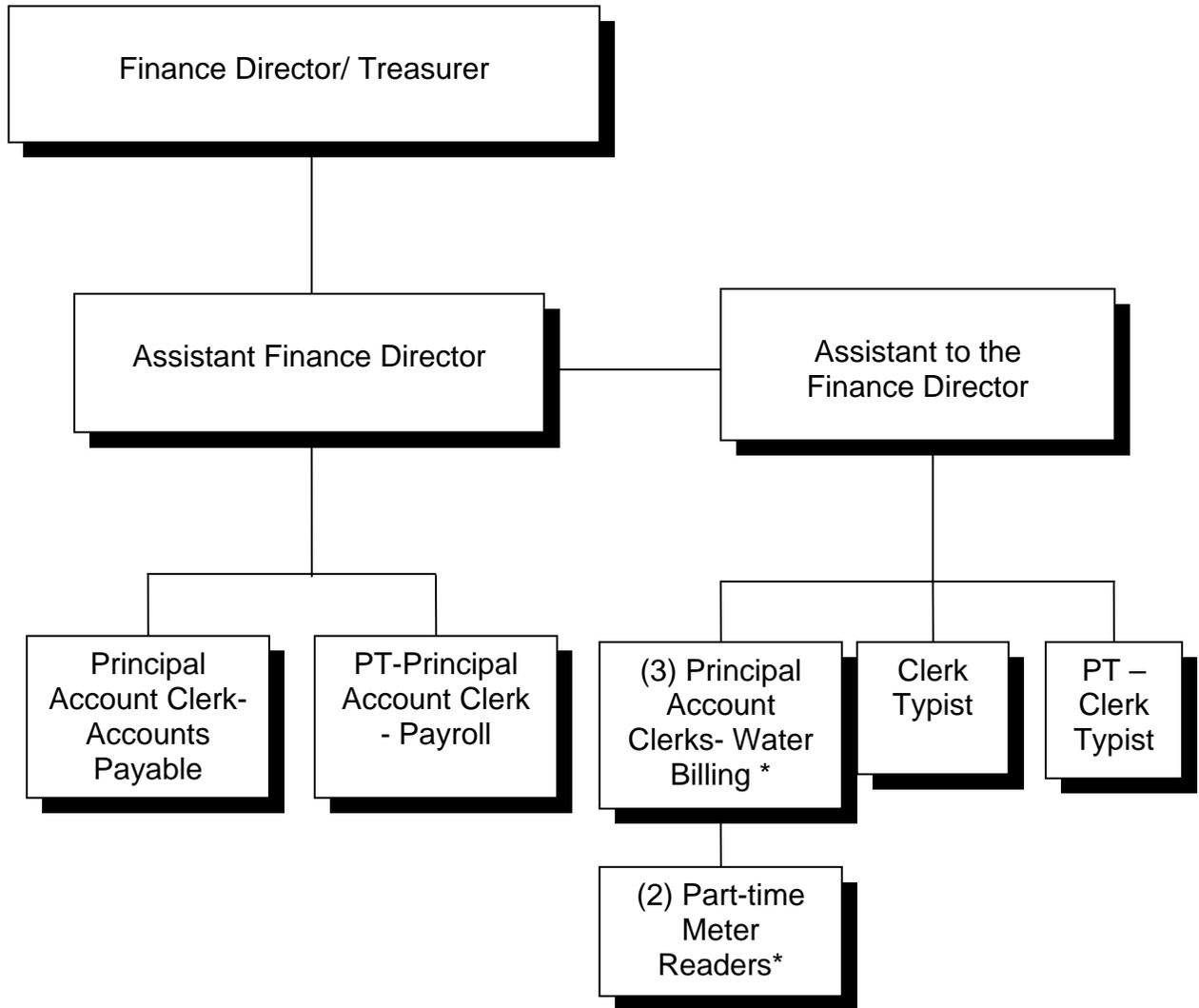
** In FY 11-12 the Christmas and New Year's consolidation was reversed. The New Year's Event will be in May (Fiscal New Year). Several reasons - better weather and better attendance expected.

POLICE COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 REQUEST	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1029	EXPENDITURES								
	PERSONAL SERVICES								
4004	OVERTIME	130	180	500	200	500	500	500	500
	SERVICES & CHARGES								
4103	PROF SERV LEGAL	120	30	0	0	0	0	0	0
4107	PROF SERV MEDICAL	0	0	0	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	550	0	0	19,000	0	0	0	0
4117	COMMUNICATIONS-POSTAGE	0	0	100	0	100	100	100	100
4118	COPY/REPRODUCTION	0	0	100	0	100	100	100	100
4160	PRINTING	0	0	100	0	100	100	100	100
4161	PUBLICATION OF NOTICES	0	0	0	0	0	0	0	0
4163	CONFERENCES	75	76	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	375	375	400	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	0	0	100	0	100	100	100	100
	SUBTOTAL	1,120	481	800	19,400	800	800	800	800
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	0	0	100	0	100	100	100	100
4203	CLOTHING	0	0	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	0	0	100	0	100	100	100	100
	SUBTOTAL	0	0	200	0	200	200	200	200
	TOTAL FOR COMMISSION	1,250	661	1,500	19,600	1,500	1,500	1,500	1,500

Organization Structure



* 2 Principal Account Clerk and 2 Meter Reader positions are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director and an Assistant to the Finance Director. The Finance Director is appointed Treasurer by the Village Board.

Treasury

This area of responsibility encompasses the collection of taxes, special assessments, utility bills, and other revenues. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This area includes accounting, accounts payable, payroll, and utility billing. Major responsibilities include administration and control of accounting records in compliance with generally accepted accounting principles and compliance to local ordinances, as well as State and Federal Statutes. At the end of the fiscal year a Comprehensive Annual Financial Report (CAFR) is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association.

Finance and Budgeting

The Finance Department is responsible for the preparation, presentation, and administration of the annual Village budget. The department also provides financial and cost-benefit types of analysis of current and proposed projects. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department throughout the year works to assure that the Village is in compliance with financial and reporting regulations, and ensuring that internal controls are maintained.

Narrative Cont.

FY 2012-13 Key Objectives**Vision 6: We take pride in quality municipal service delivery.**

1. Improve the efficiency and internal control of the cash collection systems.
 - Encourage the use of the lockbox and debit payment systems
 - Review cash collection procedures in other departments
 - Review potential opportunities for revenue audits to verify revenues received by the Village.
2. Continually review and revise department procedures.
 - Develop procedures that utilize the financial system more effectively and efficiently
 - Continue implementation, with the Water Department, of the radio read water meter reading system
 - Review and update Red Flag Identity Theft Policy.
3. Monitor, plan and report on the fiscal health of the Village.
 - Develop alternatives to finance the capital improvement programs.
 - Continue inclusion of the full annual budget and summary in the Village's website.
 - Continue inclusion of the full CAFR in the Village Website
4. Complete all statutory or Village mandated reporting requirements.
 - Prepare monthly Finance Director's and Treasurer's reports.
 - Prepare annual Appropriations Ordinance, Property Tax Levy, State Treasurer's report, Comptroller's report, and Police Pension Department of Insurance report.
 - Prepare and submit the Annual Budget and the Comprehensive Annual Financial Report (CAFR) for the Government Finance Officers Association (GFOA) award program.

FINANCE

Narrative Cont.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$568,538	\$543,100	\$558,700
Number of Employees	12	12	12
Outputs			
Comprehensive Annual Financial Report	1	1	1
Budget Document	1	1	1
Utility Accounts Bills	59,381	59,400	59,400
Final Billed Accounts	695	800	800
Accounts Payable Checks Issued	3,825	3,800	3,800
Payroll Checks Issued	6,295	6,100	6,100
Effectiveness			
Bond Rating (Desire:AAA)	AAA	AAA	AAA
GFOA Award	100%	100%	100%
% of Estimated Utility Bills	.56%	.50%	.50%

FINANCE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Finance Director	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director	0.70	0.70	0.70	0.70	0.70
Assistant to the Finance Director	0.55	0.55	0.55	0.55	0.55
Principal Account Clerk (2)	0.95	0.95	0.95	0.95	0.95
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Part-Time Principal Account Clerk	0.70	0.70	0.70	0.70	0.70
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	<u>3.95</u>	<u>3.95</u>	<u>3.95</u>	<u>3.95</u>	<u>3.95</u>
Authorized and Unbudgeted:					
Administrative Secretary	0.70				
Seasonal/Part-Time	<u>1.00</u>				
<i>Subtotal:</i>	<u>1.70</u>				
Total Authorized:	<u>5.65</u>				

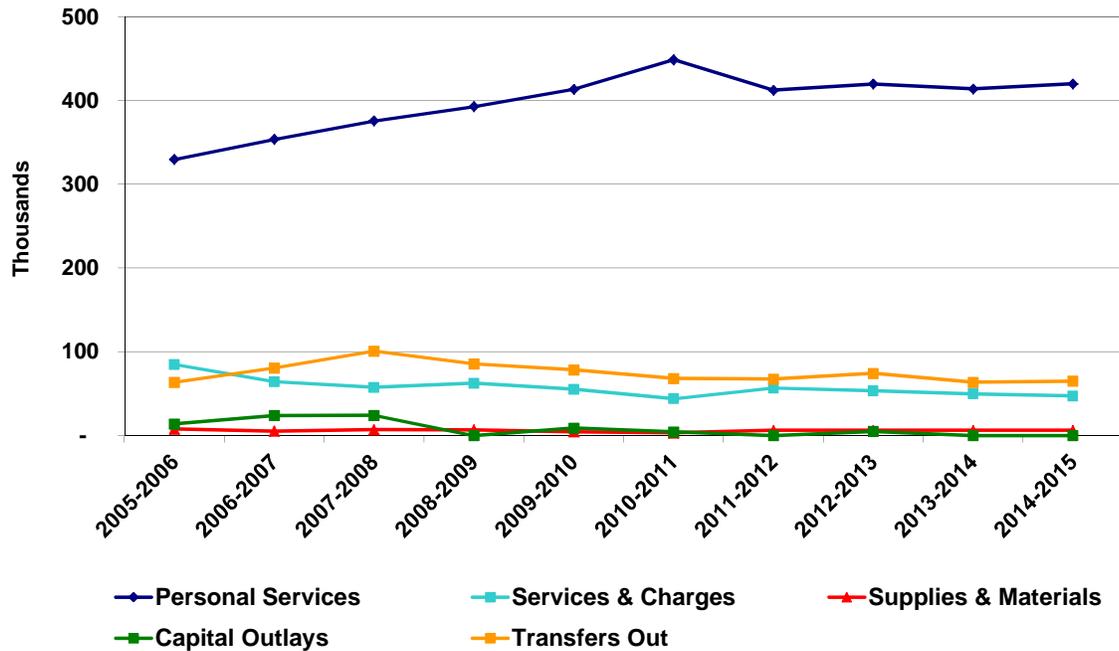
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. This position will remain unbudgeted until funding is available.

FINANCE

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	412,500	419,800	413,900	420,100
Services & Charges	56,900	53,300	49,800	47,300
Supplies & Materials	6,200	6,200	6,200	6,200
Capital Outlays	0	5,000	0	0
Transfers Out	67,500	74,400	63,600	65,000
Total	543,100	558,700	533,500	538,600



Note: The increase in personal services for FY 2011 is due to the VISIP and payout of accrued pay in a lump sum.

FINANCE

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1040	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	187,266	189,184	185,900	192,600	197,300	198,600	200,000
4002	WAGES CLERICAL	94,462	116,058	64,300	61,900	68,600	68,700	68,700
4004	OVERTIME	478	328	2,000	1,000	1,000	1,000	1,000
4006	OTHER PAY	2,662	3,588	6,500	16,800	6,000	6,000	6,000
4007	PART TIME	30,002	23,591	29,000	26,500	31,000	31,000	31,000
4009	IMRF	37,067	45,400	39,400	40,000	37,700	37,900	38,100
4010	SOCIAL SECURITY	23,865	25,161	22,300	21,600	23,600	23,700	23,800
4012	HOSPITALIZATION	32,272	39,346	43,800	48,400	48,100	40,500	45,000
4020	SICK PAY	4,079	4,881	4,500	2,500	4,800	4,800	4,800
4022	LIFE INSURANCE	1,456	1,248	1,700	1,200	1,700	1,700	1,700
	SUBTOTAL	413,609	448,785	399,400	412,500	419,800	413,900	420,100
	SERVICES & CHARGES							
4101 (1)	PROF SVCS.-ACCTNG/AUDITING	2,882	2,255	2,100	2,300	3,500	3,500	3,500
4105 (2)	PROF SVCS. - DATA PROCESS.	14,444	10,483	13,100	10,000	11,600	6,600	6,600
4107	PROF SVCS.- MEDICAL	1,331	921	0	0	0	0	0
4110 (3)	TECH. & CONSULT. SVCS.	2,896	49	2,900	10,900	400	2,900	400
4115	COMMUNICATIONS-TELEPHONE	1,214	1,140	1,200	1,200	1,200	1,200	1,200
4117	COMMUNICATIONS-POSTAGE	4,464	3,291	4,600	3,300	4,600	4,600	4,600
4118	COPY/REPRODUCTION	2,402	2,493	3,200	2,000	3,200	3,200	3,200
4123	REAL ESTATE TAXES	882	905	1,000	1,000	1,000	0	0
4160	PRINTING	6,797	5,707	8,000	6,000	6,000	6,000	6,000
4161	PUBLICATION OF NOTICES	1,074	933	1,000	1,000	1,000	1,000	1,000
4163	CONFERENCES	0	360	2,500	1,800	2,500	2,500	2,500
4164 (4)	TRAINING	906	0	1,000	700	1,000	1,000	1,000
4180 (5)	REPAIRS & MAINTENANCE	1,773	984	1,500	1,000	1,500	1,500	1,500
4190	RENTAL EQUIPMENT	0	0	700	700	700	700	700
4192 (6)	DUES & SUBSCRIPTIONS	1,114	1,904	1,500	1,500	1,600	1,600	1,600
4195	BANK CHARGES/VISA FEES	12,637	11,860	13,000	13,000	13,000	13,000	13,000
4199	OTHER SERVICES & CHARGES	489	842	500	500	500	500	500
	SUBTOTAL	55,305	44,127	57,800	56,900	53,300	49,800	47,300
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	2,558	2,218	3,200	3,200	3,200	3,200	3,200
4203	CLOTHING SUPPLIES	1,962	0	0	0	0	0	0
4220	POSTAGE STAMPS	0	880	2,000	2,000	2,000	2,000	2,000
4299	OTHER OPERATING SUPPLIES	31	45	1,000	1,000	1,000	1,000	1,000
	SUBTOTAL	4,551	3,143	6,200	6,200	6,200	6,200	6,200
	CAPITAL OUTLAYS							
4301 (7)	OFFICE EQUIPMENT	8,890	20	0	0	5,000	0	0
4304	EQUIPMENT	0	4,240	0	0	0	0	0
	SUBTOTAL	8,890	4,260	0	0	5,000	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	376	0	0	0	0	0	0
4962	TRANSFER TO IS	75,070	68,223	66,900	67,500	74,400	63,600	65,000
4964	TRANSFER TO ERF	2,900	0	0	0	0	0	0
	SUBTOTAL	78,346	68,223	66,900	67,500	74,400	63,600	65,000
	TOTAL FOR DEPARTMENT	560,701	568,538	530,300	543,100	558,700	533,500	538,600

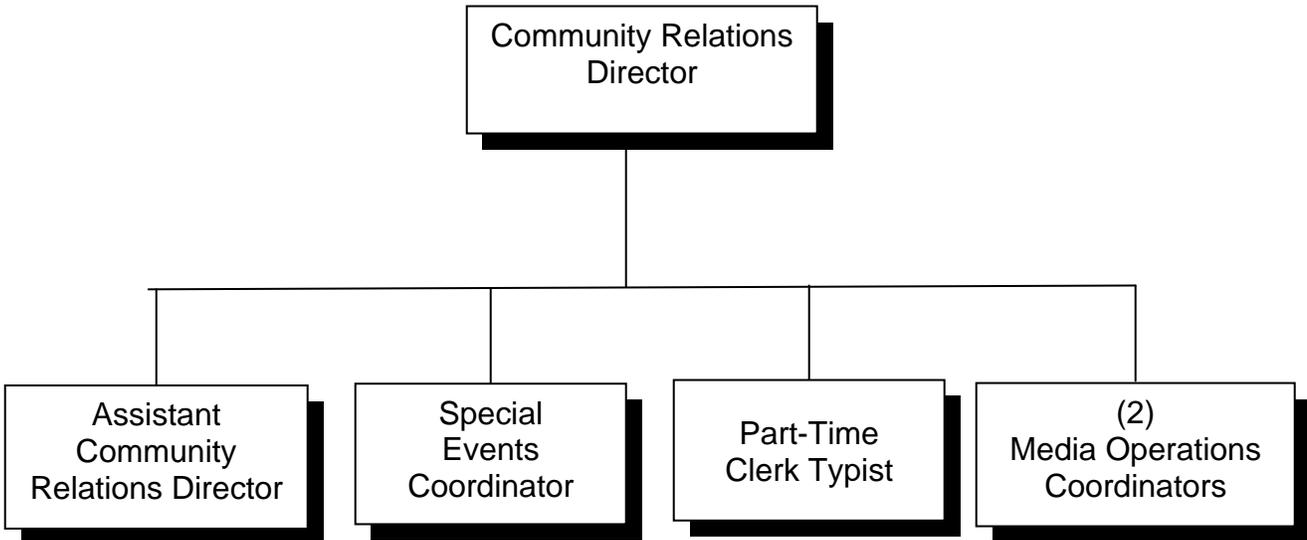
FINANCE

Notes

4101 (1) PROF SERV/ACCT/AUDITING				3,500
2,600	ANNUAL AUDIT	550	GFOA BUDGET AWARD APPL.	
350	GFOA CAFR AWARD APPLICATION			
4105 (2) PROF SERV DATA PROCESSING				11,600
7,000	EVARE SOFTWARE LEASE	3,000	IDC FORMS CREATION & PROGRAMMING	
1,000	ANNUAL MAINTANCE - 3RD MILL	600	SEC. OF STATE VEHICLE REG.	
4110 (3) TECH. & CONSULT. SVCS.				400
400	NIRMS ANNUAL DISCLOSURE		OPEB ACTUARIAL (FY 13-14)	
4164 (4) TRAINING				1,000
1,000	GFOA/CPE TRAINING			
4180 (5) REPAIRS AND MAINTENANCE				1,500
1,000	FOLDER/INSERTER	500	POSTAGE METER	
4192 (6) DUES/SUBSCRIPTIONS				1,600
750	GOVERNMENT FINANCE OFFICERS ASSN	200	AICPA/ILCPA MEMBERSHIP	
500	ILLINOIS GFOA	50	SAMS CLUB	
100	AMEX MEMBERSHIP			
4301 (7) OFFICE EQUIPMENT				5,000
5,000	INSERTER/FOLDER			

COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Director manages the Community Relations Department, and along with the Department staff, initiates and implements cable television, public relations, special events, and marketing projects for the Village. As of November 2010, the Department supervises operation of the Addison Historical Museums. The Community Relations Director is appointed by, and reports to, the Village Manager.

Cable Television

The Department monitors operation of the cable system including franchise compliance, facilitating the resolution of subscriber complaints and coordinating other activities between the Village and the cable operator. The Director facilitates resident and subscriber inquiries and complaints regarding the cable television company, or other designated member of the Department staff, through direct contact with the operator, after such time as the resident has initially contacted the operator.

The Department staff produces government access and other community programming including the weekday "ACTV Update", weekly cablecasts of Village meetings and other public service programming for cablecast on Addison Community Television. ACTV programming is accessible 24/7 on the Village website. Televised public meetings and Village produced programming is archived on the website for future reference. Community programming is produced by either training eligible community access producers, including residents, organizations and public agency representatives, in the production of programming for cablecast, or by direct production work by the Department staff.

Public Relations

The Director, Assistant Director, and Special Events Coordinator coordinate a multi-level public relations and marketing program based on a community approach (intergovernmental, non-profit sector, residential and business community). This program includes regularly published press releases and media alerts on Village and community events and photo opportunities, production and maintenance of the Village's web site **AddisonAdvantage.org**, coordinating a public-private sector community marketing program to promote the positive images of Addison, intergovernmental planning with public relations staffs of other taxing bodies, facilitating a comprehensive system for the planning of, and securing corporate sponsors for, community events including the "Summer of Special Events" music and family-friendly programs, Fall Fest and Holiday Light Festival, and developing and implementing public relations and special event projects as determined necessary by the elected officials and Village Manager. In 2010, the bi-monthly intergovernmental community newsletter **Spotlight On Addison** was disbanded and a new Village "E-Newsletter" is now produced and published to a pre-registered e-mail database.

COMMUNITY RELATIONS

Narrative Cont.

FY 2012-13 KEY OBJECTIVES

Vision 2: Our social and economic assets elevate community life.

1. Coordinate the critique of the 2011 Summer events with the Board, staff and Special Events Commission.
2. Complete preparations for the 2012 Summer of Special Events.
3. Completion of new Comcast cable TV franchise.
4. Completion of all strategic planning projects assigned to the department.
5. Completion of ongoing management of Community events sign.
6. Coordination of streaming video for all Village meetings.
7. Prepare a road map for new programming and promotion for the Village Museum.

PREFORMANCE MEASURES

Community Television

	# of Programs Produced		
	FY10-11 ACTUAL	FY11-12 ESTIMATED	FY12-13 PROJECTED
Inputs			
Direct Expenditures	\$581,351	\$664,200	\$671,600
Number of Employees	6	6	6
Outputs			
Program Name	# of Programs Produced		
Addiscene	75	83	80
Around Town/To Your Health	17	16	18
Before The Board	36	34	35
Village Board Meeting	24	24	24
Village Committee Meeting	47	47	50
"Ask Mayor Hartwig" Phone/E-Mails	12	12	10
District 4 School Board Meeting	13	13	12
Addison Park District Board Meeting	13	13	12
District 88 School Board Meeting	22	22	24
Addison Public Library Board Meeting	12	11	12
Other Village-Produced Programming	41	35	40
ACTV Update	235	228	230

COMMUNITY RELATIONS

Personnel Summary

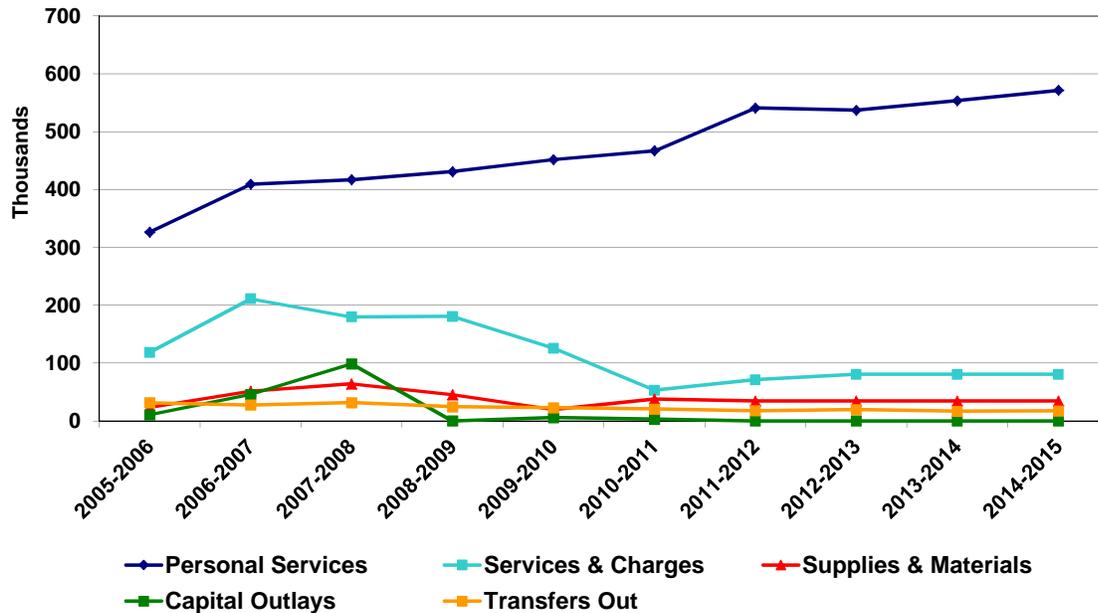
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst. Dir. of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
P-T Clerk Typist (Hist Com)	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Authorized and Unbudgeted:					
None					
Total Authorized:	<u>6.00</u>				

In FY 2011-12, the PT Clerk Typist position was transferred from Boards & Commissions, Historical Commission.

COMMUNITY RELATIONS

Expenditure Summary

Operating Expenditures	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	540,900	537,200	553,700	571,600
Services & Charges	71,200	80,600	80,700	80,700
Supplies & Materials	34,500	34,500	34,500	34,500
Capital Outlays	0	0	0	0
Transfers Out	17,600	19,300	16,800	17,100
Total	664,200	671,600	685,700	703,900



COMMUNITY RELATIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1050	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	320,655	323,526	323,600	333,000	346,800	353,800	361,200
4006	OTHER PAY	2,960	2,933	3,000	20,500	3,500	3,500	3,500
4007	PART TIME (Historical)	0	0	25,000	25,600	26,500	26,500	26,500
4009	IMRF	39,160	45,760	49,300	52,500	47,100	48,000	48,900
4010	SOCIAL SECURITY	25,460	25,996	27,600	31,000	29,600	30,100	30,700
4012	HOSPITALIZATION	55,219	60,324	69,100	68,300	73,700	81,800	90,800
4020	SICK PAY	7,621	7,652	8,000	9,200	9,000	9,000	9,000
4022	LIFE INSURANCE	780	796	1,000	800	1,000	1,000	1,000
	SUBTOTAL	451,855	466,987	506,600	540,900	537,200	553,700	571,600
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,247	1,167	1,400	1,300	1,600	1,700	1,700
4107	PROF SVCS.-MEDICAL	88	753	0	0	0	0	0
4110 (1)	TECH. & CONSULT. SVCS.	13,811	9,348	10,000	10,000	10,000	10,000	10,000
4115	COMMUNICATIONS-TELEPHONE	2,146	2,705	4,000	5,000	4,000	4,000	4,000
4117	COMMUNICATIONS-POSTAGE	15,141	3,866	2,000	2,000	2,000	2,000	2,000
4118	COPY/REPRODUCTION	1,237	1,458	1,000	1,000	1,000	1,000	1,000
4120 (2)	PUBLIC RELATIONS	38,460	20,421	30,000	30,000	36,000	36,000	36,000
4160	PRINTING	47,365	8,313	2,000	2,000	2,000	2,000	2,000
4161	PUBLICATION OF NOTICES	0	0	800	400	0	0	0
4163	CONFERENCES	874	657	500	500	500	500	500
4164	TRAINING	0	0	0	200	0	0	0
4170	PUBLIC UTILITY -GAS HEAT	0	0	2,000	1,000	2,000	2,000	2,000
4180 (3)	REPAIRS & MAINTENANCE	3,485	3,263	20,000	15,000	18,000	18,000	18,000
4190	RENTAL EQUIPMENT	699	0	0	0	0	0	0
4192 (4)	DUES & SUBSCRIPTIONS	306	899	2,500	2,500	2,500	2,500	2,500
4199	OTHER SERVICES & CHARGES	647	248	1,000	300	1,000	1,000	1,000
	SUBTOTAL	125,506	53,098	77,200	71,200	80,600	80,700	80,700
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	211	602	1,500	1,500	1,500	1,500	1,500
4203	CLOTHING SUPPLIES	0	0	0	0	0	0	0
4299 (5)	OTHER OPERATING SUPPLIES	19,086	37,016	33,000	33,000	33,000	33,000	33,000
	SUBTOTAL	19,297	37,618	34,500	34,500	34,500	34,500	34,500
	CAPITAL OUTLAYS							
4304	EQUIPMENT	5,657	3,162	0	0	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	1,465	1,289	1,800	1,500	1,700	1,600	1,600
4962	TRANSFER TO IS	19,584	17,797	14,500	14,700	16,200	13,800	14,100
4964	TRANSFER TO ERF	1,700	1,400	1,400	1,400	1,400	1,400	1,400
	SUBTOTAL	22,749	20,486	17,700	17,600	19,300	16,800	17,100
	TOTAL FOR DEPARTMENT	625,064	581,351	636,000	664,200	671,600	685,700	703,900

COMMUNITY RELATIONS

Notes

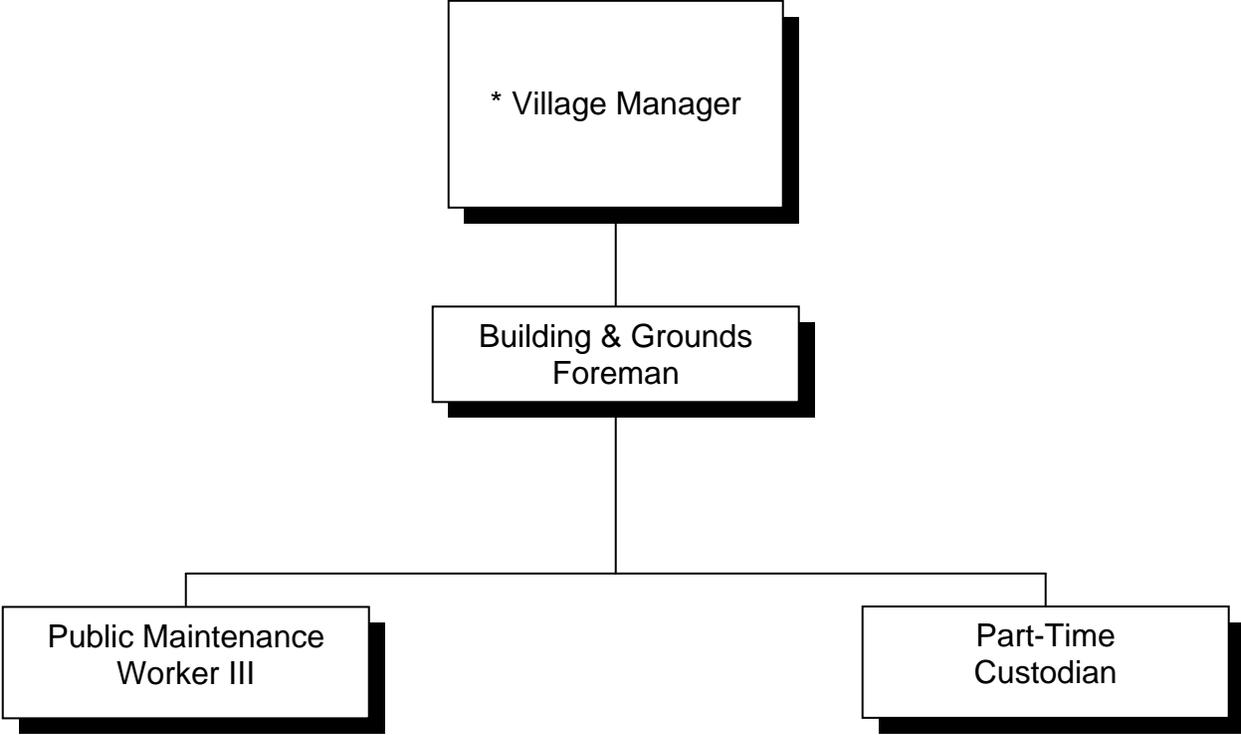
4110	(1)	TECHNICAL & CONSULTING SERVICES	10,000
		10,000 VILLAGE MEETING WEB STREAMING	
4120	(2)	PUBLIC RELATIONS	36,000
		2,000 HISTORICAL MUSEUM	
		8,000 FALL FEST	
		1,000 WEB SITE SERVICE	
		2,000 TREE LIGHTING	
		10,000 SUMMER EVENTS	
		2,000 MISS ADDISON	
		5,000 RYDER CUP	
		6,000 BID PAL ADVANCE DEPOSIT	
4180	(3)	REPAIRS AND MAINTENANCE	18,000
		10,000 STUDIO/CONTROL ROOM REP & MAINT	
		6,000 HISTORICAL MUSEUM	
4192	(4)	DUES & SUBSCRIPTIONS	2,500
		400 IEEE/SBE DUES	
		600 ASCAP/BMI LICENSE	
		400 HISTORICAL MUSEUM	
		200 ROTARY CLUB	
		800 MUZAK	
		100 OTHER DUES	
4299	(5)	OTHER OPERATING SUPPLIES	33,000
		5,000 RECORDING SUPPLIES	
		7,000 LIGHTING SUPPLIES	
		3,000 AUDIO SUPPLIES	
		1,500 BATTERIES	
		6,000 DIGITAL EDITING SUPPLIES	
		4,000 OTHER SUPPLIES	
		6,000 REPAIRS & MAIN SUPPLIES	
		500 HISTORICAL MUSEUM	



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BUILDING & GROUNDS

Organization Structure



* Not charged to this budget

BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village Hall, Police Department, Evidence facility, the Historical District buildings and grounds, and the Henry J. Hyde Neighborhood Resource Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. The total area of these facilities exceeds 105,500 square feet. The goal of these efforts is to provide a safe, clean and productive work environment for the Village employees and the general public who utilize these facilities.

The Building and Grounds Department staff consists of one (1) full time maintenance staff and one (1) part time maintenance/custodial staff, under the direct supervision of the Building and Grounds Foreman. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, phone and voicemail system maintenance and configuration, repairs to the building and roof, snow removal from sidewalks and parking lots, various landscape maintenance and improvements and periodic inspections to provide information for planning of long term capital improvements. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the set up for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to the Village Hall.

FY 2012-13 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue work in the development and implementation of an efficient and comprehensive, preventive maintenance plan for the Villages' buildings and all appurtenant equipment and systems, and to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
2. Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
3. Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.

BUILDING & GROUNDS

Narrative Cont.

Performance Measures

	FY10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$478,061	\$538,500	\$548,000
Number of Employees	3	3	3
Outputs			
Number of work requests	2,900	2,850	3,000
Total square foot maintained	105,500	105,500	105,500
# of preventative maintenance work orders	1,560	1,626	1,700
Effectiveness			
% of work request completed w/in 24 hours	99%	98%	100%
Number of outsourced dollars	\$147,630	\$139,972	\$100,000
% of preventive work orders	54%	57%	57%
Number of consecutive days w/out a lost time accident	365	365	365
Efficiency			
Janitorial costs per square foot	\$.73	\$.76	\$.73
Average staff hours per work request	.75	1.0	1.0
Square footage maintained per FTE	98,000	98,000	98,000
FTE Cost per square foot maintained	\$2.52	\$2.64	\$2.71

BUILDING & GROUNDS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
<i>Total Budgeted:</i>	3.00	3.00	3.00	3.00	3.00

Authorized & Unbudgeted:

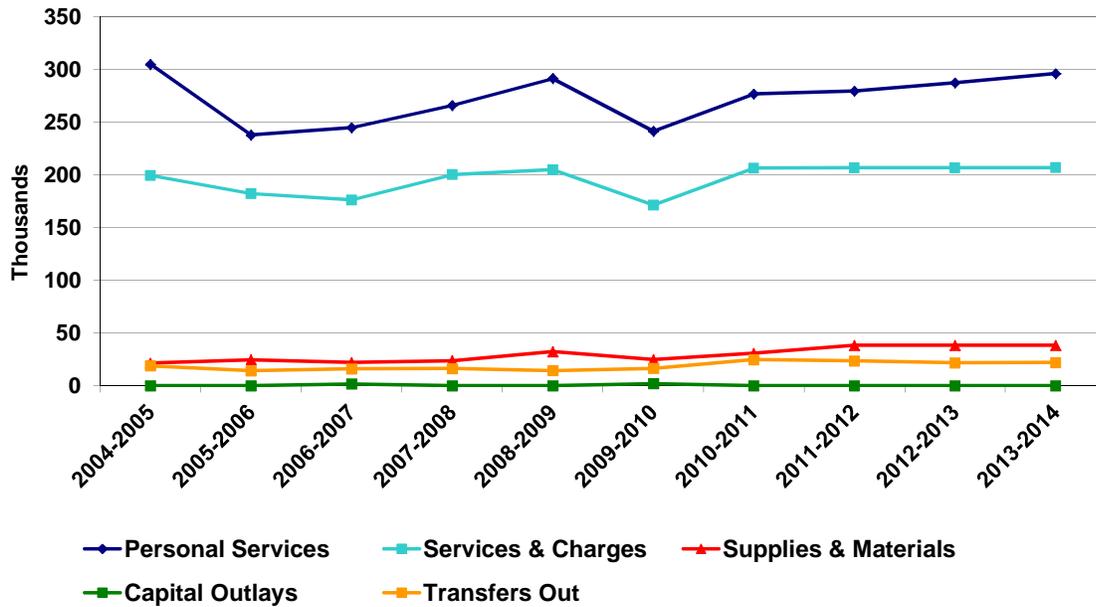
None

Total Authorized: 3.00

BUILDING & GROUNDS

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2013-2014 Budget
Personal Services	276,600	279,400	287,300	296,000
Services & Charges	206,400	206,700	206,700	206,800
Supplies & Materials	30,800	38,400	38,400	38,400
Capital Outlays	0	0	0	0
Transfers Out	24,700	23,500	21,800	22,100
Total	538,500	548,000	554,200	563,300



BUILDING & GROUNDS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1060	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	87,288	86,952	87,000	89,100	92,300	92,300	92,300
4003	WAGES OPERATIONAL	56,840	58,323	60,000	60,800	66,200	68,100	70,200
4004	OVERTIME	5,780	4,271	7,000	4,000	6,000	6,000	6,000
4006	OTHER PAY	1,730	53	3,000	12,000	3,000	3,000	3,000
4007	PART TIME	15,001	16,808	17,000	17,300	18,100	18,100	18,100
4009	IMRF	20,146	23,012	24,300	24,500	23,300	23,600	23,800
4010	SOCIAL SECURITY	13,088	13,071	13,700	13,900	14,600	14,700	14,900
4012	HOSPITALIZATION	37,061	41,373	47,300	49,000	50,500	56,100	62,300
4020	SICK PAY	4,013	4,013	4,500	5,500	4,800	4,800	4,800
4022	LIFE INSURANCE	416	400	600	500	600	600	600
	SUBTOTAL	241,363	248,276	264,400	276,600	279,400	287,300	296,000
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,051	917	1,100	1,000	1,300	1,300	1,400
4107	PROF SVCS.-MEDICAL	44	83	100	100	100	100	100
4115	COMMUNICATIONS-TELEPHONE	970	731	1,000	1,200	1,000	1,000	1,000
4161	PRINTING	144	0	0	100	0	0	0
4161	PUBLICATION OF NOTICES	0	0	200	0	200	200	200
4170	PUBLIC UTIL. - GAS/HEAT	20,327	15,547	32,000	32,000	32,000	32,000	32,000
4180 (1)	REPAIRS & MAINTENANCE	146,770	165,553	172,100	170,000	169,400	169,400	169,400
4192	DUES/SUBSCRIPTIONS	309	15	0	0	0	0	0
4199 (2)	OTHER SERVICES & CHARGES	1,695	1,684	2,400	2,000	2,700	2,700	2,700
	SUBTOTAL	171,310	184,530	208,900	206,400	206,700	206,700	206,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	126	387	400	400	400	400	400
4202	CLEANING SUPPLIES	741	145	500	200	500	500	500
4203 (3)	CLOTHING SUPPLIES	1,055	1,062	1,500	1,200	1,500	1,500	1,500
4204 (4)	MOTOR FUEL & LUBRICANTS	0	0	4,000	4,000	4,000	4,000	4,000
4207	PUB. GRNDS. MATL/SUPPLIES	2,503	2,044	3,000	2,500	3,000	3,000	3,000
4208 (5)	BUILDING MATL/SUPPLIES	17,863	17,418	25,000	20,000	25,000	25,000	25,000
4290	EMERGENCY OPERATIONS	0	0	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	2,429	2,582	4,000	2,500	4,000	4,000	4,000
	SUBTOTAL	24,717	23,638	38,400	30,800	38,400	38,400	38,400
	CAPITAL OUTLAYS							
4304	EQUIPMENT	2,020	2,587	0	0	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	6,836	4,031	8,400	4,800	5,200	4,900	5,000
4962	TRANSFER TO IS	3,264	8,899	8,700	8,800	9,700	8,300	8,500
4964	TRANSFER TO ERF	6,400	6,100	11,100	11,100	8,600	8,600	8,600
	SUBTOTAL	16,500	19,030	28,200	24,700	23,500	21,800	22,100
	TOTAL FOR DEPARTMENT	455,910	478,061	539,900	538,500	548,000	554,200	563,300

BUILDING & GROUNDS

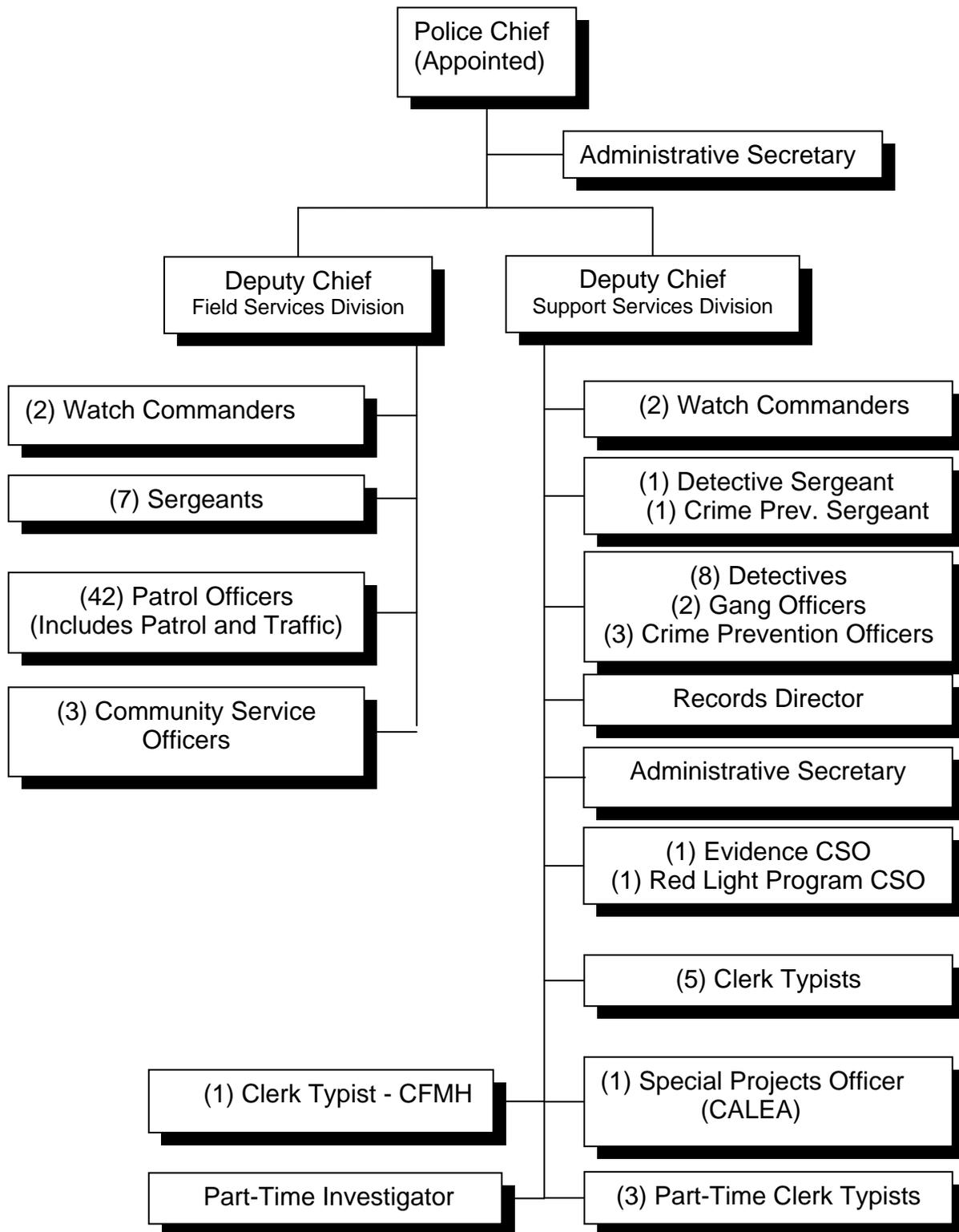
Notes

4180 (1) REPAIRS & MAINTENANCE		169,400
15,000	PREVENTATIVE MAINTENANCE /SERVICE ON BUILDING SYSTEMS, INCLUDING BUT NOT LIMITED TO AIR COMPRESSORS, FIRE EXTINGUISHERS & HOSES, BOILERS, CHILLERS, HVAC SYSTEMS & ELEVATORS. REPAIRS TO FURNITURE, CLEANING OF DRAPERIES, CARPET & UPHOLSTERY, ELECTRICAL REPAIRS, REPAIR & MAINTENANCE TO MARQUEE & SIGNS. REPAIR TO GAZEBO, ROOF & GUTTERS. SERVICE & MAINTENANCE ON FIRE ALARM SYSTEM AND ANY PERMANENTLY AFFIXED PART OF THE BUILDING. CARPET & TILE REPAIRS AND INSTALLATIONS.	1,000 GARAGE DOOR MAINTENANCE 400 IRRIGATION SYS SERVICE - HIST DIST 1,000 BOILER/CHILLER WATER TREATMENT 500 ANNUAL MARQUEE MAINTENANCE 400 IRRIGATION SYS SERVICE - HHRC 1,000 GENERATOR LOAD BANK TEST- HHRC 400 WINTERIZE FOUNTAIN 200 BOILER SYSTEM FILTERS 30,000 SECURITY ACCESS MAINTENANCE CONTRACT 5,000 GENERAL REPAIRS AND MAINTENANCE HHRC 900 FIRE PUMP ANNUAL CERTIFICATION 550 BACK FLOW PREVENTION CERTIFICATION 500 FIRE PUMP ANNUAL CERT - HHRC 2,000 FIRE EXTINGUISHER - INSPECTION/SERVICE 200 FIRE EXTINGUISHER SERVICE - HHRC 6,600 FIRE ALARM CONTRACT 5,200 ELEVATOR MAINTENANCE 15,000 HVAC MAINTENANCE 1,000 WINDOW CLEANING - HHRC 2,000 GENERATOR LOAD BANK TEST - VH
69,100	CLEANING SERVICE - V H & P D	
1,500	CLEANING SERVICE - 105 E. LAKE ST.	
4,800	CLEANING SERVICE - HHRC	
4,000	WINDOW CLEANING	
150	BACKFLOW CERT - HHRC	
1,000	GENERATOR LOAD BANK TEST - 105 E LAKE	
 4199 (2) OTHER SERVICES & CHARGES		 2,700
1,500	CLEANSERV FOR WALK ON RUNNERS	1,200 NORCOMM ANNUAL MONITORING CONTRACT
 4203 (3) CLOTHING SUPPLIES		 1,500
250	BOOTS 2 @ \$125	750 UNIFORM RENTAL 3 @ \$250
350	WINTER JACKETS & SAFETY WEAR, ETC	150 T-SHIRTS
 4204 (4) MOTOR FUEL & LUBRICANTS		 4,000
4,000	DIESEL FUEL FOR STAND-BY GENERATOR	
 4208 (5) BUILDING MAT SUPPLIES		 25,000
25,000	FILTERS, COUPLINGS, SYSTEM CHEMICALS LIGHTING SUPPLIES, CEILING TILES, GLASS PAINTS. PLUMBING FIXTURES, REPAIR PARTS FOR HVAC & OTHER EQUIPMENT. SUPPLIES FOR BUILDING MAINTENANCE.	



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Organization Structure



POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Chief of Police, is divided into two Divisions. Those Divisions are the Field Services Division and the Support Services Division. Each Division is headed by a Deputy Chief of Police, who directs, oversees and coordinates their respective Division activities. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, and Traffic Unit. With this approach, the Department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2009 and is up for reaccreditation in 2012.

Field Services Division

The Field Services Division consists of two Commanders, three teams of Patrol Sergeants and Patrol Officers, as well as supervisors and officers for the Traffic Unit. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty-four (24) hour period. Weather and manpower permitting, a Bike Patrol Unit is deployed between May and September, and officers work foot patrol in high activity areas with a one-on-one approach with citizens. The Traffic Unit is responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the Department on behalf of the community. The division is also responsible for overseeing the village's Emergency Operations Plan. The Division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Consolidated Dispatch Center, and the Special Projects Unit (which also manages the Department's accreditation program: CALEA), the Crime Prevention Unit (consisting of a sergeant and three patrol officers), Citizen Volunteers, the Henry Hyde Neighborhood Resource Center and the Student Participation Center, an after school resource center for middle school aged children. The Crime Prevention Section provides a vast array of programming for adults and children. In addition, the Division provides a uniformed presence and coordinates services at the Henry Hyde Center and the Student Participation Center. The Division's personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief and two Commanders.

Narrative Cont.

FY 2012-13 Key Objectives

Vision 1 The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

- The department will supply trained personnel as needed in Crime Prevention through Environmental Design (CPTED) principles to assist in development and planning phases of the Main Street Plan and the Park District Signature Park Project.

Vision 2 Our social and economic assets elevate community life.

- The Department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning; SPC, DARE, School Liaisons, School Crisis Committee, Intergovernmental Agreements, develop school operational plans for graduations, evacuations, and other special events, teen/adult CERTS programs, Citizen Police Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue and support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde and SPC neighborhood resource centers are tailored towards a specific ethnic group, i.e. ESL classes, but a vast majority of the programs are offered to everyone in the community and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The department will offer CERTS, Citizen Police Academy, and other programs in Spanish at the Henry Hyde Resource center.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit, Truck Enforcement Unit, and Directed Patrol. Also, on an annual basis all specialty units will be reviewed to decide if they should be dropped, re-deployed, expanded, or left as is.

POLICE

Narrative Cont.

FY 2012-13 Key Objectives Cont.

Vision 3 Our residential neighborhoods and housing meet a high standard of livability.

- The department has Crime Prevention personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Crime Prevention Section will work with the Finance and Community Development Department to require all rental property owners to attend the Crime Free Multi-Housing program.

Vision 6 We take pride in quality municipal service delivery.

- The Department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis the Department will review the use of new technology, i.e. e-mail, cellular telephones, the village web site, and other emerging technology.
- In keeping with the continued use of technology, we will research/develop telephone and internet reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the Department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

POLICE

Narrative Cont.

Performances Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$13,034,989	\$13,214,300	\$12,967,700
Number of Employees	83	83	83
Outputs			
Calls Responded To	26,381	24,640	28,000
Index Crimes	813	850	900
Non- Index Crimes	4,478	4,900	5,000
Service Calls:			
Lost / Found Property	235	250	250
Motorist Assist	823	650	650
Animal Complaints	698	700	712
Domestics	695	800	850
Suspicious Incidents	1,396	1,700	1,800
Citizen Assists	1,210	1,225	1,250
Traffic Accidents	1,105	1,200	1,250
Assist Other Agencies	3,598	3,600	3,800
Disturbance Calls	1,523	1,800	1,800
Alarms	1,384	1,400	1,400
Total Traffic Tickets	5,927	6,500	7,100
Total DUI Arrests	223	220	220
Total Parking Tickets	5,876	8,400	8,400
Effectiveness			
Neighborhood Groups	75	80	80
DARE Program Student Attendance	14,000	14,500	14,500
Senior Police Academy	15	14	14
Citizen Volunteers / CERTS	233	403	433
Employee Grievances	0	0	0
Efficiency			
Total cases investigated by Detective Division	734	725	717
Percentage of cases cleared by Detective Division	91%	91%	91%
Percentage of cases cleared by arrest (Detective Division)	46%	49%	50%

* (From 2010 to present date, there has been a 1.16% annual decrease in total cases initiated within the Detective Division).

POLICE

Personnel Summary

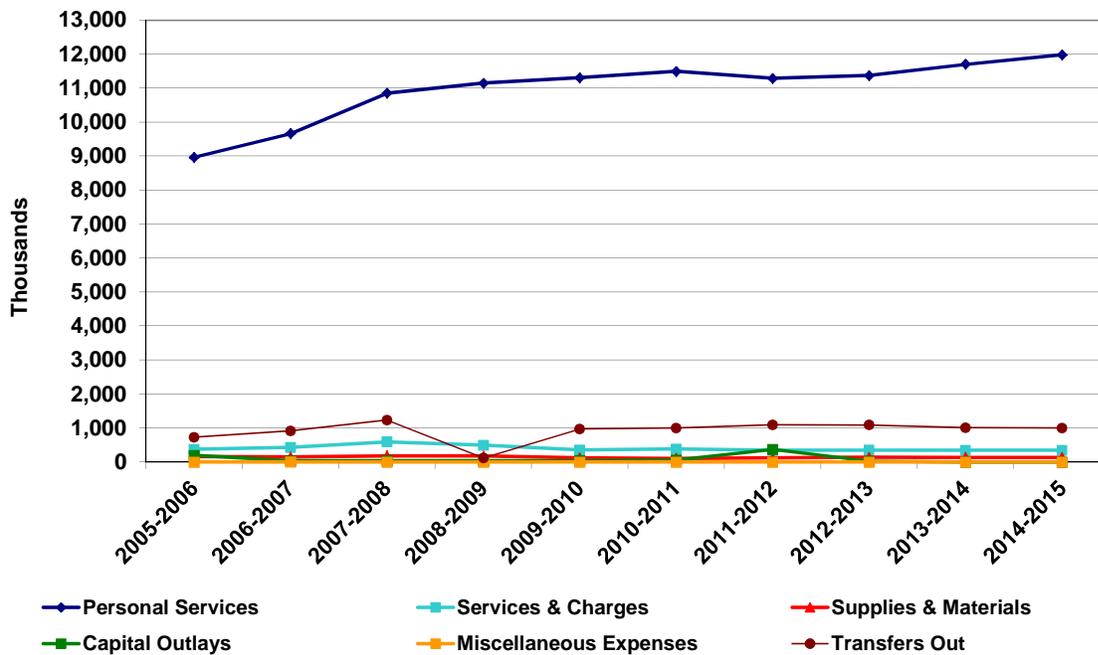
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	2.00	2.00	2.00	2.00	2.00
Watch Commander	3.00	3.00	3.00	3.00	3.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Patrol Officer	50.00	50.00	49.00	49.00	49.00
Community Service Officer	5.00	5.00	5.00	5.00	5.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist	7.00	7.00	7.00	7.00	7.00
Part-Time Investigator	1.00	1.00	1.00	1.00	1.00
Part-Time Clerk Typist	2.00	2.00	3.00	3.00	3.00
Total Budgeted:	83.00	83.00	83.00	83.00	83.00
Authorized & Unbudgeted:					
Watch Commander	1.00				
Patrol Officer	9.00				
Community Service Officer	1.00				
Part-Time Clerk Typist	1.00				
Crossing Guard	18.00				
<i>Subtotal:</i>	<i>30.00</i>				
Total Authorized:	113.00				

The dispatch department was transferred into it's own department (1530, Consolidated Dispatch Center) for FY 11-12. Other vacancies are due to the 2010 & 2011 Voluntary Incentive Separation plan to avoid layoffs and other attrition. These positions will remain unbudgeted until funding is available. The crossing guards positions were eliminated as of FY 11-12.

Effective for the 2011-2012 school year, the crossing guards are no longer employees of the Village. The crossing guards are employees of a 3rd party provider being paid by School District #4.

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	11,285,700	11,370,400	11,704,300	11,981,700
Services & Charges	343,500	348,200	343,400	343,700
Supplies & Materials	119,000	136,100	133,400	133,400
Capital Outlays	371,400	24,600	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	1,094,700	1,088,400	1,009,000	1,000,200
Total	13,214,300	12,967,700	13,190,100	13,459,000



POLICE

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1510	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	1,797,175	1,618,097	1,637,500	1,542,600	1,705,900	1,832,900	1,866,600
4002	WAGES CLERICAL	374,429	375,318	439,400	387,100	415,800	421,500	427,400
4003	WAGES OPERATIONAL	4,542,020	4,485,228	3,834,700	3,811,900	3,928,300	3,972,800	4,023,200
4004	OVERTIME	804,236	753,065	775,000	832,900	800,000	800,000	800,000
4005	HOLIDAY PAY	94,168	90,242	85,000	90,000	90,100	90,100	90,100
4006	OTHER PAY	110,299	48,530	130,000	333,000	80,000	80,000	80,000
4007	PART TIME	221,035	216,016	238,200	111,800	252,500	260,100	267,900
4009	IMRF	194,494	218,881	104,500	129,600	97,000	102,300	105,400
4010	SOCIAL SECURITY	601,405	578,531	556,300	541,700	564,400	578,500	585,900
4012	HOSPITALIZATION	1,253,221	1,270,407	1,228,600	1,316,700	1,406,900	1,536,600	1,705,700
4020	SICK PAY	74,954	91,034	81,000	97,800	101,000	101,000	101,000
4022	LIFE INSURANCE	7,392	7,696	8,500	5,700	8,500	8,500	8,500
4029	PENSION BENEFITS	1,233,450	1,742,204	2,084,900	2,084,900	1,920,000	1,920,000	1,920,000
	SUBTOTAL	11,308,278	11,495,249	11,203,600	11,285,700	11,370,400	11,704,300	11,981,700
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	6,440	6,083	7,300	7,000	7,800	8,000	8,300
4102	PROF SVCS - ARCHITECTURAL	0	22,621	0	1,300	0	0	0
4103 (1)	PROF SVCS.-LEGAL	70,256	73,566	67,000	55,000	67,000	67,000	67,000
4105 (2)	PROF SVCS.-DATA PROCESS.	26,877	29,563	28,800	29,500	32,300	29,400	29,400
4107	PROF SVCS.-MEDICAL	4,134	5,323	0	100	0	0	0
4110 (3)	TECH. & CONSULT. SVCS.	45,257	72,230	86,900	60,000	50,700	50,700	50,700
4115	COMMUNICATIONS-TELEPHONE	48,369	39,543	36,000	53,000	54,000	54,000	54,000
4117	COMMUNICATIONS-POSTAGE	14,068	16,238	18,600	24,900	19,000	19,000	19,000
4118	COPY/REPRODUCTION	11,364	8,477	10,500	8,000	10,000	10,000	10,000
4120 (4)	PUBLIC RELATIONS	5,595	1,191	1,000	1,000	1,000	1,000	1,000
4121	INVESTIGATIVE	7,467	11,730	10,000	9,000	10,000	10,000	10,000
4160	PRINTING	9,219	7,025	12,700	9,000	9,200	9,200	9,200
4161	PUBLICATION OF NOTICES	0	293	800	500	500	500	500
4163 (5)	CONFERENCES	10,696	6,241	6,800	16,000	13,100	7,800	7,800
4164 (6)	TRAINING	28,549	26,972	24,200	24,000	24,400	25,200	25,200
4170	PUBLIC UTIL GAS - HEAT	599	427	4,000	1,500	4,000	4,000	4,000
4180 (7)	REPAIRS & MAINTENANCE	29,390	30,148	20,200	20,200	20,200	22,600	22,600
4190	RENTAL EQUIPMENT	753	0	500	500	500	500	500
4192 (8)	DUES & SUBSCRIPTIONS	12,179	8,904	11,000	11,000	14,000	14,000	14,000
4199 (9)	OTHER SERVICES & CHARGES	20,889	13,308	16,000	12,000	10,500	10,500	10,500
	SUBTOTAL	352,101	379,883	362,300	343,500	348,200	343,400	343,700
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	10,310	9,600	11,000	9,000	12,500	12,500	12,500
4203 (10)	CLOTHING SUPPLIES	64,973	51,918	57,700	50,000	53,300	53,300	53,300
4290	EMERGENCY OPERATIONS	0	818	0	0	0	0	0
4299 (11)	OTHER OPERATING SUPPLIES	40,847	41,495	66,600	60,000	70,300	67,600	67,600
	SUBTOTAL	116,130	103,831	135,300	119,000	136,100	133,400	133,400
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	3,995	14,000	0	0	0	0	0
	DISPATCH BUILDOUT	0	0	200,000	232,200	0	0	0
4304 (12)	EQUIPMENT	35,433	42,516	11,400	139,200	24,600	0	0
	SUBTOTAL	39,428	56,516	211,400	371,400	24,600	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	419,949	490,108	518,400	581,500	627,400	600,300	605,400
4962	TRANSFER TO IS	365,650	313,102	305,400	310,200	339,600	290,100	296,500
4964	TRANSFER TO ERF	187,200	196,300	203,000	203,000	121,400	118,600	98,300
	SUBTOTAL	972,799	999,510	1,026,800	1,094,700	1,088,400	1,009,000	1,000,200
	TOTAL FOR DEPARTMENT	12,788,736	13,034,989	12,939,400	13,214,300	12,967,700	13,190,100	13,459,000

POLICE

Notes

4103 (1) PROF SVCS.-LEGAL				67,000
53,800	DUI PROSECUTOR	1,000	ADMIN ADJUDICATOR	
12,200	TOWING ADMIN ADJUDICATOR			
4105 (2) PROF SERV DATA PROCESSING				32,300
4,200	VEHICLE LICENSE PROCESSING	500	EVIDENCE BAR CODE LICENSE	
4,300	COUNTY DATA USER FEE	800	FAAP FALSE ALARM AGREEMENT	
900	VIRUS SOFTWARE LICENSE RENEWAL	1,300	INNOVATIVE DATA	
1,400	TOTAL STATION	3,000	IWIN - CMS RVCVNG	
3,500	WEST GOVT SVC- INVEST DATABASE	1,200	COLEMAN TELETRAC	
450	CRIME INTEL MAINTENANCE CONTRACT	1,500	OCEAN SYSTEMS AGREEMENT	
550	CRITICAL REACH COMPOSITE	300	TRAC SYSTEM MAINTENANCE AGREEMENT	
1,300	BEAST SUPPORT	1,100	CERTIFION - ENTERSECT	
1,500	CRIME MAPPING SOFTWARE FOR RECORDS	1,600	DICTIONARY EQUIP. MAINT.	
2,900	POWER DMS SOFTWARE			
4110 (3) TECH & CONSULT SERVICES				50,700
4,700	CALEA	7,500	GRANT WRITING CONSULT - GRANTS	
15,000	IWIN - VERIZON MDC	12,500	ADMIN ADJ	
4,000	CFMH TRAINER			
7,000	NET RMS			
4120 (4) PUBLIC RELATIONS		1,000	TRAFFIC AWARENESS PROGRAM	1,000
4163 (5) CONFERENCES				13,100
500	FBI/ILLINOIS CHIEFS	400	DCEM MEETINGS	
500	ASSOCIATION MEETINGS	1,000	IEMA CONFERENCE	
3,000	COURT MILEAGE	1,000	ILEAS CONFERENCE	
400	DUPAGE CHIEFS OF POLICE	6,300	CALEA CONFERENCE	
4164 (6) TRAINING				24,400
7,900	NEMRT (69 SWORN AND 30 CIVILIAN)	7,000	MAJOR CRIME EVIDENCE TECHNICIAN	
1,500	USE OF FORCE INSTRUCTOR	1,500	MEDICOLEGAL DEATH SEMINAR	
1,600	ILEETA TRAINING	100	TASER RE-CERTIFICATION	
1,500	LAW REVIEW CLASSES	800	COMMUNITY RESPONSE UNIT TRAINING	
2,500	HOMICIDE TRAINING			
4180 (7) REPAIRS AND MAINTENANCE				20,200
4,400	RADAR CALIBRATION	2,500	FIRE EXTINGUISHERS, RADAR, CAMERAS	
5,600	LIVESCAN MAINTENANCE	500	FITNESS EQUIPMENT SERVICE CONTRACT	
1,000	UNITROLS, SHOTGUNS, HANDGUNS	1,200	TASER EXTENDED WARRANTY	
5,000	RANGE SERVICE CONT -MECH/CLEANING			
4192 (8) DUES/SUBSCRIPTIONS				14,000
100	CREDIT MEMBERSHIP (DETECTIVES)			
100	WEST SUBURBAN DETECTIVES ASSOC.	50	DARE ASSOCIATION	
300	DUPAGE POLICE CHIEF'S ASSOCIATION	100	IATIA	
100	JUVENILE OFFICER'S ASSOCIATION	300	ILLINOIS ASSOC. OF CHIEFS OF POLICE	
100	IAPE	400	ILLINOIS CRIMINAL LAW BOOKS	
200	ILLINOIS COMPILED STATUTES	100	IPAC	
200	LEVA (DETECTIVES)	300	PERF	
100	ILLINOIS ANIMAL CONTROL ASSOCIATION	100	NATIONAL BUNCO ASSOCIATION	
150	FBI ASSOCIATION (4)	100	MGIA	
360	INTERNATIONAL CHIEF'S OF POLICE	40	NATIONAL ASSOC OF SCHOOL RES	
4,000	STATE'S ATTORNEY CHILD ABUSE PRGM	25	CAI - CRIME ANALYSTS OF IL	
100	LERMI RECORDS MANAGER	3,000	IVC (IL VEHICLE CODE BOOKS)	
50	ILLINOIS CRIME PREVENTION ASSOC.	200	ILEAS - ANNUAL AGENCY MEMBERSHIP DUES	
300	MOCIC MEMBERSHIP	125	MISC	
3,000	NIPAS (FIELD FORCE)			
4199 (9) OTHER SERVICES & CHARGES				10,500
3,500	ANIMAL IMPOUNDMENT	1,000	SHIPPING/FREIGHT	
500	PRISONER MEALS	3,000	CAR/ SQUAD CAR WASHES	
2,500	SHRED-IT SHREDDING SERVICE			

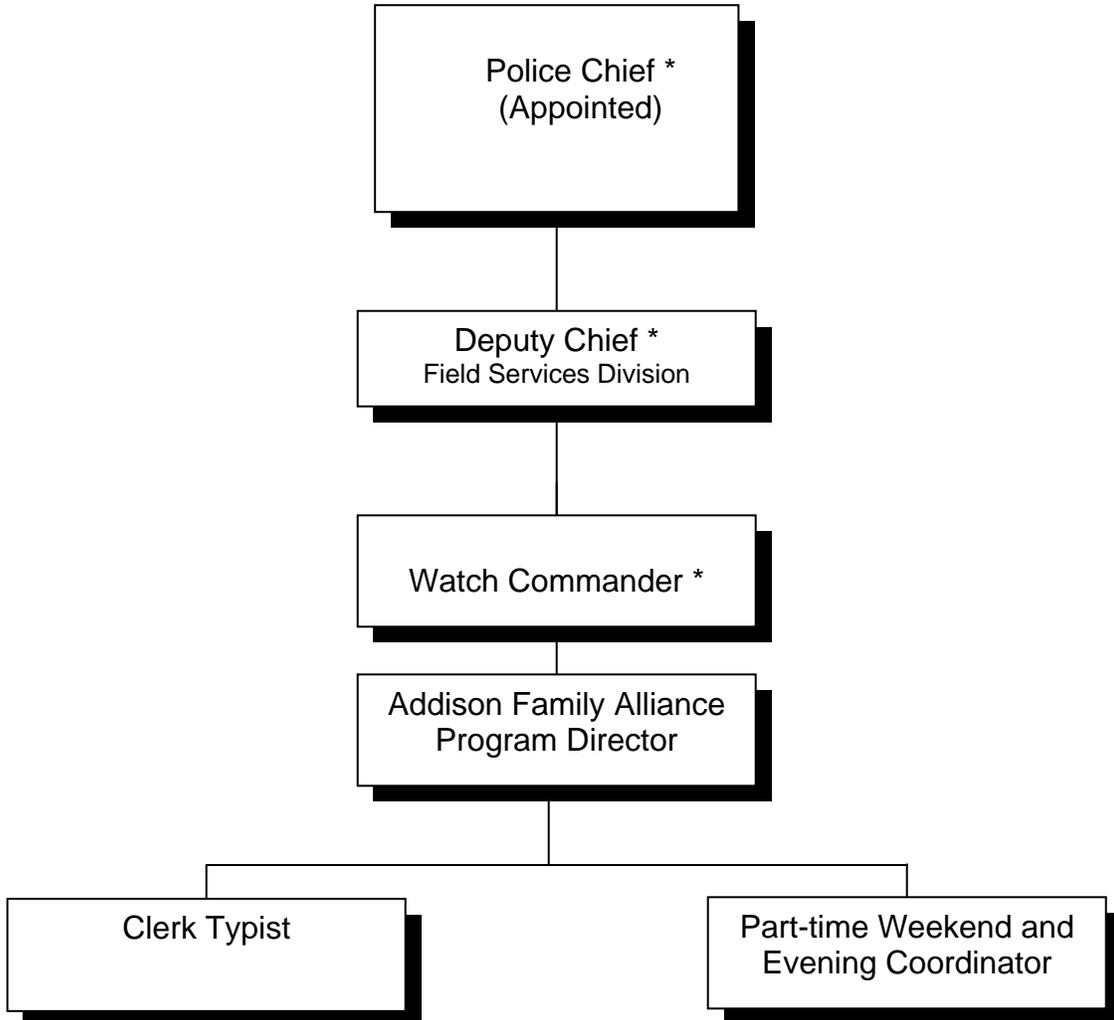
POLICE

Notes Cont.

4203 (10) CLOTHING SUPPLIES				53,300
18,600	REPLACEMENT UNIFORMS	7,500	BULLET PROOF VESTS	
9,100	9 DETECTIVES 1 CHIEF 2 DEPUTYS	3,400	SHOES	
800	3 TASK FORCE	500	ALTERATIONS & REPAIRS	
800	10 CLERKS	600	CSOS	
12,000	CLEANING & MAINTENANCE			
4299 (11) OTHER OPERATING SUPPLIES				70,300
15,000	AMMO - COMPULSORY TRAINING	3,000	TASER SUPPLIES	
1,200	SHOOTING TARGETS	1,200	NON-LETHAL CHEMICAL SPRAY	
1,500	MAJOR CALLS & SPCL EVENT SUPPLIES	500	LOCK UP SUPPLIES	
600	NARCOTICS KITS	1,200	COMPUTER SUPPLIES	
600	COFFEE	5,000	CAMERA, VIDEO, & AUDIO SUPPLIES	
6,000	EVIDENCE SUPPLIES	1,500	MEETING SUPPLIES	
100	HARDWARE SUPPLIES	900	SPARE GUN PARTS	
1,500	CARTONS FOR EVIDENCE	500	CRIME FREE MULTI-HOUSING	
1,200	BREATHALYZER SUPPLIES	2,000	BADGES	
3,600	FLARES	1,000	DOG FOOD/ANIMAL SUPPLIES	
500	DISPOSABLE BLANKETS	600	BATTERIES, VIDEO TAPES, CASSETTES, DISKS	
5,000	RECHARGEABLE BATTERIES	2,000	FIRST AID SUPPLIES	
8,100	MISCELLANEOUS OFFICER SUPPLIES	300	TRAFFIC WANDS/FLASHLIGHTS	
500	GUN CLEANING SUPPLIES	2,700	STARCOMM EAR PIECES	
2,000	STERICYCLE WASTE REMOVAL	500	AED EQUIPMENT	
4304 (12) EQUIPMENT				24,600
17,300	GLOCK REPLACEMENTS	7,300	FORENSIC LIGHT SOURCE	

HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Chief of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various Organizations/Service Providers such as People's Resource Center, College of DuPage, Girl Scouts, U of I Extension, Northern Illinois Food Bank, Elmhurst College, Addison School District 4, NEDSRA, Addison Park District, Teen Parenting Connection, DuPage County Health Department, etc., the Center is able to provide a range of services to try and meet the community's needs.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3 p.m. to 5 p.m. through out the school year. During spring, summer and winter breaks, the Center runs camps for the children. During both the After School Program and the Camps, the Center is able to feed each child which is due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children such as Family Fun Nights as well as other educational presentations for the children and their families. There is a Crime Prevention Officer assigned to the Henry Hyde Resource Center who also participates in all the Center activities. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language classes (E.S.L.) and G.E.D. classes as well as Informational/Educational Seminars from the Crime Prevention Unit and other Service Providers in the area. The Center offers E.S.L. classes in the mornings, Computer Literacy classes in the evening and G.E.D. classes in the evening as well. U of I Extension provided Marriage Workshops throughout the year. Our Community Partners have delivered seminars/workshops that range from Health Fairs to Mobile Food Pantries to Citizenship Workshops. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience. The Center has also partnered with CareLink to provide car seat safety instruction as well as car seats for the community.

HENRY HYDE RESOURCE CENTER

Narrative (Cont.)

FY 2012-13 Key Objectives

Vision 2: Our social and economic assets elevate community life.

- The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention Officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
- The Center will continue and support programs that embrace, expand and create interaction/participation between the various ethnic groups.
- The Center offers a variety of programs that are tailored towards specific ethnic groups, i.e. ESL classes, GED classes in Spanish and a vast majority of the programs are offered to everyone in the community and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The Center will attempt to obtain funding through grant opportunities to expand the assimilation process and the Village budget to hire additional staff.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$222,262	\$243,000	\$282,200
Number of Employees	3	3	3
Volunteers	31	30	30
Outputs			
Total Hours of Service for After School Program	352	355	355
Total Hours of Service for Summer Camp	108	110	110
Total Number of Children Registered for Summer Camp	71	70	70
Total Number of Children Registered for After School Program	168	170	170
Daily Attendance in the After School Program	64	60	60
Number of Meals served to the Children.	13,300	13,300	13,300
Computer Literacy Class	96	96	96
GED in Spanish	104	100	100
English as a Second Language	110	100	100
Teen Parenting Class	124	140	140

HENRY HYDE RESOURCE CENTER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
AFAP Director	1.00	1.00	1.00	1.00	1.00
Clerk Typist	0.00	0.00	1.00	1.00	1.00
PT Clerk Typist	2.00	2.00	1.00	1.00	1.00
<i>Total Budgeted:</i>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Authorized & Unbudgeted:

PT Clerk Typist 1.00

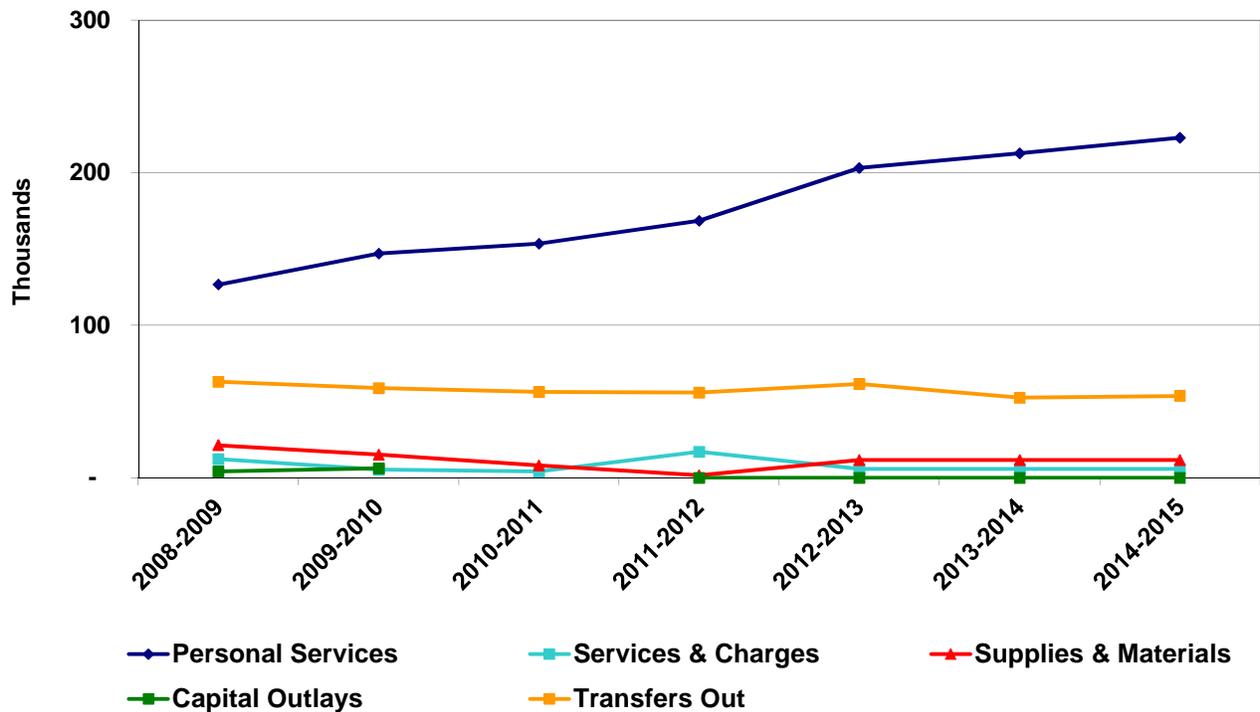
Total Authorized: 3.00

Note: In 2012-13, the one part-time clerk typist position was removed and a full-time clerk typist position was added.

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2013-2014 Budget
Personal Services	168,500	203,200	212,700	223,000
Services & Charges	17,000	5,900	5,900	5,900
Supplies & Materials	1,700	11,600	11,600	11,600
Capital Outlays	0	0	0	0
Transfers Out	55,800	61,500	52,500	53,700
Total	243,000	282,200	282,700	294,200



Note: The Henry Hyde Resource Center (HHRC) opened mid FY 2008. Expenditures were included in the Police Department for FY 2008. Beginning with FY 2009, the HHRC has its own department and budget page designation.

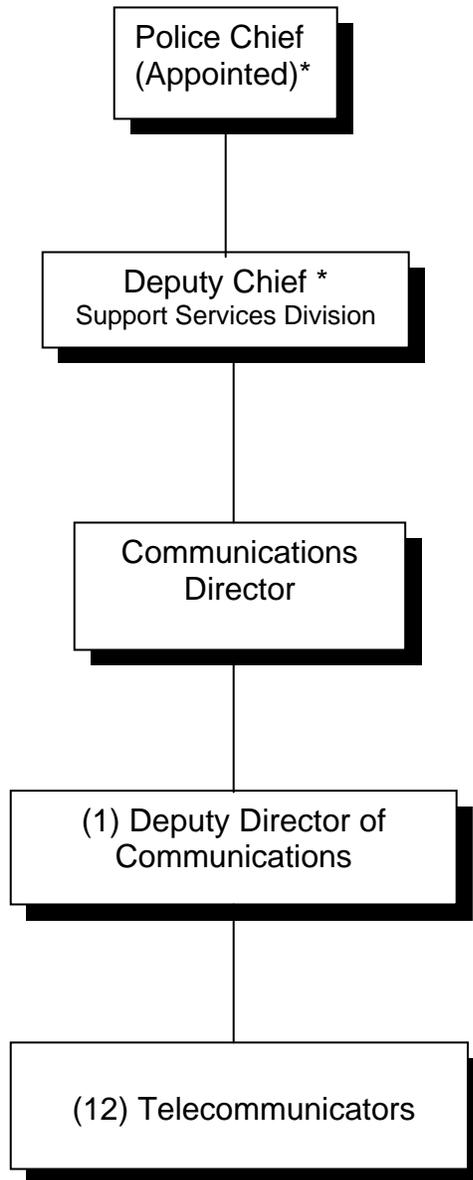
HENRY HYDE RESOURCE CENTER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1520	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	70,516	72,361	74,400	76,300	81,400	83,900	86,900
4002	WAGES CLERICAL	0	0	0	0	38,200	39,300	40,500
4006	OTHER PAY	32	24	0	5,600	0	0	0
4007	PART TIME	39,161	38,490	40,200	38,600	16,300	16,900	17,300
4009	IMRF	12,909	14,964	15,900	16,300	16,700	16,600	17,700
4010	SOCIAL SECURITY	8,409	8,498	8,800	9,200	10,400	11,300	11,100
4012	HOSPITALIZATION	15,894	18,927	22,200	22,300	40,000	44,500	49,300
4022	LIFE INSURANCE	208	208	200	200	200	200	200
	SUBTOTAL	147,129	153,472	161,700	168,500	203,200	212,700	223,000
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	42	500	600	600	700	700	700
4105	PROF SVCS. - DATA PROCESS.	0	0	1,000	0	1,000	1,000	1,000
4107	PROF SVCS. - MEDICAL	3,167	0	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	666	0	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	0	2,718	2,400	2,800	2,400	2,400	2,400
4118	COPY/REPRODUCTION	0	513	600	600	600	600	600
4161	PUBLICATION OF NOTICES	120	120	200	200	200	200	200
4163	CONFERENCES	140	125	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	15	15	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	1,225	242	1,000	12,800	1,000	1,000	1,000
	SUBTOTAL	5,375	4,233	5,800	17,000	5,900	5,900	5,900
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	2,139	1,075	1,500	500	1,500	1,500	1,500
4203	CLOTHING SUPPLIES	231	483	500	500	700	700	700
4299	OTHER OPERATING SUPPLIES	12,783	6,643	9,400	700	9,400	9,400	9,400
	SUBTOTAL	15,153	8,201	11,400	1,700	11,600	11,600	11,600
	CAPITAL OUTLAYS							
4304	EQUIPMENT	6,316	0	0	0	0	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	58,751	56,358	55,300	55,800	61,500	52,500	53,700
	TOTAL FOR DEPARTMENT	232,724	222,264	234,200	243,000	282,200	282,700	294,200

CONSOLIDATED DISPATCH CENTER

Organization Structure



* Not charged to this budget

CONSOLIDATED DISPATCH CENTER

Narrative

DESCRIPTION OF ACTIVITIES

The Addison Consolidated Dispatch Center (ACDC) is a part of the Support Services Division of the Addison Police Department, and under the leadership and direction of the Chief of Police and the Deputy Police Chief assigned to Support Services. The ACDC is supervised by the civilian Director of Communications and a Deputy Director of Communications; who direct, oversee and coordinate the activities of the section personnel; and insure that the radio, communications, and related equipment is maintained in working order.

The Consolidated Dispatch Center is responsible for the prompt answering and processing of E911 emergency calls; prompt dispatching of the proper units or agency(s) to the resulting calls for service; and coordinating the agency's units responding to incidents. After normal working hours they also answer and process all non-emergency phone calls. Telecommunicators (T/Cs) are responsible for entering and updating the CAD system to track calls for service, and unit status; as well as entering, modifying and canceling entries made in the LEADS system for wanted and missing persons, and stolen articles and vehicles; as well as making inquiries in LEADS for requests from various sources. T/Cs also maintain files of active warrants, towing and repossession logs, and other files; and handle the lobby window.

The Consolidated Dispatch Center currently provides services for the Village of Addison and the Village of Bensenville. The Center is capable of expanding services to other communities.

A Public and Officer Safety philosophy includes the prompt and professional response over the radio system to the Department's police unit's requests and inquiries. Quality control is checked by random Customer Service compliance checks of the employees handling and processing of both E911 emergency and non-emergency calls; as well as radio traffic. With this approach, the Center diligently pursues the safety of the citizenry and employees of the member agencies as its primary goal.

Personnel:

The Consolidated Dispatch Center has an authorized strength of twelve civilian T/Cs, plus the Communications Director and Deputy Director of Communications. The T/Cs are divided into three shifts, working under the Deputy Director and the Director of Communications; under the Deputy Chief of Police of Support Services Division. As the center increases the communities it services, personnel additions may be appropriate to maintain proper service levels.

CONSOLIDATED DISPATCH CENTER

Narrative Cont.

FY 2012-13 Key Objectives

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Addison Police Department is a proponent of consolidating other independent PSAPs (Public Safety Answering Points) into our communications center.
- The Village of Bensenville has been a member since August 16, 2011 when the ACDC began answering their 911 calls and dispatching their units. The Villages of Bloomingdale, Itasca, and other Villages have been provided information and costs associated with becoming members.
- To provide the additional services to new member agencies, additional full-time telecommunicators, will need to be hired, equipped, and trained. An additional 4 T/Cs will be added when the Bloomingdale Police Department joins.

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs

- The Section will continue to incorporate new technology to work towards better service provided to the citizens.
- Annually the Section will review the use of new technology, i.e. e-mail, cellular telephones, the village web site, and other emerging technology.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- Staff will develop a recommendation on manpower needs based upon a study of service needs and workloads.

Goal 2 - Provide resources to engage and cultivate Village officials and Employees

- In order to accommodate the provision of services to other agencies, the current Addison Consolidated Dispatch Center has been expanded to house four radio consoles; with accommodations for another four console positions available.
- To accommodate the call taker function that is part of the Addison Consolidated Dispatch Center staffing, upgrades to the records area, as well as the existing phone systems were also made.

CONSOLIDATED DISPATCH CENTER

Narrative Cont.

Vision 6: We take pride in quality municipal service delivery. (Cont)

Goal 2 - Provide resources to engage and cultivate Village officials and Employees (Cont)

- New console furniture and chairs were purchased as part of the expansion of the radio room; and additional furniture and chairs will be added as needed.
- The StarCom21 System radio equipment was installed. On March 1, 2012, after approval from Motorola, StarCom and ETSB, we began using the back-up consolettes on StarCom.
- The new StarCom portable radios which were previously inventoried were distributed to the officers, with a quick re-training in roll calls on the radio's operation; and the limited functions of the back-up system.
- Training of telecommunicators and officers on the new equipment was conducted in early 2012.

Performances Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$0	\$1,369,900	\$1,719,200
Number of Employees	11	14	18
Outputs			
E911 calls processed	13,195	14,203	14,203
Other phone calls processed	75,453	82,571	82,571
Outbound calls made by T/C's	28,869	34,276	34,276
Total phone calls handled by T/C's	117,517	131,050	131,050
Calls for service generated in CAD	28,080	32,393	32,393
Effectiveness			
% of 911 calls answered w/in 0-5 secs.	96.5	96.49	96.49
% of 911 calls answered w/in 6-11 secs.	3.1	3.13	3.13
% of 911 calls answered w/in 11-15 secs.	0.2	0.22	0.22
% of 911 calls answered w/in over 15 secs.	0.2	0.16	0.16
Efficiency			
Avg. ring time (seconds)	3.0	3.0	3.0
Avg. talk time (seconds)	54.0	59.0	59.0
Avg. hold time (seconds)	1.0	1.16	1.16

Expenditures for FY 10-11 were included in the Police Department Budget, however, outputs, effectiveness and efficiency data reflects the productivity of the communications section before it became a consolidated dispatch center.

CONSOLIDATED DISPATCH CENTER

Personnel Summary

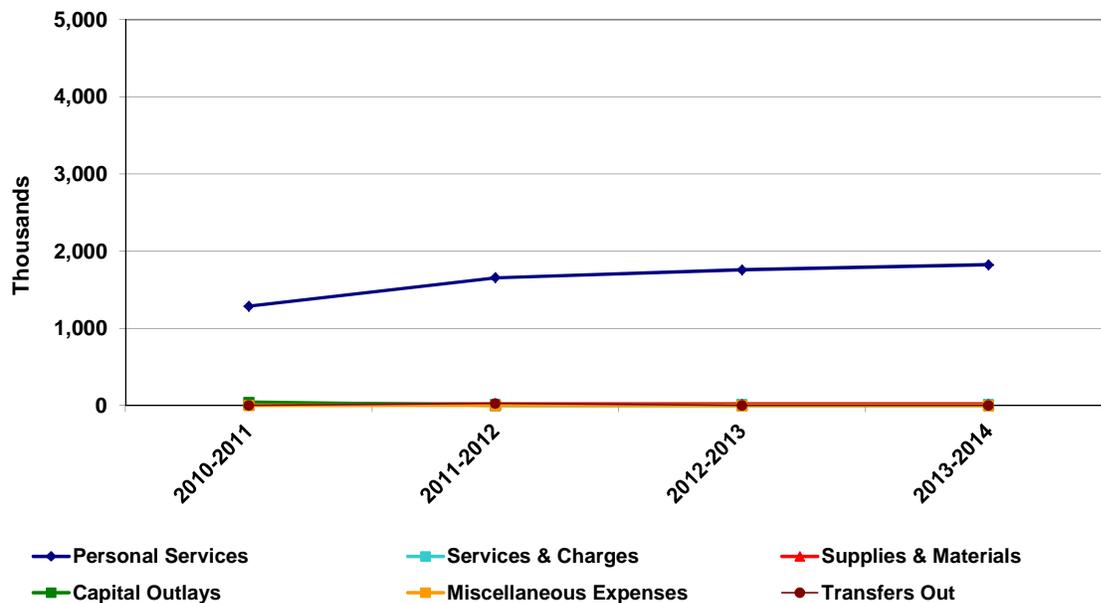
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Communications Director	1.00	1.00	1.00	1.00	1.00
Deputy Director of Communications	1.00	1.00	1.00	1.00	1.00
Dispatcher	12.00	12.00	16.00	16.00	16.00
PT- Clerk Typist	0.00	0.00	0.00	0.00	0.00
Total Budgeted:	<u>14.00</u>	<u>14.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
Authorized & Unbudgeted:					
None	0.00				
Total Authorized:	<u>14.00</u>				

CONSOLIDATED DISPATCH CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	1,286,000	1,655,900	1,756,500	1,823,700
Services & Charges	25,700	18,500	17,100	17,100
Supplies & Materials	14,600	19,800	16,900	16,900
Capital Outlays	43,600	0	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	0	25,000	0	0
Total	1,369,900	1,719,200	1,790,500	1,857,700

Consolidated Dispatch is a new department that was created with the FY2011-12 Budget.



CONSOLIDATED DISPATCH CENTER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
1530	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	0	0	69,800	79,400	170,700	173,300	175,000
4003	WAGES OPERATIONAL	0	0	674,500	617,800	924,100	981,900	1,010,500
4004	OVERTIME	0	0	35,000	156,600	38,000	38,000	38,000
4005	HOLIDAY PAY	0	0	35,000	35,500	35,000	35,000	35,000
4006	OTHER PAY	0	0	0	31,700	0	0	0
4007	PART TIME	0	0	36,400	6,400	0	0	0
4009	IMRF	0	0	107,700	124,000	142,800	150,000	153,800
4010	SOCIAL SECURITY	0	0	59,700	71,000	89,100	94,200	96,400
4012	HOSPITALIZATION	0	0	165,700	155,000	253,200	281,100	312,000
4020	SICK PAY	0	0	0	6,600	0	0	0
4022	LIFE INSURANCE	0	0	3,000	2,000	3,000	3,000	3,000
	SUBTOTAL	0	0	1,186,800	1,286,000	1,655,900	1,756,500	1,823,700
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	0	0	0	0	300	300	300
4105 (1)	PROF SVCS.-DATA PROCESS.	0	0	700	700	1,500	1,500	1,500
4107 (2)	PROF SVCS.-MEDICAL	0	0	800	800	900	900	900
4110 (3)	TECH. & CONSULT. SVCS.	0	0	4,600	4,600	4,700	4,700	4,700
4115	COMMUNICATIONS-TELEPHONE	0	0	0	1,600	0	0	0
4117	COMMUNICATIONS-POSTAGE	0	0	0	0	0	0	0
4118	COPY/REPRODUCTION	0	0	500	500	500	500	500
4160	PRINTING	0	0	0	0	0	0	0
4161	PUBLICATION OF NOTICES	0	0	200	400	400	400	400
4163	CONFERENCES	0	0	0	100	0	0	0
4164 (4)	TRAINING	0	0	1,800	1,800	3,200	1,800	1,800
4180 (5)	REPAIRS & MAINTENANCE	0	0	14,400	14,400	6,500	6,500	6,500
4190	RENTAL EQUIPMENT	0	0	0	0	0	0	0
4192 (6)	DUES & SUBSCRIPTIONS	0	0	200	200	200	200	200
4199 (7)	OTHER SERVICES & CHARGES	0	0	300	600	300	300	300
	SUBTOTAL	0	0	23,500	25,700	18,500	17,100	17,100
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	0	0	500	3,200	7,000	7,000	7,000
4203 (8)	CLOTHING SUPPLIES	0	0	6,400	6,400	5,400	3,000	3,000
4299 (9)	OTHER OPERATING SUPPLIES	0	0	3,400	5,000	7,400	6,900	6,900
	SUBTOTAL	0	0	10,300	14,600	19,800	16,900	16,900
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	0	0	43,600	0	0	0
4304	EQUIPMENT	0	0	0	0	0	0	0
	SUBTOTAL	0	0	0	43,600	0	0	0
	TRANSFERS OUT							
4964	TRANSFER TO IS	0	0	0	0	25,000	0	0
	SUBTOTAL	0	0	0	0	25,000	0	0
	TOTAL FOR DEPARTMENT	0	0	1,220,600	1,369,900	1,719,200	1,790,500	1,857,700

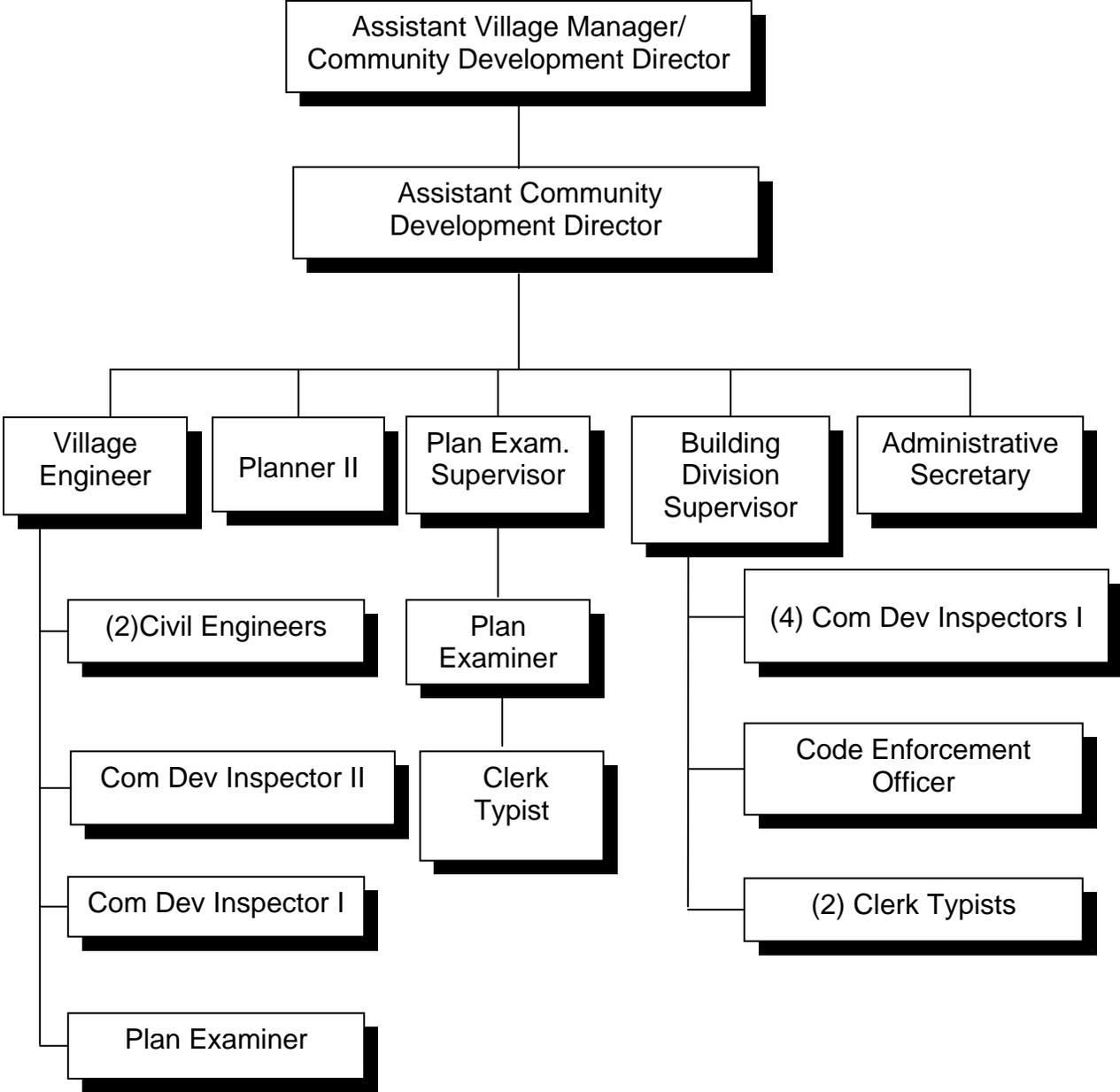
CONSOLIDATED DISPATCH CENTER

Notes

4105	(1)	PROF SERV DATA PROCESSING				1,500
		700 CRITICAL CALL		800 LEXIS NEXUS		
4107	(3)	PROF SERV MEDICAL				900
		900 PHYSICALS - NEW HIRE				
4110	(4)	TECH & CONSULT SERVICES				4,700
		2,500 NEW HIRE TESTING - WRITTEN		2,200 NEW HIRE TESTING - PHYSC		
4164	(4)	TRAINING				3,200
		1,800 NERMET (20)		1,400 4 NEW T/CS		
4180	(5)	REPAIRS AND MAINTENANCE				6,500
		2,200 COUNTY INTERFACE EQUIPMENT		4,300 UPS MAINTENANCE SYSTEM		
4192	(6)	DUES/SUBSCRIPTIONS				200
		200 APCO MEMBERSHIP (2)				
4199	(7)	OTHER SERVICES & CHARGES				300
		300 NOTARY RENEWALS				
4203	(8)	CLOTHING SUPPLIES				5,400
		3,000 REPLACEMENT UNIFORMS		2,400 NEW HIRE UNIFORMS		
4299	(9)	OTHER OPERATING SUPPLIES				7,400
		1,200 FIRST AID SUPPLIES		200 FIRST AID BOX		
		2,000 HEADSETS/EARPIECES/BATTERIES		500 HEADSETS FOR NEW T/C'S		
		3,500 CUSTOMER SERVICE PROGRAM				

COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to Building Permits, Code Enforcement, Engineering, Capital Improvements, Planning/Zoning, GIS and Economic Development for the Village. The department has twenty-one (21) full time employees. The Community Development Director also serves as Assistant Village Manager for the Village.

Building Permits

Building permits for all work required by the Village code are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as, decks, patios, driveways, sheds, fences, utility connections, etc. Sign variations and Outdoor Activity Permits are also processed by this staff.

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include, new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections, transfer stamp approvals and property maintenance complaints. This division also completes the sump pump inspections for transfer of property. Staffing of the Tenant-Landlord Commission is included in this function. Beginning in 2007, vacant foreclosures began adding to our workload in this area.

Engineering

The design and construction of all land development improvements is reviewed and inspected by our team of professional engineers. Plan reviews are performed for all exterior utility, grading, drainage, parking and other site improvements related to new construction and/or redevelopment. Plan reviews are conducted for public improvements related to subdivision and planned unit development. To insure code compliance, inspections are performed by the engineering staff during various phases of construction. GIS functions for the entire Village organization are also performed by our engineering staff. The Community Rating System (CRS) and Insurance Service Organization (ISO) compliance are also performed by Engineering. Beginning in 2010, Transfer of Property sump pump inspections were transferred from Public Works to Engineering.

Capital Improvements

A majority of the Village's capital improvements projects are coordinated by the Community Development Department. These include roadway, drainage, traffic signals, CDBG, noise walls, bike paths, sewer and water improvement projects. Miscellaneous projects, such as, land acquisition and building construction are also coordinated by the Community Development Department.

COMMUNITY DEVELOPMENT

Narrative

Planning And Zoning

Land use development cases are legally processed by our professional planning staff. Our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Zoning Board of Appeals, the Plan Commission, the Town Center Commission, the Building, Zoning and Development Committee and Village Board. Working with the Village Attorney, the planning staff prepares all the legal documents for land use development cases, and records these documents. The planning staff also conducts zoning reviews for building permits and business licenses. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by Staff from this area. During FY2011/12 the Comprehensive Plan was updated by our planning staff.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Town Center projects, new business recruitment and existing business retention.

FY 2011-12 KEY OBJECTIVES

Vision 1 – The Town Center has been negatively impacted by the economy, however, the Town Center Development Plan, and its design and amenities still engender and project a desirable sense of place. The economic downturn has created some challenges that have slowed the progress of these goals. However, the design standards have been effective in upgrading two existing facades and a new building.

1. Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment. Staff is working with two developers that have shown interest. Senior Housing is also proposed for the 4 acres behind Jewel.
2. Reach agreement with Green Meadow on shopping center redevelopment, including improved retail. Negotiations are underway for these improvements.

Vision 3 – Our residential property owners and housing meet a high standard of livability.

1. Continuation of the rental housing crime-free program. Over half of landlords have received training.
2. Review and modify the Village rental licensing ordinance regarding owner responsibility. The Tenant & Landlord Commission was established in 2010 to oversee program review on a regular basis.
3. Review current rental housing license fees to cover the cost of a rigorous enforcement program. Fees were gradually increased in 2008 and 2009 to cover costs.

COMMUNITY DEVELOPMENT

Narrative Cont.

4. Review current rental housing license fees to cover the cost of a rigorous enforcement program. Fees were gradually increased in 2008 and 2009 to cover costs.

Vision 4 – A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.

1. Actively pursue commercial annexations. Economy has slowed this activity.
2. Consider potential residential annexations wherever opportunities are presented. Ongoing.
3. Continue construction of utility infrastructure and other incentives in unincorporated areas with pre-annexation agreements. Lean budget has suspended this goal.

PERFORMANCE MEASURES

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$2,467,744	\$2,602,800	\$2,568,900
Number of Employees	21	21	21
Building Permits			
Outputs			
Total Number of Permits Issued	955	973	950
# of new Residential Permits	2	5	3
# of Residential Additions & Alterations	184	192	210
# of New Commercial/Industrial	3	3	2
# of Commercial/Industrial Add & Alt.	110	125	135
# of Misc. (fences, sheds, utilities, decks, etc.)	656	648	600
# of Instant Permits	341	365	300
# of Plan Reviews Performed(Initial)	1,003	1,021	1,037
# of Plan Reviews Performed (Second)	n/a	n/a	350
# of Inspections Required by Permit	4,029	4,325	4,060
# of Building Inspections Performed	New	2,800	3,000
Efficiencies			
Average Number of Days to Process a Permit	9	9	12
Effectiveness			
# of Instant Permits as a % of all Permits	36%	38%	40%
# of Instant Permits as a % of all Misc. Permits	52%	56%	51%
% of Plans Reviewed in 10 –Business Days or Less (Initial)	85%	90%	98%

COMMUNITY DEVELOPMENT

Narrative

PERFORMANCE MEASURES (CONT.)

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Code Enforcement			
Outputs			
# of Citations Issued – Circuit Court	117	120	20
# of Citations Issued – Administrative Adj.	101	70	180
Total -	218	190	200
# of Code Enforcement Cases Initiated	1,103	940	940
# of Code Enforcement Cases Resolved	673	427	940
# of Business Licenses Reviewed	136	138	89
# of Business Licenses Denied	2	3	2
# of Business Licenses Inspections Conducted	105	135	87
# of Annual Residential Rental Inspections Conducted	567	560	460
# of Annual Commercial/Industrial Inspections Conducted	256	250	250
# of Annual Commercial/Industrial Inspections Approved	249	240	240
# of Presale Inspections	12	12	6
# of Transfer Stamps Processed for Code Compliance	601	575	598
Number of Sump Pump Inspections	596	616	522
Number of FOIA'S Processed	146	150	170
Efficiencies			
Average Days to Resolve an Enforcement Case	27	26	20
Effectiveness			
% of Code Enforcement Cases Resolved	61%	45%	100%

COMMUNITY DEVELOPMENT

Narrative Cont.

PERFORMANCE MEASURES (CONT.)

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Planning & Zoning			
Outputs			
Total # of Zoning Cases Processed	39	34	33
# of Annexations	4	5	4
# of Re-Zoning	9	4	5
# of Subdivisions	4	4	4
# of Variations	3	5	5
# of Misc. Cases	9	5	5
# of Sign Variations Approved	10	11	10
Efficiencies			
Average Days to Complete	62	61	60
Engineering			
Outputs			
# of Floodplain Inquiries	30	35	60
# of GIS Service Requests Processed	44	85	85
# of Sf. of Sidewalks Inspected New	2,445	15,083	2,200
# of Sf. of Sidewalks Replaced	46,830	12,516	33,600
# of Lft. of Curb and Gutters Inspected New	520	2,497	2,500
# of Lft. of Curb and Gutters Replaced	24,671	23,958	30,300
# of Square Yards of Pavement Inspected New	1,600	1,450	1,700
# of Square Yards of Pavement Replaced	61,695	53,065	76,830
# of Structures Inspected New	90	30	33
# of Structures Replaced	37	20	30
# of Lft Storm Sewers Inspected New	1,543	562	1,071
# of Lft Storm Sewers Replaced	990	8	193
# of Lft Watermains Inspected New	1,375	0	1,000
# of Lft Watermains Replaced	6,268	0	3,916
# of Driveway Aprons Inspected New	7	1	4
# of Aprons & Driveways Replaced	315	263	277

COMMUNITY DEVELOPMENT

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Assistant Village Manager/Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst. Director of Community Dev.	0.70	0.70	0.70	0.70	0.70
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Village Engineer	0.70	0.70	0.70	0.70	0.70
Civil Engineer II (2)	1.50	1.50	1.50	1.50	1.50
Planner II	1.00	1.00	1.00	1.00	1.00
Plan Examiner Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Examiner	2.00	2.00	2.00	2.00	2.00
Community Development Inspector I	5.00	5.00	5.00	5.00	5.00
Community Development Inspector II	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Clerk Typist	3.00	3.00	3.00	3.00	3.00
Total Budgeted:	<u>19.60</u>	<u>19.60</u>	<u>19.60</u>	<u>19.60</u>	<u>19.60</u>
Authorized & Unbudgeted:					
Asst. Director of Community Dev.	0.70				
Community Development Inspector I	1.00				
Part-Time Engineer Intern	1.00				
Single Family Resident Inspector	1.00				
<i>Subtotal:</i>	<u>3.70</u>				
Total Authorized:	<u>23.30</u>				

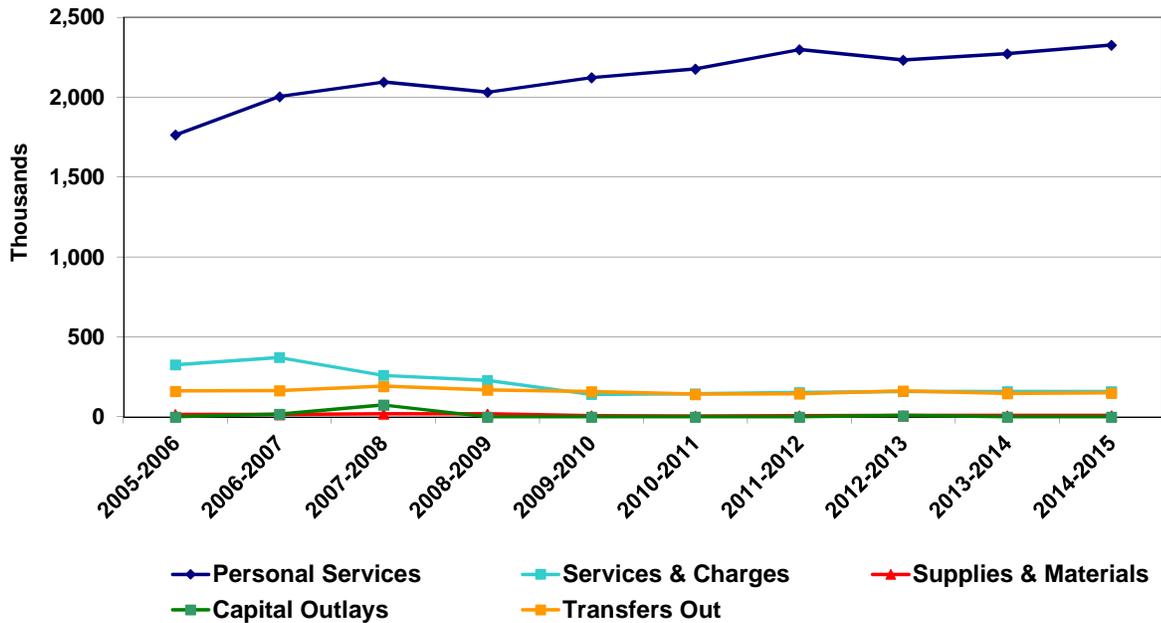
Note: Page 27 summarizes Employee Allocation Between Departments

These positions will remain unbudgeted until funding is available.

COMMUNITY DEVELOPMENT

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2013-2014 Budget
Personal Services	2,297,800	2,232,100	2,272,200	2,325,300
Services & Charges	152,800	158,600	158,700	158,800
Supplies & Materials	7,100	8,100	8,100	8,100
Capital Outlays	0	8,000	0	0
Transfers Out	145,100	162,100	146,100	149,300
Total	2,602,800	2,568,900	2,585,100	2,641,500



COMMUNITY DEVELOPMENT

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
2010	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	635,690	637,183	634,500	610,500	576,700	569,600	571,500
4002	WAGES CLERICAL	175,827	176,504	191,800	180,200	207,800	212,300	216,900
4003	WAGES OPERATIONAL	703,543	709,023	716,500	724,800	755,200	761,300	767,600
4004	OVERTIME	17,219	16,597	20,700	15,000	20,700	20,700	20,700
4006	OTHER PAY	6,188	6,220	10,000	85,000	7,000	7,000	7,000
4007	PART TIME	3,302	0	0	0	0	0	0
4009	IMRF	184,847	212,845	221,200	219,900	194,300	195,800	197,400
4010	SOCIAL SECURITY	118,706	119,445	123,000	122,500	121,900	122,900	123,800
4012	HOSPITALIZATION	245,559	265,907	312,200	301,100	309,500	343,600	381,400
4020	SICK PAY	28,721	28,388	34,000	34,300	34,000	34,000	34,000
4022	LIFE INSURANCE	3,888	3,972	5,000	4,500	5,000	5,000	5,000
	SUBTOTAL	2,123,490	2,176,084	2,268,900	2,297,800	2,232,100	2,272,200	2,325,300
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	2,592	2,417	2,900	2,600	3,300	3,400	3,500
4102 (1)	PROF SVCS.-ENGR./ARCH.	34,595	34,962	35,000	30,000	35,000	35,000	35,000
4103	PROF SVCS.-LEGAL	175	4,760	12,000	5,000	6,000	6,000	6,000
4105	PROF SVCS.-DATA PROCESS.	0	275	500	300	300	300	300
4107	PROF SVCS.-MEDICAL	2,882	1,934	0	100	0	0	0
4110 (2)	TECH. & CONSULT. SVCS.	50,370	57,799	50,000	40,000	52,000	52,000	52,000
4115	COMMUNICATIONS-TELEPHONE	8,943	8,908	11,000	9,600	9,500	9,500	9,500
4117	COMMUNICATIONS-POSTAGE	4,628	4,761	6,500	5,000	5,000	5,000	5,000
4118	COPY/REPRODUCTION	2,704	2,576	3,000	2,500	3,000	3,000	3,000
4160 (3)	PRINTING	9,217	7,434	12,600	10,000	12,600	12,600	12,600
4161	PUBLICATION OF NOTICES	5,571	3,560	6,000	2,000	6,000	6,000	6,000
4163 (4)	CONFERENCES	3,073	1,844	2,000	2,000	2,500	2,500	2,500
4164 (5)	TRAINING	2,230	1,625	2,500	2,000	2,500	2,500	2,500
4180 (6)	REPAIRS & MAINTENANCE	2,654	872	3,400	3,000	2,400	2,400	2,400
4190	RENTAL EQUIPMENT	29	0	500	500	500	500	500
4192 (7)	DUES & SUBSCRIPTIONS	4,215	4,252	4,200	4,200	4,000	4,000	4,000
4199 (8)	OTHER SERVICES & CHARGES	7,103	7,007	54,000	34,000	14,000	14,000	14,000
	SUBTOTAL	140,981	144,986	206,100	152,800	158,600	158,700	158,800
	SUPPLIES & MATERIALS							
4201 (9)	OFFICE SUPPLIES	3,942	3,271	4,000	4,000	4,000	4,000	4,000
4203 (10)	CLOTHING SUPPLIES	1,280	758	1,100	1,100	1,100	1,100	1,100
4290	EMERGENCY OPERATIONS	0	79	0	0	0	0	0
4299 (11)	OTHER OPERATING SUPPLIES	1,594	1,069	3,000	2,000	3,000	3,000	3,000
	SUBTOTAL	6,816	5,177	8,100	7,100	8,100	8,100	8,100
	CAPITAL OUTLAYS							
4301 (12)	OFFICE EQUIPMENT	0	0	0	0	8,000	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	23,990	27,478	29,400	32,500	35,200	33,600	33,900
4962	TRANSFER TO IS	110,974	94,919	93,100	93,900	103,400	88,400	90,400
4964	TRANSFER TO ERF	23,900	19,100	18,700	18,700	23,500	24,100	25,000
	SUBTOTAL	158,864	141,497	141,200	145,100	162,100	146,100	149,300
	TOTAL FOR DEPARTMENT	2,430,151	2,467,744	2,624,300	2,602,800	2,568,900	2,585,100	2,641,500

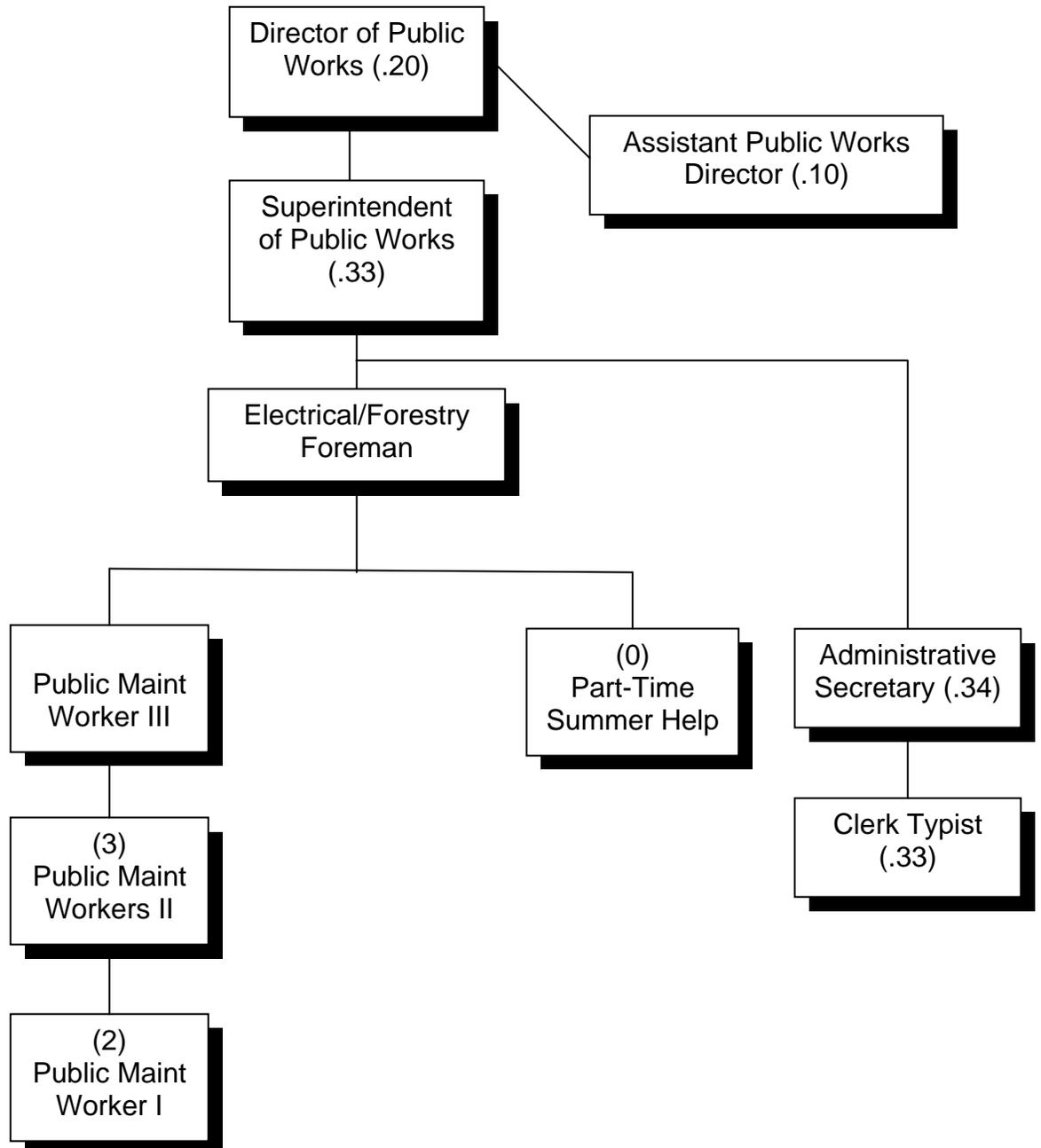
COMMUNITY DEVELOPMENT

Notes

4102 (1) PROF SERV.ENGNR./ARCH.				35,000
5,000	ENGINEERING/TRAFFIC RELATED SERVICES	25,000	CHRISTOPHER BURKE/PLAN REVIEW	
5,000	SOIL CONSULTANT			
4110 (2) TECH & CONSULT SERVICES				52,000
1,000	ZONING/PLANNING PUB HEARINGS REPTR	2,000	TRAFFIC STUDY	
2,000	ELEVATOR INSPECTION	34,000	PLUMBING CONSULTANT	
1,000	SPECIAL INSPECTIONS	10,000	FIRE PLAN REVIEW	
2,000	CRS OUTREACH INSERT			
4160 (3) PRINTING				12,600
4,000	PERMIT FORMS (BUILDING PERMITS), OCCUPANCY PERMITS/WARNING TICKETS/ CONST/ENVELOPES/STORMWATER MGMT	2,000 2,000 2,000	SUPPLIES FROM METRO & TREE TOWN, ETC COLLATING & BINDING FEMA CRS PUBLICATION ZONING CODE, BUILDING CODE & SUBDIVISION PRINTING MAPS/BASE MAPS/PLAT BOOKS	
2,000	PERMITS, OTHER PRINTING & BUS CARDS			
600	ADMIN ADJ - CITATION FORMS			
4163 (4) CONFERENCES				2,500
500	CONF FOR ENGINEERING, PLNG & DEV	1,000	APWA/SBOC PLANNING MTGS ONCE A MONTH	
500	ADDISON CHAMBER OF COMM AND IND	500	INSPECTION SEMINARS-STMWTR FEMA	
4164 (5) TRAINING				2,500
500	STORMWATER MGMT/TRANSPORTATION GIS	1,000	SBOC/PLUMBING/ELECTRICAL TRAINING	
500	MGMT WETLANDS/OTHER CODE RELATED.	500	PROFESSIONAL ENGINEERS LICENSING	
4180 (6) REPAIRS AND MAINTENANCE				2,400
1,200	GENERAL REPAIRS	1,200	SURVEYING INSTRUMENTS & TRAFFIC COUNTERS	
4192 (7) DUES/SUBSCRIPTIONS				4,000
400	(2) PLANNING REFERENCE MANUALS	800	ASCE/(1) APA MEMBERSHIPS MEMBERSHIP	
500	ENGINEER/BUILDING REFERENCE BOOKS	200	ICC MEMBERSHIP	
500	ANSI/ASME/PLBG CODE & ACCESS MANUALS	100	AICP MEMBERSHIP/ECO MEMBERSHIP	
1,500	SBOC/ICMA MEMBERSHIP			
4199 (8) OTHER SERVICES & CHARGES				14,000
1,000	TITLE SEARCH	10,000	UNOCCUPIED PROPERTY MAINTENANCE	
2,000	COUNTY RECORDING FEES	1,000	CAR WASHES	
4201 (9) OFFICE SUPPLIES				4,000
3,000	GEN OFFICE SUPLS/MISC DRAFTING EQUIP	1,000	FAX & COPY MACHINE TONER CARTRIDGE	
4203 (10) CLOTHING SUPPLIES				1,100
1,100	BOOTS 11 @ \$100			
4299 (11) OTHER OPERATING SUPPLIES				3,000
500	ENGINEERING/BUILDING TOOLS	1,000	STAKES/NAILS/PAINTS/RAIN GEAR/GLOVES	
1,500	TRAFFIC COUNTER UPGRADE ITEMS			
4301 (12) OFFICE EQUIPMENT				8,000
8,000	LARGE FORMAT SCANNER			

ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry Division of the Public Works Department operates under the direction of both the Director and Superintendent of Public Works. The division is overseen by the Electrical and Forestry Foreman and is comprised of one (1) Public Maintenance Worker III, three (3) Public Maintenance Worker II's, and two (2) Public Maintenance Worker I's. This Electrical & Forestry budget also provides funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planning, pruning, dead/hazardous/diseased/infested tree removal, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair and replacement of underground cable, replacement of bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget also covers the contract maintenance of the Village's warning siren system, the maintenance and repairs for fourteen pond aerators, the maintenance and repair to the electrical systems of various Village facilities, buildings and structures throughout Addison.

Miscellaneous

The Electrical & Forestry budget provides for the salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation, flag & banner maintenance and Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative Cont.

FY 2012-13 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue work to maintain the Village's street light system and parkway trees as follows:
 - a. Provide maintenance of the parkway trees throughout the Village, through trimming, treatment of diseased trees, removal and planting of new trees.
 - b. Provide maintenance and repair of the street lighting system, as required.
 - c. Provide Christmas tree recycling.
 - d. Provide special maintenance, such as planting of flowers, on Lake Street medians, Veteran's Circle, entrance signs, Village Hall grounds, certain detention areas and the Urban Plazas.
 - e. Provide In-house mosquito control treatments to catch basins and water retaining inlets throughout the Village of Addison.
 - f. Provide electrical maintenance to Village buildings and well houses.
2. Continue to work with private contractors to perform maintenance as follows:
 - a. Mosquito abatement.
 - b. Aquatic weed control in detention ponds.
 - c. Mowing of Village properties, including detention basins, grounds at public buildings and vacant property.
 - d. Cyclical parkway tree trimming.
 - e. Monthly residential branch pick-up
 - f. Traffic signal maintenance.
 - g. Gypsy moth mitigations.
 - h. Brick paver cleaning, sealing and resetting.
 - i. Removal of Ash trees infected with Emerald Ash Borer (EAB).
3. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - a. Putting up and taking down banners along Addison Road and the Village Hall parking lot on a regular schedule.
 - b. Putting up and taking down Christmas decorations and lighting along Addison Road, Lake Street, Veterans Circle and the Village Hall grounds.
 - c. Repair and maintenance of the Civil Defense sirens.
4. Continue wood-chip give away programs.

ELECTRICAL & FORESTRY

Narrative Cont.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$1,645,720	\$1,905,100	\$2,037,300
Number of Employees	7	7	7
Outputs			
Trees Pruned In-House	1042	412	400
Trees Pruned Contracted	1,856	1,870	1,850
Trees Removed	247	450	1,000
Trees Planted	169	232	300
Wood Chips Generated From Branch Pick-up (Cubic Yards)	3,022	2,256	2,500
Wood Chips Delivered To Residents Upon Request (Cubic Yards)	746	983	1,000
Street Light Work Orders	345	390	350
Bulbs Replaced	521	900	600
Service Requests (Total)	2,336	1,500	1,800
Service Requests Generated In-house	1,594	750	900
Effectiveness			
In-house service request / Total service requests = % Department Proactivity	68%	50%	50%
Efficiency			
Landscape Maintenance – Cost Per Acre	\$69.25	\$69.25	\$76.00
Cyclical Tree Pruning Contract – Cost per Tree	\$26.50	\$26.31	\$26.50

ELECTRICAL & FORESTRY

Personnel Summary

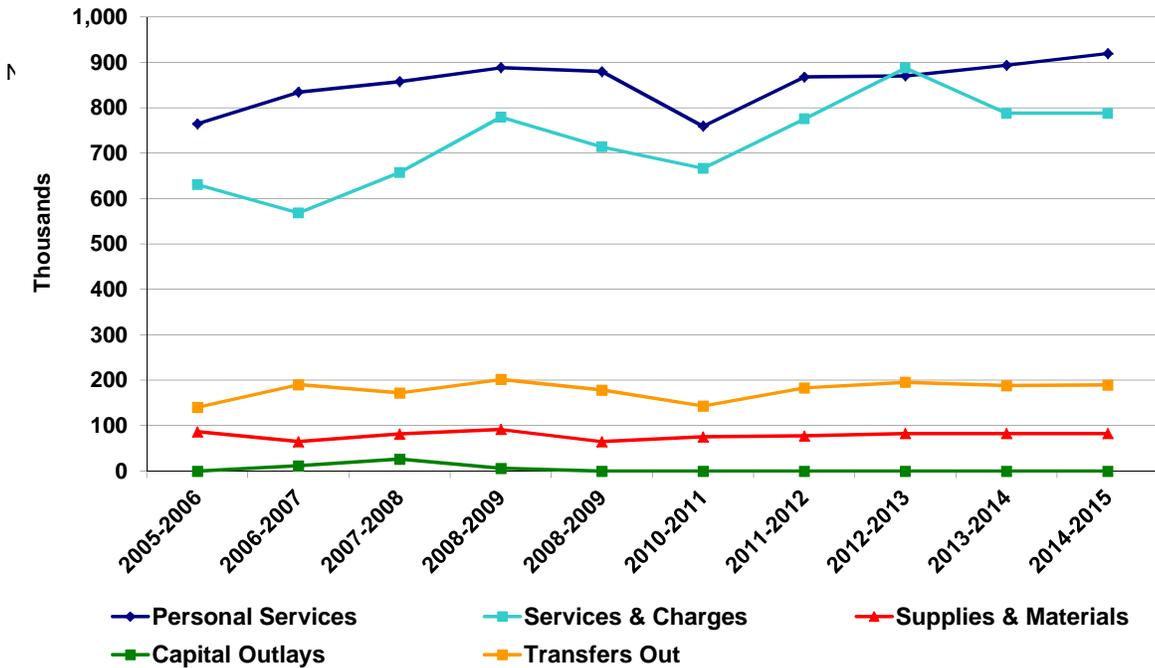
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Assistant Director of Public Works	0.10	0.00	0.10	0.10	0.10
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.34	0.34	0.34	0.34	0.34
Clerk Typist	0.33	0.33	0.33	0.33	0.33
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II	3.00	3.00	3.00	3.00	3.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>8.30</u>	<u>8.20</u>	<u>8.30</u>	<u>8.30</u>	<u>8.30</u>
Authorized & Unbudgeted:					
Electrician	1.00				
Seasonal/Part-Time	<u>5.00</u>				
<i>Subtotal:</i>	<u>6.00</u>				
Total Authorized:	<u>14.30</u>				

Note: Page 27 summarizes Employee Allocation Between Departments

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	868,300	870,600	894,200	919,900
Services & Charges	776,100	888,200	788,300	788,300
Supplies & Materials	77,300	82,900	82,900	82,900
Capital Outlays	0	0	0	0
Transfers Out	183,400	195,600	188,100	189,800
Total	1,905,100	2,037,300	1,953,500	1,980,900



The decrease in Personal Services in FY 11, is due to the loss of the Village electrician. In addition, all temporary summer help has been suspended.

ELECTRICAL & FORESTRY

Budget

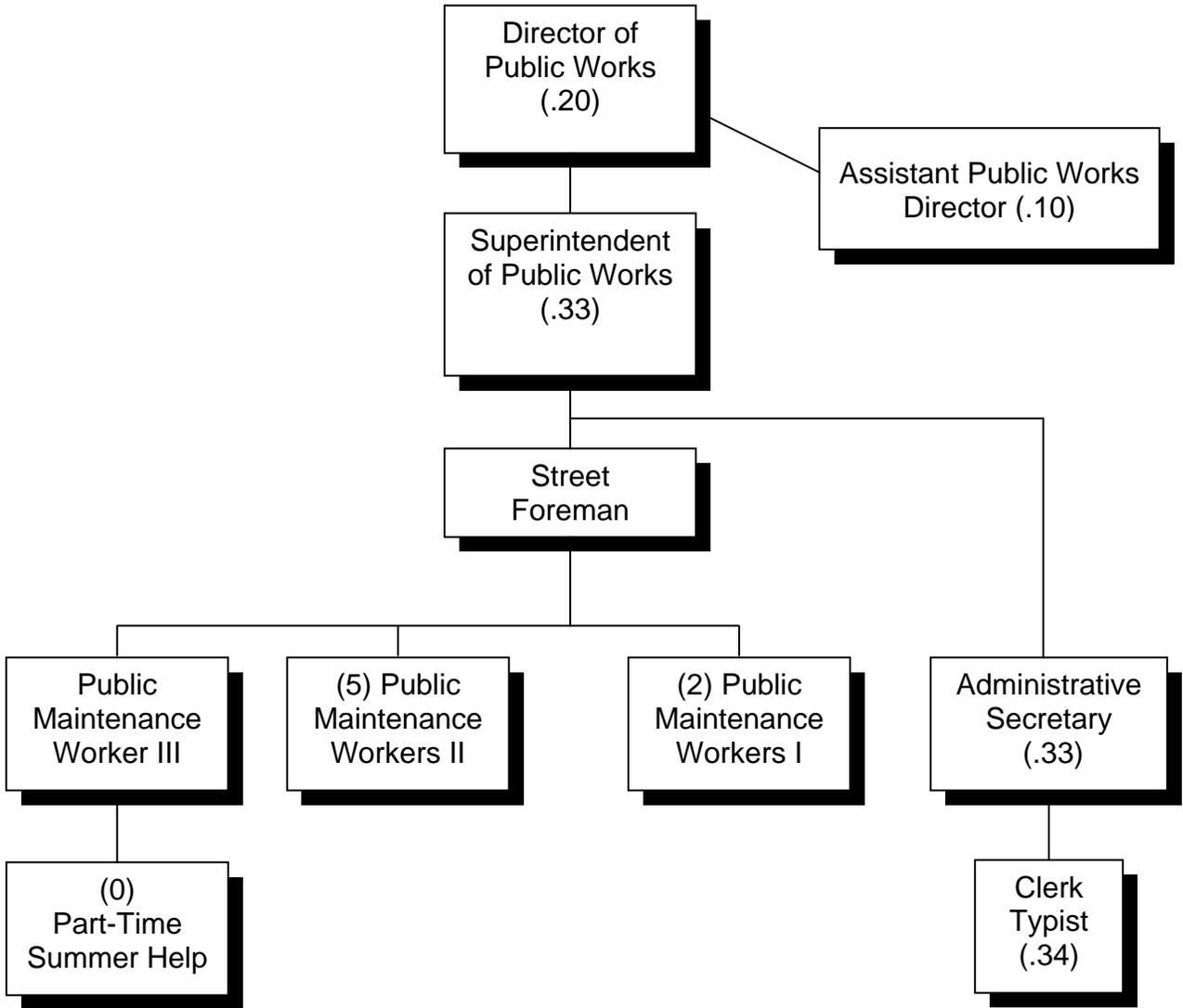
ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
2510	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	151,416	151,953	149,600	173,300	165,900	167,000	168,100
4002	WAGES CLERICAL	33,632	32,385	35,600	33,900	37,200	37,200	37,200
4003	WAGES OPERATIONAL	421,763	338,321	362,900	367,900	390,800	397,700	405,100
4004	OVERTIME	2,310	2,919	26,000	1,200	13,000	13,000	13,000
4006	OTHER PAY	4,539	4,993	5,000	30,300	6,000	6,000	6,000
4007	PART TIME	34,113	0	0	0	0	0	0
4009	IMRF	73,299	74,454	80,000	83,200	75,500	76,500	77,600
4010	SOCIAL SECURITY	49,657	41,631	44,800	45,400	47,400	48,000	48,600
4012	HOSPITALIZATION	102,494	106,627	116,600	127,300	126,600	140,600	156,100
4020	SICK PAY	4,909	4,909	5,500	3,900	6,000	6,000	6,000
4022	LIFE INSURANCE	1,856	1,776	2,200	1,900	2,200	2,200	2,200
	SUBTOTAL	879,988	759,968	828,200	868,300	870,600	894,200	919,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,338	1,167	1,400	1,300	1,600	1,700	1,700
4107	PROF SVCS.-MEDICAL	2,187	1,516	1,800	1,500	1,800	1,800	1,800
4110 (1)	TECH. & CONSULT. SVCS.	105,000	141,270	105,000	105,000	205,000	105,000	105,000
4115	COMMUNICATIONS-TELEPHONE	4,801	5,053	4,500	5,500	4,500	4,500	4,500
4117	COMMUNICATIONS-POSTAGE	387	391	1,200	700	1,200	1,200	1,200
4118	COPY/REPRODUCTION	414	461	500	400	500	500	500
4122	MOSQUITO CONTROL	66,265	69,041	82,500	82,500	82,500	82,500	82,500
4123	REAL ESTATE TAXES	107	0	0	0	0	0	0
4160	PRINTING	282	160	500	200	500	500	500
4161	PUBLICATION OF NOTICES	374	134	600	300	600	600	600
4163 (2)	CONFERENCES	1,200	1,431	1,800	1,200	1,800	1,800	1,800
4164 (3)	TRAINING	404	363	4,000	4,000	4,000	4,000	4,000
4170	PUBLIC UTIL.-GAS/HEAT	14,281	11,520	28,800	28,800	20,000	20,000	20,000
4173	PUBLIC UTIL. - ELEC/LIGHTING	152,070	173,115	160,000	160,000	160,000	160,000	160,000
4176	PUBLIC UTIL.-SOLID WASTE	1,650	2,563	4,000	4,000	4,000	4,000	4,000
4180 (4)	REPAIRS & MAINTENANCE	361,758	257,390	377,100	377,100	396,600	396,600	396,600
4190 (5)	RENTAL EQUIPMENT	595	0	1,200	1,200	1,200	1,200	1,200
4192	DUES & SUBSCRIPTIONS	955	1,290	1,700	1,700	1,700	1,700	1,700
4199	OTHER SERVICES & CHARGES	338	288	700	700	700	700	700
	SUBTOTAL	714,406	667,153	777,300	776,100	888,200	788,300	788,300
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	957	683	1,000	500	1,000	1,000	1,000
4202	CLEANING SUPPLIES	48	0	1,600	0	1,600	1,600	1,600
4203 (6)	CLOTHING SUPPLIES	6,858	6,346	7,200	7,200	7,200	7,200	7,200
4206 (7)	STREET	8,748	18,307	22,000	22,000	22,000	22,000	22,000
4207 (8)	PUB. GRNDS. MATL/SUPPLIES	26,062	21,381	24,200	24,200	24,200	24,200	24,200
4290	EMERGENCY OPERATIONS	0	6,906	0	0	0	0	0
4299 (9)	OTHER OPERATING SUPPLIES	22,367	21,786	23,400	23,400	26,900	26,900	26,900
	SUBTOTAL	65,040	75,409	79,400	77,300	82,900	82,900	82,900
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	90,227	76,758	110,400	90,900	98,300	94,000	94,800
4962	TRANSFER TO IS	3,264	5,932	5,800	5,900	6,500	5,500	5,700
4964	TRANSFER TO ERF	85,100	60,500	86,600	86,600	90,800	88,600	89,300
	SUBTOTAL	178,591	143,190	202,800	183,400	195,600	188,100	189,800
	TOTAL FOR DEPARTMENT	1,838,025	1,645,720	1,887,700	1,905,100	2,037,300	1,953,500	1,980,900

ELECTRICAL & FORESTRY

Notes

4110 (1) TECH. & CONSULT. SVCS.				205,000
105,000	CONTRACTED BRUSH PICK-UP	100,000	EMERALD ASH BORER READINESS PLAN	
4163 (2) CONFERENCES				1,800
1,800	ILLINOIS ARBORIST CONFERERNC			
4164 (3) TRAINING				4,000
4,000	BASIC FORESTRY & ARBORIST CERT			
4180 (4) REPAIRS & MAINTENANCE				396,600
3,300	EQUIPMENT REPLACE PARTS	3,300	EMERGENCY SIRENS	
2,100	ANNUAL INSPECTION 2-AERIAL TRUCKS	12,000	CONTRACT CLEANING	
10,000	MAINTENANCE OF PW BUILDING	5,000	PUBLIC WORKS PAINTING	
20,200	TREE REPLACEMENT	16,200	BRICK PAVER CLEAN & SEAL	
103,200	MOWING & NUISANCE WEED CUTTING	3,500	HELIX BASE INVENTORY	
62,100	TRAFFIC SIGNAL CONTRACT	49,200	CONTRACT TREE TRIMMING	
14,900	POND AERATOR MAINTENANCE	25,000	CONTRACT ELECTRICAN	
3,800	STUMP & TREE REMOVAL	2,900	HVAC CONTRACT	
2,000	PARKWAY RESTORATION	1,300	OVERHEAD DOOR CONTRACT	
400	RADIO REPAIRS REPLACEMENT	20,600	STREETLIGHT POLES FOR KNOCKDOWN	
9,100	BUILDING AUTO PREVNT MNTC	16,500	CONCRETE POLE REPLACE	
10,000	STREET LIGHT POLE PAINTING			
4190 (5) RENTAL EQUIPMENT				1,200
1,200	RENTAL OF TRENCHER			
4203 (6) CLOTHING SUPPLIES				7,200
800	WINTER WEAR	2,200	UNIFORMS 8 @ \$275	
450	T-SHIRTS	350	RAIN GEAR AND RUBBER BOOTS	
2,100	SAFETY& PERSONAL PROTECTIVE EQUIP	300	ARC FLASH PROTECTIVE COVERALLS	
1,000	BOOTS, 8 PR @ \$125			
4206 (7) STREET				22,000
22,000	BULBS LUMINARIES, PANEL BOXES, GAS LIGHTS			
4207 (8) PUB. GRNDS. MATL/SUPPLIES				24,200
4,300	FLOWERS FOR VILLAGE OWNED PRTY	4,000	REPLACEMENT BUSHES & TREES	
2,100	GRASS, SOD & SEED	10,900	CHRISTMAS LIGHTS	
2,900	FERTILIZERS & HERBICIDES			
4299 (9) OTHER OPERATING SUPPLIES				26,900
15,700	CATCH BASIN LARVACIDE	2,800	REMOTE DISCONNECT SWITCHES	
8,400	ELECT TAPE, CRIMPS, MISC HARDWARE			

Organization Structure



STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, the Superintendent of Public Works and the Street Department Foreman. Additional staff includes one Maintenance Worker III, five Maintenance Workers II, and two Maintenance Workers I. This budget also provides funds for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, repair of sidewalks and curbs, replacement of sidewalks, stripe roadway lane lines, school crosswalks and stop bars, repair damage due to snow plowing operations, install and maintain street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for:

- A. The maintenance of the waterways in and out of each holding pond.
- B. Graffiti removal from sidewalks, streets and buildings, sight/sound wall along I-290.
- C. Maintain sound wall along I-290 from RT 83 to I-355. (Funding in Capital Projects Fund).
- D. Community events: help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2012-13 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Continue work to maintain the Village's street system as follows:
 - a. Street striping.
 - b. Street patching and pot hole patching.
 - c. Snow plowing and salting.
 - d. Sign placement and replacement.
 - e. Street sweeping program.
2. Continue to work with contractors to perform street striping maintenance of the Village's streets.

Narrative Cont.

FY 2012-13 Key Objectives Cont.

Vision 3: Our residential neighborhoods and housing meet a high standard of livability. (cont)

3. Continue to work with contractors to maintain and construct new sidewalks, as follows:
 - a. Cost Sharing sidewalk program and rectification of trip hazards.
 - b. New sidewalk construction.

4. Continue to work with contractors' to keep up with crack sealing program to help preserve our streets.

5. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - a. Cleaning of various creeks and ditches to insure proper water flow.
 - b. Operation of several storm water detention basins.
 - c. Removal of graffiti on public and private property.
 - d. Set up detours for community events.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$2,230,712	\$2,312,600	\$2,437,800
Number of Employees	9	9	9
Outputs			
Hours expended for graffiti removal	250	175	200
Total lineal feet of curb and stripe painting	65,000	70,000	70,000
Total squares of sidewalk replaced	50	900	1,000
Total curb miles of street swept	3,500	3,000	3,500
Total tons of asphalt used	3,000	2,520	3,000
Total hours of snow plowing	4,000	2,000	2,500
Total tons of salt used	2,500	1,200	2,000
Effectiveness			
% Graffiti complaints completed on schedule	100%	100%	100%
% Sidewalk repairs made within 30 days	100%	100%	100%
% Asphalt repairs (potholes) w/in 24 hrs	90%	90%	90%
% Street sweeping completed on schedule	85%	95%	95%
Efficiency			
Average cost to remove Graffiti, per job	\$139.97	\$130.00	\$140.00
Average cost to repair asphalt failures, per repair	\$308.09	\$323.00	\$323.00

STREET

Personnel Summary

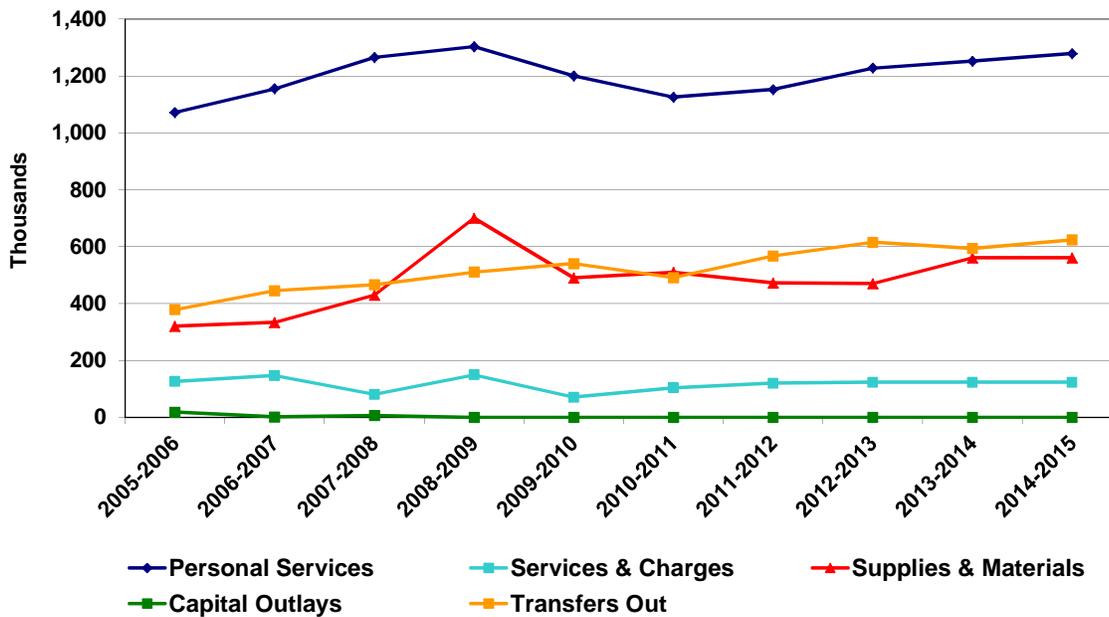
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Assistant Public Works Director	0.10	0.00	0.10	0.10	0.10
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.33	0.33	0.33	0.33
Clerk Typist	0.34	0.34	0.34	0.34	0.34
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	5.00	5.00	5.00	5.00	5.00
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	<u>10.30</u>	<u>10.20</u>	<u>10.30</u>	<u>10.30</u>	<u>10.30</u>
Authorized & Unbudgeted:					
Public Maint Worker I	2.00				
Seasonal/Part-Time	<u>2.00</u>				
<i>Subtotal:</i>	<u>4.00</u>				
Total Authorized:	<u>14.30</u>				

Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. These positions will remain unbudgeted until funding is available.

Expenditure Summary

Operating Expenditures	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	1,152,300	1,227,900	1,252,200	1,278,900
Services & Charges	119,900	123,700	123,700	123,800
Supplies & Materials	472,500	470,200	561,200	561,200
Capital Outlays	0	0	0	0
Transfers Out	567,900	616,000	594,000	624,200
Total	2,312,600	2,437,800	2,531,100	2,588,100



The increase in FY 2009 in Supplies and Materials is primarily due to the increase in the cost of road salt caused by the decrease in availability of road salt.

STREET

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
2520	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	151,415	151,948	149,600	173,300	165,900	167,000	168,100
4002	WAGES CLERICAL	33,714	32,471	36,200	34,000	37,200	37,200	37,200
4003	WAGES OPERATIONAL	593,641	533,850	586,500	507,900	557,100	560,800	564,700
4004	OVERTIME	46,568	72,813	100,000	60,000	100,000	100,000	100,000
4006	OTHER PAY	28,517	3,915	4,700	36,700	4,700	4,700	4,700
4007	PART TIME	9,610	0	0	0	0	0	0
4009	IMRF	102,091	107,614	123,000	108,000	107,400	108,000	108,600
4010	SOCIAL SECURITY	65,089	58,227	68,600	58,400	67,400	67,700	68,100
4012	HOSPITALIZATION	152,054	147,581	156,200	159,800	169,200	187,800	208,500
4020	SICK PAY	16,066	14,636	19,000	11,800	16,000	16,000	16,000
4022	LIFE INSURANCE	2,192	2,268	3,000	2,400	3,000	3,000	3,000
	SUBTOTAL	1,200,957	1,125,323	1,246,800	1,152,300	1,227,900	1,252,200	1,278,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,280	1,083	1,300	1,200	1,300	1,300	1,400
4105 (1)	PROF SVCS.-DATA PROCESS.	10,634	11,074	8,000	11,000	11,000	11,000	11,000
4107 (2)	PROF SVCS.-MEDICAL	1,989	1,165	1,800	1,800	1,800	1,800	1,800
4115	COMMUNICATIONS-TELEPHONE	4,256	4,242	5,000	5,000	5,000	5,000	5,000
4117	COMMUNICATIONS-POSTAGE	4,065	3,901	4,500	5,000	4,500	4,500	4,500
4118	COPY/REPRODUCTION	590	551	500	500	500	500	500
4160	PRINTING	3,872	3,892	4,000	4,000	4,000	4,000	4,000
4161	PUBLICATION OF NOTICES	120	120	500	500	500	500	500
4163	CONFERENCES	70	105	0	0	0	0	0
4164	TRAINING	369	136	0	0	0	0	0
4176	PUBLIC UTIL.-SOLID WASTE	10,780	13,250	19,100	19,100	19,100	19,100	19,100
4180 (3)	REPAIRS & MAINTENANCE	24,168	60,052	65,000	65,000	67,000	67,000	67,000
4190 (4)	RENTAL EQUIPMENT	3,295	0	4,300	2,500	4,300	4,300	4,300
4192	DUES & SUBSCRIPTIONS	2,409	377	200	300	300	300	300
4199 (5)	OTHER SERVICES & CHARGES	3,199	3,959	4,400	4,000	4,400	4,400	4,400
	SUBTOTAL	71,096	103,907	118,600	119,900	123,700	123,700	123,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	691	484	800	500	800	800	800
4202	CLEANING SUPPLIES	0	0	500	0	500	500	500
4203 (6)	CLOTHING SUPPLIES	4,927	4,412	7,700	5,000	6,800	6,800	6,800
4205	CHEMICALS	5,059	25,724	10,000	10,000	10,000	10,000	10,000
4206 (7)	STREET	472,810	468,867	513,100	436,000	422,100	513,100	513,100
4207	PUB. GRNDS. MATL/SUPPLIES	1,205	382	2,000	1,000	2,000	2,000	2,000
4290	EMERGENCY OPERATIONS	0	998	0	0	0	0	0
4299 (8)	OTHER OPERATING SUPPLIES	5,723	9,121	28,000	20,000	28,000	28,000	28,000
	SUBTOTAL	490,415	509,988	562,100	472,500	470,200	561,200	561,200
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	287,977	277,166	352,400	328,100	354,900	339,400	342,400
4962	TRANSFER TO IS	6,528	32,628	32,000	32,300	35,600	30,400	31,100
4964	TRANSFER TO ERF	246,100	181,700	207,500	207,500	225,500	224,200	250,700
	SUBTOTAL	540,605	491,494	591,900	567,900	616,000	594,000	624,200
	TOTAL FOR DEPARTMENT	2,303,073	2,230,712	2,519,400	2,312,600	2,437,800	2,531,100	2,588,100

Notes

4105 (1) PROF SERV DATA PROCESSING				11,000
	11,000 VEHICLE STICKER APPLICATIONS			
4107 (2) PROF SVCS.-MEDICAL				1,800
	600 PRESCRIPTION SAFETY GLASSES	1,200	OSHA REQUIRED - DRUG & ALCOHOL TEST.	
4180 (3) REPAIRS & MAINTENANCE				67,000
	3,200 GENERAL REPAIRS	50,000	CONTRACT STREET STRIPING	
	1,000 FIRE EXTINGUISHER SERVICE,	10,800	CONTRACT CRACK SEALING	
	2,000 SALT CREEK GREENWAY MAINT			
4190 (4) RENTAL EQUIPMENT				4,300
	2,100 ASPHALT SAW, AIR COMP.	2,200	TRENCHER, BARRICADES	
4199 (5) OTHER SERVICES & CHARGES				4,400
	300 COMMERCIAL DRIVERS LICENSES	1,000	ROADKILL PROGRAM	
	200 CAR WASHES	2,400	FLOOR MATS FOR PW BUILDING	
	500 BOARD-UPS			
4203 (6) CLOTHING SUPPLIES				6,800
	375 RAIN GEAR	1,125	BOOTS (9 @ \$125)	
	300 RUBBER BOOTS	500	COVERALL REPLACEMENTS @ \$100 EA.	
	500 T-SHIRTS	200	GLOVES & SAFETY EQUIPMENT	
	200 KNIT HATS & LINERS	900	WINTER OUTERWEAR	
	2,700 UNIFORMS (11)			
4206 (7) STREET				422,100
	170,000 HOT MIX ASPHALT (3,000 T @ \$56/T)	25,000	COLD MIX ASPHALT (265 T @ \$95/T)	
	130,000 SALT (2,000 T @ \$65.00/T)	40,000	MILLING	
	32,000 STREET SIGNS	2,600	CULVERT REPLACEMENT	
	800 GUARD RAILS	8,700	PAINT FOR STRIPING	
	10,000 PREWET TREATMENT	3,000	BLACKTOP PRIME/TACK	
4299 (8) OTHER OPERATING SUPPLIES				28,000
	14,000 OXYGEN, ACETYLENE, PROPANE, PAINT, QUICK CONES, LUMBER, RAILS, CEMENT, HITCHES, CHAINS, AIR HOSES, FUSE HOLDERS, SWITCHES, HARDWARE ACCT, PAINT BRUSHES, & ROLLERS, FILM FOR CAMERA, SNOW FENCE, SIDEBOARDS, PVC PIPE, TARP FOR TRUCKS, QUICK CRETE, PENETRATING OIL	14,000	SWEEPER BROOMS, SNOW PLOW PARTS, HOSES BEARINGS, PINS, COFFEE, TUFF NUTS, NUTS & BOLTS, BATTERIES, RIVETS, BLADES FOR PLOWS, REPLACE MAIL BOXES, CHLORIDE TANK REPAIR KITS, GABIONS FOR CREEK BANK EROSION, ARROW BOARD REPAIR PARTS, RAM CYLINDERS	



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GENERAL LEDGER

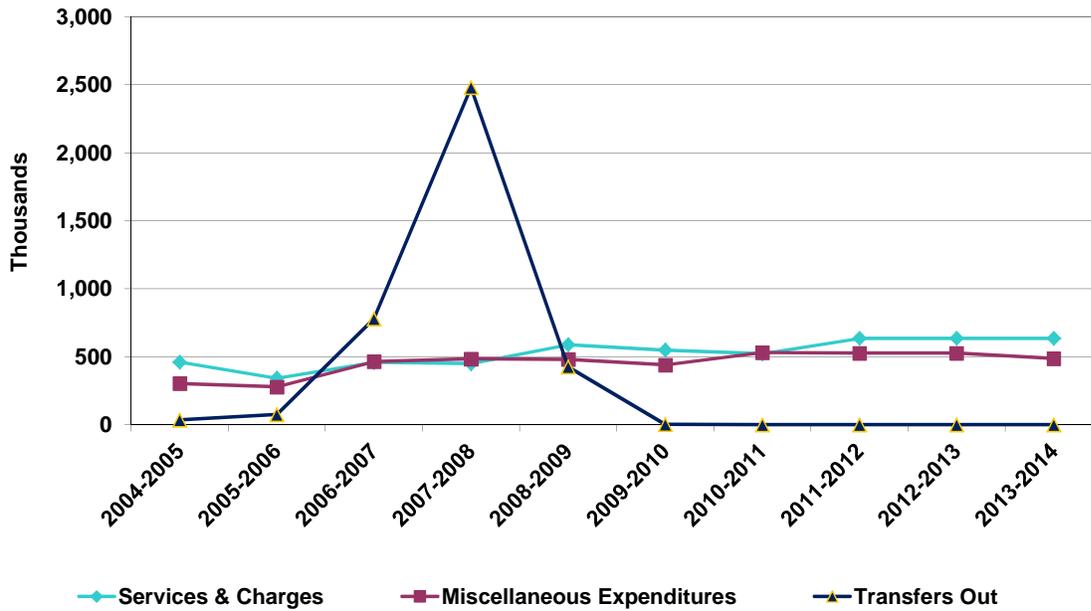
Narrative

The General Ledger section provides for Village property, casualty, and liability insurance premiums and other policies carried by the Village as a member of the Intergovernmental Risk Management Agency (IRMA). In addition, sales tax and room tax abatements used as economic development incentives are included in this section. This section can also be used to provide for transfers to other Village funds to supplement their operations.

GENERAL LEDGER

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Services & Charges	522,800	635,300	635,300	635,300
Miscellaneous Expenses	531,300	527,500	527,500	487,500
Transfers Out	0	0	0	0
Total	1,054,100	1,162,800	1,162,800	1,122,800



Note: The increase in transfers out in FY 2007-2008 is due to a transfer to the Town Center TIF #3 thru the Redevelopment Fund to purchase the Betterbilt property to land bank it for future sale to a Town Center Developer.

GENERAL LEDGER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
2600	EXPENDITURES							
	SERVICES & CHARGES							
4150	IRMA INS.-ADMINISTRATION	43,760	14,825	18,700	18,000	21,800	21,800	21,800
4151	IRMA INS - HHRC	4,971	4,800	6,000	5,100	6,300	6,300	6,300
4152	IRMA INS.-FINANCE	13,106	6,100	7,700	6,100	7,600	7,600	7,600
4153	IRMA INS.-COMMUNITY RELS.	12,270	6,800	8,600	7,400	9,100	9,100	9,100
4154	IRMA INS.-BUILDING & GRNDS	13,664	8,200	9,700	7,800	9,200	9,200	9,200
4155	IRMA INS.-POLICE	265,055	309,508	383,300	303,000	369,000	369,000	369,000
4156	IRMA INS.-COMMUNITY DEVLOP.	50,324	27,848	34,500	28,900	35,600	35,600	35,600
4157	IRMA INS.-ELEC. & FORESTRY	55,476	68,018	61,200	59,000	69,300	69,300	69,300
4158	IRMA INS.-STREET	89,191	66,350	62,400	60,800	74,500	74,500	74,500
4149	IRMA INS - DISPATCH	1,168	0	0	26,700	32,900	32,900	32,900
	SUBTOTAL	548,985	512,449	592,100	522,800	635,300	635,300	635,300
	MISCELLANEOUS EXPENDITURES							
4830	SALES TAX ABATE. - CENTEN.	95,778	134,809	120,000	145,000	145,000	145,000	145,000
4832	ROOM TAX ABATE. - HILTON <small>(end FY10)</small>	15,888	0	0	0	0	0	0
4834	ROOM TAX ABATE. - HAMPTON INN	33,697	37,120	35,000	40,000	40,000	40,000	40,000
4835	SALES TAX ABATE. - CAPUTO'S	45,536	43,477	50,000	40,000	40,000	40,000	0
4836	SALES TAX ABATE - WALMART	219,584	212,863	220,000	290,000	290,000	290,000	290,000
4837	TELECOM TAX ABATEMENT	1,593	809	2,500	2,000	2,500	2,500	2,500
4838	SALES TAX ABATE. - VENUTI'S <small>(done 6/11)</small>	28,079	25,157	30,000	14,300	0	0	0
4840	SALES TAX ABATE - FOX LAKE COMMONS	0	0	0	0	10,000	10,000	10,000
	SUBTOTAL	440,155	454,235	457,500	531,300	527,500	527,500	487,500
	TRANSFERS OUT							
4935	TRANSFER TO TITLE V	1,536	0	0	0	0	0	0
4943	TRANSFER TO LIBRARY BUILDING	872	0	0	0	0	0	0
	SUBTOTAL	2,408	0	0	0	0	0	0
	TOTAL EXPENDITURES	991,548	966,684	1,049,600	1,054,100	1,162,800	1,162,800	1,122,800

GENERAL LEDGER

Notes

4150 - 4158 IRMA Insurance

Workers compensation and other liability insurance costs for General Fund departments. The Village participates in the Intergovernmental Risk Management Agency (IRMA). This is a public entity risk pool whose members are Illinois municipalities.

4830 – 4840 Economic Development Incentive Expenditures

4830 Sales Tax Abatement - Centennial Plaza

4831 Sales Tax Abatement - IMAX (Marcus)

4834 Room Tax Abatement - Hampton Inn

4835 Sales Tax Abatement – Caputo’s

4836 Sales Tax Abatement - Wal-Mart

4837 Telecommunications Tax Abatement

4838 Sales Tax Abatement – Venuti’s

4840 Sales Tax Abatement – Fox Lake Commons

4830 Centennial Plaza

- 50% of non-home rule sales tax generated by Centennial businesses (except those businesses listed in Exhibit C of the Business Development Agreement.) + 50% of Hotel/Motel tax receipts.
- 15 year term or \$2.5 million, whichever comes first. (Actual estimated total incentive = \$1.7 mil.)
- Quarterly payments.
- Start date = 3rd quarter of 1999 / estimated end date = December 2014.

4831 Marcus

- 100% of non-home rule concession sales taxes over 1998 base (calendar) year.
- 15 year term or \$165,000, whichever comes first.
- Annual payments
- Start date = January 2000 / end date = January 2015

4834 Hampton Inn

- 50% of hotel tax.
- Through April 2016 or \$460,000, whichever comes first.
- Monthly incentive adjustments on tax owed.
- Estimated start date = November 2003 / estimated end date = April 2016.

GENERAL LEDGER

Notes Cont.

4835 Caputo's

Initial incentive:

- 50% of non-home rule sales tax over the 2002 base (calendar) year.
- 5 year term or \$200,000, whichever comes first.
- Payable by May 15 of each year from 2004 through 2008.

Supplemental Incentive:

- 50% of non-home rule sales tax over the 2002 base (calendar) year.
- 5 year term or \$600,000, whichever comes first.
- Payable by May 15 of each year from 2009 through 2013.

If **all** of the following conditions are met: (conditions met 11/28/06)

- Balance of shopping center leased by 1/1/07.
- Façade for the balance of the shopping center renovated by 1/1/07.
- Parking lot resurfaced with landscaped islands by 1/1/07.

4836 Wal-Mart

- 50% of non-home rule sales tax revenue generated
- 15 year term or \$3.5 million, whichever comes first
- Possible increase to 17 year term or \$4.25 million in the event a waiver of a parking covenant is not received.
- Annual payments
- Estimated start date = 05/18/05. Construction of building must be completed by 12/31/05. Estimated end date = 12/31/20 or 12/31/22 in the event the waiver is not received. The waiver was not received so the ending date is 12/31/22 and the limit is \$4.25 million.

4837 Telecommunications Tax Abatement

In FY 2005, when the Village Board instituted the Telecommunications Tax, it was aware the tax would have a negative impact on the other taxing bodies. The Board passed an abatement ordinance whereby taxing bodies, upon submission of copies of paid telecommunications bills, receive a refund of the taxes paid.

4838 Venuti's

- 50% of non-home rule sales tax revenue generated
- 5 year term; not exceeding \$125,000 in total
- Annual Payments based on Venuti's Fiscal year (July 1 – June 30)
- Start date = Year ended 6/30/07 End Date = Year ended 6/30/11

4840 Fox Lake Commons

- 100% of non-home rule sales tax generate by Panera Bread
- Up to \$10,000 per calendar year
- 15 year term beginning with calendar year 2012
- Start Date = Calendar year 2012 (payable in 2013) End Date = After Calendar year 2027 payment in 2028



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WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Water Pollution Control.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Water Pollution Control Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA), Illinois Environmental Protection Agency (IEPA) and all other governing bodies.

WATER AND SEWER FUND (50) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5000	REVENUES							
	LICENSES AND PERMITS							
3121	STORM WATER EXEMPTION	1,211	3,023	5,000	4,000	3,000	3,000	3,000
3122	RECAPTURE FEES	16,650	(7,975)	0	0	0	0	0
3126	BMP IN LIEU OF PROGRAM	804	2,103	1,000	0	1,000	1,000	1,000
3140	ANNEXATION/TAP ON FEES	67,846	7,055	15,000	37,000	15,000	15,000	15,000
	SUBTOTAL	86,511	4,206	21,000	41,000	19,000	19,000	19,000
	FINES AND FORFEITURES							
3208	ADMINISTRATIVE ADJUDICATION	0	1,500	0	1,200	1,200	1,200	1,200
	CHARGES FOR SERVICES							
3301	USER REVENUE - WATER	4,780,382	5,133,015	5,486,100	5,640,500	6,396,500	7,337,800	8,397,400
3303	USER REVENUE - SEWER	5,231,577	5,596,378	5,700,800	5,716,500	5,966,100	6,204,300	6,460,000
3305	PENALTY - WATER	51,710	56,485	54,900	56,400	64,000	73,400	84,000
3306	PENALTY - SEWER	55,765	60,593	57,000	57,200	59,700	62,000	64,600
3310	WATER FROM CONSTRUCTION	660	30	100	100	100	100	100
3312	WATER METER REVENUE	24,508	7,273	5,000	9,500	5,000	5,000	5,000
3315	TURN ON FEES	12,400	9,750	10,000	9,800	9,800	9,800	9,800
3325	LAB FEES	1,866	1,954	1,500	2,000	2,000	2,000	2,000
3327	SEWER POLLUTION SRCHRG	50,705	30,858	35,000	30,000	30,000	30,000	30,000
3399	OTHER CHARGES	7,751	19,930	10,000	6,000	6,000	6,000	6,000
	SUBTOTAL	10,217,324	10,916,266	11,360,400	11,528,000	12,539,200	13,730,400	15,058,900
	INTERGOVERNMENTAL REVENUES							
3420	GRANTS - State of IL	0	0	0	0	250,000	0	0
	INTEREST INCOME							
3510	INVESTMENT INTEREST	11,294	6,041	8,000	4,500	4,500	4,500	4,500
	MISCELLANEOUS							
3808	REIMB- COM ED	0	50,862	0	10,100	0	0	0
3812	IRMA REIMB-FLOOD	(4,508)	0	0	0	0	0	0
3813	FEMA REIMB-FLOOD	1,001	22,028	0	0	0	0	0
3867	IRMA REIMBURSEMENT	12,764	21,744	15,000	15,000	15,000	15,000	15,000
3899	OTHER MISCELLANEOUS	(1,299)	(1,186)	0	2,500	0	0	0
	SUBTOTAL	7,958	93,448	15,000	27,600	15,000	15,000	15,000
	TRANSFERS IN							
3940	TRANSFER FRM CAPITAL PROJ	16,667	0	0	0	0	0	0
3942	TRANSFER FRM REDEVELOPMENT	579,167	0	0	0	839,000	0	0
3944	TRANSFER FRM PUBLIC BLDNG	0	0	150,000	150,000	201,000	0	0
3992	TRANSFER FRM DEBT SERVICE	217,663	217,730	0	0	0	0	0
	SUBTOTAL	813,497	217,730	150,000	150,000	1,040,000	0	0
	TOTAL REVENUES	11,136,584	11,239,191	11,554,400	11,752,300	13,868,900	13,770,100	15,098,600

WATER AND SEWER FUND REVENUES

Notes

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village's water and sewer systems. Since receipt of these fees is unpredictable, the Village budgets \$15,000 annually.

3208 Administrative Adjudication

The Village has implemented an administrative adjudication process for less severe infractions instead of going to court. This records the fees received from the process.

3301 User Revenue- Water

3303 User Revenue- Sewer

		<u>Water Revenue</u>	<u>Sewer Revenue</u>	<u>Total User Fees</u>	<u>%Inc (Dec)</u>
FY 2009	(Actual)	4,739,770	5,198,916	9,938,686	2.70%
FY 2010	"	4,780,382	5,231,577	10,011,959	0.74%
FY 2011	"	5,133,015	5,596,378	10,729,393	7.17%
FY 2012	(Est. Act)	5,640,500	5,716,500	11,357,000	5.85%
FY 2013	(Budget)	6,396,500	5,966,100	12,362,600	8.85%

Water and sewer user fees represent approximately 98% of the Water and Sewer Fund's income excluding transfers in. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, changes in consumption due to vacancies, water conservation and weather related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Water Pollution Control systems including sewer and storm sewer replacement and maintenance.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a 5 year rate plan, any unforeseen changes in rates from the Du Page Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but FY 2006-2008 rate decreases. The City of Chicago announced in 2011 they would be increasing their rate to the DPWC by 90% over four years.

WATER AND SEWER FUND REVENUES

Notes Cont.

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont.)

The first rate increase, 25%, became effective January 1, 2012. The DPWC has, accordingly, increased their rates to their members. The current budget includes both the rate increase in the cost of water from DPWC and the increase in water rates to our customers.

In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, the five year plan that was adopted in 2008 includes a nominal 3% increase to cover increases in operations and capital expenditures. We have included a timeline progression of rates and the 5 year Rate Plan as adjusted for the current proposed increase in DPWC rates.

Timeline of rate progression:

1994 – 1998 - we were able to maintain an unchanged rate.

During that time frame, we received annual rebates from the DuPage Water Commission (DPWC) which helped in maintaining the rate.

FY 1999 a 5 year rate plan was approved and implemented.

The rates were based on the results of a water/sewer rate study.

FY 2004 the Board approved a 5 year rate plan that goes thru FY2009.

This rate plan was calculated internally with an annual increase of approximately 3%.

FY 2006 the Board passed a \$.20 per thousand gallon rate reduction. (Pass thru from DPWC)

FY 2007 the Board maintained the \$.20 per thousand gallon reduction. (Pass thru from DPWC)

FY 2008 the Board passed an additional \$.20 per thousand gallon rate reduction for a total reduction of \$.40. (Pass thru from DPWC)

FY 2009 the Board approved a 5 year rate plan that goes thru FY2013.

FY 2012 the Board passed an additional \$.20 per thousand gallon rate increase. (Pass thru from DPWC)

FY 2012 the Board passed an additional \$.43 per thousand gallon rate increase due to the increase from the City of Chicago. (Pass thru from DPWC)

Water & Sewer Rate Increases

Five Year Plan

(Rates per 1,000 gallons)

<u>Fiscal Year Beginning</u>	<u>Fiscal Year</u>	<u>Water</u>	<u>DPWC Rate Inc</u>	<u>Revised Water Rate</u>	<u>Sewer</u>	<u>Total Water & Sewer Rate</u>
5/1/2008	FY 2009	4.05	n/a	4.05	4.37	8.42
5/1/2009	FY 2010	4.40	n/a	4.40	4.74	9.14
5/1/2010	FY 2011	4.78	n/a	4.78	5.12	9.90
5/1/2011	FY 2012	4.92	0.20	5.12	5.27	10.39
Eff. 1/1/12	FY 2012		.43	5.55		10.82
5/1/2012	FY 2013	5.07	.63	5.70	5.43	11.13

WATER AND SEWER FUND REVENUES

Notes Cont.

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont.)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities from local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3105 Penalty – Water

3106 Penalty – Sewer

This is a penalty assessed on unpaid accounts after the due date which is 21 days after the bill is issued.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3315 Turn on Fees

Fees assessed to have service restored after disconnection for non-payment.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

3420 Grants – State of Illinois

The Village anticipates receipt of a grant to be used for the Heritage Dr. watermain replacement.

3867 IRMA Reimbursement

Reimbursement from the Intergovernmental Risk Management Association for payment on insurance claims filed by the Village.

3942 Transfer from Redevelopment

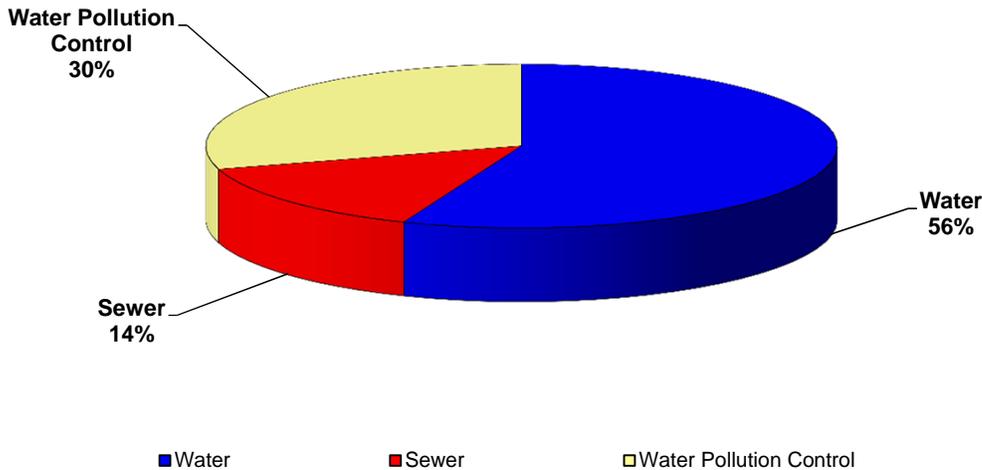
3944 Transfer from Public Building Fund

Monies transferred from other funds for infrastructure (water main) replacement and building enhancements.

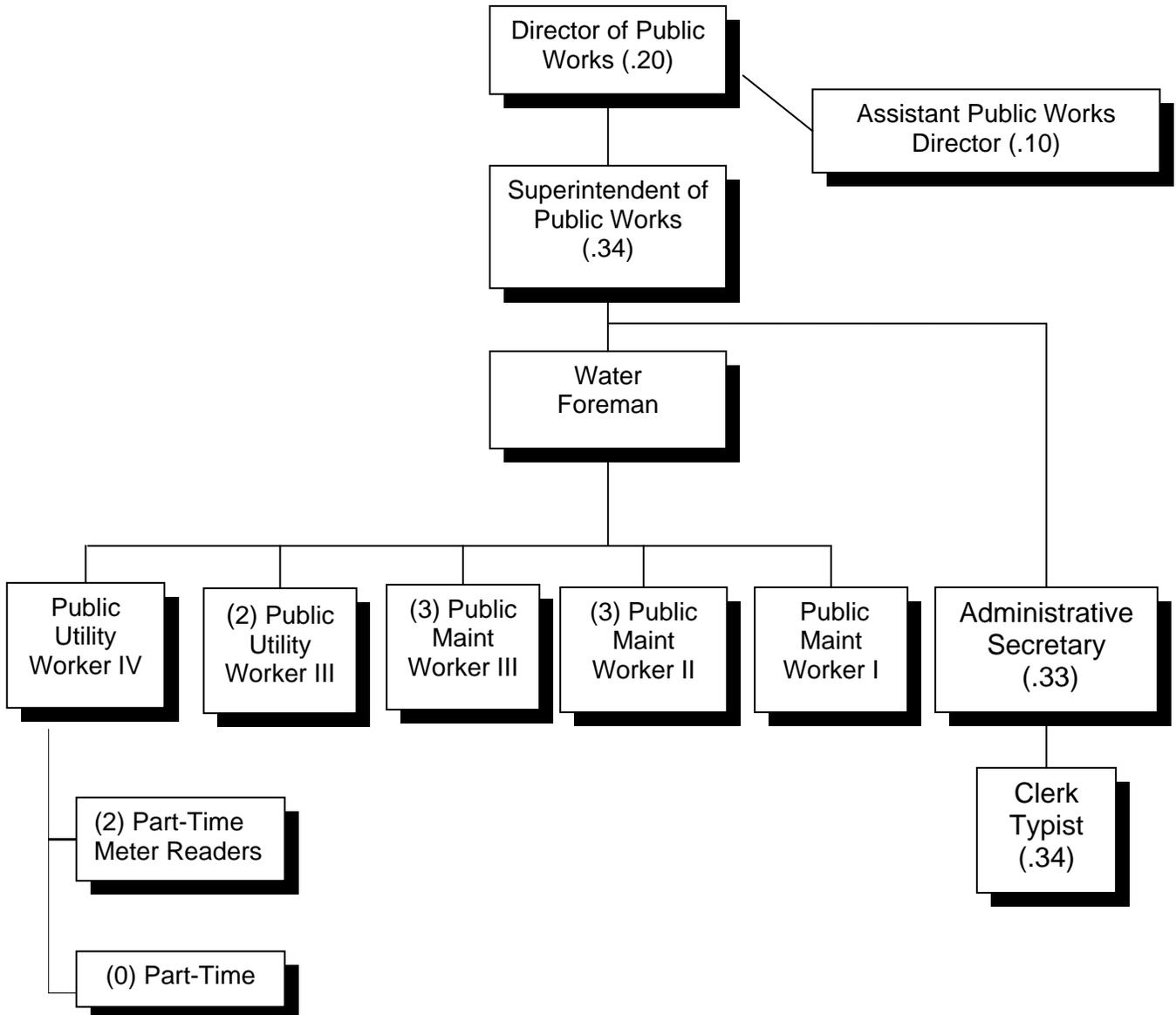
WATER AND SEWER FUND (50) EXPENSE SUMMARY

Budget

DEPT. NO.	WATER AND SEWER FUND	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5010	WATER	5,609,743	5,691,528	5,894,200	6,185,600	7,793,400	7,972,900	9,151,100
5031	SEWER	2,156,506	1,989,813	2,087,100	1,897,200	1,993,100	1,881,500	1,974,700
5032	WATER POLLUTION CONTROL	3,490,391	3,483,937	3,615,600	3,893,700	4,113,400	3,944,900	3,967,900
	TOTAL EXPENSES	11,256,640	11,165,278	11,596,900	11,976,500	13,899,900	13,799,300	15,093,700
	TOTAL REVENUES	11,136,584	11,239,191	11,554,400	11,752,300	13,868,900	13,770,100	15,098,600
	WORKING CASH, BEGINNING	3,784,998	3,664,942		3,738,855	3,514,655	3,483,655	3,454,455
	SURPLUS (DEFICIT)	(120,056)	73,913	(42,500)	(224,200)	(31,000)	(29,200)	4,900
	WORKING CASH, ENDING	3,664,942	3,738,855		3,514,655	3,483,655	3,454,455	3,459,355



Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, the Superintendent of Public Works and the Water Foreman. Additional staff includes one utility worker IV, two utility workers III, three maintenance workers III, three maintenance worker II, one maintenance worker I. This budget provides funds for water billing staff under the Finance Department. This budget also provides funds for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from seven standby wells and five Pressure Adjusting Stations for receiving Lake Michigan water and two Booster Pumping Stations. Regulate all chemical feeding as required by the E.P.A., take monthly microbiology samples, quarterly Trihalomethane Samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities buildings and grounds. Maintain 180 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks. Continue working on backflow and cross connection program to decrease the number of water customers that need to come into compliance and annually test those that are in compliance .

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is performed by an outside firm and one Village Staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Install the new Automatic Meter Reading system devices.

FY 2012-13 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Work with the Engineers and Contractors to provide the most cost-effective and least disruptive solution to several major projects. Thoroughly review plans and construction to insure the least number of orders and the best job possible. These projects are as follows:
 - a. Expand use of utility atlases by including maintenance information through a new geographical information system.
 - b. Replacement of water main on Rt. 53 from Mitchell Ct. to Lake St. Replace water main on Heritage Ct. and out to Army Trail Road.

Vision 6: We take pride in quality municipal service delivery.

1. Work with the Finance Department for a conversion of the touch read meter reading system to the automatic meter reading system. Expected completion in the next five to eight years.

Narrative Cont.

FY 2012-13 Key Objectives Cont.

Vision 6: We take pride in quality municipal service delivery.

2. Maintain the Village's unaccounted for water consumption under 6% through meter accuracy, a leak detection program and quick response to water main and service line breaks.

Vision 2: Our social and economic assets elevate community life.

1. Continue all water quality monitoring in accordance with the IEPA regulations with no violations that would require a public notification.
2. Continue to maintain wells in stand-by status, such that they could be immediately placed into service to cover any interruptions to the DuPage Water Commission water supply.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$5,691,528	\$6,139,100	\$7,793,400
Number of Employees	11	11	11
Outputs			
<i>Water Flow (Sept 1-Aug31):</i>			
Total Pumpage (in Billions)	1.2147	1.285	1.295
Unaccounted for Flow	3%	3.7%	3%
Average Day Demand (mgd)	3.315	3.104	3.2
Outputs			
Main Breaks	70	63	70
Valves Repaired	20	6	20
Valves Exercised	500	100	500
Hydrants Repaired	30	60	50
Hydrants Exercised	675	425	450
Water Service Repairs	10	36	25
Fire Pump Tests	30	30	30
Water Sampling	564	589	575
Effectiveness			
% of Main Break service leaks fixed in a timely manner depending on the severity of the leak	100%	100%	100%
% of hydrants flushed and repaired per year prior to fail, if needed	100%	100%	100%
% of valves exercised and repaired per year prior to fail, if needed	100%	100%	100%
Water samples taken as per IEPA requirement	100%	100%	100%
Efficiency			
Water sampling completed to ensure quality of water provided to customers	100%	100%	100%

WATER

Personnel Summary

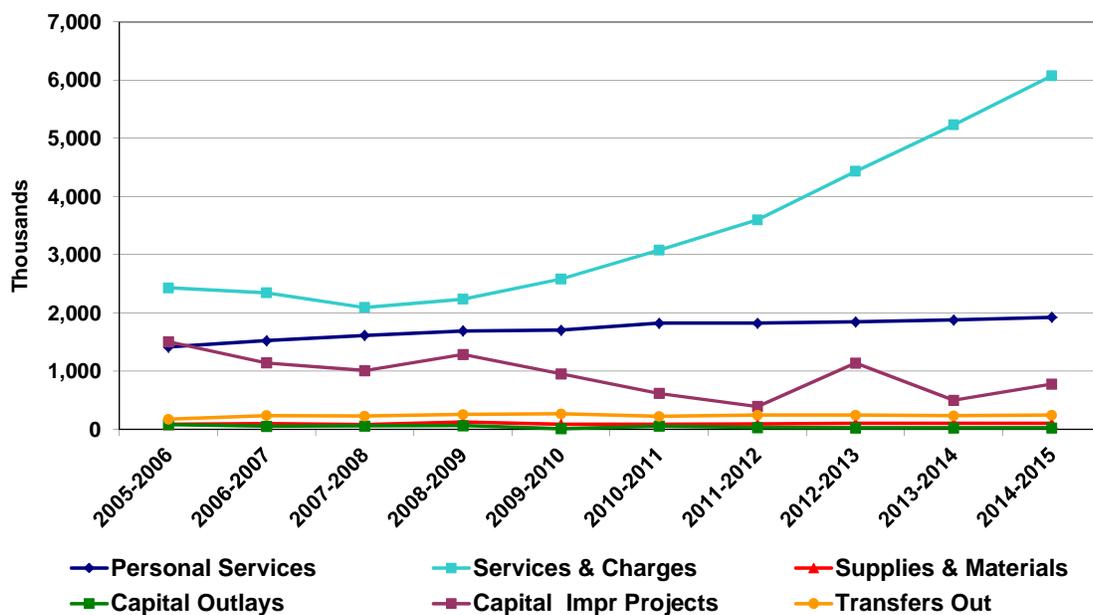
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Manager/Dir. of Community Development	0.10	0.10	0.10	0.10	0.10
Asst. Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Director Human Res./Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Civil Engineer II (2)	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Public Works	0.34	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.10	0.00	0.10	0.10	0.10
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.43	0.33	0.33	0.33
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Clerk Typist (3)	0.68	0.68	0.68	0.68	0.68
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker III	3.00	3.00	3.00	3.00	3.00
Public Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Public Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Part-Time Water Meter Reader (2)	0.66	0.66	0.66	0.66	0.66
Part-Time Principal Account Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	16.77	16.77	16.77	16.77	16.77
Authorized & Unbudgeted:					
Clerk Typist	0.10				
Administrative Secretary	0.10				
Part-Time Water Meter Reader	0.33				
Seasonal/Part-Time	4.00				
Subtotal:	4.53				
Total Authorized:	21.30				

Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. These positions will remain unbudgeted until funding is available.

Expenditure Summary

Operating Expenditures	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	1,823,800	1,845,900	1,880,400	1,924,700
Services & Charges	3,601,100	4,434,200	5,231,900	6,077,100
Supplies & Materials	92,500	101,600	101,600	101,600
Capital Outlays	30,000	26,200	24,000	24,000
Capital Improvement Projects	394,700	1,139,700	500,000	780,400
Transfers Out	243,500	245,800	235,000	243,300
Total	6,185,600	7,793,400	7,972,900	9,151,100



WATER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5010	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	280,328	295,957	267,300	302,000	307,700	309,900	312,100
4002	WAGES CLERICAL	138,147	232,655	126,200	118,100	128,600	129,200	130,100
4003	WAGES OPERATIONAL	678,415	687,382	692,500	686,300	733,000	736,800	740,800
4004	OVERTIME	56,266	51,407	65,000	61,000	65,000	65,000	65,000
4005	HOLIDAY PAY	0	0	2,400	0	400	400	400
4006	OTHER PAY	6,900	6,695	7,200	61,400	7,200	7,200	7,200
4007	PART TIME	56,851	22,215	19,900	18,600	21,100	21,100	21,100
4009	IMRF	141,660	164,164	164,600	175,600	156,600	157,400	158,300
4010	SOCIAL SECURITY	92,955	92,152	92,300	95,800	98,700	99,200	99,800
4012	HOSPITALIZATION	223,501	239,834	270,700	280,300	298,500	325,100	360,800
4017	ELECTED OFFICIALS	6,598	6,424	6,000	6,000	6,000	6,000	6,000
4020	SICK PAY	17,811	23,406	19,000	17,000	20,000	20,000	20,000
4022	LIFE INSURANCE	2,444	2,364	3,100	1,700	3,100	3,100	3,100
	SUBTOTAL	1,701,876	1,824,655	1,736,200	1,823,800	1,845,900	1,880,400	1,924,700
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	5,157	4,500	5,400	5,000	6,200	6,400	6,600
4105 (1)	PROF SVCS.-DATA PROCESS.	46,788	39,181	36,000	38,600	36,000	36,000	36,000
4107 (2)	PROF SVCS.-MEDICAL	2,315	1,410	4,000	2,000	4,000	4,000	4,000
4110 (3)	TECH. & CONSULT. SVCS.	38,485	35,272	49,500	49,000	49,500	49,500	49,500
4115	COMMUNICATIONS-TELEPHONE	12,395	14,316	11,500	12,000	11,500	11,500	11,500
4117 (4)	COMMUNICATIONS-POSTAGE	26,853	29,202	27,800	27,000	27,800	27,800	27,800
4118	COPY/REPRODUCTION	414	689	900	700	900	900	900
4159	IRMA INS. - WATER	107,181	109,452	139,400	152,000	169,600	169,600	169,600
4160 (5)	PRINTING	2,457	2,232	11,000	9,000	11,000	11,000	11,000
4161	PUBLICATION OF NOTICES	280	120	1,300	500	1,300	1,300	1,300
4163 (6)	CONFERENCES	5,117	2,220	4,100	3,000	4,100	4,100	4,100
4164 (7)	TRAINING	959	267	2,000	800	2,000	2,000	2,000
4170	PUBLIC UTIL.- GAS/HEAT	5,834	5,982	7,500	6,000	7,000	7,000	7,000
4175	PUBLIC UTIL.- ELEC. EQUIP.	71,297	71,656	60,000	60,000	60,000	60,000	60,000
4176	PUBLIC UTIL.- SOLID WASTE	14,700	5,880	18,500	18,000	18,500	18,500	18,500
4177	DUPAGE WATER COMM. FEES	2,169,956	2,704,286	2,857,400	3,143,400	3,933,200	4,741,700	5,586,700
4180 (8)	REPAIRS & MAINTENANCE	51,061	30,404	56,100	50,000	67,100	56,100	56,100
4190	RENTAL EQUIPMENT	1,006	0	1,300	1,300	1,300	1,300	1,300
4192	DUES & SUBSCRIPTIONS	2,012	2,092	2,300	2,300	2,300	2,300	2,300
4195	BANK CHARGES	18,028	21,017	19,000	20,000	19,900	19,900	19,900
4199 (9)	OTHER SERVICES & CHARGES	2,046	206	1,000	500	1,000	1,000	1,000
	SUBTOTAL	2,584,341	3,080,384	3,316,000	3,601,100	4,434,200	5,231,900	6,077,100
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,037	529	1,300	1,000	1,300	1,300	1,300
4202	CLEANING SUPPLIES	0	0	800	0	800	800	800
4203 (10)	CLOTHING SUPPLIES	6,712	7,268	7,500	7,500	7,500	7,500	7,500
4204	MOTOR FUEL & LUBRICANTS	0	0	500	0	500	500	500
4205	CHEMICALS	3,027	2,491	3,500	3,500	3,500	3,500	3,500
4207 (11)	PUB. GRNDS. MATL/SUPPLIES	26,984	27,625	27,500	27,500	27,500	27,500	27,500
4208	BUILDING MATL/SUPPLIES	0	0	0	0	0	0	0
4211	WATER METERS/HYDRANTS	1,908	5,569	8,500	5,000	8,500	8,500	8,500
4290	EMERGENCY OPERATIONS	0	0	0	0	0	0	0
4299 (12)	OTHER OPERATING SUPPLIES	44,416	44,088	52,000	48,000	52,000	52,000	52,000
	SUBTOTAL	84,084	87,570	101,600	92,500	101,600	101,600	101,600

WATER

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5010	EXPENSES							
	CAPITAL OUTLAYS							
4304 (13)	EQUIPMENT	1,775	4,025	6,000	6,000	2,200	0	0
4305	WATER METERS	15,613	51,173	24,000	24,000	24,000	24,000	24,000
	SUBTOTAL	17,388	55,198	30,000	30,000	26,200	24,000	24,000
	CAPITAL IMPROVEMENT PROJECTS							
4414	ADDISON ROAD RESURFACE	589,035	66,846	0	0	0	0	0
4415	MILL/ARMY TRIAL IMPROV	75,949	247,049	0	11,300	0	0	8,700
4425	GRACE STREET RESURFACE	0	0	98,200	0	0	0	98,200
4426	RTE 53 - ARMY - LAKE	0	22,750	200,000	249,500	249,500	200,000	0
4503	WATERMAIN REPLACEMENT	0	36,638	0	20,000	0	0	0
4503	HERITAGE DR/CT	0	0	0	0	642,700	0	0
4503	RUGELEY CT	0	49,670	0	0	0	0	0
4503	HEATHER CT	0	0	23,000	14,900	0	0	0
4534	HIGHLANDER FLD WTRMAN EXT	0	0	0	0	0	0	42,900
4506	SCADA SYSTEM UPGRADE	0	0	0	0	72,500	0	0
4509	WATER TOWER WORK/PAINT	0	0	7,500	7,500	0	300,000	500,000
4519	AUTOMATIC METER READ	208,980	0	0	35,000	175,000	0	0
4525	FULLERTON AVE WATERMAIN	0	0	140,600	56,500	0	0	130,600
4530	LEAK DETECTION	18,995	0	0	0	0	0	0
4531	CHESTNUT PUMP STATION	62,096	0	0	0	0	0	0
	SUBTOTAL	955,055	422,953	469,300	394,700	1,139,700	500,000	780,400
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	95,428	100,439	116,800	118,900	128,600	123,000	124,100
4962	TRANSFER TO IS	75,071	32,629	32,000	32,300	35,600	30,400	31,100
4964	TRANSFER TO ERF	96,500	87,700	92,300	92,300	81,600	81,600	88,100
	SUBTOTAL	266,999	220,768	241,100	243,500	245,800	235,000	243,300
	TOTAL FOR DEPARTMENT	5,609,743	5,691,528	5,894,200	6,185,600	7,793,400	7,972,900	9,151,100

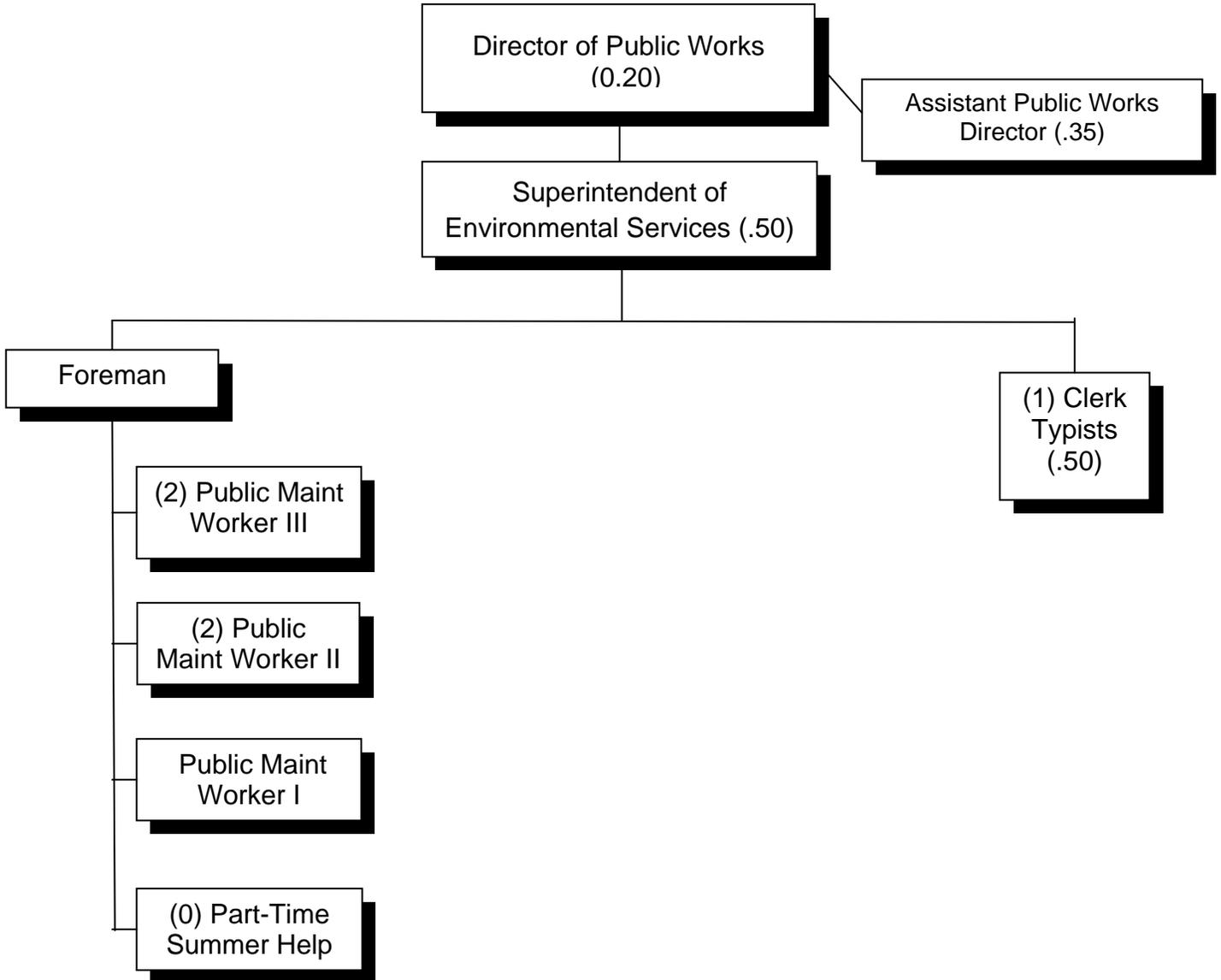
WATER

Notes

4105 (1) PROF SERV DATA PROCESSING				36,000
13,000	CCU MAINTENANCE AGREEMENT	9,000	SCADA AND WATER MODELING MAINT	
4,000	ITRON HOSTING FEE	10,000	GIS PROGRAMMING	
4107 (2) PROF SERV MEDICAL				4,000
2,800	OSHA COMPLIANCE TESTING	1,200	PRESCRIP. SAFETY GLASSES (4@\$300)	
4110 (3) TECH & CONSULT SERVICES				49,500
15,000	EPA MONTHLY WATER SAMPLES	24,000	BILL PRINTING SERVICE	
10,500	SPOIL PILE SAMPLING			
4117 (4) COMMUNICATIONS-POSTAGE				27,800
24,000	GENERAL POSTAGE	3,800	CONSUMER CONFIDENCE REPORT	
4160 (5) PRINTING				11,000
3,000	FLUSHING NOTICES, BOIL ORDERS, STATIONARY, BUSINESS CARDS, METER TAGS & CARDS			
8,000	CONSUMER CONFIDENCE REPORT			
4163 (6) CONFERENCES				4,100
1,500	VILLAGE CLERK - IIMC	500	VILAGE CLERK - MCI	
600	LOCAL MCWWA MONTHLY MEETING FOR 4 MEN	1,500	STATE IAWWA FOR 4 MEN	
4164 (7) TRAINING				2,000
2,000	OPERATOR TRG COURSES/CERT COURSES, IEPA, APWA TRG COURSES, MECHANICAL & ELECTRICAL MAINTENANCE			
4180 (8) REPAIRS & MAINTENANCE				67,100
15,000	OTHER REPAIRS	2,300	RUN MEGS & AMPS AT BOOSTER & WELLS	
3,000	PAS MAINTENANCE	2,000	PUMP MAINTENANCE AT BOOSTER	
2,500	CATHODIC PROTECTION	3,000	ANNUAL WELL INSPECTION	
3,500	RPRS TO CHEM FEED PUMPS & CHLORINATORS	10,500	GROUNDS MAINTENANCE CONTRACT	
5,000	MAINT ON SAFETY EQUIP: VALVE OPERATING EQUIP, FIRE EXTINGUISHERS, TRACTOR	3,000	SERVICE CONTRACT FOR SECURITY SYS	
	BLADES & TEETH, LINE TRACERS & LOCATORS,	3,500	GENERATOR LOAD BANK TEST	
	BORING MACHINE, WATER MAIN CUTTER	2,800	INFRARED INSPECT. - BOOSTER & WELLS	
		11,000	FULLERTON BOOSTER TUCKPOINTING	
4199 (9) OTHER SERVICES & CHARGES			COMMERCIAL DRIVERS LICENSE & CERT.	1,000
4203 (10) CLOTHING SUPPLIES				7,500
1,375	WORK BOOTS (11)	3,200	UNIFORMS (11)	
425	RAINGEAR	300	GLOVES & HATS	
1,100	WINTER OUTERWEAR (11)	600	T-SHIRTS	
500	FIREMAN HIP BOOTS			
4207 (11) PUBLIC GRND/MAT SUPPLIES				27,500
27,500	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL, BRUSHES & TREES			
4299 (12) OTHER OPERATING SUPPLIES				52,000
8,500	HARDWARE ACCT., REAGENTS, OXYGEN	18,000	REPLACEMENT VALVES	
	PROPANE, ACETYLENE, T-BOLTS, BOLTS,	3,500	WATER MAIN COUPLINGS	
	BLADES, FLASHLIGHTS, FIRST AID SUPPLIES,	2,000	STOCK SUPPLIES FOR BOOSTER STATION,	
	COUPLINGS, SHOVELS, TOOLS, DRILL BITS		WELL CHLORINE PUMPS, FOOT VALVES,	
8,000	WATER MAIN REPAIR SLEEVES		INJECTORS AND GRAPHIC PARTS	
1,000	BELL JOINT COUPLINGS	3,000	PRESSURE ADJUSTING STATION MAINT PARTS	
6,500	VALVE & B-BOXES, COPPER, BRASS	1,500	HYDRANT PAINTING	
4305 (13) EQUIPMENT			3" DISCHARGE TRASH PUMP	2,200

SEWER

Organization Structure



SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

Environmental Services is a multi-faceted division of Public Works consisting of the Sewer Division and the Water Pollution Control Division. These divisions are specifically designed to deal with the responsibilities of storm water collection and conveyance, wastewater collection and conveyance, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal, and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur. This division is also responsible for sanitary sewer infiltration and inflow mitigation, the continued implementation of the Industrial Pretreatment Program to control detrimental industrial discharges, drainage issues, and other misc. environmental concerns that surface.

Sewer Division

The Sewer Division of Environmental Services is part of the Public Works Department. The division functions under the direction of the Director of Public Works and Superintendent of Environmental Services and the Sewer Foreman. Additional staff includes two public maintenance workers III, two public maintenance workers II, one public maintenance worker I, and one industrial pretreatment inspector. This division is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type the division also maintains 3 storm water pumping stations and 1 dam and pump station.

FY 2012-13 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Begin engineering and cost analysis for a master plan utilizing the IEPA Revolving Loan, construction/redevelopment program.
2. Even with reduced manpower, continue with the advancement of our annual high velocity flushing, vacuuming, and rodding / televising programs within the conveyance systems.

SEWER

Narrative Cont.

- Continue the ongoing program for the inspection and rebuild of the large storm water pumps at Westwood Pump and Dam Station and Diversey Avenue Pump Station.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$1,989,813	\$1,897,200	\$1,993,100
Number of Employees	9	9	9
Outputs			
Lateral Excavations	63	65	60
Lateral Roddings	969	700	600
Lineal ft. of Storm/Combined Sewer Cleaned	45,190	36,450	40,000
Storm Inlets Cleaned	290	220	350
Sanitary Sewer Cleaned (Lineal ft)	421,215	430,000	450,000
Lineal ft. of Combined Sewer Cleaned	32,590	33,800	35,000
Curb Inlets Repaired	71	70	65
Residential Laterals TV Inspected	1,045	1,450	1,800
Lineal feet of new storm sewers installed in-house	425	320	250
# of new storm structures installed in-house	22	14	16
Efficiency			
Service Requests			
Number of Requests	650	725	688
Completion in < 2 hours	81%	80%	81%
Completion in 2-4 hours	10%	12%	11%
Completion in 4-6 hours	5%	4%	5%
Completion in > 6 hours	4%	4%	4%

SEWER

Personnel Summary

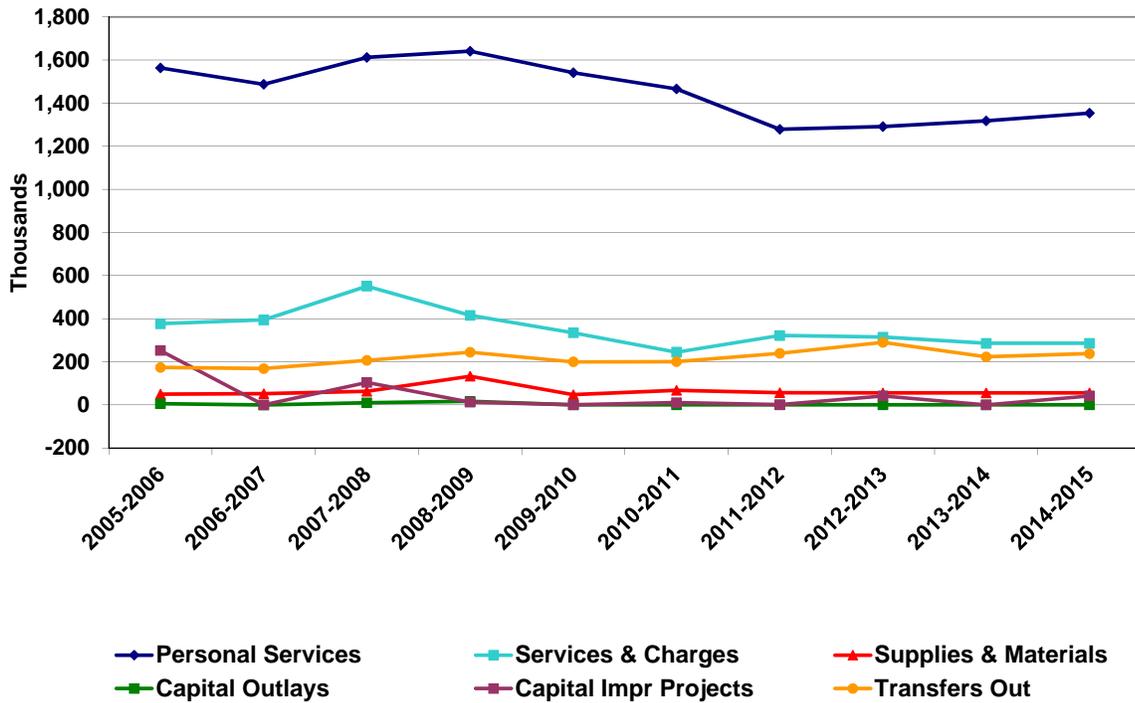
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Manager/Dir. of Comm. Dev	0.10	0.10	0.10	0.10	0.10
Assistant Director of Community Dev.	0.10	0.00	0.10	0.10	0.10
Director Human Resources/Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Civil Engineer II (2)	0.10	0.20	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Assistant Public Works Director	0.30	0.00	0.30	0.30	0.30
Foreman	1.00	1.00	1.00	1.00	1.00
Principal Account Clerk (4)	1.03	1.03	1.03	1.03	1.03
Clerk Typist (3)	0.85	0.85	0.85	0.85	0.85
Public Maintenance Worker III	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Part-Time Water Meter Reader (2)	0.66	0.66	0.66	0.66	0.66
Part-Time Principal Account Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	11.99	11.69	11.99	11.99	11.99
Authorized & Unbudgeted:					
Clerk Typist (2)	0.60				
Administrative Secretary (2)	0.60				
Environmental Compliance Coordinator	1.00				
I & I Inspector	1.00				
Public Maintenance Worker I	2.00				
Part-Time Water Meter Reader	0.33				
Seasonal/Part-Time	3.00				
<i>Subtotal:</i>	<u>8.53</u>				
Total Authorized:	<u>20.52</u>				

Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. Some vacant positions are due to attrition. These positions will remain unbudgeted until funding is available.

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	1,278,400	1,290,800	1,317,400	1,353,700
Services & Charges	321,900	314,800	285,900	285,900
Supplies & Materials	56,700	55,300	55,300	55,300
Capital Outlays	0	0	0	0
Capital Improvement Projects	1,000	42,000	0	42,000
Transfers Out	239,200	290,200	222,900	237,800
Total	1,897,200	1,993,100	1,881,500	1,974,700



SEWER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5031	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	297,575	294,840	284,900	321,700	343,800	348,200	352,700
4002	WAGES CLERICAL	144,938	194,658	112,000	106,700	115,800	117,000	118,800
4003	WAGES OPERATIONAL	601,900	484,384	488,200	354,700	362,700	364,800	367,000
4004	OVERTIME	28,698	31,338	57,000	21,500	32,000	32,000	32,000
4006	OTHER PAY	17,793	5,803	6,000	43,100	6,000	6,000	6,000
4007	PART TIME	40,386	17,131	19,800	18,600	21,000	21,700	22,300
4009	IMRF	137,594	136,557	135,600	120,500	109,400	110,500	112,100
4010	SOCIAL SECURITY	89,460	76,101	75,000	65,500	69,000	69,600	70,600
4012	HOSPITALIZATION	162,789	202,543	220,500	209,100	207,100	223,600	248,200
4017	ELECTED OFFICIALS	6,598	6,424	6,000	6,700	6,000	6,000	6,000
4020	SICK PAY	12,413	14,923	15,300	9,200	15,000	15,000	15,000
4022	LIFE INSURANCE	1,472	1,136	3,000	1,100	3,000	3,000	3,000
	SUBTOTAL	1,541,616	1,465,838	1,423,300	1,278,400	1,290,800	1,317,400	1,353,700
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,338	1,167	1,400	1,300	1,600	1,700	1,700
4102	PROF SVCS.-ENGN./ARCH	0	0	75,000	46,000	29,000	0	0
4105	PROF SVCS.-DATA PROCESSING	0	287	0	0	0	0	0
4107 (1)	PROF SVCS.-MEDICAL	1,983	385	600	600	600	600	600
4110	TECH. & CONSULT. SVCS.	7,901	0	0	600	0	0	0
4115 (2)	COMMUNICATIONS-TELEPHONE	15,238	16,395	15,000	18,000	14,500	14,500	14,500
4117	COMMUNICATIONS-POSTAGE	419	433	800	400	800	800	800
4118	COPY/REPRODUCTION	264	100	400	200	400	400	400
4120	PUBLIC RELATIONS	17	0	0	0	0	0	0
4159	IRMA INS. - SEWER	53,478	41,184	51,700	53,000	60,000	60,000	60,000
4160	PRINTING	528	527	1,500	1,000	1,500	1,500	1,500
4161	PUBLICATION OF NOTICES	360	134	1,000	500	1,000	1,000	1,000
4163	CONFERENCES	130	0	0	0	0	0	0
4164	TRAINING	374	17	0	0	0	0	0
4170	PUBLIC UTIL. - GAS HEAT	3,686	3,534	3,500	3,500	3,500	3,500	3,500
4172	PUBLIC UTIL. - GAS EQUIP.	7,667	5,944	5,300	4,500	5,300	5,300	5,300
4175 (3)	PUBLIC UTIL. - ELEC. EQUIP.	57,962	60,773	60,000	60,000	60,000	60,000	60,000
4176	PUBLIC UTIL. - SOLID WASTE	14,935	11,000	11,000	11,000	11,000	11,000	11,000
4180 (4)	REPAIRS & MAINTENANCE	157,955	92,638	118,500	115,000	118,500	118,500	118,500
4190 (5)	RENTAL EQUIPMENT	4,313	1,235	6,600	6,000	6,600	6,600	6,600
4199	OTHER SERVICES & CHARGES	6,265	9,173	500	300	500	500	500
	SUBTOTAL	334,813	244,926	352,800	321,900	314,800	285,900	285,900
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	768	372	1,300	800	1,300	1,300	1,300
4202	CLEANING SUPPLIES	758	1,638	1,700	1,200	1,700	1,700	1,700
4203 (6)	CLOTHING SUPPLIES	4,907	3,716	4,300	4,000	3,100	3,100	3,100
4204 (7)	MOTOR FUEL & LUBRICANTS	0	202	4,400	4,400	4,400	4,400	4,400
4205	CHEMICALS	653	107	500	300	500	500	500
4207	PUB. GRNDS.- MATL/SUPPLIES	0	0	500	300	500	500	500
4208	BUILDING - MATL/SUPPLIES	0	0	600	700	600	600	600
4290	EMERGENCY OPERATIONS	0	15,621	0	0	0	0	0
4299 (8)	OTHER OPERATING SUPPLIES	40,344	45,887	47,500	45,000	43,200	43,200	43,200
	SUBTOTAL	47,430	67,543	60,800	56,700	55,300	55,300	55,300

SEWER

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5031	EXPENDITURES							
		CAPITAL OUTLAYS						
4301	OFFICE EQUIPMENT	14,800	0	0	0	0	0	0
4304	EQUIPMENT	1,386	0	0	0	0	0	0
	SUBTOTAL	16,186	0	0	0	0	0	0
		CAPITAL IMPROVEMENT PROJECTS						
4551	REBUILD MOTORS/PUMPS/DAPS	16,600	0	0	0	42,000	0	42,000
4533	REPLACE STORM SEWER	0	10,915	0	1,000	0	0	0
	SUBTOTAL	16,600	10,915	0	1,000	42,000	0	42,000
		TRANSFERS OUT						
4961	TRANSFER TO FLEET SERVICES	112,741	106,994	137,900	126,700	137,000	131,000	132,200
4962	TRANSFER TO IS	16,320	17,797	17,400	17,600	19,400	16,600	17,000
4964	TRANSFER TO ERF	70,800	75,800	94,900	94,900	133,800	75,300	88,600
	SUBTOTAL	199,861	200,591	250,200	239,200	290,200	222,900	237,800
	TOTAL FOR DEPARTMENT	2,156,506	1,989,813	2,087,100	1,897,200	1,993,100	1,881,500	1,974,700

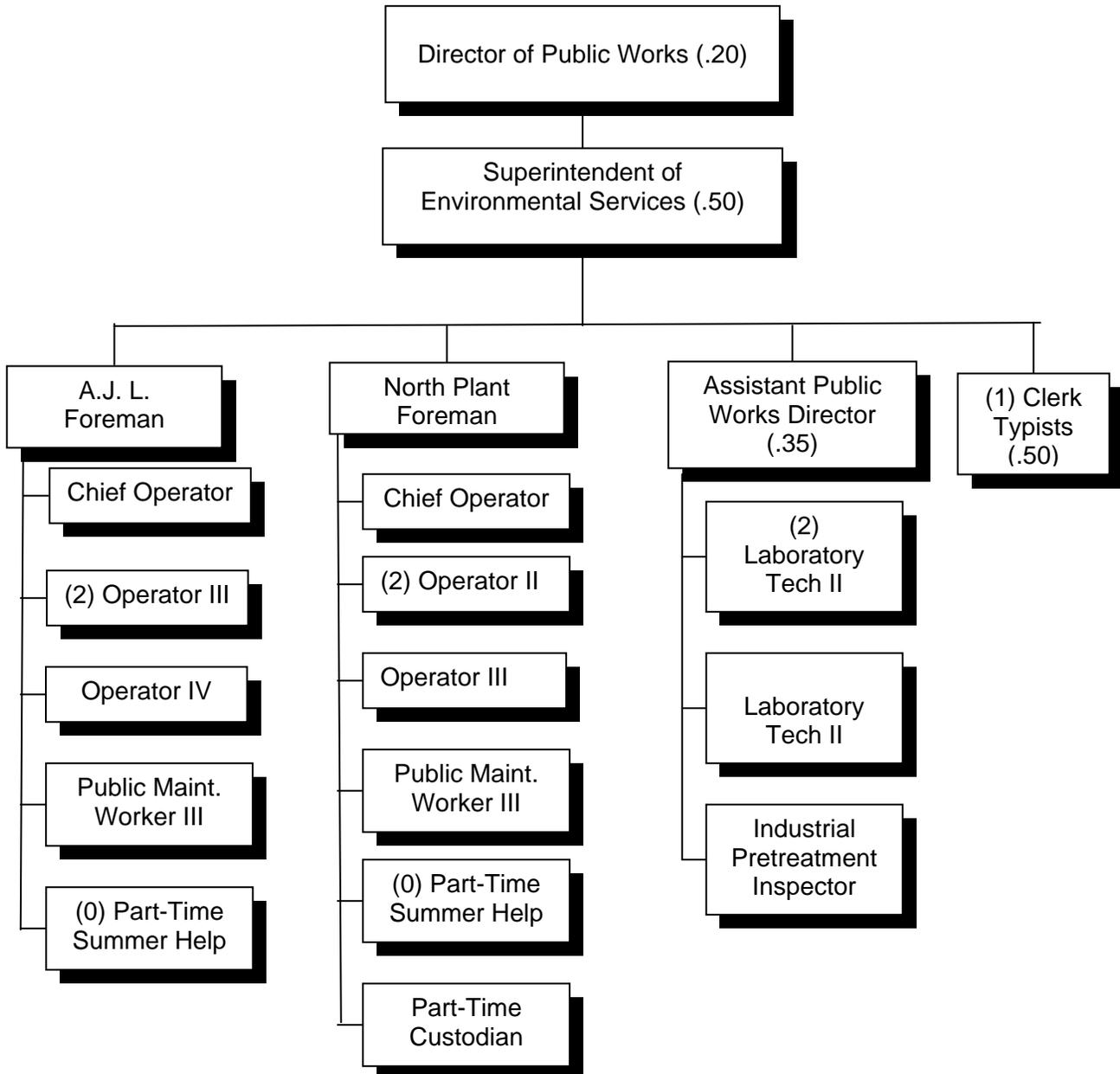
SEWER

Notes

4107 (1) PROF SERV MEDICAL			600
600	DRUG/ALCOHOL TESTING - CDL TESTING		
4115 (2) COMMUNICATIONS-TELEPHONE			14,500
13,600	MONTHLY PHONE SERVICE	900	CELLULAR PHONE SERVICE
4175 (3) PUBLIC UTIL. - ELEC. EQUIP.			60,000
39,500	GENERAL UTILITY ELECTRIC	20,500	ELECTRIC UTILITY FOR POND AERATORS
4180 (4) REPAIRS & MAINTENANCE			118,500
69,000	GROUND MAINTENANCE CONTRACT	5,000	SEWER DIG LANDSCAPE RESTORATION
4,000	REPAIR ELECTRICAL MOTORS	5,300	REPAIR TO WELDERS, SAWS, PUMPS,
11,200	PREVENTIVE MAINT. PUMPING EQUIPMENT	24,000	WESTWOOD PUMP & DAMN REBUILD
4190 (5) RENTAL EQUIPMENT			6,600
6,600	HYDRO-CRANE FOR PUMP REMOVAL		
4203 (6) CLOTHING SUPPLIES			3,100
1,200	UNIFORM RENTAL - 8	300	REPLACE RAIN GEAR & HIP BOOTS
750	SAFETY SHOES -6 PR	250	SUMMER TEE SHIRTS (250) GLOVES (200)
600	WINTER OUTERWEAR		
4204 (7) MOTOR FUEL & LUBRICANTS			4,400
2,500	GENERATOR	1,900	POWER FAILURE
4299 (8) OTHER OPERATING SUPPLIES			43,200
3,400	VACTOR HOSE/COUPLINGS/RAILS	11,600	SEWER PIPE-COUPLINGS, BUSHINGS
3,500	OTHER OPERATING SUPPLIES AS REQ.	7,000	MANHOLE FRAMES, LIDS, CATCHBASINS
1,100	REPLACE SHORING TIMBERS AS REQ.	6,000	GRANULAR TRENCH BACKFILL
1,700	TOOLS, RAKES, BROOMS, SHOVELS	3,500	REPLACEMENT PARTS FOR LIFT STATIONS
2,500	CEMENT & MORTAR MIX	2,900	MISC HARDWARE

WATER POLLUTION CONTROL

Organization Structure



WATER POLLUTION CONTROL

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

Environmental Services is a multi-faceted division of Public Works consisting of the Sewer Division and the Water Pollution Control Division. These divisions are specifically designed to deal with the responsibilities of storm water collection and conveyance, wastewater collection and conveyance, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur. This division is also responsible for sanitary sewer infiltration and inflow mitigation, the continued implementation of the Industrial Pretreatment Program to control detrimental industrial discharges, drainage issues, and other misc. environmental concerns that surface.

Water Pollution Control Division

The Water Pollution Control Division is responsible for the treatment of over 2 billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits utilizing an operating budget of 3.5 million dollars. There are two wastewater treatment facilities which function under the direction of the Director of Public Works and Superintendent of Environmental Services.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and stormwater pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by five licensed wastewater operators and one public maintenance worker. The North Facility is also the location of the division administrative staff, Inflow and Infiltration Program, Industrial Pretreatment Program staff and the Laboratory Facility. The Laboratory Facility consists of three analysts and is charged with the responsibilities of the Industrial Pretreatment Program analysis requirements and the analysis requirements of the various wastewater systems set forth in the Federal NPDES Permits.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by five licensed wastewater operators and one public maintenance worker.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then dechlorinated prior to discharge into Salt Creek.

WATER POLLUTION CONTROL

Narrative Cont.

Industrial Pretreatment Program

This Federal Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants. One full-time individual is funded within the Industrial Pretreatment Division and is assigned the task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community.

FY 2012-13 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Continue the engineering and cost analysis for an IEPA Revolving Loan, construction/redevelopment program.
2. Submit application to the Illinois EPA for our required NPDES permit for the A.J. LaRocca and North Wastewater Treatment Facilities.
3. Continue a multi-year Capital Project Program for roof replacements at both the North and A.J. LaRocca Wastewater Treatment Facilities.
4. Continue our involvement with the Salt Creek/DuPage Rive Watershed Group in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to "Total Maximum Daily Loading" implementation.

WATER POLLUTION CONTROL

Narrative Cont.

Performance Measures

	FY 2010-11 ACTUAL		FY 2011-12 ESTIMATE		FY 2012-13 PROJECTION	
Inputs						
Direct Expenditures	\$3,483,937		\$3,893,700		\$4,113,400	
Number of Employees	18		18		18	
Billion Gallons Treated – AJL Facility	0.765		0.691		0.728	
Billion Gallons Treated – North Facility	1.321		1.417		1.379	
Total Gallons Treated – Billions	2.491		2.108		2.107	
Gallons Bio-solids Land Applied	0		0		0	
Cubic Yards of Bio-Solids Land Applied	5,430		5,450		5,473	
Cubic Yards of Bio-Solids to Landfill	0		0		0	
Total Laboratory Analysis Performed	27,625		27,529		27,532	
	AJL	NORTH	AJL	NORTH	AJL	NORTH
NPDES Discharge Violations	0	0	0	0	0	0
Days lost to Occupational Injury	1	0	0	0	0	0
Effectiveness						
Effluent BOD, mg/l, Limit =20	2.61		2.44		2.59	
Pounds of BOD Removed	2,408,806		2,441,526		2,491,513	
Effluent Suspended Solids mg/l Limit =25	5.5		5.8		5.3	
Pounds of Suspended Solids Removed	2,072,062		2,356,082		2,144,478	
Dissolved Oxygen mg/l Limit=> 6.0	9.13		8.30		8.72	
Avg. Ammonia Nitrogen as N mg/l Limit = 1.5 April thru Oct.	0.121		0.155		0.119	
Avg. Ammonia Nitrogen as N mg/l Limit = 4.0 Nov thru Feb	0.122		0.113		0.105	
Pounds of Ammonia as N Removed	326,127		331,018		335,910	
Natural Gas Consumption – Total Therms	80,046		79,420		79,840	
Electrical Consumption – Total KWH	5,022,714		5,151,534		5,096,523	
Efficiency						
Effluent BOD,% Removal	98%		98%		98%	
Effluent Suspended Solids,% Removal	95%		95%		95%	
Avg. Ammonia Nitrogen as N % Removal	99%		99%		99%	
Cost per Million Gallons Treated	\$1,375		\$1,715		\$1,797	

WATER POLLUTION CONTROL

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Mgr/Dir. of Comm. Dev	0.10	0.10	0.10	0.10	0.10
Assistant Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Civil Engineer II (2)	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Assistant Public Works Director	0.30	0.00	0.30	0.30	0.30
Foreman	2.00	2.00	2.00	2.00	2.00
Laboratory Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II	2.00	2.00	2.00	2.00	2.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Clerk Typist (3)	0.85	0.85	0.85	0.85	0.85
Industrial Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
WWTP Chief Operator	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class 2	1.00	1.00	1.00	1.00	1.00
WWTP Operator Class 3	3.00	3.00	3.00	3.00	3.00
WWTP Operator Class 4	1.00	1.00	1.00	1.00	1.00
WWTP Operator Trainee	1.00	0.00	1.00	1.00	1.00
Public Maintenance Worker III	2.00	2.00	2.00	2.00	2.00
Part-Time Water Meter Reader (2)	0.68	0.68	0.68	0.68	0.68
Part-Time Princ. Acct Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>23.99</u>	<u>22.69</u>	<u>23.99</u>	<u>23.99</u>	<u>23.99</u>
Authorized & Unbudgeted:					
Clerk Typist (2)	0.60				
Administrative Secretary (2)	0.60				
Part-Time Water Meter Reader	0.34				
Seasonal/Part-Time	5.00				
Subtotal:	<u>6.54</u>				
Total Authorized:	<u>30.53</u>				

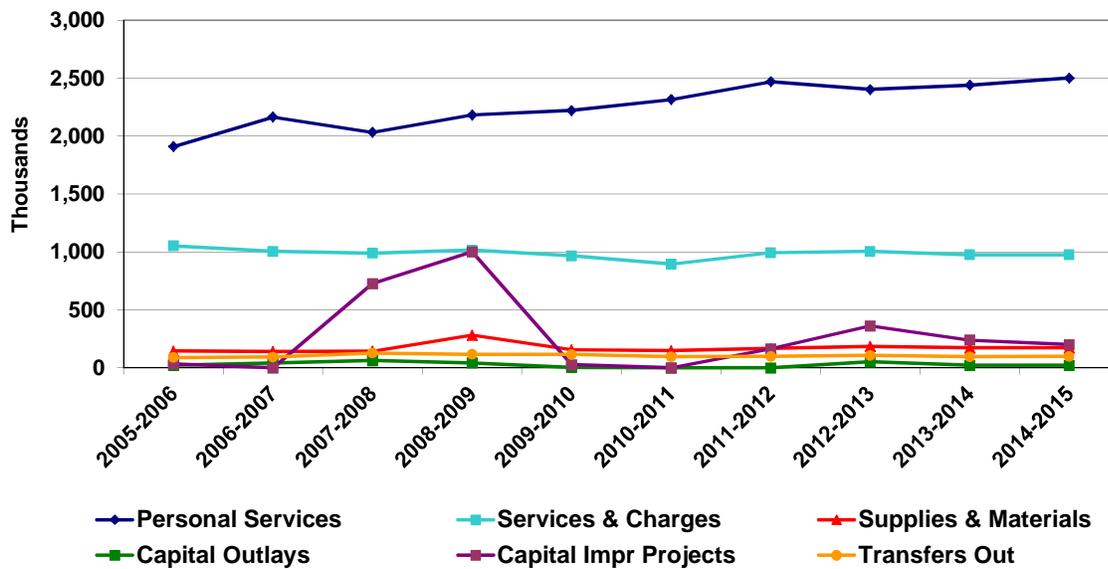
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Incentive Separation plan to avoid layoffs. Starting in FY 2010 due to declining revenues, the Village has not hired seasonal help. These positions will remain unbudgeted until funding is available.

WATER POLLUTION CONTROL

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	2,469,900	2,403,900	2,439,700	2,502,400
Services & Charges	994,400	1,005,500	975,700	975,800
Supplies & Materials	166,200	185,100	172,100	172,100
Capital Outlays	0	51,800	21,000	21,000
Capital Improvement Projects	165,000	361,200	240,100	199,000
Transfers Out	98,200	105,900	96,300	97,600
Total	3,893,700	4,113,400	3,944,900	3,967,900



The increase in Capital Improvement Projects in FY 08 and FY 09 is due to major repair/rebuild of the Clarifier at the treatment plant.

WATER POLLUTION CONTROL

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5032	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	479,309	508,044	508,100	479,200	436,100	440,400	444,900
4002	WAGES CLERICAL	175,138	232,984	112,000	106,700	115,800	117,000	118,800
4003	WAGES OPERATIONAL	837,065	843,962	772,100	980,300	1,032,300	1,043,900	1,055,800
4004	OVERTIME	14,859	26,406	27,200	20,500	27,200	27,200	27,200
4005	HOLIDAY PAY	0	177	3,800	500	800	800	800
4006	OTHER PAY	24,360	13,846	14,000	86,300	15,000	15,000	15,000
4007	PART TIME	55,165	31,479	34,700	39,000	36,800	37,900	39,100
4009	IMRF	187,595	212,655	206,200	233,900	207,900	210,100	212,000
4010	SOCIAL SECURITY	123,061	120,396	116,700	130,700	130,900	132,300	133,500
4012	HOSPITALIZATION	279,365	276,746	313,000	350,800	351,300	365,300	405,500
4017	ELECTED OFFICIALS	6,598	6,424	6,000	6,700	6,000	6,000	6,000
4020	SICK PAY	36,320	40,338	41,000	33,300	40,000	40,000	40,000
4022	LIFE INSURANCE	3,328	3,148	3,800	2,000	3,800	3,800	3,800
	SUBTOTAL	2,222,163	2,316,605	2,158,600	2,469,900	2,403,900	2,439,700	2,502,400
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	2,557	2,000	2,400	2,200	2,600	2,700	2,800
4102	PROF SVCS.-ENGN./ARCH.	0	0	75,000	75,000	0	0	0
4105	PROF SVCS.-DATA PROCESSING	600	338	0	0	0	0	0
4107 (1)	PROF SVCS.-MEDICAL	2,041	2,208	1,000	1,000	1,000	1,000	1,000
4110 (2)	TECH. & CONSULT. SVCS.	28,456	22,825	29,000	29,000	29,000	29,000	29,000
4115 (3)	COMMUNICATIONS-TELEPHONE	15,430	15,910	15,000	16,500	15,600	15,600	15,600
4117	COMMUNICATIONS-POSTAGE	1,661	1,160	2,000	1,000	2,000	2,000	2,000
4118	COPY/REPRODUCTION	778	685	1,500	1,000	1,500	1,500	1,500
4159	IRMA INSURANCE	74,185	69,770	88,500	86,800	104,000	104,000	104,000
4160 (4)	PRINTING	1,333	369	2,200	1,000	2,200	2,200	2,200
4161	PUBLICATION OF NOTICES	73	388	1,000	1,000	1,000	1,000	1,000
4163	CONFERENCES	2,043	(78)	0	0	0	0	0
4164	TRAINING	849	1,024	0	0	0	0	0
4170	PUBLIC UTIL. - GAS HEAT	51,172	50,658	49,500	49,500	49,500	49,500	49,500
4175	PUBLIC UTIL. - ELEC. EQUIP.	471,734	448,056	440,000	420,000	440,000	440,000	440,000
4176 (5)	PUBLIC UTIL. - SOLID WASTE	135,455	128,881	165,000	165,000	181,500	181,500	181,500
4180 (6)	REPAIRS & MAINTENANCE	106,031	76,298	73,500	73,500	101,900	73,500	73,500
4190 (7)	RENTAL EQUIPMENT	247	5,705	3,000	3,000	4,500	3,000	3,000
4192	DUES /SUBSCRIPTIONS	2,789	252	500	300	500	500	500
4194	PERMIT FEE PAYMENTS	68,500	68,500	68,500	68,500	68,500	68,500	68,500
4199	OTHER SERVICES & CHARGES	294	389	200	100	200	200	200
	SUBTOTAL	966,228	895,338	1,017,800	994,400	1,005,500	975,700	975,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,229	930	1,700	700	1,700	1,700	1,700
4202 (8)	CLEANING SUPPLIES	3,993	4,158	4,200	4,200	4,200	4,200	4,200
4203 (9)	CLOTHING SUPPLIES	9,472	9,353	10,900	10,900	11,500	11,500	11,500
4204	MOTOR FUEL & LUBRICANTS	3,962	3,191	3,200	3,600	3,200	3,200	3,200
4205 (10)	CHEMICALS	68,413	69,947	73,100	73,100	73,100	73,100	73,100
4207 (11)	PUB. GRNDS.- MATL/SUPPLIES	480	413	1,500	1,200	1,500	1,500	1,500

WATER POLLUTION CONTROL

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
5032	EXPENDITURES							
	SUPPLIES & MATERIALS (CONT.)							
4208 (12)	BUILDING- MATL/SUPPLIES	1,446	441	5,000	3,500	5,000	5,000	5,000
4209	MOTOR VEH MAINT & SUPYS	329	360	0	0	0	0	0
4290	EMERGENCY OPERATIONS	0	153	0	0	0	0	0
4299 (13)	OTHER OPERATING SUPPLIES	66,886	58,918	67,600	69,000	84,900	71,900	71,900
	SUBTOTAL	156,210	147,864	167,200	166,200	185,100	172,100	172,100
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	0	0	0	2,000	14,000	14,000
4304 (14)	EQUIPMENT	3,742	0	0	0	49,800	7,000	7,000
	SUBTOTAL	3,742	0	0	0	51,800	21,000	21,000
	CAPITAL IMPROVEMENT PROJECTS							
4587	ANAEROBIC DIG. CLEANING	0	0	0	0	96,200	100,100	0
4535	NTP WATER MAIN	0	0	0	0	65,000	0	0
45XX	LAB CABINETS	0	0	0	0	0	0	95,000
4594	RE-ROOF/REPAIR BUILDINGS	0	27,908	162,000	165,000	125,000	140,000	104,000
4589	AERATION SYSTEM SHEATH	27,310	0	0	0	0	0	0
4599	BELT PRESS REHAB	0	0	0	0	75,000	0	0
	SUBTOTAL	27,310	27,908	162,000	165,000	361,200	240,100	199,000
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	36,051	26,896	44,100	31,800	34,400	32,900	33,200
4962	TRANSFER TO IS	55,487	50,426	49,400	49,900	55,000	47,000	48,000
4964	TRANSFER TO ERF	23,200	18,900	16,500	16,500	16,500	16,400	16,400
	SUBTOTAL	114,738	96,222	110,000	98,200	105,900	96,300	97,600
	TOTAL FOR DEPARTMENT	3,490,391	3,483,937	3,615,600	3,893,700	4,113,400	3,944,900	3,967,900

WATER POLLUTION CONTROL

Notes

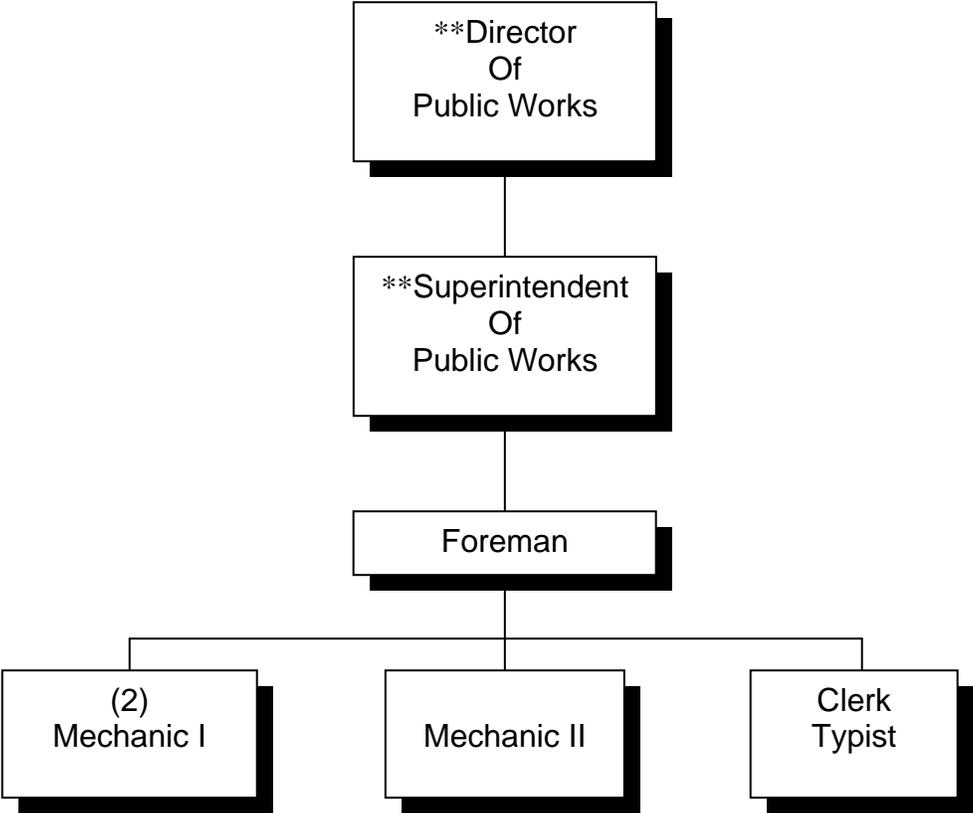
4107 (1) PROF SERV MEDICAL				1,000
	1,000 DRUG/ALCOHOL TESTING - CDL LICENSE			
4110 (2) TECH. & CONSULT. SVCS.				29,000
	14,500 SALT CREEK TMDL STUDY COMMITTEE	4,300	BIOMONITORING ANALYSIS	
	6,200 TESTING TO COMPLY WITH NPDES PERMIT	4,000	RADIUM TESTING	
4115 (3) COMMUNICATIONS-TELEPHONE				15,600
	13,000 MONTHLY PHONE SERVICE	2,600	CELLULAR PHONES	
4160 (4) PRINTING				2,200
	2,200 GENERAL PRINTING			
4176 (5) PUBLIC UTIL. - SOLID WASTE				181,500
	181,500 SLUDGE DISP FEE - HAULING & DUMPING			
4180 (6) REPAIRS & MAINTENANCE				101,900
	10,400 OTHER REPAIRS & MAINTENANCE	2,900	REPAIR OF TRI-GAS METERS	
	1,800 MAINTENANCE/CALIBRATION LAB EQUIP	15,500	AUTH FACTORY REPAIR OF MAJOR EQUIP	
	5,200 BI-ANNUAL CALIBRATION & SERVICE	32,000	GROUND MAINTENANCE CONTRACT	
	5,700 REPAIR DOOR LOCKS, ETC	5,900	BELT PRESS ROLLER RECOVER - NWTW	
	14,000 FURNACE CSO STATION	8,500	REPLACE DOORS & FRAMES	
4190 (7) RENTAL EQUIPMENT				4,500
	3,000 CRANE RNTL FOR LARGE EQUIP REMOVAL	1,500	DEIONIZED WATER SYSTEM (ANNUAL)	
4202 (8) CLEANING SUPPLIES				4,200
	1,000 WATERLESS HAND CLEANER, HAND SOAP	1,000	MOPS, BUCKETS AND BUFFING PADS	
	1,400 WIPERS, CLOTH AND PAPER	800	WINDOW CLEANER, FLOOR SOAP & WAX	
4203 (9) CLOTHING SUPPLIES				11,500
	5,500 UNIFORM RENTAL 17 (5 CHG /WK)	700	SUMMER TEE SHIRTS	
	2,300 SAFETY BOOTS 17 @ \$125/YR	300	INSULATED GLOVES	
	1,800 WINTER OUTERWEAR	900	REPLACE RAIN GEAR & HIP BOOTS	
4205 (10) CHEMICALS				73,100
	49,500 POLYMERS FOR SLUDGE DEWATERING	8,700	REAGENTS USED IN LABORATORY	
	10,300 CHLORINE FOR EFFLUENT DISINFECTION	4,600	SULFUR DIOXIDE FOR DECHLORINATION	
4207 (11) PUB. GRNDS.- MATL/SUPPLIES				1,500
	1,500 REPLACE TREES, SHRUBS & FLOWERS			
4208 (12) BUILDING- MATL/SUPPLIES				5,000
	5,000 PAINT & SUPPLIES FOR MAINTENANCE			
4299 (13) OTHER OPERATING SUPPLIES				84,900
	1,300 TOOLS, HOSES, BROOMS, SHOVELS	8,000	CONTACT SETS FOR LRG HP MOTORS	
	1,800 PENETRANTS, SOLVENTS, DEGREASER,	2,900	REPLACE PARTS FOR VALVES	
	ENZYMES, AMMONIUM BICARBONATE	2,900	TESTING MAT FOR TRI-GAS METER	
	16,700 REPLACE & REPAIR PRTS FOR MAJOR EQUIP	2,900	SAND FOR SLUDGE DRYING BEDS	
	2,100 WELDING & FLAME CUTTING SUPPLIES	2,200	BATTERIES FOR STANDBY GENERATORS	
	5,300 LAB GLASSWARE & EXPENDABLES	2,200	GASKET MATERIALS	
	4,600 ELECTRICAL	8,400	ASSORTED NUTS, BOLTS & HARDWARE	
	2,800 SELECTIVE ION PROBES/LAMP FOR	6,500	REPLACE ELEMENTS FOR BLOWER INTAKES	
	AA/HEATING MANTLES	1,300	COMPOSITE TESTING	
	10,000 VFD REPLACEMENT	3,000	CHLORINE LEAK DETECTOR	
4305 (14) EQUIPMENT				49,800
	11,200 RSPS STOP GATE REPLACEMENT	7,700	IPS STOP GATE REPLACEMENT	
	12,400 GAS DETECTION SYSTEM - NTP	7,000	UPGRADE GAS SAFETY EQUIP - NTP	
	11,500 RTU FURNACE - NTP			



(BLANK)

FLEET SERVICES

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The department operates under the direction of the Director of Public Works, Superintendent of Public Works and the Fleet Services Foreman. Additional staff includes two mechanics I and one mechanic II. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison.

Mission Statement

It is the mission of Fleet Services to provide our customers, the employees of the Village of Addison, with safe and dependable vehicles, equipment and service facilities. Our goal is to work in partnership with our customers and employees to provide high quality products and services in a cost-effective manner.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately 200 (two hundred) vehicles and other equipment owned by the Village of Addison. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness.
- Maintains a fleet replacement schedule to minimize ownership costs.
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization.
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs.
- Provides a quality Vehicle and Equipment Repair Service.
- Provides efficient equipment utilization through reduction of equipment downtime.
- Participates in A.S.E. certification programs.
- Manages Village fuel purchase and usage.
- Manages Automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week.
- Manages tire and parts inventory.
- Manages Vehicle Replacement Fund Recommendations and Internal Service Fund.
- Manages and maintains titles and license plates for all Fleet Vehicles.
- Manages vehicle and fleet equipment disposal.
- Assist the Risk Manager on insurance claims.

FLEET SERVICES

Narrative Cont.

- Fleet coordinates the following external services:
 1. Paint and body repair
 2. Transmission repair/rebuild
 3. Heavy duty suspension service
 4. Glass Replacement
 5. Warranty Repairs
- Furnish pool vehicles to meet customers' needs while their vehicle is being serviced.
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for village vehicles or equipment.

FY 2012-13 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue performing preventive maintenance and repairs to minimize unscheduled down time for the Village fleet.
2. Continue accurate accounting of the activities of Fleet Services through the use of the CFA and Petro-Vend software.
3. Continue an accurate inventory of the parts storage area. Keeping parts in storage for the current fleet while returning obsolete parts for credit.
4. Continue to encourage a proactive workforce that anticipates problems and responds with solutions.

Performance Measures

	FY10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$1,218,062	\$1,316,700	\$1,422,700
Number of Employees	5	5	5
Vehicles and Equipment	170	168	168
Outputs			
Number of Work Orders Completed	1,490	1,377	1,300
Gallons of Fuel Dispensed(Village Vehicles)	97,943.5	93,296.8	95,620.1
Effectiveness			
% Vehicles passing emissions on 1 st test	100%	100%	100%
% PMs performed as scheduled	100%	100%	100%
% Mechanics hours billed to repairs	71%	72%	72%
Effectiveness			
Average Cost per Mile			
- Automobiles	\$0.54	\$0.25	\$0.40
- Truck	\$0.98	\$1.29	\$1.14
- Police (Marked Squads)	\$0.52	\$0.60	\$0.56

FLEET SERVICES

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Foreman	1.00	1.00	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00	2.00	2.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Clerk Typist	1.00	1.00	1.00	1.00	1.00
<i>Total Budgeted:</i>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Authorized & Unbudgeted:

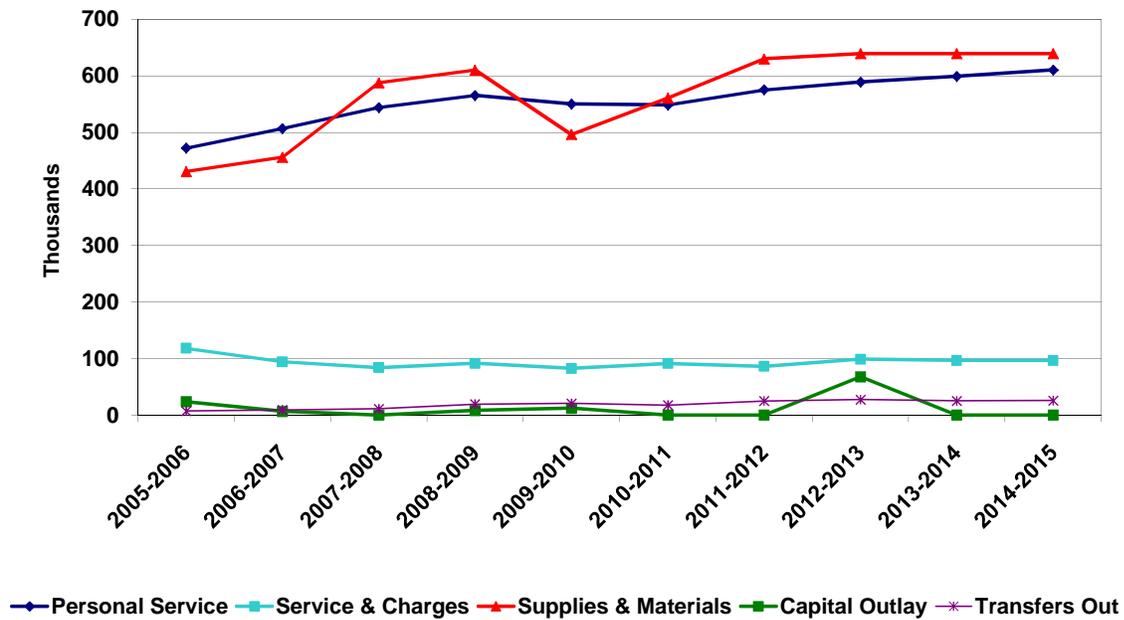
None

Total Authorized: 5.00

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	575,300	589,100	599,400	610,700
Services & Charges	86,200	98,900	96,500	96,500
Supplies & Materials	630,400	639,600	639,600	639,600
Capital Outlays	0	67,700	0	0
Transfers Out	24,800	27,400	25,200	25,800
Total	1,316,700	1,422,700	1,360,700	1,372,600



FLEET SERVICES (61) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9961	REVENUES							
	CHARGES FOR SERVICES							
3399	OTHER CHARGES	73,833	117,371	0	0	0	0	0
	MISCELLANEOUS REVENUES							
3813	REIMB- FEMA- FLOOD	0	2,568	0	0	0	0	0
3856	SALE - WASTE OIL	740	740	0	0	0	0	0
3867	COMPENSATION FOR LOSS	34,511	6,243	0	0	0	0	0
	SUBTOTAL	35,251	9,551	0	0	0	0	0
	TRANSFERS IN - GENERAL FUND							
3902	TRF FM-FINANCE	376	0	0	0	0	0	0
3903	TRF FM-COMMUNITY RELATIONS	1,465	1,289	1,800	1,500	1,700	1,600	1,600
3904	TRF FM-BUILDING & GROUNDS	6,836	4,031	8,400	4,800	5,200	4,900	5,000
3905	TRF FM-POLICE	419,949	490,109	518,400	581,500	627,400	600,300	605,400
3906	TRF FM-COMMUNITY DEVELOP.	23,989	27,478	29,400	32,500	35,200	33,600	33,900
3907	TRF FM-ELECTRICAL/FORESTRY	90,227	76,758	110,400	90,900	98,300	94,000	94,800
3908	TRF FM-STREET	287,977	277,166	352,400	328,100	354,900	339,400	342,400
	SUBTOTAL - GENERAL FUND	830,819	876,831	1,020,800	1,039,300	1,122,700	1,073,800	1,083,100
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	95,428	100,439	116,800	118,900	128,600	123,000	124,100
3951	TRF FM-SEWER	112,741	106,995	137,900	126,700	137,000	131,000	132,200
3952	TRF FM-WATER POLL. CONTROL	36,051	26,895	44,100	31,800	34,400	32,900	33,200
	SUBTOTAL - W & S FUND	244,220	234,329	298,800	277,400	300,000	286,900	289,500
	TRANSFERS IN - INFORMATION SYSTEMS							
3962	TRF FM - IS	3,441	0	0	0	0	0	0
	TOTAL REVENUE	1,187,564	1,238,082	1,319,600	1,316,700	1,422,700	1,360,700	1,372,600

FLEET SERVICES (61)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9961	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	90,300	88,485	88,600	91,700	93,000	93,000	93,000
4002	WAGES CLERICAL	48,210	49,110	50,600	47,600	52,800	52,800	52,800
4003	WAGES OPERATIONAL	220,837	219,991	224,100	222,700	233,500	233,500	233,500
4004	OVERTIME	12,342	12,493	26,000	10,000	20,000	20,000	20,000
4006	OTHER PAY	7,224	4,228	3,500	21,000	4,500	4,500	4,500
4009	IMRF	46,003	52,279	54,600	53,900	50,700	50,700	50,700
4010	SOCIAL SECURITY	29,459	29,676	30,200	30,300	31,700	31,700	31,700
4012	HOSPITALIZATION	85,312	81,620	84,300	88,000	92,800	103,100	114,400
4020	SICK PAY	9,918	9,918	6,500	9,500	9,000	9,000	9,000
4022	LIFE INSURANCE	832	656	1,100	600	1,100	1,100	1,100
	SUBTOTAL	550,437	548,456	569,500	575,300	589,100	599,400	610,700
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROC	995	12,105	1,100	1,600	1,600	1,600	1,600
4107 (2)	PROF SVCS.-MEDICAL	1,667	985	1,300	500	1,300	1,300	1,300
4110	TECH. & CONSULT. SVCS.	0	0	0	0	0	3,600	3,600
4115	COMMUNICATIONS-TELEPHONE	1,047	852	1,000	1,000	1,000	1,000	1,000
4117	COMMUNICATIONS-POSTAGE	(9)	31	200	200	200	200	200
4118	COPY/REPRODUCTION	590	551	400	400	400	400	400
4159	IRMA INSURANCE	22,959	26,200	31,300	30,800	38,000	38,000	38,000
4160	PRINTING	0	45	200	200	200	200	200
4161	PUBLICATION OF NOTICES	0	0	100	0	100	100	100
4163	CONFERENCES	130	180	500	500	500	500	500
4164	TRAINING	387	820	700	700	700	700	700
4176	PUB. UTIL. - SOLID WASTE	1,177	788	900	900	900	900	900
4180 (3)	REPAIRS & MAINTENANCE	50,220	35,492	40,200	40,000	46,200	40,200	40,200
4192	DUES & SUBSCRIPTIONS	198	296	400	400	400	400	400
4199 (4)	OTHER SERVICES & CHARGES	3,301	12,935	7,400	9,000	7,400	7,400	7,400
	SUBTOTAL	82,662	91,280	85,700	86,200	98,900	96,500	96,500
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	800	481	800	500	800	800	800
4203 (5)	CLOTHING SUPPLIES	19	2,098	2,700	2,000	2,700	2,700	2,700
4204	MOTOR FUEL & LUBRICANTS	2,007	399,286	455,000	450,000	455,000	455,000	455,000
4209	MOTOR VEH. MATL/SUPPLIES	320,655	151,223	153,200	150,000	153,200	153,200	153,200
4290	EMERGENCY OPERATIONS	156,641	0	0	0	0	0	0
4299 (6)	OTHER OPERATING SUPPLIES	16,407	7,838	27,900	27,900	27,900	27,900	27,900
	SUBTOTAL	496,529	560,926	639,600	630,400	639,600	639,600	639,600
	CAPITAL OUTLAYS							
4304 (7)	EQUIPMENT	12,270	0	0	0	67,700	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	16,300	12,100	20,400	20,400	22,600	19,300	19,900
4964	TRANSFER TO ERF	4,300	5,300	4,400	4,400	4,800	5,900	5,900
	SUBTOTAL	20,600	17,400	24,800	24,800	27,400	25,200	25,800
	TOTAL EXPENSES	1,162,498	1,218,062	1,319,600	1,316,700	1,422,700	1,360,700	1,372,600

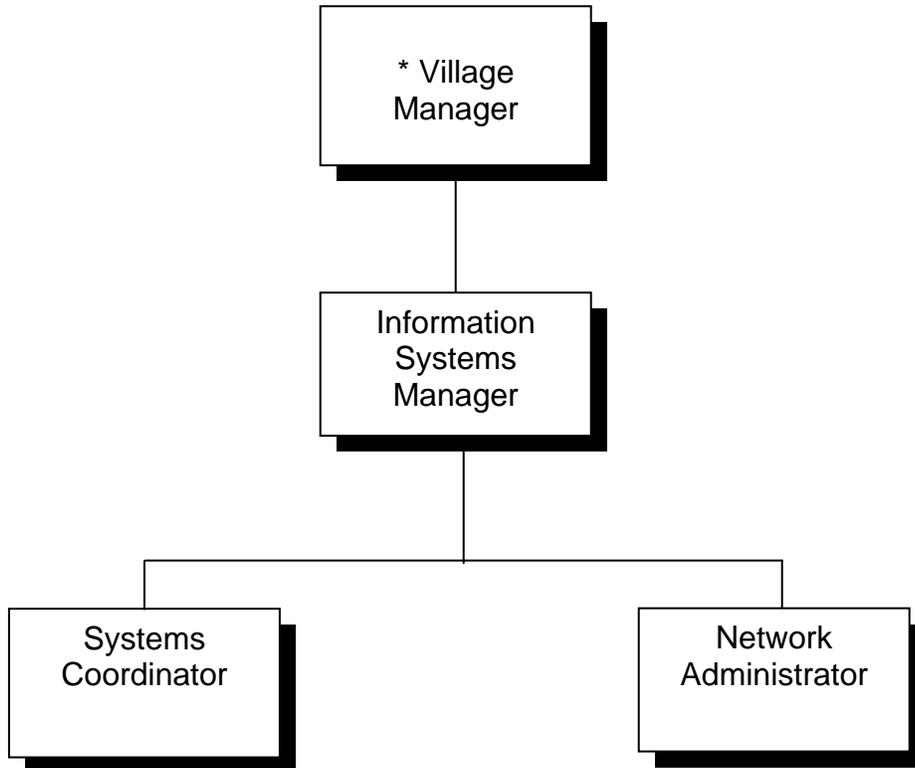
FLEET SERVICES

Notes

4105 (1) PROF SERV DATA PROCESSING				1,600
1,600	UPDATE CFA SUBS & TELE CONS			
4107 (2) PROF SERV MEDICAL				1,300
200	DRUG & ALCOHOL SCREEN FOR CDL'S	600	PRESCRIPTION SAFETY GLASSES	
150	RESPIRATOR USE - MEDICAL EVAL	350	HEARING TESTS	
4180 (3) REPAIRS & MAINTENANCE				46,200
37,100	GENERAL REPAIRS	3,100	UST TANK TIGHTNESS TEST	
6,000	IN-GROUND REPAIRS			
4199 (4) OTHER SERVICES AND CHARGES				7,400
2,400	CDL'S, LICENSE PLATES AND REG.	3,000	FUEL SYSTEM AND COMPUTER SVC	
2,000	HOIST AND COMPRESSOR INSP/REP			
4203 (5) CLOTHING SUPPLIES				2,700
1,300	UNIFORMS	400	WINTERWEAR	
500	4 PAIRS OF BOOTS @ \$125	100	RAGS	
160	T-SHIRTS			
240	GLOVES & SAFETY EQUIPMENT			
4299 (6) OTHER OPERATING SUPPLIES				27,900
27,900	OIL DRY, SOAP, WRENCH REPLACEMENTS, SPECIALTY TOOLS, SAFETY EQUIPMENT, WELDING SUPPLIES, CUTTING & GRINDING BLADES, WHEELS, ETC.			
4304 (7) EQUIPMENT				
57,700	NARROWBANDING OF MOBILE RADIOS	10,000	VEHICLE DIAGNOSTIC TOOLS	67,700

INFORMATION SYSTEMS

Organization Structure



* Not charged to this budget

INFORMATION SYSTEMS

Narrative

Description of Departmental Activities

The Information Systems Manager, who is assisted by the Systems Coordinator, Network Administrator and the G.I.S. Administrator, provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to: the management of the Village's information systems including the Village's computer network, telephone system, software and hardware maintenance, coordination with outside vendors for software and hardware maintenance / upgrades / service provision not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Systems Manager and staff are responsible for the operation and maintenance of all computer and telephone systems installed in the Village of Addison. The primary responsibility of this unit is to maximize computer availability and access to a stable/dependable/secure information processing system, throughout the Village. Areas of responsibility include but are not limited to the following:

- | | |
|-------------------------------------|---------------------|
| *Systems Management and Development | *System Security |
| *Hardware and Software Maintenance | *Project Management |
| *Project Development | *Programming |
| *User Training Programs | *G.I.S. |

FY 2012-13 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Improve employee efficiency.
 - Replace laptop computers (on an as needed basis).
 - Continue to enhance the paperless office concept.
 - Increase usage of the internet as a tool.
 - Foster growth of the G.I.S. system.
 - Continue desktop replacement program (on an as needed basis).
2. Improve hardware efficiency
 - Replace antiquated servers.
 - Upgrade back-up software to a hardware device.
 - Continue 3 year desktop replacement program (on an as needed basis).

INFORMATION SYSTEMS

Narrative Cont.

FY 2012-13 Key Objectives (Cont.)

3. Improve system security

- Continue research of off site “data vault” backups of critical data.
- Continue off site “data vault” backup of IDC software.
- Enforce employee PC usage policy.

4. Improve service to stakeholders

- Continue development of new work order system for service requests
- Continue training for IS staff.
- Maintain existing service contracts.
- Strive to standardize hardware and software configurations.
- Begin development of department operational manual.

Performance Measures

	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTION
Inputs			
Direct Expenditures	\$770,666	\$853,200	\$963,000
Number of Employees	3	3	3
Outputs			
Workstations administered	173	177	180
Laptops administered	45	45	92
Printers administered	66	66	66
Servers administered	18	19	16
LAN/WAN Hardware administered	22	22	26
Efficiency			
Percentage of time servers are available	99.99%	99.99%	99.99%
Number of Vendor service calls	37	27	36
Percent work hours systems operational	99.99%	99.99%	99.99%

INFORMATION SYSTEMS

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>	<u>Fiscal Year 2013-2014</u>	<u>Fiscal Year 2014-2015</u>
Authorized & Budgeted:					
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
Civil Engineer II	0.20	0.20	0.20	0.20	0.20
Total Budgeted:	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>

Authorized & Unbudgeted:

GIS Administrator 1.00

Total Authorized: 4.20

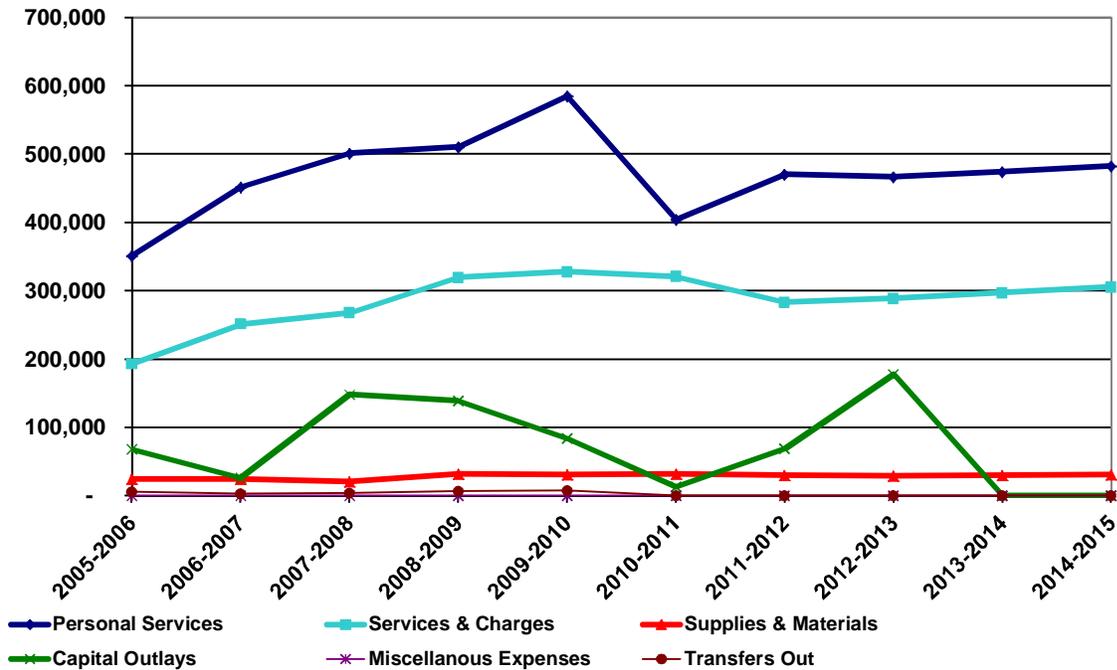
Note: Page 27 summarizes Employee Allocation Between Departments

In 2010 & 2011, the Village offered a Voluntary Separation plan to avoid layoffs. A civil engineer has taken over some of the GIS Administrator duties, in turn, the Village has allocated 20% of this position to this department. The GIS Administrator position will remain unbudgeted until funding is available.

INFORMATION SYSTEMS

Expenditure Summary

<u>Operating Expenditures</u>	2011-2012 Estimate	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget
Personal Services	470,500	466,900	474,400	482,800
Services & Charges	283,300	288,800	297,000	305,800
Supplies & Materials	29,900	29,000	29,900	30,700
Capital Outlays	69,500	178,300	0	0
Transfers Out	0	0	0	0
Total	853,200	963,000	801,300	819,300



The sharp increase in Personal Services in FY 10, followed by a sharp decrease in FY 11 is due to the results of the Village's Voluntary Separation Incentive Plan offered in FY 10. One staff member took advantage of the plan. That position will remain open until further notice.

INFORMATION SYSTEMS (62) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9962	REVENUES							
	MISCELLANEOUS REVENUES							
3805	MISCELLANEOUS REVENUES	300	0	0	0	0	0	0
3813	REIMB-FEMA-FLOOD	0	97	0	0	0	0	0
		<u>300</u>	<u>97</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TRANSFERS IN - GENERAL FUND							
3901	TRF FM-ADMINISTRATION	159,933	145,345	142,500	143,800	158,500	135,400	138,400
3902	TRF FM-FINANCE	75,070	68,223	66,900	67,500	74,400	63,600	65,000
3903	TRF FM-COMMUNITY RELATIONS	19,584	17,797	14,500	14,700	16,200	13,800	14,100
3904	TRF FM-BUILDING & GROUNDS	3,264	8,899	8,700	8,800	9,700	8,300	8,500
3905	TRF FM-POLICE	365,650	313,102	305,400	310,200	339,600	290,100	296,500
3906	TRF FM-COMMUNITY DEVELOP.	110,974	94,919	93,100	93,900	103,400	88,400	90,400
3907	TRF FM-ELECTRICAL/FORESTRY	3,264	5,932	5,800	5,900	6,500	5,500	5,700
3908	TRF FM-STREET	6,528	32,629	32,000	32,300	35,600	30,400	31,100
3909	TRF FM-HHRC	58,751	56,358	55,300	55,800	61,500	52,500	53,700
39XX	TRF FM - CONSOLID. DISPATCH	0	0	0	0	25,000	0	0
	SUBTOTAL - GENERAL FUND	<u>803,018</u>	<u>743,204</u>	<u>724,200</u>	<u>732,900</u>	<u>830,400</u>	<u>688,000</u>	<u>703,400</u>
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	75,071	32,629	32,000	32,300	35,600	30,400	31,100
3951	TRF FM-SEWER	16,320	17,797	17,400	17,600	19,400	16,600	17,000
3952	TRF FM-WATER POLL. CONTROL	55,487	50,426	49,400	49,900	55,000	47,000	48,000
	SUBTOTAL - W & S FUND	<u>146,878</u>	<u>100,852</u>	<u>98,800</u>	<u>99,800</u>	<u>110,000</u>	<u>94,000</u>	<u>96,100</u>
	TRANSFERS IN - FLEET SERVICES FUND							
3961	TRF FM - FLEET SERVICES	15,024	12,100	20,400	20,500	22,600	19,300	19,800
	TOTAL REVENUE	<u>965,220</u>	<u>856,253</u>	<u>843,400</u>	<u>853,200</u>	<u>963,000</u>	<u>801,300</u>	<u>819,300</u>

INFORMATION SYSTEMS (62)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9962	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	306,025	286,194	315,000	307,700	318,000	318,000	318,000
4002	WAGES CLERICAL	0	(13,968)	0	0	0	0	0
4003	WAGES OPERATIONAL	102,002	0	0	0	0	0	0
4006	OTHER PAY	26,241	7,398	7,900	23,000	7,900	7,900	7,900
4009	IMRF	51,706	41,651	44,200	44,000	40,500	40,500	40,500
4010	SOCIAL SECURITY	32,548	23,504	25,100	24,300	25,400	25,400	25,400
4012	HOSPITALIZATION	60,230	53,229	62,600	69,000	68,200	75,700	84,100
4020	SICK PAY	5,722	5,985	5,000	1,900	6,000	6,000	6,000
4022	LIFE INSURANCE	780	624	900	600	900	900	900
	SUBTOTAL	585,254	404,617	460,700	470,500	466,900	474,400	482,800
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROCESSING	164,284	168,092	143,900	135,000	152,200	156,600	161,200
4107	PROF SVCS.-MEDICAL	22	0	1,000	0	0	0	0
4110 (2)	TECH. & CONSULT. SVCS.	60,121	52,871	30,100	30,000	31,200	32,100	33,100
4115 (3)	COMMUNICATIONS-TELEPHONE	46,612	68,484	61,500	72,000	61,900	63,700	65,700
4117	COMMUNICATIONS-POSTAGE	41	0	200	0	200	200	200
4118	COPY/REPRODUCTION	714	506	200	100	200	200	200
4159	IRMA INSURANCE	11,898	8,800	11,100	9,800	12,000	12,000	12,000
4160	PRINTING	0	0	200	0	200	200	200
4161	PUBLICATION OF NOTICES	0	0	200	0	200	200	200
4163	CONFERENCES	1,981	0	0	100	0	0	0
4164	TRAINING	980	0	0	0	0	0	0
4180 (4)	REPAIRS & MAINTENANCE	41,299	22,223	36,100	36,100	30,000	31,100	32,300
4190	RENTAL - EQUIPMENT	0	0	0	0	0	0	0
4192 (5)	DUES/SUBSCRIPTIONS	0	120	700	200	700	700	700
4199	OTHER SERVICES & CHARGES	20	0	0	0	0	0	0
	SUBTOTAL	327,972	321,096	285,200	283,300	288,800	297,000	305,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	384	70	500	2,400	500	500	500
4203	CLOTHING SUPPLIES	0	130	0	0	0	0	0
4299 (6)	OTHER OPERATING SUPPLIES	30,302	31,674	27,500	27,500	28,500	29,400	30,200
	SUBTOTAL	30,686	31,874	28,000	29,900	29,000	29,900	30,700
	CAPITAL OUTLAYS							
4304 (7)	EQUIPMENT	84,302	13,079	69,500	69,500	178,300	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	3,441	0	0	0	0	0	0
4964	TRANSFER TO ERF	4,400	0	0	0	0	0	0
	SUBTOTAL	7,841	0	0	0	0	0	0
	TOTAL EXPENSES	1,036,055	770,666	843,400	853,200	963,000	801,300	819,300

INFORMATION SYSTEMS

Notes

4105 (1) PROF SERV DATA PROCESSING				152,200
70,800	IDC SOFTWARE LICENSE	4,600	IDC DATA VAULT BACKUP	
15,100	NOVELL SOFTWARE LICENSE	29,000	MICROSOFT LICENSING	
4,500	VERITAS MAINTENANCE	9,900	LASERFICHE SOFTWARE MAINTENANCE	
12,600	ESRI ARCVIEW MAINTENANCE	5,700	POSTINI MAIL FILTERING MAINT	
4110 (2) TECH. & CONSULT. SVCS.				31,200
3,100	EXTREME/CISCO SUPPORT	15,500	CONSULTING, GIS	
6,400	PHONE SYSTEM	6,200	CONSULTING, FIREWALL	
4115 (3) COMMUNICATIONS-TELEPHONE				61,900
59,000	CIRCUITS, DATA, PHONE, INTERNET CELL PHONES - IS STAFF	2,900	MOBILE PHONE SERVICE	
4180 (4) REPAIRS & MAINTENANCE				30,000
4,500	UPS MAINTENANCE	4,000	SERVER MAINTENANCE	
2,800	ACTIVE VOICE MAINTENANCE	9,900	PHONE SYSTEM MAINTENANCE	
5,800	PRINTER MAINTENANCE	3,000	PC REPLACEMENT PARTS	
4192 (5) DUES/SUBSCRIPTIONS				700
250	GIS REFERENCE MATERIAL	200	MISC REFERENCE MATERIAL	
250	NOVELL REFERENCE MATERIAL			
4299 (6) OTHER OPERATING SUPPLIES				28,500
7,400	BACKUP MEDIA	1,000	MISC TOOLS	
10,700	TONER CARTRIDGES	5,300	PLOTTER CARTRIDGES, PAPER	
4,100	HARD DRIVES (SERVERS)			
4304 (7) EQUIPMENT				178,300
10,000	WORKSTATION REPLACEMENT	7,500	LAPTOP REPLACEMENT	
20,000	SERVER REPLACEMENT	19,300	ZENWORKS	
64,500	PHONE UPGRADE	32,000	BACKBONE UPGRADE	
25,000	CONSOLID. DISPATCH SOFTWARE			

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay as you go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000 2004 General Obligation Bond. The 2004 G.O. Bond has been refunded by the 2012 G.O. Refunding Bond issue. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

EQUIPMENT REPLACEMENT (ERF) FUND

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9964	REVENUES							
		INTEREST INCOME						
3510	INVESTMENT INTEREST	20,873	10,295	20,000	0	0	0	0
		MISCELLANEOUS REVENUES						
3853	AUCTION/SALE CAPITAL ASSETS	72,539	71,734	0	0	0	0	0
3861	CONTRIBUTED CAPITAL	0	11,752	0	0	0	0	0
3869	IRMA COMP FOR LOSS	0	13,397	0	0	0	0	0
3870	GAIN ON SALE OF FIXED ASSETS	(57,169)	(37,527)	0	0	0	0	0
3875	GAIN/LOSS SALE OF INVEST	0	(1,904)	0	0	0	0	0
3988	MISCELLANEOUS REVENUES	252	0	0	0	0	0	0
	SUBTOTAL - MISC. REVENUES	15,622	57,452	0	0	0	0	0
		TRANSFERS IN - GENERAL FUND						
3902	TRF FM-FINANCE	2,900	0	0	0	0	0	0
3903	TRF FM-COMMUNITY RELATIONS	1,700	1,400	1,400	1,400	1,400	1,400	1,400
3904	TRF FM-BUILDING & GROUNDS	6,400	6,100	11,100	11,100	8,600	8,600	8,600
3905	TRF FM-POLICE	187,200	196,300	203,000	203,000	121,400	118,600	98,300
3906	TRF FM-COMMUNITY DEVELOP.	23,900	19,100	18,700	18,700	23,500	24,100	25,000
3907	TRF FM-ELECTRICAL/FORESTRY	85,100	60,500	86,600	86,600	90,800	88,600	89,300
3908	TRF FM-STREET	246,100	181,700	207,500	207,500	225,500	224,200	250,700
	SUBTOTAL - GENERAL FUND	553,300	465,100	528,300	528,300	471,200	465,499	473,300
		TRANSFERS IN - WATER & SEWER FUND						
3950	TRF FM-WATER	96,500	87,700	92,300	92,300	81,600	81,600	88,100
3951	TRF FM-SEWER	70,800	75,800	94,900	94,900	133,800	75,300	88,600
3952	TRF FM-WATER POLL. CONTRL	23,200	18,900	16,500	16,500	16,500	16,400	16,400
	SUBTOTAL - W & S FUND	190,500	182,400	203,700	203,700	231,900	173,301	193,100
		TRANSFERS IN - FLEET SERVICES & INFORMATION SYSTEMS						
3961	TRF FM-FLEET SERVICES	4,300	5,300	4,400	4,400	4,800	5,900	5,900
3962	TRF FM-INFORM. SYSTEMS	4,400	0	0	0	0	0	0
	SUBTOTAL - FLEET SER. & IS	8,700	5,300	4,400	4,400	4,800	5,900	5,900
	TOTAL REVENUE	788,995	720,547	756,400	736,400	707,900	644,700	672,300

EQUIPMENT REPLACEMENT (ERF) FUND

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9964	EXPENSES							
	CAPITAL OUTLAYS - GENERAL FUND							
4341	ERF EQUIP-FINANCE	0	0	0	0	0	0	0
4342	ERF EQUIP-COMM RELATIONS	0	0	0	0	0	0	0
4343	ERF EQUIP-BUILDING & GROUNDS	0	0	0	0	0	40,000	0
4344	ERF EQUIP-POLICE	164,773	242,666	175,000	175,000	81,500	96,000	49,000
4345	ERF EQUIP-COMM DEVELOP.	0	0	0	0	0	22,000	45,000
4346	ERF EQUIP-ELECT/FORESTRY	37,979	162,236	0	0	70,000	200,000	150,000
4347	ERF EQUIP-STREET	271,823	0	145,000	145,000	300,000	100,000	310,000
	SUBTOTAL - GENERAL FUND	474,575	404,902	320,000	320,000	451,500	458,000	554,000
	CAPITAL OUTLAYS - WATER & SEWER FUND							
4350	ERF EQUIP-WATER	64,069	12,725	110,000	110,000	20,000	0	70,000
4351	ERF EQUIP-SEWER	18,679	0	124,000	124,000	0	364,000	100,000
4352	ERF EQUIP-WATER POL. CTRL	45,091	0	0	0	100,000	0	20,000
	SUBTOTAL - W & S FUND	127,839	12,725	234,000	234,000	120,000	364,000	190,000
	CAPITAL OUTLAYS - FLEET SERVICES							
4361	ERF EQUIP-FLEET SERVICES	0	0	0	0	0	0	0
	TOTAL EXPENSES	602,414	417,627	554,000	554,000	571,500	822,000	744,000
	WORKING CASH, BEGINNING	4,152,349	4,338,930		4,641,850	4,824,250	4,960,650	4,783,350
	REV. OVER (UNDER) EXP.	186,581	302,920	202,400	182,400	136,400	(177,300)	(71,700)
	WORKING CASH, ENDING	4,338,930	4,641,850		4,824,250	4,960,650	4,783,350	4,711,649

EQUIPMENT REPLACEMENT (ERF) FUND

Notes

Revenues

3900 Transfers In

Transfers In are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	347	2009 Chevy Tahoe	\$33,000
Police	362	2005 Chevy Pick-up	\$25,000
Police	369	2005 Chevy Impala	\$23,500
E & F	T-01	2001 Ford F450 Dump Truck	\$70,000
Street	T-18	1998 International 4900	\$150,000
Street	T-42	2003 Ford F450	\$70,000
Street	T-66	1998 Case Backhoe	\$50,000
Street	E-49	1992 Vonar Concrete Grinder	\$4,000
Street	E-93	1994 Bemis Arrowboard	\$5,000
Street	NEW	Trailer Mounted Attenuator	\$21,000
TOTAL GENERAL FUND			\$451,500

WATER/SEWER REPLACEMENTS

Water	T-50	2006 Chevy Colorado	\$20,000
WPC	T-38	1986 Ford Tractor	\$100,000
TOTAL WATER/SEWER			\$120,000

TOTAL EXPENDITURES **\$571,500**

DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the Capital Improvements Programs/Debt Summary section of the budget. The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village was rated "AAA" by Fitch early in 2010 and the rating was reaffirmed with all subsequent issuances. Standard & Poor's upgraded the Village to an "AA+" in June, 2008 and the rating was reaffirmed with all subsequent issuances. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

In 1991 the Village borrowed funds from the State of Illinois Environmental Protection Agency (IEPA) for construction of the Neva Byron Sewer. This is due to be paid off in FY 2013. The Village is submitting the application for a new IEPA loan with the debt service payments expected to begin in 2013-14.

In 1997 the Village refunded a majority portion of the 1995 bond issue. The 1995 issue was for \$8.5 million of general obligation bonds to be financed with the ¼% Sales Tax Increment authorized by the Village Board. It was issued for redevelopment purposes. The 1997 issue has been totally refunded by the 2004 and 2005 issues.

In 1998 the Village issued \$10.0 million of general obligation debt to be financed with the remaining portion of the additional 1/4% Sales Tax Increment. The proceeds of these bonds were used to construct a new Village Hall and renovate the existing police facility. This bond was refunded with the 2008 bond issue.

In 2002 the Village refunded a majority portion of the 1996 bond issue. This bond is paid for with part of the ¼% Sales Tax Increment.

In 2004 the Village issued a \$7,500,000 General Obligation Bond to fund projects in the Capital Projects, Redevelopment, Equipment Replacement and Water/Sewer Funds. The issue will be paid by property taxes. This bond has been refunded with the 2012 G.O. bond issuance.

In 2004 the Village refunded \$2,500,000 of the 1997 General Obligation Bond. The bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue it is refunding.

In 2005 the Village refunded \$3,020,000 of the 1997 General Obligation Bond. The bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue it is refunding.

In 2006 the Village refunded the 2005 issue with the \$3,075,000 General Obligation Refunding Bonds Series 2006A. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1995 issue that the 1997 and 2005 issues partially refunded.

DEBT SERVICE FUND

Narrative Cont.

In 2006 the Village refunded the 2004A issue with \$2,375,000 Taxable General Obligation Bonds, Series 2006B. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue that the 2004A issue partially refunded.

In 2006 the Village issued \$6,100,000 General Obligation Bonds, Series 2006C. This issue is for the construction of a new Library. This bond will be paid with part of the ¼% Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured.

In 2007 the Village issued \$6,900,000 General Obligation Bonds, Series 2007. This issue is for the construction of a new Library. This bond will be paid with part of the ¼% Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured.

In 2008 the Village issued \$6,015,000 General Obligation Refunding Bonds Series 2008. This issue is to refund the remaining portion of the 1998 General Obligation Bond. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1998 issue.

In 2010 the Village issued \$3,500,000 Taxable General Obligation Bonds Series 2010. This issue is for the purchase and renovation of the old Driscoll property. This bond will be paid by property taxes.

In 2011 the Village issued \$2,835,000 General Obligation Refunding Bonds Series 2011. This issue is to refund the remaining portion of the 2002 General Obligation Refunding Bond. This bond is paid for with part of the ¼% Sales Tax Increment.

In 2012 the Village issued \$3,985,000 General Obligation Refunding Bonds Series 2012. This issue is to refund the remaining portion of the 2004 General Obligation Bond. The issue will be paid by property taxes.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loan are presented after the Debt Service Funds revenue and expenditure budget.

DEBT SERVICE (92)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9992	REVENUES							
	TAXES							
3001	PROPERTY TAXES	691,410	691,291	923,600	923,600	853,513	894,663	897,188
3005	REPLACEMENT TAXES	48,152	53,524	35,500	35,500	35,500	35,500	35,500
3031	SALES TAX INCREMENT	1,419,688	1,531,465	1,593,900	1,623,000	1,671,700	1,721,900	1,773,500
	SUBTOTAL	2,159,250	2,276,280	2,553,000	2,582,100	2,560,713	2,652,063	2,706,188
	INTEREST INCOME							
3510	INVESTMENT INTEREST	2,399	1,458	1,000	600	1,000	1,000	1,000
3520	INT ON PROPERTY TAX	0	27	0	0	0	0	0
	SUBTOTAL	2,399	1,485	1,000	600	1,000	1,000	1,000
	MISCELLANEOUS REVENUES							
3718	EXCESS- COST OF BOND ISSUE	0	0	0	4,700	0	0	0
3899	MISCELLANEOUS REVENUES	0	991	0	0	0	0	0
	SUBTOTAL	0	991	0	4,700	0	0	0
	TRANSFERS IN							
3944	TRANSFER FROM PUB BLDG	1,250,000	1,400,000	1,400,000	1,400,000	1,300,000	1,400,000	1,400,000
	TOTAL REVENUES	3,411,649	3,678,756	3,954,000	3,987,400	3,861,713	4,053,063	4,107,188

9992 EXPENDITURES

		DEBT SERVICE						
4707	FISCAL CHARGES	8,059	4,840	10,000	5,000	10,000	10,000	10,000
4712	NEVA-BYRON LOAN - PRIN.	355,795	368,683	382,037	382,037	196,177	0	0
4713	NEVA-BYRON LOAN - INT.	43,602	30,714	17,360	17,360	3,521	0	0
47XX	NEW EPA LOAN	0	0	0	0	0	400,000	400,000
4722	2002 G.O. REFD PRINCIPAL	285,000	330,000	380,000	380,000	0	0	0
4723	2002 G.O. REFD INTEREST	156,070	146,380	134,500	134,500	0	0	0
4724	2004 G.O. PRINCIPAL	455,000	181,845	485,000	485,000	500,000	0	0
4725	2004 G.O. INTEREST	230,800	83,576	199,562	199,563	18,000	0	0
4726	2004A G.O. PRINCIPAL	10,000	0	0	0	0	0	0
4727	2004A G.O. INTEREST	290	0	0	0	0	0	0
4730	2006A G.O. REFD (05) PRINC	0	0	130,000	130,000	150,000	160,000	160,000
4731	2006A G.O. REFD (05) INT	126,673	126,673	126,673	126,673	121,863	116,312	110,313
4732	2006B G.O. REFD (04A) PRINC	565,000	600,000	520,000	520,000	0	0	0
4733	2006B G.O. REFD (04A) INT	88,567	58,904	27,404	27,404	0	0	0
4734	2006C G.O. LIB BONDS PRINC	0	0	0	0	280,000	300,000	320,000
4735	2006C G.O. LIB BONDS INT	268,127	268,127	268,128	268,128	268,128	257,348	245,798
4736	2007 G.O. LIB BONDS PRINC	0	0	0	0	245,000	260,000	285,000
4737	2007 G.O. LIB BONDS INT	237,894	237,894	237,894	237,894	237,894	228,400	218,325
4738	2008 G.O. REF 1998 PRINC	375,000	350,000	335,000	335,000	325,000	265,000	300,000
4739	2008 G.O. REF 1998 INT	256,775	244,588	233,213	233,213	222,325	210,950	201,675
4740	2010 G.O. BOND PRINC	0	0	60,000	60,000	125,000	125,000	130,000
4741	2010 G.O. BOND INT	0	0	178,998	178,998	138,338	136,963	135,088

DEBT SERVICE (92)

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9992	EXPENDITURES							
	DEBT SERVICE (CONT.)							
4742	2011 G.O. REF 2002 PRINC	0	0	0	0	405,000	510,000	495,000
4743	2011 G.O. REF 2002 INT	0	0	0	0	103,781	77,200	67,000
47XX	2012 G.O. REF PRINC	0	0	0	0	0	530,000	540,000
47XX	2012 G.O. REF INT	0	0	0	0	72,175	102,700	92,100
	SUBTOTAL	3,462,652	3,032,224	3,725,769	3,720,770	3,422,202	3,689,872	3,710,298
	TRANSFERS OUT							
4925	TRANSFER TO MFT	0	202,861	0	0	0	0	0
4950	TRANSFER TO WATER & SEWE	0	217,730	0	0	0	0	0
	SUBTOTAL	0	420,591	0	0	0	0	0
	TOTAL EXPENDITURES	3,462,652	3,452,815	3,725,769	3,720,770	3,422,202	3,689,872	3,710,298
	FUND BALANCE, BEGINNING	892,800	841,797		1,067,738	1,334,368	1,773,879	2,137,070
	REV. OVER (UNDER) EXP.	(51,003)	225,941	228,231	266,630	439,511	363,191	396,890
	FUND BALANCE, ENDING	841,797	1,067,738		1,334,368	1,773,879	2,137,070	2,533,959

DEBT SERVICE (92)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS			ILLINOIS EPA LOAN		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2013	2,030,000	1,182,503	3,212,503	196,177	3,521	199,699
2014	2,150,000	1,129,872	3,279,872	-	-	-
2015	2,230,000	1,070,298	3,300,298	-	-	-
2016	2,325,000	1,001,743	3,326,743	-	-	-
2017	2,430,000	922,650	3,352,650	-	-	-
2018	2,550,000	833,183	3,383,183	-	-	-
2019	2,645,000	739,096	3,384,096	-	-	-
2020	2,780,000	631,720	3,411,720	-	-	-
2021	2,270,000	525,169	2,795,169	-	-	-
2022	1,335,000	426,073	1,761,073	-	-	-
2023	1,415,000	373,698	1,788,698	-	-	-
2024	1,500,000	317,813	1,817,813	-	-	-
2025	1,580,000	257,135	1,837,135	-	-	-
2026	1,665,000	192,685	1,857,685	-	-	-
2027	1,745,000	124,738	1,869,738	-	-	-
2028	230,000	53,530	283,530	-	-	-
2029	245,000	41,340	286,340	-	-	-
2030	260,000	28,355	288,355	-	-	-
2031	275,000	14,575	289,575	-	-	-
BALANCE	31,660,000	9,866,174	41,526,174	196,177	3,521	199,699

GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$6.015 M 2008 G.O. REFUNDING BOND (1998 BOND)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	325,000	222,325	547,325
FY 2013-14	265,000	210,950	475,950
FY 2014-15	300,000	201,675	501,675
FY 2015-16	340,000	190,800	530,800
FY 2016-17	385,000	178,050	563,050
FY 2017-18	435,000	162,650	597,650
FY 2018-19	920,000	145,250	1,065,250
FY 2019-20	975,000	99,250	1,074,250
FY 2020-21	1,010,000	50,500	1,060,500
BALANCE	4,955,000	1,461,450	6,416,450

\$2.835 M 2011 G. O. REFUND (2002 partial) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	405,000	103,781	508,781
FY 2013-14	510,000	77,200	587,200
FY 2014-15	495,000	67,000	562,000
FY 2015-16	485,000	52,150	537,150
FY 2016-17	470,000	37,600	507,600
FY 2017-18	470,000	18,800	488,800
BALANCE	2,835,000	356,531	3,191,531

DEBT SERVICE (92)

GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES (cont)

\$7.5 M 2004 G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	500,000	18,000	518,000

\$3.075 M 2006A G.O. REFUNDING (2005) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	150,000	121,863	271,863
FY 2013-14	160,000	116,312	276,312
FY 2014-15	160,000	110,313	270,313
FY 2015-16	165,000	104,312	269,312
FY 2016-17	165,000	96,888	261,888
FY 2017-18	175,000	89,463	264,463
FY 2018-19	180,000	81,588	261,588
FY 2019-20	190,000	73,488	263,488
FY 2020-21	200,000	65,888	265,888
FY 2021-22	210,000	57,888	267,888
FY 2022-23	215,000	49,278	264,278
FY 2023-24	225,000	40,463	265,463
FY 2024-25	240,000	31,125	271,125
FY 2025-26	250,000	21,165	271,165
FY 2026-27	260,000	10,790	270,790
BALANCE	2,945,000	1,070,820	4,015,820

\$6.9 M 2006C G.O. BOND (Library)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	280,000	268,128	548,128
FY 2013-14	300,000	257,348	557,348
FY 2014-15	320,000	245,798	565,798
FY 2015-16	345,000	233,478	578,478
FY 2016-17	370,000	220,195	590,195
FY 2017-18	400,000	205,950	605,950
FY 2018-19	420,000	190,550	610,550
FY 2019-20	450,000	174,380	624,380
FY 2020-21	475,000	157,055	632,055
FY 2021-22	505,000	138,768	643,768
FY 2022-23	540,000	119,325	659,325
FY 2023-24	575,000	98,265	673,265
FY 2024-25	605,000	75,840	680,840
FY 2025-26	640,000	51,943	691,943
FY 2026-27	675,000	26,663	701,663
BALANCE	6,900,000	2,463,683	9,363,683

\$3.985 M 2012 G.O. REFUNDING (2004) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	0	72,175	72,175
FY 2013-14	530,000	102,700	632,700
FY 2014-15	540,000	92,100	632,100
FY 2015-16	550,000	81,300	631,300
FY 2016-17	570,000	64,800	634,800
FY 2017-18	580,000	47,700	627,700
FY 2018-19	600,000	30,300	630,300
FY 2019-20	615,000	12,300	627,300
BALANCE	3,985,000	503,375	4,488,375

\$6.1 M 2007 G. O. BOND (Library)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	245,000	237,894	482,894
FY 2013-14	260,000	228,400	488,400
FY 2014-15	285,000	218,325	503,325
FY 2015-16	305,000	207,281	512,281
FY 2016-17	330,000	195,463	525,463
FY 2017-18	345,000	182,675	527,675
FY 2018-19	375,000	169,306	544,306
FY 2019-20	395,000	154,775	549,775
FY 2020-21	425,000	139,469	564,469
FY 2021-22	450,000	123,000	573,000
FY 2022-23	480,000	105,563	585,563
FY 2023-24	510,000	86,843	596,843
FY 2024-25	540,000	66,953	606,953
FY 2025-26	565,000	45,623	610,623
FY 2026-27	590,000	23,305	613,305
BALANCE	6,100,000	2,184,873	8,284,873

\$3.5 M 2010 G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2012-13	125,000	138,338	263,338
FY 2013-14	125,000	136,963	261,963
FY 2014-15	130,000	135,088	265,088
FY 2015-16	135,000	132,423	267,423
FY 2016-17	140,000	129,655	269,655
FY 2017-18	145,000	125,945	270,945
FY 2018-19	150,000	122,103	272,103
FY 2019-20	155,000	117,528	272,528
FY 2020-21	160,000	112,258	272,258
FY 2021-22	170,000	106,418	276,418
FY 2022-23	180,000	99,533	279,533
FY 2023-24	190,000	92,243	282,243
FY 2024-25	195,000	83,218	278,218
FY 2025-26	210,000	73,955	283,955
FY 2026-27	220,000	63,980	283,980
FY 2027-28	230,000	53,530	283,530
FY 2028-29	245,000	41,340	286,340
FY 2029-30	260,000	28,355	288,355
FY 2030-31	275,000	14,575	289,575
BALANCE	3,440,000	1,807,443	5,247,443

CAPITAL FUNDS

Narrative

(40) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(42) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund shows a large Due From TIF amount as part of its fund balance. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 and TIF #2 Funds. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

(43) Library Building Fund

The Library Building Fund was established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of the new Library. Costs in excess of the bond proceeds were be paid by the Library. In addition, interest earned on the proceeds of the G.O. Bonds, net of arbitrage, funded the renovation of the old Library Building for use as administrative offices and special education classrooms for High School District #88. Addison Trail High School is part of District #88. This fund was closed at the end of FY 2009-10.

(44) Public Building Fund

The Public Building Fund was established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction/renovation of the new Public Works, Village Hall/Police, and other public facilities.

(45) TIF # 1 Fund

The TIF #1 Fund was established in 1994 to pay for infrastructure and housing improvements within tax increment financing district (TIF) #1, known as the Army Trail/Mill Road redevelopment area. There is a negative fund balance for this fund as a result of a large Due To Redevelopment Fund. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 Funds. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

CAPITAL FUNDS

Narrative

(46) TIF # 2 Fund

The TIF #2 Fund was established in 1994 to pay for infrastructure and housing improvements within tax increment financing district (TIF) #2, known as the Michael Lane redevelopment area. Future expenditures are included that will fulfill the requirements of a consent decree

(47) TIF # 3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within tax increment financing district (TIF) #3, known as the Town Center redevelopment area. The General Fund advanced monies for the purchase of property to be sold at a later date. It is anticipated that the remainder of the loan from the General Fund will be repaid when the property is sold, or at such time the incremental tax funds are not needed to stimulate development according to the TIF #3 plan. Both the General and Redevelopment Funds will advance funds to cover expenses in TIF #3 as needed. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds – excluding the loan from the General Fund.

(48) TIF #4 Fund

The TIF #4 Fund was established FY 2008 and covers a blighted area on Fullerton Avenue.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.

CAPITAL PROJECTS FUND (40)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9940	REVENUES									
	INTERGOVERNMENTAL REVENUES									
3410	GRANTS - FED. CMAQ I-290 Ped Bridge									
	CMAQ I-290 PED BRIDGE	317	24,252	61,800	42,705	0	0	0	0	0
	HMGP 2008 BUYOUTS	0	0	0	0	2,488,900	0	0	0	0
	HMGP 2010 BUYOUTS	0	0	0	0	661,100	0	0	0	0
3420	GRANTS - ST. OF ILLINOIS									
	MILL RD SIDEWALK	0	0	0	6,736	0	0	0	0	0
	DCEO 2008 BUYOUTS	0	0	0	0	829,600	0	0	0	0
	DCEO 2010 BUYOUTS	0	0	0	0	220,400	0	0	0	0
3430	GRANTS - LOCAL									
	DUPAGE FOREST PRESERVE	0	20,606	0	0	0	0	0	0	0
	I-290 PED BRIDGE (WOOD DALE)	0	0	60,000	50,119	0	0	0	0	0
3440	GRANT - CDBG									
	GREEN OAKS CT	0	40,975	0	0	0	0	0	0	0
	SUBTOTAL	317	85,833	121,800	99,560	4,200,000	0	0	0	0
	INTEREST INCOME									
3510	INVESTMENT INTEREST	929	286	0	15	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3868	IRMA COMP LOSS - NOISE WALL	29,133	37,995	20,000	13,100	20,000	20,000	20,000	20,000	20,000
3899	MISCELLANEOUS REVENUES	4,933	2,779	0	0	0	0	0	0	0
	SUBTOTAL	34,066	40,774	20,000	13,100	20,000	20,000	20,000	20,000	20,000
	TRANSFERS IN									
3942	TRANSFER FROM REDVELOP.	0	0	0	0	10,000	0	0	0	0
	TOTAL REVENUES	35,312	126,893	141,800	112,675	4,230,000	20,000	20,000	20,000	20,000
9940	EXPENDITURES									
	SERVICES & CHARGES									
4180	REPAIRS & MAINTENANCE	0	0	0	5,500	20,000	20,000	20,000	20,000	20,000
	CAPITAL IMPROVEMENT PROJECTS									
4572	FEMA & STATE 08	0	0	0	0	3,318,500	0	0	0	0
4584	FEMA & STATE 10	0	0	0	0	881,500	0	0	0	0
4461	SALT CREEK GRNWAY TRAIL*	110,800	0	0	0	0	0	0	0	0
4471	GREEN OAKS CT	97,289	(1,946)	0	0	0	0	0	0	0
4475	NOISE WALLS- Oak Mill - accident repa	33,037	27,060	0	3,200	0	0	0	0	0
4483	I-290 BRIDGE	23,375	40,976	118,900	68,700	18,600	0	0	0	0
	SUBTOTAL	264,501	66,090	118,900	71,900	4,218,600	0	0	0	0
	TRANSFERS OUT									
4910	TRANSFER TO GENERAL	58,333	0	0	0	0	0	0	0	0
4925	TRANSFER TO MOTOR FUEL TAX	0	0	75,000	31,300	0	0	0	0	0
4950	TRANSFER TO WATER/SEWER	16,667	0	0	0	0	0	0	0	0
	SUBTOTAL	75,000	0	75,000	31,300	0	0	0	0	0
	TOTAL EXPENDITURES	339,501	66,090	193,900	108,700	4,238,600	20,000	20,000	20,000	20,000
	FUND BALANCE, BEGINNING	249,378	(54,811)		5,992	9,967	1,367	1,367	1,367	1,367
	REV. OVER (UNDER) EXP.	(304,189)	60,803	(52,100)	3,975	(8,600)	0	0	0	0
	FUND BALANCE, ENDING	(54,811)	5,992		9,967	1,367	1,367	1,367	1,367	1,367

* Federal grant for 80% of engineering and construction.

** State grant for 80% of engineering, construction costs run through State and construction portion of expense shown equals 20% of total cost.

UNFUNDED PROJECTS:

This is a list of projects that will only be done when funding is available and are not critical to daily operations. They are listed here for informational purposes only.

INDUSTRIAL REVITALIZATION PLAN	0	0	0	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
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CAPITAL PROJECTS FUND

Notes

Revenues

3410 Grants – Federal

The Hazard Mitigation Grant Program (HMGP) administered by the Federal Emergency Management Agency (FEMA) assists the Village in purchasing approximately 14 flood prone homes from the 2008 and 2010 floods. The HMGP grant pays 75% of the costs and the Village is required to contribute the remaining 25%.

3420 Grants – State of Illinois

The Illinois Department of Commerce and Economic Opportunity (DECO) administers a grant that could assist the Village in funding the remaining 25% of the purchase of approximately 14 flood prone homes from the 2008 and 2010 floods.

3868 IRMA Comp - Noise Walls

This accounts for monies received from our insurance company for damages to the Noise Walls.

Expenditures

4180- Repairs & Maintenance

Monies are budgeted for repairs to the noise walls caused by vehicular accidents.

4483 I-290 Bridge

Local share expenses for the construction of a sidewalk from the City of Wood Dale, crossing I-290 and connecting with Mill Road. This project will permit uninterrupted access for pedestrians traveling between the two communities. This project is a joint venture of Wood Dale and Addison and will be financed with Federal funds.

4572 & 4584 FEMA & State 08 & 10

These accounts are for the purchase of approximately 14 flood prone homes from the 2008 and 2010 floods. These properties would be demolished and become open space.

REDEVELOPMENT FUND (42)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9942	REVENUES									
		INTEREST INCOME								
3510	INVESTMENT INTEREST	1,139	1,283	0	800	0	0	0	0	0
		MISCELLANEOUS REVENUES								
3899	MISCELLANEOUS REVENUES	0	0	0	0	0	0	0	0	0
	TOTAL REVENUES	1,139	1,283	0	800	0	0	0	0	0
9942	EXPENDITURES									
		CAPITAL IMPROVEMENT PROJECTS								
4441	LAKE ST. LIGHTS:(ADDISON) MILL - 53	0	233,653	0	0	0	0	0	0	0
4479	SIDEWALK TRIP-HAZARD	127,706	68,098	150,000	167,000	100,000	0	0	0	0
	SUBTOTAL	127,706	301,751	150,000	167,000	100,000	0	0	0	0
		TRANSFERS OUT								
4910	TRANSFER (LOAN) TO GENERAL	0	50,000	0	0	0	0	0	0	0
4925	TRANSFER TO MFT FUND	154,167	100,000	700,000	700,000	0	0	0	0	0
4940	TRANSFER TO CAP PROJ	0	0	0	0	10,000	0	0	0	0
4950	TRANSFER TO WATER	579,167	0	0	0	839,000	0	0	0	0
	SUBTOTAL	733,334	150,000	700,000	700,000	849,000	0	0	0	0
	TOTAL EXPENDITURES	861,040	451,751	850,000	867,000	949,000	0	0	0	0
	FUND BALANCE, BEGINNING	3,126,161	2,266,260		1,815,792	949,592	592	592	592	592
	REV. OVER (UNDER) EXP.	(859,901)	(450,468)	(850,000)	(866,200)	(949,000)	0	0	0	0
	FUND BALANCE, ENDING	2,266,260	1,815,792		949,592	592	592	592	592	592
	DUE (FROM) TIF 1	(2,039,969)	(1,489,935)		(342,289)	0				
	AVAILABLE FUNDS	226,291	325,857		607,303	592	592	592	592	592

REDEVELOPMENT FUND

Notes

This fund shows a large Due From TIF amount as part of its fund balance. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 and TIF #2 Funds. The Redevelopment Fund will also advance funds to the TIF #3 and TIF #4 Funds as needed. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

Revenues

The Redevelopment Fund does not have a dedicated source for revenues. However, it utilizes the monies repaid by the TIF funds, as shown in the Due From TIF section.

Expenditures

4479 Sidewalk Trip Hazard

Repairs to sidewalks that pose trip hazards. This is an annual program, however due to lack of dedicated revenues, this project is subject to available funding.

4940 Transfer to Capital Projects Fund

This transfers monies to the Capital Projects Fund, to cover planned expenditures in that fund.

4950 Transfer to Water/Sewer Fund

This transfers monies to the Water/Sewer Fund, to cover planned expenditures in that fund.

LIBRARY BUILDING FUND (43)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9943	REVENUES									
		INTEREST INCOME								
3510	INVESTMENT INTEREST	0	0	0	0	0	0	0	0	0
		INTERGOVERNMENTAL REVENUES								
3420	GRANTS - STATE OF ILLINOIS	0	0	0	0	0	0	0	0	0
		TRANSFERS IN								
3901	TRANSFER FROM GENERAL FUND	870	0	0	0					
	TOTAL REVENUES	870	0	0	0	0	0	0	0	0
9943	EXPENDITURES									
		CAPITAL IMPROVEMENT PROJECT								
4437	LIBRARY BUILDING - NEW	0	0	0	0	0	0	0	0	0
4438	LIBRARY BUILDING - IMPROVEMENTS	0	0	0	0	0	0	0	0	0
	SUBTOTAL	0	0	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	0
	FUND BALANCE, BEGINNING	(870)	0		0	0	0	0	0	0
	REV. OVER (UNDER) EXP.	870	0	0	0	0	0	0	0	0
	FUND BALANCE, ENDING	0	0		0	0	0	0	0	0

NOTE: The Library Building Fund was created in the 2006-07 fiscal year and was closed at the end of FY 09-10.



(BLANK)

PUBLIC BUILDING FUND (44)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9944	REVENUES							
		TAXES						
3031	SALES TAX INCREMENT	1,419,689	1,531,465	1,593,900	1,623,000	1,671,700	1,721,900	1,773,500
		INTERGOVERNMENTAL REVENUE						
3410	GRANTS - FEDERA - ARRA	0	107,652	0	40,782	0	0	0
		INTEREST INCOME						
3510	INVESTMENT INTEREST	18	736	0	100	0	0	0
		FINANCING REVENUES						
3710	BOND PROCEEDS (NET)	0	3,500,000	0	0	0	0	0
3711	PREM/DISOUNT ON BONDS	0	(29,538)	0	0	0	0	0
	SUBTOTAL	0	3,470,462	0	0	0	0	0
		MISCELLANEOUS REVENUES						
3860	RENTALS & CONCESSIONS	0	3,000	0	0	0	0	0
	TOTAL REVENUES	<u>1,419,707</u>	<u>5,113,315</u>	<u>1,593,900</u>	<u>1,663,882</u>	<u>1,671,700</u>	<u>1,721,900</u>	<u>1,773,500</u>

9944	EXPENDITURES							
		SERVICES & CHARGES						
4161	PUBLICATION OF NOTICES	0	280	0	0	0	0	0
4180	REPAIRS & MAINTENANCE	0	(90)	0	0	0	0	0
	SUBTOTAL	0	190	0	0	0	0	0
		CAPITAL IMPROVEMENT PROJECTS						
4404	PUBLIC WORKS FACILITY:	30,182	116,574	0	0	0	0	0
	SALT DOME DOOR	0	0	0	0	0	0	0
	PARKING LOT SEALING	0	0	20,000	0	20,000	0	0
	ARRA GRANT	0	0	0	40,800	0	0	0
	CONF ROOM CHAIR REPLACE	0	0	0	0	4,600	0	0
	PW GARAGE FLOOR COAT	0	0	0	0	43,300	0	0
	LIGHTNING SUPPRESSION	0	0	28,800	28,800	0	0	0
	SUBTOTAL	30,182	116,574	48,800	69,600	67,900	0	0

PUBLIC BUILDING FUND (44)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
CAPITAL IMPROVEMENT PROJECTS (Cont.)								
4405	VILLAGE HALL/POLICE FACILITY:	0	16,720	0	0	0	0	0
	BOARD CHAIRS	0	0	25,000	31,700	0	0	0
	MULTI-PURPOSE CHAIRS	0	0	15,400	0	0	0	0
	PARKING LOT SEALING	0	0	14,000	0	14,000	0	0
	EAST STEP REPAIR	0	0	3,500	0	3,500	0	0
	CARPET REPLACEMENT	0	0	101,000	0	58,500	60,000	100,000
	BACKUP GENERATOR - PORT/TRAILER	0	0	0	0	0	0	0
	BOARD ROOM CAMERAS	0	0	0	0	30,000	0	0
	AUDIO BOARD	0	0	0	0	5,000	0	0
	STUDIO CAMERA	0	0	0	0	6,000	0	0
	AUDIO ROUTER PHASE 1	0	0	0	0	6,000	6,000	6,000
	STUDIO SET DESIGN	0	0	0	0	20,000	0	0
	APD CAMERAS	0	0	0	0	42,000	0	0
	STAIRMASTER	0	0	0	0	2,800	0	0
	DECOMMISSION VHF	0	0	0	0	7,800	0	0
	RECORDS - UPS HOOK UP	0	0	0	9,000	0	0	0
	UPS PROTECTION FOR THE EOC	0	0	0	0	0	9,000	0
	PAVER BRICK REPAIRS	0	0	0	0	10,000	0	0
	VILLAGE HALL TECHNOLOGY UPDATE	0	0	0	0	17,500	0	0
	POLICE ELEVATOR	0	0	0	0	0	75,000	0
	COMMUNICATIONS AIR COND	0	0	0	0	30,000	0	0
	SUBTOTAL	0	16,720	158,900	40,700	253,100	150,000	106,000
4412	EVIDENCE BLDG	0	0	2,000	400	0	0	0
4413	HISTORICAL BUILDINGS	0	0	10,000	0	0	0	0
4439	HENRY HYDE RESOURCE CENTER	0	0	6,000	4,000	0	0	0
4450	DRISCOLL PROPERTY	0	3,389,231	0	84,400	0	0	0
	SEAL COATING	0	0	0	0	18,000	0	0
	SUBTOTAL - CAPITAL IMPROVEMENT	30,182	3,522,525	225,700	199,100	339,000	150,000	106,000
MISCELLANEOUS EXPENSES								
4885	COST OF ISSUANCE-BONDS	0	39,678	0	0	0	0	0
TRANSFERS OUT								
4910	TRANSFER TO GENERAL FUND	0	0	180,000	180,000	124,000	0	0
4950	TRANSFER TO WATER/SEWER	0	0	150,000	150,000	201,000	154,000	241,900
4992	TRANSFER TO DEBT SVC.	1,250,000	1,400,000	1,400,000	1,400,000	1,300,000	1,400,000	1,400,000
	SUBTOTAL - TRANSFERS OUT	1,250,000	1,400,000	1,730,000	1,730,000	1,625,000	1,554,000	1,641,900
	TOTAL EXPENDITURES	1,280,182	4,962,393	1,955,700	1,929,100	1,964,000	1,704,000	1,747,900
	FUND BALANCE, BEGINNING	269,006	408,531		559,453	294,235	1,935	19,835
	REV. OVER (UNDER) EXP.	139,525	150,922	(361,800)	(265,218)	(292,300)	17,900	25,600
	FUND BALANCE, ENDING	408,531	559,453		294,235	1,935	19,835	45,435

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall.

Expenditures

4404 Public Works Facility

This accounts for renovations to the Public Works Building to include parking lot sealing, conference room chair replacement and garage floor coating.

4405 Village Hall/Police Facility

This accounts for renovations to the Village Hall and Police Facility to parking lot sealing, Village Hall east step repair, carpet replacement, board room cameras, audio board, studio camera, audio router phase 1, studio set design, APD cameras, stairmaster (PD), decommission VHF, brick paver repairs, and community relations and communications air conditioning units.

4450 Driscoll Property

This accounts for the resealing of the parking lot and drives.

4910 Transfer to General Fund

Transfer of funds to assist with the Dispatch Center build-out in the Police Facility.

4950 Transfer to Water and Sewer Fund

This transfers monies to the Water and Sewer Fund to cover planned expenditures in that fund.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and the Village Hall.



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Narrative

This fund is used to pay for infrastructure and housing improvements within tax increment financing district (TIF) #1, known as the Army Trail/Mill Road redevelopment area. This area encompasses 62 acres and includes vacant property and distressed commercial and multi-family properties. TIF District #1 was established in 1994, as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (1994), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance public improvements.

TIF projects are typically financed through a pay as you go mechanism or through issuing debt based on future property tax increment revenue streams. However, the Village of Addison has used an alternate method, whereby the Redevelopment Fund has provided an advance to TIF #1. This has resulted in a large negative fund balance in TIF #1, which is equal to the advance from the Redevelopment Fund. The negative fund balance will be drawn down as property tax increments are received and the advance is paid off. The table below depicts estimated TIF #1 fund balances and the Advance from Redevelopment Fund payoff schedule:

TIF #1 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(342,335)	@4/30/12
			(335)	
2012-13	1,200,000	858,000	1,199,665	
2013-14	1,200,000	0	2,399,665	
2014-15	1,200,000	0	3,599,665	
2015-16	1,200,000	0	4,799,665	
2016-17	1,200,000	0		

TIF #1 - GREEN OAKS (45)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9945	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	1,218,854	1,216,857	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
	INTEREST INCOME									
3520	INTEREST ON PROPERTY TAX	71	46	0	0	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3899	MISCELLANEOUS REVENUES - Grant	140	0	0	0	0	0	0	0	0
	TOTAL REVENUES	1,219,065	1,216,903	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
9945	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDIT	329	250	300	300	300	0	0	0	0
41xx	REFUND TO MEMBERS	0	0	0	0	0	0	0	0	0
	SUBTOTAL	329	250	300	300	300	0	0	0	0
	CAPITAL IMPROVEMENT PROJECTS									
4429	STREET RESURFACING	0	666,619	0	0	0	0	0	0	0
	Army at/and Mill - Watermain	0	0	113,500	19,800	64,000	0	0	0	0
	Army at/and Mill - Road	0	0	56,500	2,300	0	0	0	0	0
4498	WESTWOOD CREEK STABILIZATION	0	0	485,000	30,000	793,700	0	0	0	0
	SUBTOTAL	0	666,619	655,000	52,100	857,700	0	0	0	0
	TOTAL EXPENDITURES	329	666,869	655,300	52,400	858,000	0	0	0	0
	FUND BALANCE, BEGINNING	(3,258,705)	(2,039,969)		(1,489,935)	(342,335)	(335)	1,199,665	2,399,665	3,599,665
	REV. OVER (UNDER) EXP.	1,218,736	550,034	544,700	1,147,600	342,000	1,200,000	1,200,000	1,200,000	1,200,000
	FUND BALANCE, ENDING	(2,039,969)	(1,489,935)		(342,335)	(335)	1,199,665	2,399,665	3,599,665	4,799,665

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 1994 base year versus current year property tax valuation. The increment receipts are due to development of the Town and Country townhomes on the previously vacant Moody Bible Institute property. Additional increases are due to the demolition and redevelopment of the underutilized Army Trail Plaza shopping center, into a mixed-use development including townhomes and a corner commercial retail complex. The construction of the Mill Creek condominiums on a parcel that was previously owned by Com Ed, also adds to these receipts. One offset to these increases is the demolition of apartment buildings in the center core of the Green Oaks apartment complex. This vacant area has been developed as a park area for the neighborhood. Additional offsets are improvements to the area including Westwood Creek Stabilization, Stream Flow Improvements and future Street Resurfacing.

Expenses**4101 Prof. Svcs. – Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4429 Street Resurfacing

Army Trail at/and Mill – Water main
Army Trail at/and Mill - Road

The Village is resurfacing the U-Shaped street area of Mill Road from Lake Street south to Army Trail Road; Army Trail Road east to JFK Blvd; and then JFK Blvd. north from Army Trail Road to Lake Street. The project goes thru TIF#1 and TIF#3 boundaries and these are the expenditures associated with the water main and road construction that falls within the TIF #1 boundaries. This is a continuation of a project that started in FY 2011.

4498 Westwood Creek Stabilization

Westwood Creek flows thru and within the TIF #1 boundaries. This project will stabilize the banks of the creek.



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Narrative

This fund is used to pay for infrastructure and housing improvements within tax increment financing district (TIF) #2, known as the Michael Lane redevelopment area. This area encompasses 55 acres and includes commercial retail centers along with multi-family dwellings. TIF District #2 was established in 1994 as an economic development financing tool. (See TIF #1 narrative for a brief description of TIF's). To date, there has been limited activity in TIF #2. Future projects will depend on the cash flow from property tax increment revenues.

TIF#2 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			1,946,947	@4/30/12
2012-13	991,000	2,405,300	532,647	
2013-14	591,000	700,300	423,347	
2014-15	591,000	700,300	314,047	
2015-16	591,000	700,300	204,747	
2016-17	591,000	700,300	95,447	

TIF #2 - MICHAEL LANE (46)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9946	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	620,980	628,857	628,800	591,000	591,000	591,000	591,000	591,000	591,000
	INTERGOVERNMENTAL REVENUES									
3440	GRANTS - CDBG (Apt Façade)	0	0	0	0	400,000	0	0	0	0
	INTEREST INCOME									
3510	INVESTMENT INTEREST	2,204	2,789	1,800	2,400	0	0	0	0	0
3520	INTEREST ON PROPERTY TAX	35	26	0	0	0	0	0	0	0
	SUBTOTAL	2,239	2,815	1,800	2,400	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3899	MISCELLANEOUS REVENUES	14	0	0	0	0	0	0	0	0
	TOTAL REVENUES	623,233	631,672	630,600	593,400	991,000	591,000	591,000	591,000	591,000
9946	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDITING	287	250	300	300	300	300	300	300	300
4103	PROF SVCS.-LEGAL	0	0	100,000	0	100,000	0	0	0	0
4110	TECH. & CONSULT. SVCS.	2,500	3,738	10,000	0	10,000	0	0	0	0
4123	REAL ESTATE TAXES	8,213	8,429	0	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	21,500	1,469	0	1,600	0	0	0	0	0
	Streetscape Improvements-CDBG	0	0	0	0	500,000	0	0	0	0
	Façade Improvements	0	0	20,000	0	20,000	0	0	0	0
	SUBTOTAL	32,500	13,886	130,300	1,900	630,300	300	300	300	300
	CAPITAL IMPROVEMENT PROJECTS									
4403	HIGHVIEW MAIN - TIF PORTION	(7,114)	0	0	0	0	0	0	0	0
4526	189 MICHAEL LANE	20,316	0	0	0	0	0	0	0	0
	SUBTOTAL	13,202	0	0	0	0	0	0	0	0
	MISCELLANEOUS EXPENSES									
4839	DEV. INCENTIVE/ LAND ACQ	0	0	1,682,000	0	1,775,000	700,000	700,000	700,000	700,000
	TOTAL EXPENDITURES	45,702	13,886	1,812,300	1,900	2,405,300	700,300	700,300	700,300	700,300
	FUND BALANCE, BEGINNING	160,130	737,661		1,355,447	1,946,947	532,647	423,347	314,047	204,747
	REV. OVER (UNDER) EXP.	577,531	617,786	(1,181,700)	591,500	(1,414,300)	(109,300)	(109,300)	(109,300)	(109,300)
	FUND BALANCE, ENDING	737,661	1,355,447		1,946,947	532,647	423,347	314,047	204,747	95,447

Notes

Revenues**3006 Property Tax Increment**

Represents the difference between the 1994 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Michael Lane TIF #2 at this time.

3440 Grants - CDGB

The Village expects a Community Development Block Grant to improve the streetscape on the south side of Michael Ln.

Expenditures**4101 Prof. Svcs. - Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4103 Prof. Svcs. – Legal

Legal fees associated with future land acquisition to fulfill the Consent Decree.

4110 Technical & Consulting Services

Fees associate with services needed for future land acquisition to fulfill the Consent Decree.

4199 Other Services & Charges

Reimbursements related to the apartment and commercial façade program.

4839 Developer Incentive

This incentive is for a proposed senior housing facility and community park.



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Narrative

This fund is used to pay for infrastructure and development improvements within tax increment financing district (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY07. (See TIF #1 narrative for a brief description of TIF's). The Redevelopment Fund will advance funds as it did with TIF #1 and TIF #2. In addition, the General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. When surrounding properties become available, the Village will sell the parcel for use as outlined in the Town Center Plan. It is anticipated that the remainder of the loan from the General Fund will be repaid when the property is sold, or at such time the incremental tax funds are not needed to stimulate development according to the TIF #3 plan. As property tax increment revenues are received in the TIF fund, a balance sheet adjustment will be made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds – excluding the loan from the General Fund. It is anticipated that the majority of development of this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

FY	REVENUE	EXPENSE	FUND BALANCE	DUE TO GENERAL FUND
			14,669	
2012-13	44,000	47,800	10,869	(1,020,000)
2013-14	44,000	300	34,569	(1,020,000)
2014-15	44,000	300	78,269	(1,020,000)
2015-16	44,000	300	121,969	(1,020,000)
2016-17	44,000	300	165,669	(1,020,000)
2017-18	44,000	300	209,369	(1,020,000)
2018-19	44,000	300	253,069	(1,020,000)
2019-20	44,000	300	296,769	(1,020,000)
2020-21	44,000	300	340,649	(1,020,000)
2021-22	44,000	300	384,169	(1,020,000)
2022-23	44,000	300	427,869	(1,020,000)
2023-24	44,000	300	471,569	(1,020,000)
2024-25	44,000	300	515,269	(1,020,000)
2025-26	44,000	300	558,969	(1,020,000)
2026-27	44,000	300	602,669	(1,020,000)
2027-28	44,000	300	646,369	(1,020,000)
2028-29	44,000	300	690,069	(1,020,000)
2029-30	44,000	300	733,769	(1,020,000)

@4/30/12

TIF # 3 - TOWN CENTER (47)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9947	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	126,047	107,758	107,700	44,000	44,000	44,000	44,000	44,000	44,000
	INTEREST INCOME									
3510	INVESTMENT INTEREST	(423)	(1,184)	0	244	0	0	0	0	0
3520	INTEREST ON PROPERTY TAX	0	5	0	0	0	0	0	0	0
	SUBTOTAL	(423)	(1,179)	0	244	0	0	0	0	0
	TOTAL REVENUES	125,624	106,579	107,700	44,244	44,000	44,000	44,000	44,000	44,000

9947	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDITING	287	250	300	270	300	300	300	300	300
4110	TECHNICAL & CONSULTING	1,390	0	0	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	35,000	0	0	0	0	0	0	0	0
	Len's (11) Ken's (13)	0	40,000	0	0	20,000	0	0	0	0
	La Mag (12) 9 Minute Lube (14)	0	0	55,000	55,000	0	20,000	0	0	0
	SUBTOTAL	36,677	40,250	55,300	55,270	20,300	20,300	300	300	300
	CAPITAL IMPROVEMENT PROJECTS									
4429	STREET RESURFACING	0	164,039	0	0	0	0	0	0	0
	Army @ JFK - Watermain	0	0	0	3,800	13,700	0	0	0	0
	Army @ JFK - Road	0	0	0	700	13,800	0	0	0	0
	SUBTOTAL	0	164,039	0	4,500	27,500	0	0	0	0
	TOTAL EXPENDITURES	36,677	204,289	55,300	59,770	47,800	20,300	300	300	300

FUND BALANCE, BEGINNING	38,958	127,905		30,195	14,669	10,869	34,569	78,269	121,969
Restate Loan									
REV. OVER (UNDER) EXP.	88,947	(97,710)	52,400	(15,526)	(3,800)	23,700	43,700	43,700	43,700
FUND BALANCE, ENDING	127,905	30,195		14,669	10,869	34,569	78,269	121,969	165,669
Loan FY 2008/Beg Bal	1,520,000	1,020,000		1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000
- Partial Repmt of loan	(500,000)	0		0	0	0	0	0	0
Remaining Balance due to General Fund	1,020,000	1,020,000		1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000

NOTE: It is anticipated that the remainder of the loan from the General Fund will be repaid when the property is sold, or at such time the incremental tax funds are not needed to stimulate development according to the TIF #3 plan.

Net Available	(892,095)	(989,805)		(1,005,331)	(1,009,131)	(985,431)	(941,731)	(898,031)	(854,331)
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Notes

Revenues

3006 Property Tax Increment

Represents the difference between the 2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Town Center TIF #3 at this time.

Expenses

4101 Prof. Svcs. – Auditing

Auditing fees associated with the annual audit and preparation of the TIF reports.

4199 Other Services and Charges

This accounts for façade reimbursements for businesses within the TIF boundaries that comply with the ongoing program.



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Narrative

The TIF #4 Fund was established in FY2008 and covers a blighted area on Fullerton Avenue. TIF #4 was expected to enter into a redevelopment agreement with a local developer and provide incentives to mitigate poor soils in the area; however with the downturn in the housing market, no agreements are expected in the near future.

The Redevelopment Fund will advance funds as it did with the other existing TIF Districts. As property tax increment revenues are received in the TIF fund, a balance sheet adjustment will be made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds. It is anticipated that the majority of development of this district will come from private funding sources.

TIF #4 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			6,613	@4/30/12
2012-13	300	6,500	413	
2013-14	300	600	113	
2014-15	300	0	413	
2015-16	300	0	713	
2016-17	300	0	1,013	
2017-18	300	0	1,313	
2018-19	300	0	1,613	
2019-20	300	0	1,913	
2020-21	300	0	2,213	
2021-22	300	0	2,513	
2022-23	300	0	2,813	
2023-24	300	0	3,113	
2024-25	300	0	3,413	
2025-26	300	0	3,713	
2026-27	300	0	4,013	
2027-28	300	0	4,313	
2028-29	300	0	4,613	
2029-30	300	0	4,913	
2030-31	300	0	5,213	

TIF # 4 - FULLERTON (48)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9948	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	3,186	3,188	2,000	300	300	300	300	300	300
	INTEREST INCOME									
3510	INVESTMENT INTEREST	4	12	0	0	0	0	0	0	0
	TRANSFERS IN									
3942	TRANSFER FROM REDEVELOPMENT	0	0	0	0	0	0	0	0	0
	TOTAL REVENUES	3,190	3,200	2,000	300	300	300	300	300	300
9948	EXPENDITURES									
	SERVICES & CHARGES									
4103	PROF SERVICES - LEGAL	0	0	0	0	6,500	600	0	0	0
4110	TECHNICAL & CONSULTING	0	0	0	0	0	0	0	0	0
4199	OTHER SERVICES AND CHARGES	0	0	0	0	0	0	0	0	0
	SUBTOTAL	0	0	0	0	6,500	600	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	6,500	600	0	0	0
	FUND BALANCE, BEGINNING	(77)	3,113		6,313	6,613	413	113	413	713
	REV. OVER (UNDER) EXP.	3,190	3,200	2,000	300	(6,200)	(300)	300	300	300
	FUND BALANCE, ENDING	3,113	6,313		6,613	413	113	413	713	1,013
	Due to REDEV - LOAN	0	0		0	0	0	0	0	0
	As Shown on CAFR	3,113	6,313		6,613	413	113	413	713	1,013

NOTE: TIF #4 funds are advanced from the Redevelopment Fund. As increment is received, the advance will be paid back.
Balance due to Redevelopment Fund at 4/30/11 - \$0

NOTES

Revenues

3006 Property Tax Increment

Represents the difference between the 2008 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Fullerton TIF #4 at this time

POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent board consisting of five members.

Police sworn personnel are covered by this plan. Although it is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3 -1) and may be amended only by the Illinois legislature. The Village accounts for the plan as a pension trust. The State passed legislation that became effective with new hires after 1/1/11 whereby a second tier of participants has been added. The State statute limits the type of investments and the weight of those investments within the fund.

POLICE PENSION (70)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9970	REVENUES							
	INTEREST INCOME							
3510	INVESTMENT INTEREST	737,257	756,563	900,000	900,000	900,000	900,000	900,000
	MISCELLANEOUS							
3875	GAIN SALE OF INVESTMENTS	4,192,284	2,463,759	1,000,000	(2,948,200)	1,000,000	1,000,000	1,000,000
3880	EMPLOYEE CONTRIBUTIONS	520,314	511,079	515,000	521,200	534,200	547,600	561,300
3881	EMPLOYER CONTRIBUTIONS	1,233,451	1,742,209	2,084,900	2,102,100	1,920,000	1,920,000	1,920,000
3899	MISCELLANEOUS REVENUES	0	50	0	0	0	0	0
	SUBTOTAL	5,946,049	4,717,097	3,599,900	(324,900)	3,454,200	3,467,600	3,481,300
	TOTAL REVENUES	6,683,306	5,473,660	4,499,900	575,100	4,354,200	4,367,600	4,381,300
9970	EXPENDITURES							
	PERSONAL SERVICES							
4014	PENSION PAYMENTS	2,000,901	2,151,618	2,216,100	2,299,400	2,396,900	2,468,800	2,542,900
4028	OTHER PENSION PAYMENTS	0	14,156	0	16,900	0	0	0
	SUBTOTAL	2,000,901	2,165,774	2,216,100	2,316,300	2,396,900	2,468,800	2,542,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	3,300	3,500	3,500	4,500	4,500	4,500	4,500
4103	PROF SVCS.-LEGAL	91	88	500	0	500	500	500
4106	PROF SVCS.-DATA PROC	0	650	600	600	600	600	600
4110	TECH & CONSULT SERVICES	27,437	33,751	35,000	38,000	41,000	44,300	47,900
4163	CONFERENCES	934	2,813	3,000	0	1,000	1,000	1,000
4192	DUES/SUBSCRIPTIONS	750	775	1,000	1,000	1,000	1,000	1,000
4199	OTHER SERVICES & CHARGES	6,116	5,069	6,200	6,000	6,000	6,000	6,000
	SUBTOTAL	38,628	46,646	49,800	50,100	54,600	57,900	61,500
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	0	0	100	0	0	0	0
4299	OTHER OPERATING SUPPLIES	0	0	100	0	0	0	0
	SUBTOTAL	0	0	200	0	0	0	0
	MISCELLANEOUS EXPENSES							
4880	INVESTMENT FEES	32,804	34,294	35,000	36,000	37,600	39,300	41,100
	TRANSFERS OUT							
4901	TRANSFER TO GENERAL FUND	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	TOTAL FOR PENSION FUND	2,074,833	2,249,214	2,303,600	2,404,900	2,491,600	2,568,500	2,648,000
	FUND BALANCE, BEGINNING	24,995,114	29,603,587		32,828,033	30,998,233	32,860,833	34,659,933
	REV. OVER (UNDER) EXP.	4,608,473	3,224,446	2,196,300	(1,829,800)	1,862,600	1,799,100	1,733,300
	FUND BALANCE, ENDING	29,603,587	32,828,033		30,998,233	32,860,833	34,659,933	36,393,233

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4028 Other Pension Payments

An amount has been budgeted to reflect the return of employee contributions when a police officer chooses to leave prior to vesting. This account is also used to record payments to other Police Pension Funds when former Village police officers wish to transfer their creditable service to their new employer.

4101 Professional Services – Accounting/Auditing

This includes the annual actuarial report fees which previously were included in account 4110.

4110 Technical & Consulting Services

This line item includes fees for an Investment Advisor.

4880 Investment Fees

Includes fees for the Manager of the government securities portion of the portfolio.

4901 Transfer to General Fund

Payment to the Village for assuming the duties of tracking individual pension accounts and preparing the pension fund's annual report to the Illinois Department of Insurance.



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MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of state motor fuel tax allotments, federal grants, and beginning January 1, 2012 a ¼ percent home rule sales tax. State law requires Motor Fuel Tax allotments to be used to maintain streets.

MOTOR FUEL TAX FUND (25)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET	2016-17 BUDGET
9925	REVENUES									
	TAXES									
3060	MOTOR FUEL TAX	953,393	1,095,122	955,000	908,000	910,000	910,000	910,000	910,000	910,000
	ADD'TL MFT ALLOCATION	0	20,968	0	177,256	16,800	0	0	0	0
3031	SALES TAX INCREMENT	0	0	0	490,000	1,671,700	1,721,900	1,773,500	1,826,700	1,881,500
		953,393	1,116,090	955,000	1,575,256	2,598,500	2,631,900	2,683,500	2,736,700	2,791,500
	INTERGOVERNMENTAL REVENUES									
3430	GRANT LOCAL- DMMC	0	0	0	0	100,000	0	0	0	0
	INTEREST INCOME									
3510	INVESTMENT INTEREST	2,130	651	0	100	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3805	REIMB.-IDOT TRAFFIC LT. MAINT	0	0	0	0	0	0	0	0	0
3815	REIMB- FULLERTON AVE - DUPAGE CTY	161,365	0	0	0	0	0	0	0	0
	- ADDISON TWP	15,000	0	0	0	0	0	0	0	0
3816	REIMB - ADDISON RD - VILLA PARK	25,218	0	30,300	0	0	0	0	0	0
	- ADDISON TWP	26,872	0	0	0	0	0	0	0	0
3826	WAL-MART SIGNAL REIMB	0	0	0	0	322,000	0	0	0	0
3899	MISCELLANEOUS REVENUES - Wooddale	0	2,805	0	0	0	0	0	0	0
	MISCELLANEOUS REVENUES - 7-11	16,870	6,830	0	0	0	0	0	0	0
	SUBTOTAL	245,325	9,635	30,300	0	322,000	0	0	0	0
	TRANSFER IN									
3910	TRANSFER FROM GENERAL	0	0	0	0	0	0	0	0	0
3940	TRANSFER FROM CAPITAL PROJECTS	0	0	75,000	31,300	0	0	0	0	0
3942	TRANSFER FROM REDEV	154,167	100,000	700,000	700,000	0	0	0	0	0
3992	TRANSFER FROM DEBT	0	0	0	0	0	0	0	0	0
	SUBTOTAL	154,167	100,000	775,000	731,300	0	0	0	0	0
	TOTAL REVENUES	1,355,015	1,226,376	1,760,300	2,306,656	3,020,500	2,631,900	2,683,500	2,736,700	2,791,500
9925	EXPENDITURES									
	CAPITAL IMPROVEMENT PROJECTS									
4401	STREET MAINT. PROGRAM	1,452,244	972,600	1,408,600	1,411,700	2,258,900	2,000,000	2,000,000	2,000,000	2,750,000
4414	ADDISON ROAD RESURF	622,955	53,448	133,500	0	31,400	0	0	0	0
4415	MILL RD:LAKE - ARMY TRAIL	61,770	165,253	43,200	1,800	26,300	0	0	0	0
4416	SWIFT ROAD RESURFACE (State is lead)	0	0	0	0	100,000	530,300	677,800	122,700	0
4418	LAKE/SWIFT RD. INTRSCN+	0	0	0	0	0	0	0	0	0
4420	FLLRTN INTERSEC./SIGNAL**	0	0	148,400	0	389,000	0	0	0	0
4421	LOMBARD RD. FLLRTN-LAKE**	0	0	0	0	0	0	0	0	0
4424	FLLRTN: ADDISON-VILLA**	0	2,437	120,900	235,900	0	0	0	0	0
4425	GRACE ST RESURF	0	0	5,200	0	70,900	70,900	0	0	0
4426	RT 53: ARMY TRAIL - LAKE ST	0	0	0	390,200	390,200	400,000	0	0	0
44xx	LORRAINE	0	0	0	0	0	0	0	395,000	0
4495	OAK MEADOWS DR (Central)	0	0	180,000	180,000	0	0	0	0	0
	SUBTOTAL	2,136,969	1,193,738	2,039,800	2,219,600	3,266,700	3,001,200	2,677,800	2,517,700	2,750,000
	TOTAL EXPENDITURES	2,136,969	1,193,738	2,039,800	2,219,600	3,266,700	3,001,200	2,677,800	2,517,700	2,750,000
	FUND BALANCE, BEGINNING	1,294,917	512,963		545,601	632,657	386,457	17,157	22,857	241,857
	REV. OVER (UNDER) EXP.	(781,954)	32,638	(279,500)	87,056	(246,200)	(369,300)	5,700	219,000	41,500
	FUND BALANCE, ENDING*	512,963	545,601		632,657	386,457	17,157	22,857	241,857	283,357

** Federal STP grant for 70% of total cost, expense reflects 30 % charged to Village.

+ 80% - Federal CMAQ grant, 20% paid by Hamilton.

++ ICC (State) grant for 85% of total cost, expense reflects 15 % charged to Village.

MOTOR FUEL TAX FUND

Notes

Revenues

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

3031 Home Rule Sales Tax

The Village passed a ¼ percent home rule sales tax effective January 1, 2012 to fund continuing road improvements.

3826 Reimbursement – Wal-Mart Signal

As part of the Route 53 reconstruction lead by the state, a traffic signal will be installed at the south entrance to the Wal-Mart. They requested the signal and the Village will be reimbursed for the installation costs.

Expenditures

4401 Street Maintenance Program

Annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$1.04 million annually as funding is available.

4414 Addison Road Resurfacing

4415 Mill Rd – Lake – Army Trail – JFK Blvd

4420 Fullerton Intersection/Signal

4425 Grace Street Resurfacing

4424 Fullerton Ave. – Addison Road to Villa Ave.

Projects where the State is the lead and the Village is waiting for the final invoices.

4416 Swift Rd

A road project with the state as lead, funding in fiscal year 2013 is for engineering costs.

4426 Route 53 – Army Trail Rd to Lake St

This is the village's portion of the \$45 million state lead project. The Village is responsible for the sidewalk and street light additions.



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COMMUNITY DAYS

Narrative

This fund was established to account for revenues and expenditures of the annual Community Days festival. For over 25 years, Community Days was held at the Village Hall and was previously sponsored by the Community Council of Addison, a local not-for-profit organization. The event was cancelled in 2006 due to the reconstruction of Lake Street. In addition, the Community Council informed the Village that it was disbanding due to a loss of volunteers. In 2006, the Village Board appointed a new Special Events Commission, to work with the Village on reorganizing the festival. The new Community Days festival featured upgraded entertainment, similar to that offered by neighboring communities. The Village received corporate sponsorships to pay for some of these increased costs.

Due to the economic downturn and uncertainty of the timing of the rebound, the board cancelled Community Days in 2009 and in 2010. Although this fund was created to record the operations of Community Days, it was used for other Community Events that were planned. Fiscal 2011 and 2012 included a Circus that the Village hosted. Local civic organizations sold tickets with a portion of the proceeds of the tickets going back to the organization that sold the ticket.

The board has maintained a minimal budget in the General Fund Community Relations Department for the weekly summer events which include music, food and special event nights such as car and motorcycle shows and a battle of the bands. These events are free to the community (except food and beverage purchases from local vendors) and are well attended.

COMMUNITY DAYS FUND (26)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 BUDGET	2011-12 EST ACT	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9926	REVENUES							
	INTEREST							
3510	INVESTMENT INCOME	2	6	0	0	0	0	0
	MISCELLANEOUS REVENUES							
3899	CORPORATE SPONSORSHIPS	0	0	0	0	0	0	0
	BEER/WINE SALES	0	0	0	0	0	0	0
	GATE ADMISSIONS	0	0	0	0	0	0	0
	FESTIVAL VENDOR FEE	0	0	0	0	0	0	0
	CIRCUS REVENUES	0	8,005	8,000	0	0	0	0
	SUBTOTAL	0	8,005	8,000	0	0	0	0
	TRANSFERS IN							
3910	TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	0
	TOTAL REVENUES	2	8,011	8,000	0	0	0	0
9926	EXPENDITURES							
	SERVICES & CHARGES							
4110	TECHNICAL & CONSULTING	0	0	0	0	0	0	0
4120	PUBLIC RELATIONS	(200)	0	0	0	0	0	0
4190	RENTAL-EQUIPMENT	0	0	0	0	0	0	0
	SUBTOTAL	(200)	0	0	0	0	0	0
	SUPPLIES & MATERIALS							
4299	OTHER OPER. SUPPLIES - Com Days	0	0	0	0	0	0	0
	OTHER OPER. SUPPLIES - Circus	0	4,748	2,000	0	0	0	0
	SUBTOTAL	0	4,748	2,000	0	0	0	0
	TOTAL EXPENDITURES	(200)	4,748	2,000	0	0	0	0
	FUND BALANCE, BEGINNING	1,000	1,202		4,465	4,465	4,465	4,465
	REV. OVER (UNDER) EXP.	202	3,263	6,000	0	0	0	0
	FUND BALANCE, ENDING	1,202	4,465		4,465	4,465	4,465	4,465

DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division
General	1012	Administration
	1021	Cultural Arts Commission
	1022	Historical Commission
	1023	Blood Bank Commission
	1028	Senior Citizen Commission
	1029	Police Commission
	1040	Finance
	1050	Community Relations
	1060	Building & Grounds
	1510	Police
	1520	Henry Hyde Resource Center
	1530	Consolidated Dispatch Center
	2010	Community Development
	2510	Electrical & Forestry
	2520	Street
	2600	General Ledger
	Water & Sewer	5010
5031		Sewer
5032		Water Pollution Control
Internal Services	9961	Fleet Services
	9962	Information Systems
	9964	Equipment Replacement

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Financial Plan document in understanding these terms, a glossary has been included in the document.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent for individuals, private organizations, other governmental units or other funds.

Accrual Basis - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by the Village staff and Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense. Assets with a value of \$5,000 or more are capitalized and depreciated.

GLOSSARY OF TERMS

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

GLOSSARY OF TERMS

E.S.D.A. Fund - A special revenue fund established to account for all operations of the Village's Emergency Services and Disaster Agency. This fund was eliminated in FY 1997-98.

Expenditure - Decreases in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure, but reserves funds to be expended.

Financial Plan - A multi-year, long-range, approach to assessing the Village's revenue and expenditure needs which becomes the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance - The excess of assets over liabilities; also known as surplus funds.

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center

HUD – Department of Housing and Urban Development.

Illinois FIRST – The Illinois Fund for Infrastructure, Roads, Schools and Transit. A five-year \$6.3 billion package used to support capital projects throughout the state.

Infrastructure - The physical assets of the Village (streets, water, sewer, and public buildings).

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

GLOSSARY OF TERMS

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case the special project is the burial of power lines on Lake St.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP -Surface Transportation Program – A Federal grant funding source where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

GLOSSARY OF TERMS

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TIF - Acronym for Tax Increment Financing. This type of Financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Working Cash/Capital - The excess of current assets over total current liabilities.