

Budget & Financial Plan

MAY 1, 2010 - APRIL 30, 2011

VILLAGE OF ADDISON, ILLINOIS

**2010-2011 ANNUAL BUDGET
MAY 1, 2010 - APRIL 30, 2011**

Prepared By:

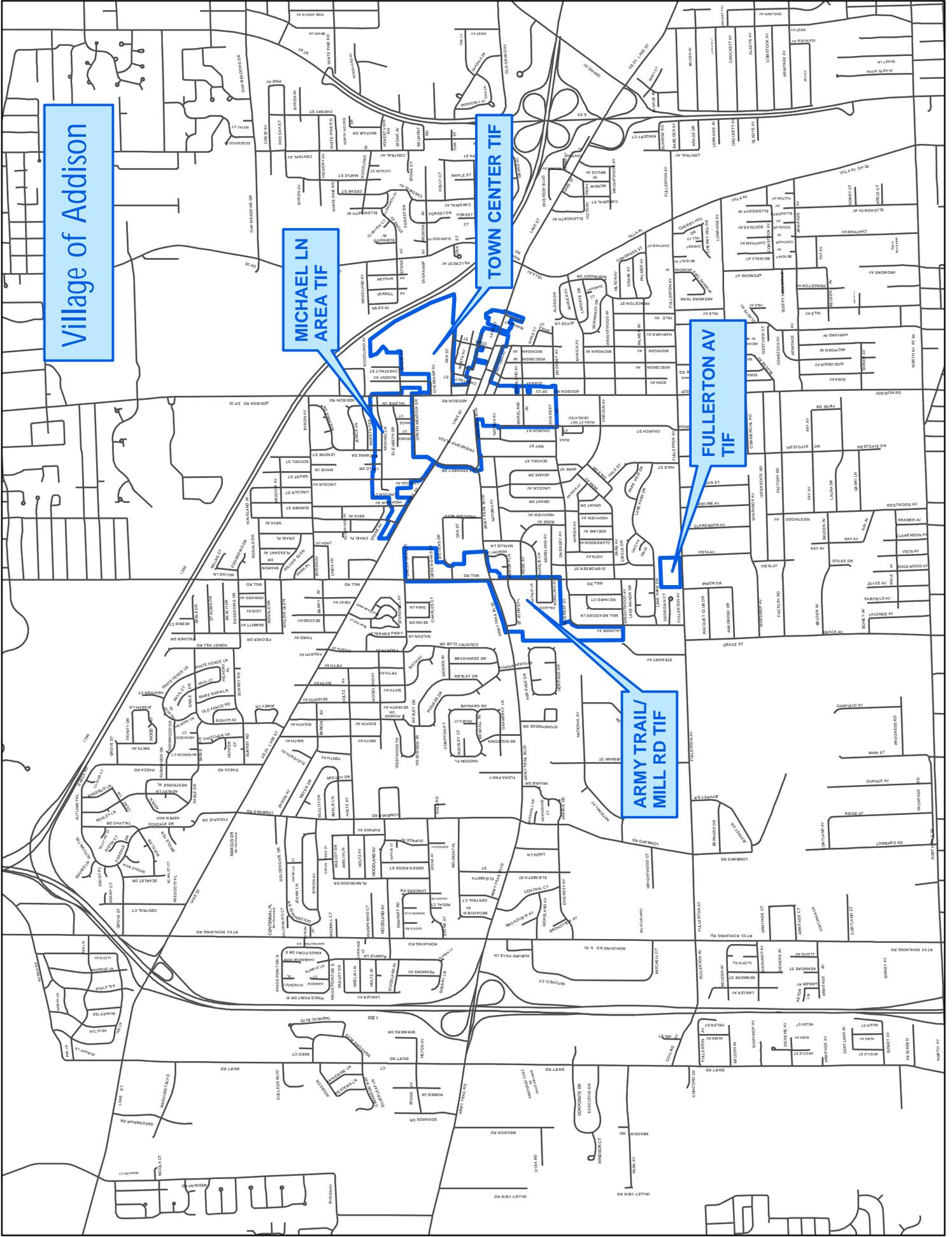
**Roseanne M. Benson, Finance Director/Treasurer
Rita L. Kruse, Assistant to the Finance Director**

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Village of Addison

MICHAEL LN
AREA TIF

TOWN CENTER
TIF

FULLERTON AV
TIF

ARMY TRAIL/
MILL RD TIF

VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Trustee Richard Veenstra, Mayor Lorenz Hartwig and Village Clerk Lucille Zucchero

Back row left to right: Trustee Joseph McDermott, Trustee Harold Theodore, Trustee Sylvia Layne, Trustee Thomas Hundley, Trustee William Lynch

VILLAGE ATTORNEY

Barry Moss

ADMINISTRATIVE

Joseph E. Block, Jr.
John Berley
Roseanne M. Benson
Gregory Brunst
Timothy Hayden
Donald Weiss

Village Manager
Asst. Vlg Mgr/Dir. of Comm. Dev.
Finance Director/Treasurer
Director of Public Works
Chief of Police
Director of Community Relations



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Village of Addison

Illinois

For the Fiscal Year Beginning

May 1, 2009

President

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884
Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six trustees and a mayor. The board is elected as provided by law and serves four year overlapping terms.

The Mayor with approval of the Village Board appoints the Village Manager, Treasurer, and Police Chief.

The Village employs 221 full-time employees in 14 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Systems.

In addition, the Village has the following advisory commissions that advise the board on various issues and proposals under review. The Mayor with the consent of the Board of Trustees appoints members to the commissions.

Advisory Liquor Audit	Planning Police
Blood Bank	Police Pension Board
Citizens Advisory	Senior Citizens
Commercial & Industrial	Special Events
Cultural Arts Development	Tenant & Landlord
Historical	Zoning Board of Appeals

The Village also operates 1 public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 7, 2009

Number of Registered Voters	15,339
Number of Votes Cast in Last Municipal Election	3,758

Village Bond Rating

Fitch IBCA	AA+
Standard & Poor's	AA+

Fire ISO Rating: 3

Various taxes:

Sales Tax	8.0%
Telecommunications Tax	6%
Utility Tax	None at this time

DEMOGRAPHICS (2000 Census)

The Village is comprised of 9.02 square miles.

The Village is located in DuPage County, approximately 25 miles west of Chicago loop business district. The Village is home to the fourth largest Industrial Park in the State of Illinois. Adjacent to the Village to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is primarily unincorporated land. O'Hare International Airport is approximately 15 miles northeast of the Village, a 20-minute drive by expressway.

Weather Conditions

Average Winter	25° F	-3.88° C
Average Summer	75° F	23.88° C
Average Annual Rainfall	32 In.	81.28 cm
Average Annual Snowfall	34 In.	86.36 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946

Ethnic Makeup (a)

White	21,540	59.98%
Spanish Origin	10,198	28.40%
American Indian	44	.12%
Asian/Pacific Islander	2,841	7.91%
Black	874	2.43%
Miscellaneous	417	1.16%

Other Household and Resident Data (a)

Total Households	11,725
Median Household Income	\$54,090
Per Capita Income	\$21,201

Median Age	32.2
% of population over 65	8.4%
Level of Education of formal schooling (a)	12.9
Unemployment Percentage (County-2009)	8.4%

Home Value (a)

Median Home Value	\$ 173,200
Median Gross Rent	\$ 688

\$ 0 to \$ 99,999	151
\$ 100,000 to \$ 149,999	1628
\$ 150,000 to \$ 299,999	4612
\$ 300,000 to \$ 499,000	469
\$ 500,000 +	37

COMMUNITY PROFILE

Key Statistics Cont.

DEMOGRAPHICS (2000 Census) continued

<u>Land Use</u> (b)	<u>Acres</u>	<u>%</u>
Residential	1,653	28%
Transp., Comms., Utils.	1,637	28%
Industrial/Bus.Park	1,187	21%
Open	657	11%
Commercial	372	6%
Public/Semi-Public	<u>335</u>	<u>6%</u>
Total	5,841	100%

Property Value (c)

Total Property Value (2008)	\$4,212,971,961
Equal. Assessed Valuation (.33%)	\$1,404,323,987

EAV Breakdown by Type of Property

	<u>2008 EAV</u>	<u>% of Total</u>
Residential	\$ 873,648,030	62.2%
Industrial	413,818,599	29.5%
Commercial	116,535,969	8.3%
Railroads & Farms	321,389	0.0%
	<u>\$ 1,404,323,987</u>	<u>100.00%</u>

Other

Miles of Street	96
Water information:	
Miles of Water Mains	170
Rated Daily Pumping Capacity	9.58 million gals
Average Daily Pumpage	3.62 million gals
Water supplied through DuPage Water Commission	
Sewer Information:	
Miles of Sewer	9.0 miles combined sewer 120.0 miles sanitary sewer 73.0 miles storm sewer
Daily Treatment Capacity	8.5 million gals
Average Daily Treatment	6.1 million gals
Total Gallons Treated	2.256 billion gals

Number of Schools	
Elementary Schools	7
Junior High School	1
High Schools	2
Trade & Technical	2
Community College	1
Number of Parks and Playgrounds, including Pools	24
Number of Libraries	1
# of volume holdings (books & audio-visual)	+102,880
Number of Fire Stations	3
Number of Banks & Savings & Loans	7

BUSINESS

The Village has 1,389 businesses paying sales taxes.

Kind of Business Report (e)

<u>Sales Category-2008</u>	<u>Sales Volume</u>	<u>%</u>
General Merchandise	\$ 926,956	11.5%
Food	480,122	6.0%
Eating & Drinking Places	641,649	8.0%
Apparel	49,643	0.6%
Furniture, Household & Radio	311,656	3.9%
Lumber, Building & Hardware	582,111	7.2%
Automotive & Filling Stations	910,745	11.3%
Drugs & Other Retail	1,396,471	17.3%
Agriculture & Extractive	2,410,835	29.9%
Manufacturing	<u>346,297</u>	<u>4.3%</u>
Total	\$8,056,485	100%

Major Employers (d)

(Based primarily on the number of Employees 500 or more)

United Parcel Service	2,280
Pampered Chef	1,100
Fore Supply Co.	500
Electronic Components	500

Awards & Recognitions

GFOA Certificate of Achievement for Excellence in Financial Reporting	Since 1985
GFOA Distinguished Budget Presentation Award	Since 1989
Lincoln Award for Commitment to Excellence	2001
2002 Project of the Year - Projects over \$10 million American Public Works Assoc.-Chicago Metro Chptr	
Excellence in Masonry 2003 – for Village Hall Illinois-Indiana Masonry Council	
CALEA Re-accreditation of Police Dept.	2009
Village Website named one of the “Top Picks of 2000” and 1998 by MuniNet Guide & Review	
Designated An Illinois Arts Friendly Community	2002
Certified Tree City U.S.A.	Since 1987

Notes:

- a) US Census Bureau website
- b) Village of Addison Comprehensive Plan
- c) Village of Addison and DuPage County Records
- d) Illinois Department of Commerce and Community affairs – Community Profile
- e) Illinois Department of Revenue



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN 2007 - 2012

On December 18, 2006, the Village Board adopted a strategic plan for the Village organization for the years 2007 – 2012. The result was a comprehensive plan with several parts:

- The Village of Addison Purpose Statement
- Guiding Principles
- Our Vision for the Year 2012
- Near-Term Action Plan

THE VILLAGE OF ADDISON PURPOSE STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful
- Service that is responsive, respectful, and of high quality
- A code of honor that is marked by trust, openness and integrity
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning
- Commitment marked by helpfulness, teamwork, collaboration and information sharing
- Freedom to excel, create value and contribute to our purpose

STRATEGIC PLAN 2007 – 2012

Cont.

OUR VISION FOR THE YEAR 2012

1. The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.
2. Our social and economic assets elevate community life.
3. Our residential neighborhoods and housing meet a high standard of livability.
4. A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.
5. A variety of mobility options add benefits and efficiency to the local transportation system.
6. We take pride in quality municipal service delivery.

NEAR-TERM ACTION PLAN

These areas of broad focus encompass our efforts toward achieving our Vision. Within these near-term action plans will come the improvement and change initiatives we need to undertake over the next 3 – 5 years.

Visions and Associated Goals/Objectives

These goals and objectives are the measurable results that will indicate our progress in the first one to two years. The action steps are both functional and cross-functional, the result of our system-wide action planning.

Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

Goal 1 – Undertake strategic property redevelopment initiatives.

Objective 1: Acquire and demolish Betterbilt factory to utilize it for redevelopment.

Objective 2: Facilitate Alta Villa Banquet's relocation within the Village for redevelopment of existing property.

Objective 3: Work with Oxford Bank to redevelop Addison Road property.

Objective 4: Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment.

STRATEGIC PLAN 2007 – 2012

Cont.

Goal 2 - Secure quality retail establishments – grocery, shops, dining and entertainment – that stimulate economic vitality and attract visitors and residents.

Objective 1: Coordinate redevelopment of Addison Township property as condominiums and retail.

Objective 2: Reach agreement with Green Meadow on shopping center redevelopment, including improved retail.

Objective 3: Work with Jewel and Green Meadow on agreement for a new grocery store.

Objective 4: Implement relocation of Len's Ace hardware in Addison for redevelopment of their property.

Goal 3 - Design an environment conducive to community gathering.

Objective 1: Reach agreement with DuPage County for Addison Road jurisdiction, and create Main Street plan.

Objective 2: Reach agreement with Park District regarding Signature Park Project.

Objective 3: Install WiFi capability in the Town Center.

Vision 2: Our social and economic assets elevate community life.

Goal 1 - Cultivate and champion student learning and schooling.

Objective 1: Support community investment in the schools.

Objective 2: Articulate the interdependence of student achievement and community economic vitality.

Objective 3: Broaden the value of life-long learning in the community.

Goal 2 - Acknowledge and celebrate our community's diversity and unity.

Objective 1: Encourage and support programs or celebrations that embrace culture and expand awareness.

Objective 2: Enhance communication and interaction with and between ethnic communities.

Objective 3: Encourage community-wide participation and involvement.

Goal 3 - Facilitate diverse populations' assimilation through information and outreach about community values and expectations.

Objective 1: Develop programs at the Neighborhood Resource Center with the goal of assimilation.

Objective 2: Participate in the expansion of school-based community outreach programs.

STRATEGIC PLAN 2007 – 2012

Cont.

Goal 4 - Ensure safety across the community.

Objective 1: Expand police staffing for a more visible police presence.

Objective 2: Create high expectations and continue to deploy actions to assure safety on each and every street in every neighborhood.

Goal 5 - Optimize technology to build community.

Objective 1: Negotiate franchise agreements that provide maximum technology throughout the community.

Objective 2: Evaluate community technology needs and potential, including WiFi.

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

Goal 1 - Foster responsible property owners and occupants in all neighborhoods.

Objective 1: Implement a rental housing certification program.

Objective 2: Review and modify the Village rental licensing ordinance regarding owner responsibility.

Objective 3: Review current rental housing license fees to cover the cost of a rigorous enforcement program.

Goal 2 - Upgrade neighborhood conditions.

Objective 1: Commit funds for public infrastructure improvement additions in areas currently not served.

Objective 2: Provide incentives for rehabilitation of existing housing.

Vision 4: A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.

Goal 1 - Undertake annexation and development of unincorporated areas.

Objective 1: Actively pursue commercial annexations.

Objective 2: Consider potential residential annexations wherever opportunities are presented.

Objective 3: Continue construction of utility infrastructure and other incentives in unincorporated areas with preannexation agreements.

STRATEGIC PLAN 2007 - 2012

Cont.

Vision 5: A variety of mobility options add benefits and efficiency to the local transportation system.

Goal 1 - Develop a network of pedestrian and bicycle paths.

Objective 1: Design pedestrian/bicycle access into Town Center plan.

Objective 2: Work with other jurisdictions to implement the Salt Creek Greenway Plan and the East Branch DuPage River Greenway Trail.

Goal 2 - Advance public transportation to key destinations in cooperation with other taxing bodies and communities.

Objective 1: Support the intercommunity public transportation system through continued participation with the DuPage Mayors and Managers Conference circulator project.

Objective 2: Investigate shuttle service to train stations, medical centers and the Town Center.

Objective 3: Survey future local ridership potential in other areas of the community.

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

Objective 1: Continue to upgrade technology implementation/expansion.

Objective 2: Expand ability for customers to conduct Village business through technology (Internet).

Objective 3: Investigate 311 (non-emergency) phone system.

Objective 4: Create feedback tools, such as time lapse from request to completion.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

Objective 1: Budget and commit funds for ongoing training.

Objective 2: Evaluate current technology and upgrade as needed.

Objective 3: Provide compensation and working conditions that encourage morale and reduce attrition.

Objective 4: Evaluate staffing levels commensurate with increases in service area.

Goal 3 - Regard employees as ambassadors to Village stakeholders.

Objective 1: Encourage and facilitate bidirectional flow of information between employees.

Objective 2: Improve procedures for increased effectiveness, including processes for hearing and addressing suggestions, complaints and concerns.



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Village of Addison

April 19, 2010

The Honorable Lorenz Hartwig, Mayor
Members of the Village Board of Trustees
Village Clerk Zucchero
Village of Addison, Illinois

Re: 2010-2011 Budget Message

Ladies and Gentlemen:

The 2010-2011 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently out performed its original financial forecasts. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically

selected new programs to improve productivity. Discussion of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned, and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

The Village budget document is prepared based on generally accepted accounting principles (GAAP), as described in the appendix. The Village's Comprehensive Annual Financial Report (CAFR) presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees. Contingency funds are included in the General and Water and Sewer Funds to accommodate this potential need. These funds may be released by the Mayor and Board of Trustees upon the request and justification by the Village Manager.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually rebudgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In November of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

During the 2009-10 fiscal year, the Village began to experience the effects of the current economic downturn on its major revenue sources. Fortunately for the Village, this downturn

arrived well after its arrival in a number of other communities in our area. In addition, our downturn was less dramatic than was seen in other communities, particularly those with auto dealerships. With the approval of our elected officials, the Village staff attacked the problem immediately by placing all hiring and programs on hold, and deferring capital expenses, whenever possible. The budget was then reviewed on a monthly basis, with departments being issued new, reduced expenditure targets, based on revised revenue projections. **Compounding the problem, was the fact that the State of Illinois became several months delinquent in making State Income Tax payments to municipalities. As of this writing, the Village is due almost \$900,000 in unpaid revenue.** During the summer of 2009, the Village initiated discussions with the non-union staff and was able to achieve an agreement to freeze the scheduled 11/1/09 Village-wide salary adjustment which had been approved in the fall of 2008. Negotiations with the union representing patrol officers is ongoing. In addition, a Voluntary Separation Incentive Plan was offered to all full-time staff in early 2010, which resulted in 6 retirements from Village service. These separations will occur prior to April 30, 2010. The result of these efforts have kept the fund balance in the General and Water and Sewer funds in better financial shape than our original 2009-2010 estimates. Most economic forecasters agree that the current economic situation will be soft throughout 2010, and into the foreseeable future. The efforts of the Federal Government to stimulate the economy do not appear to have had any noticeable effect, and may, in fact, have been counterproductive.

The proposed fiscal year 2010-2011 budget anticipates no new taxes, or major service cuts. Many ongoing programs, such as public relations, transportation, and minor equipment replacement have been scaled back. This budget does not assume any new Federal or State economic assistance, other than those previously announced. This amounts to \$267,000 in capital expenses in the 2010-2011 budget.

Based on our financial projections, we anticipate all major funds will be able to either maintain or be very close to their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds cover all ongoing projects, including local share expenses for the water main replacement and resurfacing of Army Trail and Mill Roads, the Mill Road sidewalk improvement, and the local share expenses in the upcoming reconstruction of Rohlwing Rd. by the Illinois Department of Transportation.

PERSONNEL ASSUMPTIONS

In the Village's proposed 2010-2011 budget, there are fourteen (14) fewer full-time positions in the Village organization than existed just three years ago. These positions were reduced through attrition, and due to the Village's voluntary separation program. They include 5 Public Works Maintenance positions, an Electrician, 3 Patrol Officers, a Dispatcher, a Building Inspector, a GIS Technician, a Community Service Officer, and an Executive Secretary. In addition, twenty-four (24) part-time and seasonal positions have been eliminated. We have been fortunate in that the organization has managed to avoid layoffs, thus far.

The Village's union wage and benefit package for patrol officers expired on October 31, 2009, and is currently subject to negotiations. The Village's non-union staff agreed to a salary adjustment freeze in 2009. Discussions regarding 2010 will begin this summer.

Management is confident that the negotiations with the union representing the Village's patrol officers and the non-union staff will result in an agreement within its financial estimates.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of 3 months cash balance in all operating funds.

The proposed 2010-2011 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, the Lincoln Foundation for Business Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. The Lincoln Foundation was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Lincoln Award are patterned after the national Malcolm Baldrige Quality Award.

As a part of the Lincoln review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 18, 2006 the Village Board adopted a strategic plan for the Village organization for the years 2007-2012. Preparation of the plan involved use of the Lincoln criteria by inviting a number of different groups to work with the elected officials and staff.

The following describes how these strategic directions have been translated into the 2010-2011 budget:

Vision 1, Goal 3: Design an environment conducive to community gathering

\$55,000 has been allocated in the General and Town Center TIF Funds for the Village's Façade program. This program reimburses businesses on Lake St. and Addison Rd. with 20% of the cost of any approved façade or sign renovation, up to a maximum of \$20,000. Numerous businesses along Lake Street have utilized this program to upgrade their appearance.

Vision 3, Goal 2: Upgrade neighborhood conditions

\$144,786 has been allocated in the Capital Projects Fund for local share expenses in the construction of a sidewalk from the City of Wood Dale, crossing I-290 and connecting with Mill Road. This project will permit uninterrupted access for bicyclists traveling between the two communities. This project is a joint venture of Wood Dale and Addison, and will be primarily financed with Federal funds.

\$34,000 has been budgeted in the Water and Sewer Fund to extend a section of water main to Lake-Tech Auto on Lake St., pursuant to an annexation agreement.

\$30,000 has been allocated in the Water and Sewer Fund to rehabilitate a deteriorated storm sewer at Lombard Rd. and Lake St.

\$939,299 has been allocated in the Water and Sewer, TIF #1 and TIF #3 Funds to replace portions of the water main on Army Trail Rd., Mill Rd., and Rugeley Ct. This work will be completed in conjunction with the resurfacing of those streets. For the last twenty years, the Village has replaced sections of old, unreliable water main in order to improve service and fire flows.

\$100,000 has been allocated in the Redevelopment Fund to continue the Village's 50/50 sidewalk replacement program and to replace identified sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries. In addition, \$10,000 has been budgeted in the Equipment Replacement Fund for a sidewalk grinder which will permit Village staff to perform remedial work of this type in-house.

\$100,000 has been budgeted in the TIF #1 Fund to begin engineering on creek restoration in the Green Oaks Ct. area. This area has been subject to severe shoreline erosion in the past, due to flows in the Westwood Creek.

Vision 6, Goal 2: Provide resources to engage and cultivate Village officials and employees

\$318,000 has been allocated in the Police Department budget for local share expenses to upgrade the Department's dispatch center and mobile radios in conjunction with the

DuPage ETSB Board. The ETSB Board is providing the bulk of funding to permit interoperable communications to all Police and Fire agencies in DuPage County in 2010. This new 800Mgh system will provide Addison with it's own, private frequency to permit secure communications to all Departmental personnel.

\$46,500 has been allocated in the Water and Sewer Fund to rebuild pumps at the Diversey Avenue Pump Station, and at the Westwood Creek Dam and Pump station. These pumps are regularly rebuilt to insure their availability in the event of heavy rains and flooding.

\$16,000 has been allocated for the replacement of a furnace in the Chemical building at the A.J. LaRocca Wastewater Treatment facility on Villa Avenue. \$30,000 has been budgeted to perform roof repairs at various buildings at the North Wastewater Treatment Plant.

\$167,000 in Federal Stimulus funds have been budgeted in the Public Building Fund for the replacement of old metal windows at the AJL Wastewater Treatment Facility, and to upgrade all exit signs in public buildings to LED technology.

BUDGET TRENDS

The fiscal year 2010-2011 operating budget reflects a 10.48 % decrease over last fiscal year's budget:

Fund	FY 2009-10 Budget	FY 2010-11 Budget	% Change
General Fund	\$25,584,825	\$24,790,100	(3.11)%
Water and Sewer Fund (inc. capital)	12,846,300	11,099,400	(13.60)%
Fleet Services	1,319,300	1,208,500	(8.40)%
IS	1,066,100	805,400	(24.45)%
Equipment Replacement	637,000	372,000	(41.60)%
Debt Service Fund	3,464,593	3,457,976	(0.19)%
Capital Projects	677,400	264,786	(60.91)%
Redevelopment	1,090,000	290,000	(73.39)%
Public Building	1,731,000	1,567,000	(9.47)%
TIF # 1	300	780,342	260014.00%
TIF # 2	81,500	160,000	96.32%
TIF # 3	155,300	199,000	28.14%
TIF # 4	40,000	46,000	15.00%
Police Pension Fund	2,059,400	2,171,500	5.44%
Motor Fuel Tax	3,387,877	1,242,000	(63.34)%
Community Days Fund	0	15,000	n/a
	<u>\$54,140,895</u>	<u>\$48,469,004</u>	<u>(10.48)%</u>

General Fund

The General Fund finances most Village operations. The primary revenue sources are sales tax (35%), State income taxes (12%), property taxes (22%), licenses, permits and fees (7%), telecommunications tax (7%), and other revenues (17%)

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects.

Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance.

\$468,443 has been budgeted in this fund and in the TIF #1 and TIF #3 Funds for local share expenses in the resurfacing of Army Trail Rd. from Mill Rd. to Lake St., and Mill Rd. from Army Trail Rd. to Lake St. This project was financed by the Federal Government on a 70/30 basis.

\$1,160,000 has been budgeted in this fund and in the Capital Projects Fund for the 2010 Street Resurfacing Program. Streets in the Golden Gate and Friar's Cove subdivisions, will receive work during the 2010-2011 Fiscal Year. In addition, the Village received \$100,000 in Federal Stimulus grant through the DuPage Community Development Commission to resurface Green Oaks Court.

\$9,000 has been budgeted for engineering for the future resurfacing of Swift Road from Army Trail Road to Lake Street. This project will commence in 2011.

Internal Services Fund

The IS Department Budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. In accordance with Vision 6, Objective 2 of the Strategic plan, this fund includes resources for scheduled server and desktop replacements. Funds are also included to insure that all software licenses are current.

The Fleet Services Budget covers the cost of the operation and maintenance of the Village's vehicle fleet. Funds are included in this budget for the upgrading of diagnostic software, and the replacement of a tire machine.

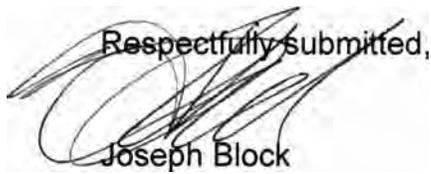
The Equipment Replacement Fund accounts for the pay as you go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on the fleet services estimates of replacement cost and replacement date. \$372,000 is budgeted for equipment purchases out of this fund.

ACKNOWLEDGMENTS

I would like to thank all of the supervisory and management staff for their efforts in the preparation of the 2010-2011 budget. In these uncertain times, we have asked them to prioritize, to innovate, and most often, to delay projects in order to conserve cash. They have cut operating expenses in the last year by over \$2.5 million, and have prevented, thus far, the need to consider tax increases. In addition, the entire Village staff has sacrificed raises, and increased their work efforts in order to offset vacant positions. Everyone has been understanding, and has been appreciative of management's efforts to maintain services and to avoid layoffs. Kudos to everyone! We could not do this without you.

I would also like to thank our elected officials for their support throughout the year. They have made many difficult decisions with regard to the budget, and have allowed the staff the flexibility to implement them. These difficult times have highlighted the fact that Addison is fortunate to have a team of elected and appointed officials that work so well together. We have a common goal, and will do our best to bring the Village through this period both intact, and positioned to take advantage of any future economic recovery.

Respectfully submitted,



Joseph Block
Village Manager



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FY 2010-2011 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Wednesday, December 9, 2009

Village Manager and Finance Director

- ◆ Budget instructions, forms and schedule are distributed to department heads

Wednesday, December 16

Public Works

- ◆ Compiles figures for Fleet Services costs and forwards to Finance.
- ◆ Forwards the (5) year vehicle replacement plan to the Finance Director.

Information Services

- ◆ Compiles figures for Information Services costs and forwards to Finance.

Monday, January 4, 2010

Department Heads

- ◆ Submit all budgets to the Finance Director by Monday, January 4, 2010.

Administration

- ◆ Compiles figures for personnel expenditures and casualty insurance.
- ◆ Forwards to Finance prior to Monday, January 4, 2010.

Finance

- ◆ Prepares audit expenditures and revenue projections for Fiscal Years 2010-11, 2011-12, 2012-2013 by Monday, January 4, 2010.

Boards and Commissions

- ◆ Submit goals and budget requests to the Finance Director by Monday, January 4, 2010.

Monday, January 4 - Friday, January 8

Finance Director and Assistant to the Finance Director

- ◆ Compile expense requests and revenue projections for all three fiscal years.
- ◆ Review and develop initial review schedule with Village Manager.

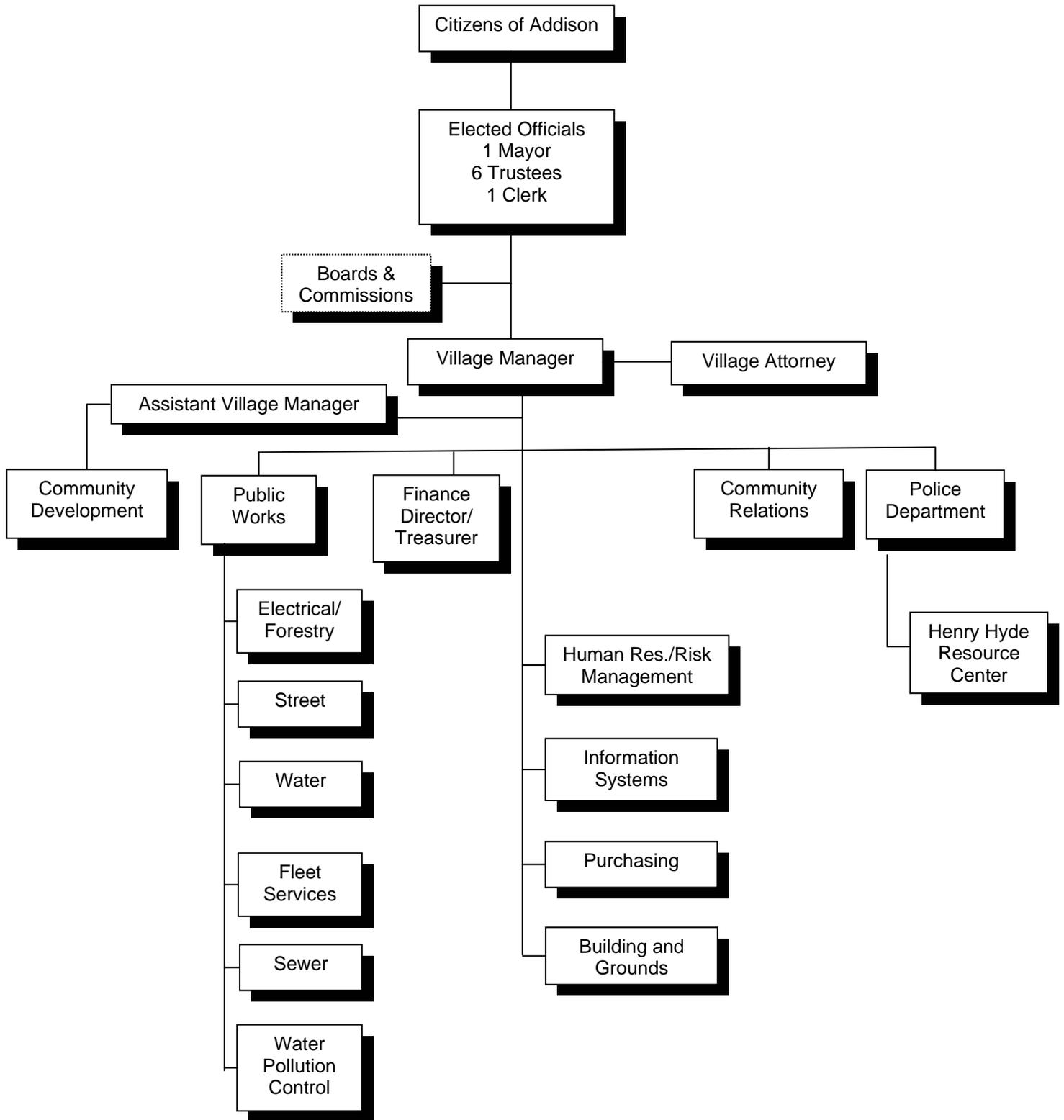
FY 2010-2011 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

- Monday, January 11 - Friday, January 15 Village Manager and Finance Director
- ◆ Review all budget and program requests with Department Heads.
 - ◆ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews.
 - ◆ Figures are adjusted and program recommendations are formulated.
- Friday, January 15 - Friday, January 22 Department Heads
- ◆ Departments revise budget and program requests as needed.
 - ◆ Resubmit to the Finance Director by Friday, January 29.
- Monday, February 1 - Friday, February 12 Finance
- ◆ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 6.
- Thursday, February 18 Finance and Policy review session:
- ◆ Budget Overview Boards & Commissions
 - ◆ Electrical & Forestry Street Fleet Services
 - ◆ Police Equipment Replacement Fund
- Wednesday, February 23 Finance and Policy review session:
- ◆ Water and Sewer Fund Revenues
 - ◆ Water Sewer Water Pollution Control
 - ◆ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, Library Building Fund, TIF Funds
- Thursday, February 24 Finance and Policy review session:
- ◆ General Fund Revenues
 - ◆ Community Relations Community Days Fund
 - ◆ Community Development
 - ◆ Administration, IS, Building & Grounds
 - ◆ Finance General Ledger Debt Service Police Pension
- Thursday, April 8 Finance
- ◆ Advertised, Notice of Public Hearing - Budget on display.
- Monday, April 19 Village Board
- ◆ Public Hearing of the FY 2010-11 Budget and Financial Plan.
 - ◆ Final adoption of the FY 2010-11 Budget and Financial Plan.

VILLAGE OF ADDISON

Organizational Structure



EMPLOYEE CENSUS - Authorized

Ten Year Analysis

<u>GENERAL FUND</u>		<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Administration	Full-Time	7	7	7	7	7	7	7	7	7	7
	Part-Time	10	10	10	10	10	11	11	11	11	11
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	2	2	2	2	2	2	2	2	2	2
Finance	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	2	2	2	2	2	2	2	2	2	2
Community Relations	Full-Time	3	4	4	4	5	5	5	5	5	5
	Part-Time	3	3	2	2	0	0	0	0	0	0
Building & Grounds	Full-Time	5	5	5	5	2	2	2	2	2	2
	Part-Time	1	1	1	1	1	1	1	1	1	1
Police	Full-Time	92	92	92	92	92	92	97	100	101	96
	Part-Time	22	22	23	23	23	23	24	24	24	20
HHRC	Full-Time	0	0	0	0	0	0	0	1	1	1
	Part-Time	0	0	0	0	0	0	0	1	2	2
Community Development	Full-Time	21	22	22	22	22	23	23	23	23	22
	Part-Time	1	0	0	0	1	1	1	1	1	0
Electrical & Forestry	Full-Time	9	9	9	9	9	9	9	9	9	8
	Part-Time	5	4	5	5	5	5	5	5	5	0
Street	Full-Time	11	11	11	11	13	13	13	13	13	11
	Part-Time	3	2	2	2	2	2	2	2	2	0
<u>ENTERPRISE FUND</u>											
Water	Full-Time	10	10	10	10	10	11	11	11	11	11
	Part-Time	7	7	7	7	7	7	7	7	7	3
Sewer	Full-Time	12	12	12	12	12	13	13	13	12	9
	Part-Time	3	3	3	3	3	3	3	3	3	0
Water Pollution Control	Full-Time	20	20	20	20	20	19	19	19	19	18
	Part-Time	6	6	6	6	6	6	6	6	6	1
<u>INTERNAL SERVICE FUNDS</u>											
Fleet Services	Full-Time	5	5	5	5	5	5	5	5	5	5
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Systems	Full-Time	2	2	2	2	3	4	4	4	4	3
	Part-Time	0	0	0	0	0	0	0	0	0	0
TOTAL	Full-Time	206	208	208	208	209	212	217	221	221	207
	Part-Time	65	62	63	63	62	63	64	65	66	42

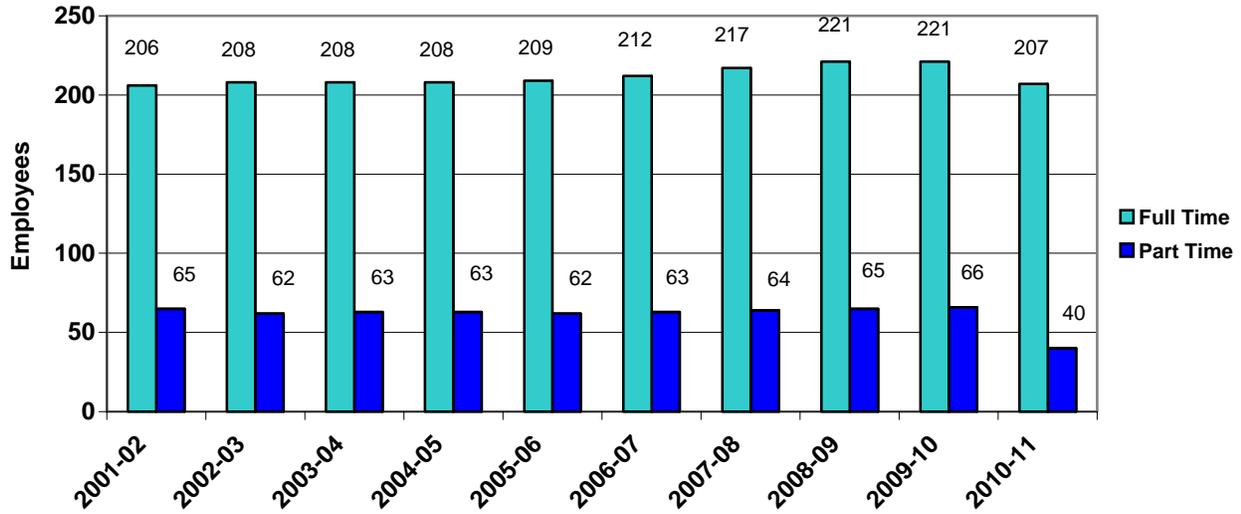
EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

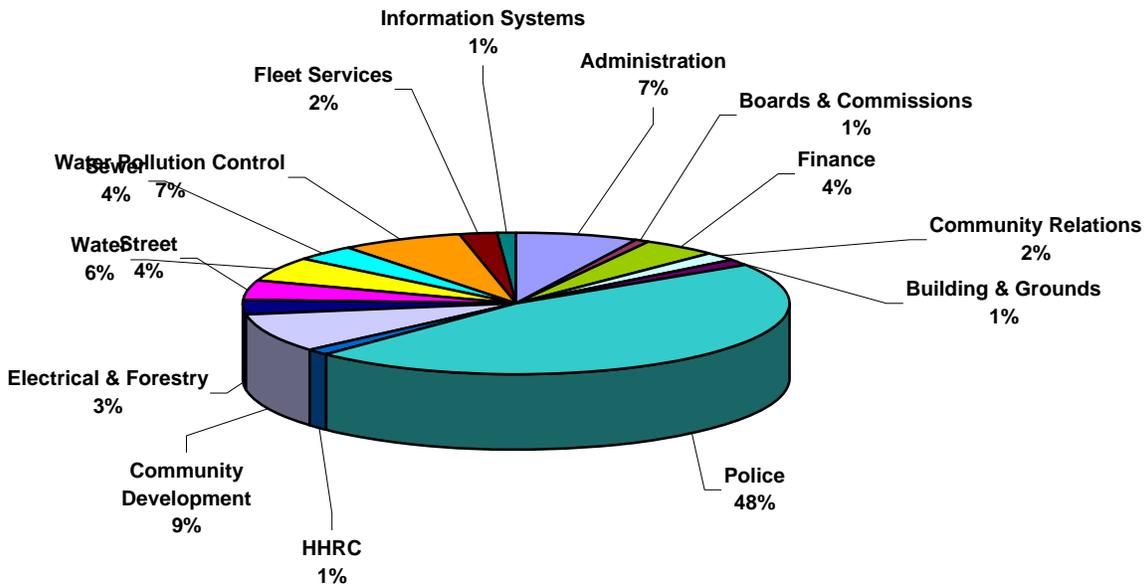
POSITION-DESCRIPTION	Admin 1012	Finance 1040	Com Dev 2010	E & F 2510	Street 2520	Water 5010	Sewer 5031	WPC 5032	TOTAL
MAYOR	0.70					0.10	0.10	0.10	1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10	1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60	6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10	1.00
ASST.VILLAGE MANAGER			0.70			0.10	0.10	0.10	1.00
DIR.PERSONL/RISK MGT	0.70					0.10	0.10	0.10	1.00
DIRECTOR FIN/TREAS.		0.55				0.15	0.15	0.15	1.00
PURCHASING AGENT	0.70					0.10	0.10	0.10	1.00
ASSIST. FIN. DIR		0.70				0.10	0.10	0.10	1.00
ASSIST. TO FIN. DIR		0.55				0.15	0.15	0.15	1.00
ASSISTANT DIRECTOR			0.70			0.10	0.10	0.10	1.00
CIVIL ENGINEER II (2)			1.40			0.20	0.20	0.20	2.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10	1.00
EXECUTIVE SECRETARY	0.70					0.10	0.10	0.10	1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10	1.00
PUBLIC WRKS DIRECTOR				0.20	0.20	0.20	0.20	0.20	1.00
PUBLIC WORKS SUPT.				0.33	0.33	0.34			1.00
SUPT ENVIRONMENTAL SVCS							0.50	0.50	1.00
ADMIN. SECRETARY (2)		0.70		0.34	0.33	0.43	0.10	0.10	2.00
PRINCIPAL ACCT CLERK (4)			0.95			1.01	1.03	1.01	4.00
CLERK TYPIST (6)	1.40	0.25		0.33	0.34	0.78	1.45	1.45	6.00
WATER METER READER (2)						0.66	0.66	0.68	2.00
P.T. PRINCIPAL ACCT CLERK		0.70				0.10	0.10	0.10	1.00
P.T. CLERK TYPIST		0.25				0.25	0.25	0.25	1.00
TOTAL	10.50	3.70	4.45	1.20	1.20	5.97	6.49	6.49	40.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison

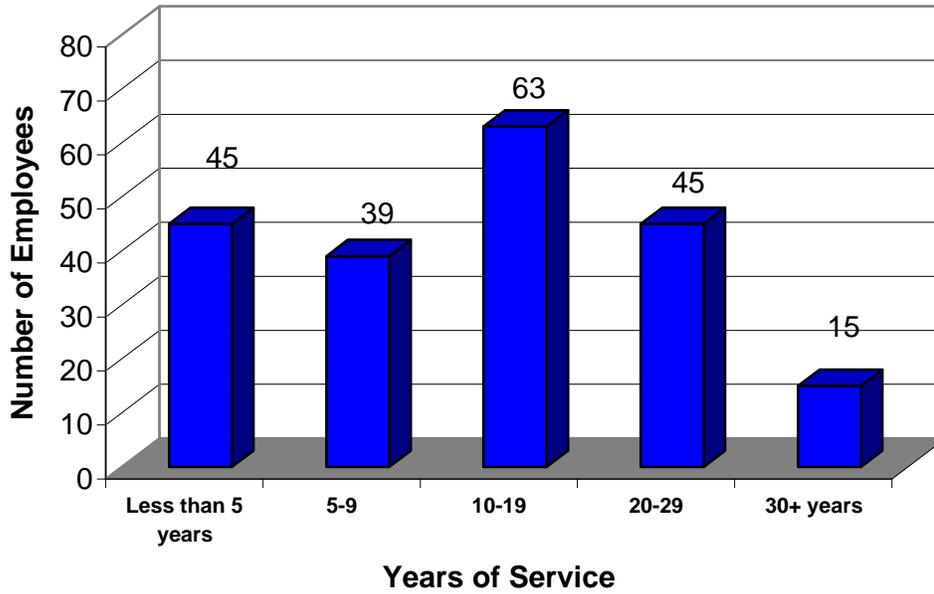


2010-2011 Authorized Staffing By Department
Percent of Total

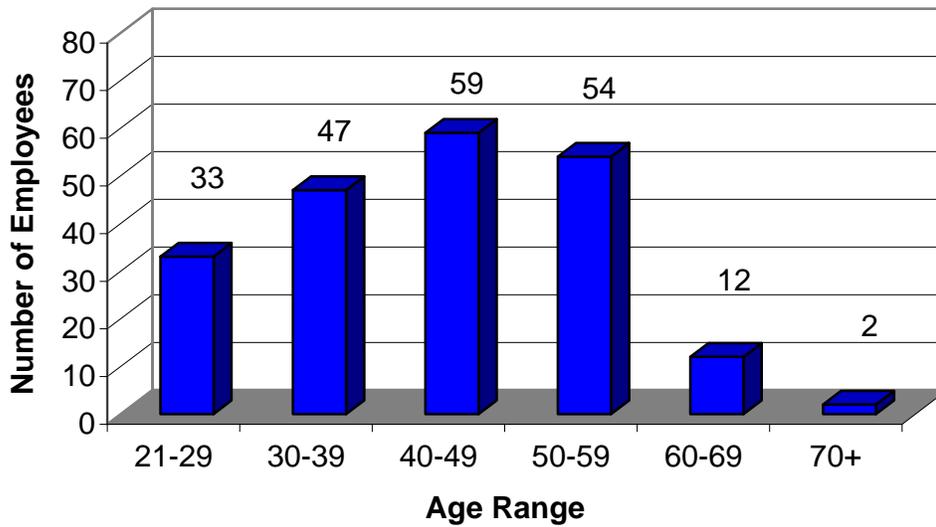


EMPLOYEE CENSUS - Current

Years of Service - Current Full Time Employees*



Age of Current Full Time Employees*

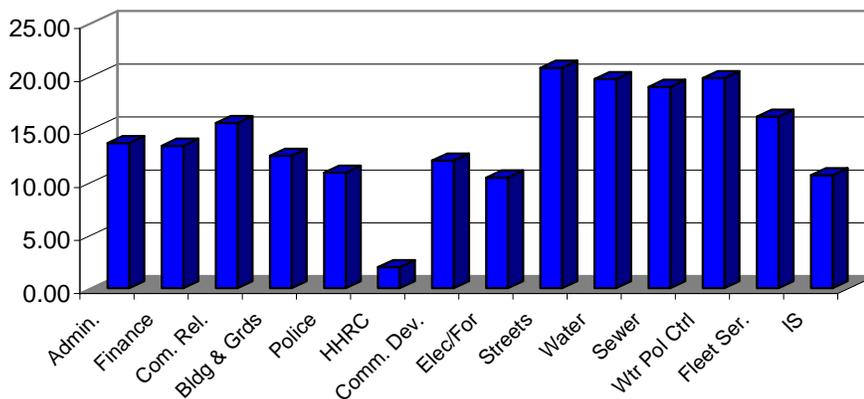


* As of 5/1/10

EMPLOYEE CENSUS - Current

Average Years of Service* of Current Full Time Employee - By Department

	# Employees	Total Years of Service	Average years per employee
Administration	7	96	13.71
Finance	9	121	13.44
Community Relations	5	78	15.60
Building & Grounds	2	25	12.50
Police	96	1,047	10.91
Henry Hyde Resource Center	1	2	2.00
Community Development	22	265	12.05
Electrical/Forestry	9	94	10.44
Street	10	208	20.80
Water	11	217	19.73
Sewer	9	171	19.00
Water Pollution Control	18	357	19.83
Fleet Services	5	81	16.20
Information Systems	3	32	10.67
AVERAGE ALL FULL TIME EMPLOYEES	207	2,794	13.50



* As of 5/1/10

EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
 - Special Revenue Fund – Motor Fuel Tax
 - Special Revenue Fund – Community Days
 - Debt Service Fund
 - Capital Projects Funds
 - Capital Projects
 - Redevelopment
 - Library Building
 - Public Building
- | |
|----------|
| – TIF #1 |
| – TIF #2 |
| – TIF #3 |
| – TIF #4 |

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
- Internal Service Funds
 - Fleet Services
 - Information Systems
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The Fiduciary Fund is as follows:
 - Police Pension Trust Fund

EXPLANATION OF FUNDS

Cont.

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's CAFR. The General Fund receives most of its revenue from taxes, the largest being Sales Taxes, Property Taxes, and Income Taxes. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's CAFR. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Fleet Services revenues are provided by transfers from end using departments based on usage.

Information Systems Fund - An internal service fund established to provide monies to cover the costs of running the Village's information system. Information Systems revenues are provided by transfers from end using departments based on number of computers, laptops and printers in each department.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Equipment Replacement revenues are provided by transfers from end using departments based on the replacement cost of vehicles used spread over the life of the vehicles.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Debt Service Fund are provided by Property Taxes, a ¼% Home Rule Sales Tax Increment and transfer from Public Building Fund consisting of an additional ¼% Home Rule Sales Tax Increment.

Capital Projects Fund - A capital projects type of fund established with transfers from other funds, to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from Grant Funding, transfers from the General Fund and Public Building Fund (part of the ¼% Home Rule Sales Tax Increment). Fund Balance is also used when current year expenditures exceed the transfers in.

EXPLANATION OF FUNDS

Cont.

Redevelopment Fund - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund is reported as a Major Fund in the Village's CAFR. Funding for the Redevelopment Fund is provided by the repayment of transfers made to the TIF #1 fund for improvements and various reimbursements from project partners.

Library Building Fund - A capital projects fund established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of a new Library. Costs that exceeded the amount of the bond proceeds were paid by the Library. The Village owns both the old and the new building. The Village leases the space to the Library. The Library is included as a discreetly presented component unit in the Village CAFR and therefore operations are not included in the Village Budget. The Village Board, however, includes the Library when passing the annual property tax levy and appropriations ordinances.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility and the construction/renovation of the Village Hall facility. Proceeds from a ¼% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

TIF #1 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Green Oaks). This fund is reported as a Major Fund in the Village's CAFR. Incremental Property Taxes are the revenue source for the TIF #1 Fund.

TIF #2 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Michael Lane). Incremental Property Taxes are the revenue source for the TIF #2 Fund.

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #3 until Incremental Property Taxes are received at which time the loans will be repaid.

TIF #4 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District. Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #4 until Incremental Property Taxes are received at which time the loans will be repaid.

Police Pension Fund - A pension trust fund established to account for pensions paid for police officers. The Police Pension fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

EXPLANATION OF FUNDS

Cont.

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, which are used to pay for the maintenance and improvement of Village streets. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Motor Fuel Tax Fund are received from the State based on a per capita formula. In addition, transfers from the Redevelopment Fund were used to cover the cost of planned road improvements.

Community Days Fund – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Prior to 2007 the event was sponsored by the Community Council of Addison. This event is now sponsored and coordinated by the Village. Revenues for Community Days will be from corporate sponsorships, beer/wine sales, gate admissions, and festival vendor fees and transfers from the General Fund as needed. The 2009 and 2010 festivals were cancelled due to the economic downturn. Monies budgeted in this fund for FY2011 are for the Village hosting a Circus in lieu of a Community Days event. Discussions will be held in the future to determine the direction of future events.

The Village has additional funds which are not budgeted, but are included in the Comprehensive Annual Financial Report (CAFR). They are as follows:

Special Revenue Funds

- Police Grant Funds – To account for the proceeds related to U.S. Department of Justice grants
 - 2000 Grant – Bulletproof Vest
 - 2001 Grant – Michael Lane Resource Center
 - 2002 Grant - MAP
 - 2006 Grant - IEMA
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Family & Youth Services
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1
- Student Participation Center

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum of 3 months fund balance in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

BUDGETING (cont.)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process begins in November, when the Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments. The Committee then recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually rebudgeted in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues with DuPage County.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

APPROPRIATIONS (cont.)

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase requisition is entered into the computer system by a department when that department recognizes a need for goods or service. The requisition includes detailed information – description, part number, unit price, size and quantity.

Pending requisitions are generated by the Purchasing department and forwarded to Finance for funding confirmation.

Upon funding confirmation from Finance, the Purchasing department generates the Purchase order and distributes copies to the Vendor, to the Finance department and two copies go to the originating department.

Upon receipt of the goods or services, the department signs and returns the designated copy of the Purchase order to the finance department who enters into the computer that the order is complete, matches it with the invoice and payment is made.

Any purchase that exceeds \$1,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the Purchasing department and then on to Finance to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Any changes in excess of \$5,000 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$10,000 in a given fiscal year.

FINANCIAL AND MANAGEMENT POLICIES

Cont.

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

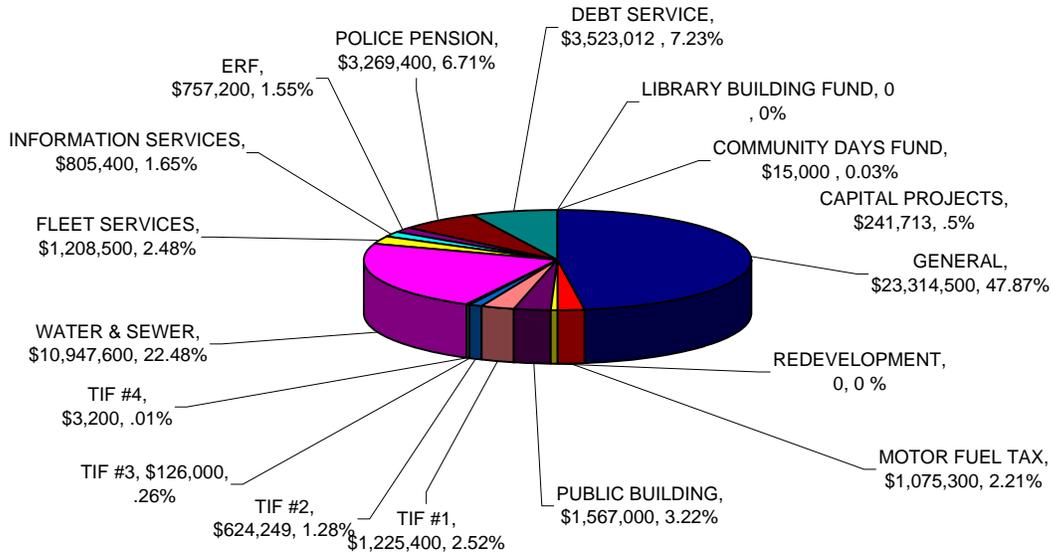
Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

The Village's bond rating remains quite high, and has improved over the last few years. In the year 2000, the Village achieved a higher investment grade bond rating of "AA+" from "AA" issued by Fitch, and achieved a higher investment grade bond rating of "AA" from "AA-" issued by Standard & Poor's. Standard & Poor's upgraded the Village from an "AA" to an "AA+" in June, 2008 when the Village issued a refunding bond. Fitch maintained the "AA+" rating. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

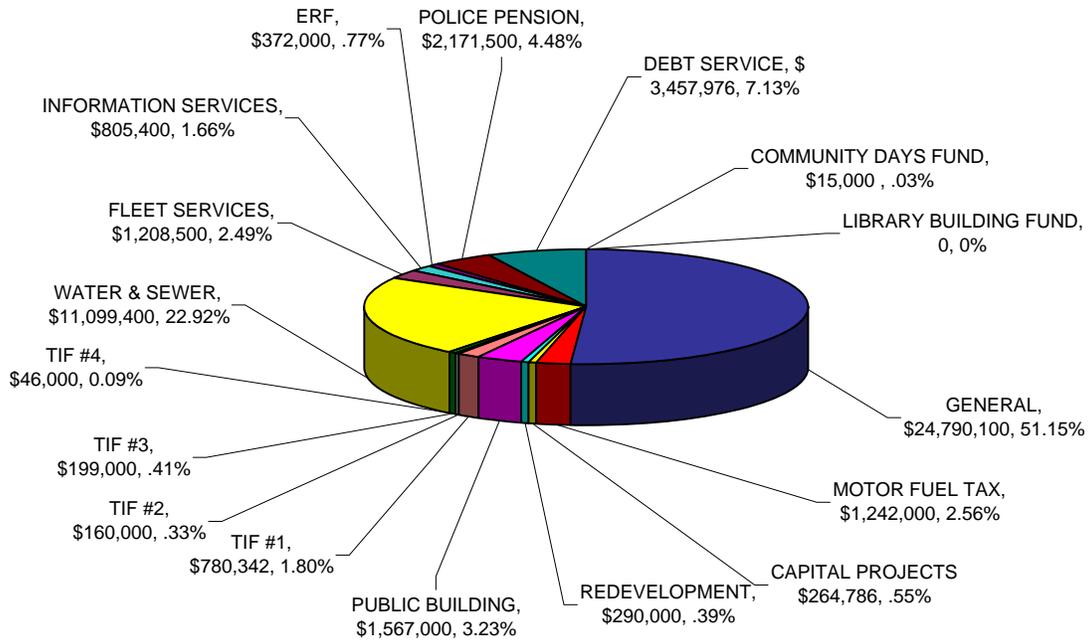
The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

ALL FUNDS REVENUE FY 2010-11 Budget



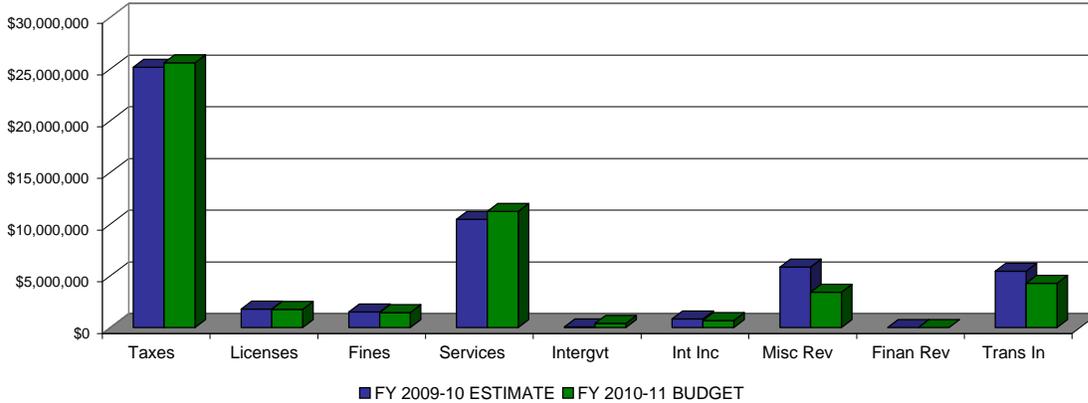
ALL FUNDS EXPENDITURES FY 2010-11 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2009-10 ESTIMATE vs. FY 2010-11 BUDGET



	FY 2008-09 ACTUAL	FY 2009-10 ESTIMATE	FY 2010-11 BUDGET	% CHANGE FY10 - FY11
Taxes	27,446,393	25,189,957	25,619,812	1.71%
Licenses, Permits & Fees	1,768,676	1,766,100	1,740,100	-1.47%
Fines & Forefeits	1,132,905	1,490,600	1,440,600	-3.35%
Charges for Services	10,687,858	10,452,900	11,221,600	7.35%
Intergovernmental	132,824	42,018	388,713	825.11%
Interest Income	1,148,065	815,685	662,235	-18.81%
Miscellaneous Revenue	(2,717,681)	5,831,607	3,406,814	-41.58%
Financing Revenues	0	0	0	0.00%
Transfers In	7,614,693	5,440,600	4,263,600	-21.63%
Total Revenue	<u>47,213,733</u>	<u>51,029,467</u>	<u>48,743,474</u>	<u>-4.48%</u>

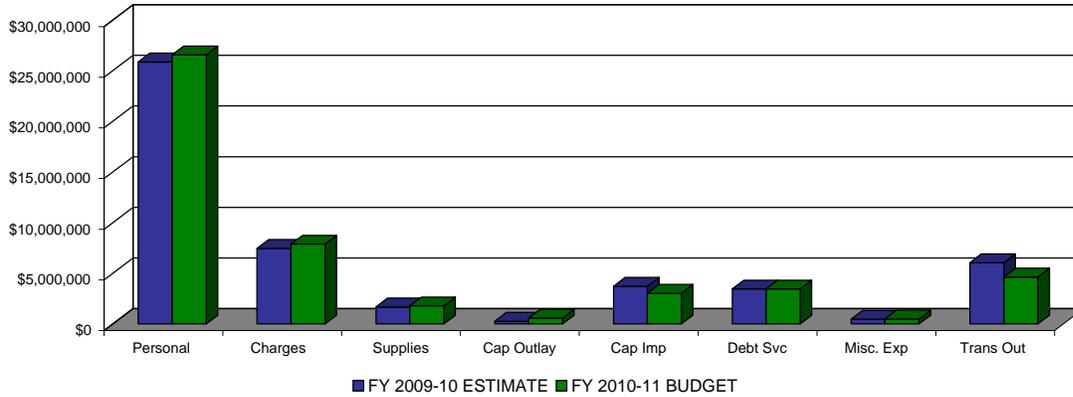
REVENUES BY FUND/SOURCE OF REVENUE

FY 2010-11 BUDGET	Taxes	Licenses, Permits & Fees	Fines & Forfeitures	Charges for Services	Intergov	Interest Income	Misc Revenues	Financing Revenues	Transfers In	Total
General	19,177,000	1,691,100	1,440,600	345,000	0	46,200	562,100	0	52,500	23,314,500
Water/Sewer	0	49,000	0	10,876,600	0	12,000	10,000	0	0	10,947,600
Fleet Services	0	0	0	0	0	0	0	0	1,208,500	1,208,500
Information Systems	0	0	0	0	0	0	0	0	805,400	805,400
Equipment Replacement	0	0	0	0	0	100,000	0	0	657,200	757,200
Debt Service	2,122,012	0	0	0	0	1,000	0	0	1,400,000	3,523,012
Capital Projects	0	0	0	0	221,713	0	20,000	0	0	241,713
Redevelopment	0	0	0	0	0	0	0	0	0	0
Library Building	0	0	0	0	0	0	0	0	0	0
Public Building	1,400,000	0	0	0	167,000	0	0	0	0	1,567,000
TIF #1	1,225,400	0	0	0	0	0	0	0	0	1,225,400
TIF #2	621,200	0	0	0	0	3,035	14	0	0	624,249
TIF #3	126,000	0	0	0	0	0	0	0	0	126,000
TIF #4	3,200	0	0	0	0	0	0	0	40,000	43,200
Police Pension	0	0	0	0	0	500,000	2,769,400	0	0	3,269,400
Motor Fuel Tax	945,000	0	0	0	0	0	30,300	0	100,000	1,075,300
Community Days	0	0	0	0	0	0	15,000	0	0	15,000
Total	25,619,812	1,740,100	1,440,600	11,221,600	388,713	662,235	3,406,814	0	4,263,600	48,743,474

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2009-10 ESTIMATE vs. FY 2010-11 BUDGET



	FY 2008-09 ACTUAL	FY 2009-10 ESTIMATE	FY 2010-11 BUDGET	% CHANGE FY10 - FY11
Personal Services	25,926,690	25,878,100	26,578,500	2.71%
Services & Charges	7,675,036	7,451,549	7,890,900	5.90%
Supplies & Materials	2,434,054	1,690,150	1,795,500	6.23%
Capital Outlay	1,147,766	268,300	585,700	118.30%
Capital Improvement Projects	8,572,680	3,713,616	3,038,828	-18.17%
Debt Service	3,377,354	3,458,044	3,457,976	0.00%
Misc. Expenditures	512,737	468,900	486,000	3.65%
Transfers Out	7,399,236	6,048,600	4,635,600	-23.36%
Total Expenditures	57,045,553	48,977,259	48,469,004	-1.04%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2010-11 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Admin	713,200	496,400	8,000	0	0	0	0	138,000	1,355,600
Boards & Commissions	46,800	42,600	1,700	0	0	0	0	0	91,100
Finance	432,800	55,200	4,200	0	0	0	0	64,800	557,000
Community Relations	462,300	106,100	33,600	0	0	0	0	17,400	619,400
Building & Grounds	253,300	208,100	38,400	0	0	0	0	19,500	519,300
Police	11,940,900	358,800	143,100	318,000	0	0	0	980,600	13,741,400
HHRC	152,600	5,700	11,400	0	0	0	0	53,500	223,200
Community Development	2,178,400	165,500	8,100	0	0	0	0	140,200	2,492,200
Electrical & Forestry	786,800	813,600	81,100	0	0	0	0	180,600	1,862,100
Street	1,227,400	121,800	562,100	0	0	0	0	481,200	2,392,500
General Ledger	0	485,300	0	0	0	0	451,000	0	936,300
Water & Sewer Fund									
Water	1,709,000	3,031,100	103,600	38,800	425,000	0	0	227,400	5,534,900
Sewer	1,420,600	306,000	61,300	0	30,000	0	0	222,200	2,040,100
Water Pollution Control	2,179,600	1,023,900	168,800	0	30,000	0	0	122,100	3,524,400
Fleet Services	557,400	90,000	536,300	8,200	0	0	0	16,600	1,208,500
Information Systems	430,100	292,700	18,600	57,000	0	0	0	7,000	805,400
Equipment Replacement	0	0	0	0	0	0	0	372,000	372,000
Debt Service	0	0	0	0	0	3,457,976	0	0	3,457,976
Capital Projects	0	0	0	0	264,786	0	0	0	264,786
Redevelopment	0	0	0	0	100,000	0	0	190,000	290,000
Library Building	0	0	0	0	0	0	0	0	0
Public Building	0	0	0	0	167,000	0	0	1,400,000	1,567,000
TIF #1	0	300	0	0	780,042	0	0	0	780,342
TIF #2	0	160,000	0	0	0	0	0	0	160,000
TIF #3	0	35,300	0	163,700	0	0	0	0	199,000
TIF #4	0	46,000	0	0	0	0	0	0	46,000
Police Pension	2,087,300	46,500	200	0	0	0	35,000	2,500	2,171,500
Motor Fuel Tax	0	0	0	0	1,242,000	0	0	0	1,242,000
Community Days	0	0	15,000	0	0	0	0	0	15,000
Total	26,578,500	7,890,900	1,795,500	585,700	3,038,828	3,457,976	486,000	4,635,600	48,469,004

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2010-11
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 5/1/2010	2010-11 REVENUES	2010-11 EXPENDITURES	2010-11 SURPLUS/ (DEFICIT)	ENDING FUND BALANCE 4/30/2011
GENERAL FUND	6,719,698	23,314,500	24,790,100	(1,475,600)	5,244,098
WATER & SEWER FUND	62,155,638	10,947,600	11,099,400	(151,800)	62,003,838
FLEET SERVICES	(80,874)	1,208,500	1,208,500	0	(80,874)
INFORMATION SYSTEMS	24,451	805,400	805,400	0	24,451
EQUIP REPL. FUND	4,113,538	757,200	372,000	385,200	4,498,738
DEBT SERVICE	1,067,190	3,523,012	3,457,976	65,036	1,132,226
CAPITAL PROJECTS	45,496	241,713	264,786	(23,073)	22,423
REDEVELOPMENT FUND	2,122,061	0	290,000	(290,000)	1,832,061
LIBRARY BUILDING FUND	(870)	0	0	0	(870)
PUBLIC BUILDING FUND	129,006	1,567,000	1,567,000	0	129,006
TIF # 1	(2,033,358)	1,225,400	780,342	445,058	(1,588,300)
TIF # 2	717,600	624,249	160,000	464,249	1,181,849
TIF # 3	163,471	126,000	199,000	(73,000)	90,471
TIF # 4	3,110	43,200	46,000	(2,800)	310
POLICE PENSION	28,379,198	3,269,400	2,171,500	1,097,900	29,477,098
MOTOR FUEL TAX	279,649	1,075,300	1,242,000	(166,700)	112,949
COMMUNITY DAYS FUND	550	15,000	15,000	0	550
TOTAL	103,805,554	48,743,474	48,469,004	274,470	104,080,024

NOTES

- 1) The General Fund shows a \$1,475,600 deficit or 5.95% of expenses in order to draw down the fund balance.
- 2) The Water & Sewer Fund shows a \$151,800 deficit or 1.37% of expenses in order to draw down the fund balance.
- 3) The Fleet Services Budget has a negative fund balance which is a carryover from previous years.
- 4) The Capital Projects Fund shows a planned deficit of \$23,073 in order to draw down the fund balance.
- 5) The Redevelopment Fund shows a planned \$190,000 deficit to complete various projects. Because of the large Due From TIF balance, projects are scheduled as the advance is repaid and funds are available.
- 6) The Library Building Fund has a negative fund balance which is a carryover from prior years.
- 7) The TIF #1 Fund shows a deficit fund balance, however, this deficit is covered by an advance from the Redevelopment Fund. The tax increment revenues received will continue to pay down the advance from the Redevelopment Fund.
- 8) The TIF #3 Fund shows a planned deficit (\$73,000) in order to draw down the fund balance.
- 9) The TIF #4 Fund shows a planned deficit of \$2,800 however, this deficit is covered by an advance from the Redevelopment Fund. The tax increment revenues received will continue to pay down the advance from the Redevelopment Fund.
- 10) The Motor Fuel Tax Fund shows a planned deficit of \$166,700. This is primarily due to Federal funding for several road reconstruction projects. The timing of the grant requires the Village to match funding.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	<u>2007-08 ACTUAL</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 REV BUDGET</u>	<u>2009-10 EST ACT</u>	<u>2010-11 BUDGET</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>
GENERAL FUND	24,460,639	25,417,636	23,321,300	23,129,200	23,314,500	23,309,500	23,379,500
WATER & SEWER FUND	12,551,742	12,272,882	12,306,065	10,885,200	10,947,600	11,361,400	11,814,000
FLEET SERVICES	1,220,857	1,254,936	1,319,300	1,250,200	1,208,500	1,198,300	1,208,500
INFORMATION SYSTEMS	995,709	1,001,565	1,116,000	1,084,900	805,400	858,400	905,900
EQUIP REPL. FUND	1,218,382	1,031,230	852,500	811,622	757,200	776,800	774,400
DEBT SERVICE	3,641,310	4,006,844	3,375,800	3,632,440	3,523,012	3,521,562	3,519,588
CAPITAL PROJECTS	619,596	99,990	469,600	58,118	241,713	20,000	20,000
REDEVELOPMENT FUND	20,929	2,851	0	900	0	0	0
LIBRARY BUILDING FUND	479,448	117,121	0	0	0	0	0
PUBLIC BUILDING FUND	1,668,350	1,656,160	1,494,000	1,400,000	1,567,000	1,400,000	1,400,000
TIF #1	1,128,881	1,128,522	1,225,438	1,225,647	1,225,400	1,225,400	1,225,400
TIF #2	493,754	577,308	621,200	623,148	624,249	624,200	624,200
TIF #3	1,584,274	56,594	126,033	126,173	126,000	126,000	126,000
TIF #4	0	0	0	3,187	43,200	3,200	3,200
POLICE PENSION	2,667,077	(3,542,020)	2,724,000	5,462,000	3,269,400	3,269,400	3,269,400
MOTOR FUEL TAX	3,303,530	2,029,742	2,159,372	1,336,732	1,075,300	2,445,000	2,345,000
COMMUNITY DAYS FUND	221,951	102,371	0	0	15,000	0	0
TOTAL VILLAGE REVENUES	56,276,429	47,213,732	51,110,608	51,029,467	48,743,474	50,139,162	50,615,088
<u>EXPENDITURES</u>	<u>2007-08 ACTUAL</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 REV BUDGET</u>	<u>2009-10 EST ACT</u>	<u>2010-11 BUDGET</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>
GENERAL FUND	26,746,007	25,392,275	25,629,625	23,908,900	24,790,100	24,653,300	25,259,000
WATER & SEWER FUND	11,669,579	12,756,762	12,851,400	11,431,300	11,099,400	11,394,900	11,105,400
FLEET SERVICES	1,227,255	1,295,158	1,319,300	1,173,900	1,208,500	1,198,300	1,208,500
INFORMATION SYSTEMS	942,365	1,007,390	1,116,000	1,084,900	805,400	858,400	905,900
EQUIP REPL. FUND	901,986	820,998	637,000	608,100	372,000	794,000	786,500
DEBT SERVICE	3,573,272	3,977,354	3,464,593	3,458,044	3,457,976	3,486,771	3,287,937
CAPITAL PROJECTS	127,899	414,237	677,400	262,000	264,786	41,896	20,000
REDEVELOPMENT FUND	1,719,126	1,400,250	1,090,000	1,005,000	290,000	225,000	75,000
LIBRARY BUILDING FUND	10,566,769	2,361,561	0	0	0	0	0
PUBLIC BUILDING FUND	1,597,794	1,761,637	1,731,000	1,540,000	1,567,000	1,400,000	1,400,000
TIF #1	0	0	300	300	780,342	685,311	1,392,800
TIF #2	926,308	617,668	89,700	72,789	160,000	51,800	2,051,800
TIF #3	1,098,910	503,000	155,300	1,660	199,000	136,300	120,300
TIF #4	0	77	0	0	46,000	3,200	3,200
POLICE PENSION	1,985,794	2,043,896	2,083,400	2,077,916	2,171,500	2,234,100	2,298,600
MOTOR FUEL TAX	2,282,400	2,591,187	3,387,877	2,352,000	1,242,000	2,317,000	2,439,200
COMMUNITY DAYS FUND	221,220	102,102	500	450	15,000	0	0
TOTAL VILLAGE EXPENDITURES	65,586,684	57,045,552	54,233,395	48,977,259	48,469,004	49,480,278	52,354,137

MAJOR REVENUE AND FINANCING SOURCES

Notes

The two largest revenue sources (75.6%) for the Village in the FY 2010-2011 Budget are Taxes, 52.6% and Charges for Services 23.0%. The breakdown between funds is as follows:

TAXES	<u>TOTAL</u>	<u>General</u>	<u>Debt Service</u>	<u>Public Building</u>	<u>TIF 1</u>	<u>TIF 2</u>	<u>TIF 3</u>	<u>Motor Fuel Tax</u>
Sales & Sales Tax Increment	22.4%	16.6%	2.9%	2.9%				
Property Taxes	16.6%	11.1%	1.4%		2.5%	1.3%	0.3%	
Income Tax	5.9%	5.9%						
Telecommunications Tax	3.5%	3.5%						
Real Estate Transfer Tax	0.7%	0.7%						
Motor Fuel Tax	1.9%							1.9%
All Other Taxes	1.6%	1.6%						
TOTAL	52.6%	39.4%	4.3%	2.9%	2.5%	1.3%	0.3%	1.9%

CHARGES FOR SERVICES	<u>TOTAL</u>	<u>General</u>	<u>Water and Sewer</u>
User Revenue – Water	10.5%	-	10.5%
User Revenue – Sewer	11.4%	-	11.4%
All Other	1.1%	0.7%	0.4%
TOTAL	23.0%	0.7%	22.3%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 22.4% of the Village's total revenue. Items, except food and drugs, in Addison are subject to an 8.00% sales tax. Effective April 1, 2008, the State Legislature passed a \$.50 increase in Sales Tax in DuPage County that will be split between the County and transportation. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the state, and divided among the taxing districts as follows:

	<u>Before April 1, 2008</u>	<u>After April 1, 2008</u>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	.75%
DuPage County	.25%	.50%
DuPage Water Commission	.25%	.25%
Regional Transportation Authority	<u>.25%</u>	<u>.50%</u>
Total	7.50%	8.00%

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund a Redevelopment Bond Issue
.25	Public Building Fund	1997	To Fund Bond Issues for Village Building Construction
.25	General Fund	2003	Additional Operating Revenue

Budget Assumptions – The Village anticipates no increase in Sales tax in the FY 2011 budget over the projected FY10 results. Although the Village is fortunate to have 4 big box stores and no major car dealerships, the effects of unemployment and a stalled economy in FY10 required the Village to reduce its anticipated sales tax during the course of the year. A flat assumption is an optimistic outlook.

Property Tax

Property tax receipts represent about 16.6% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2009. Property owners will pay this tax in two installments due June 1 and September 1, 2010. A breakdown of the Village's total tax levy is as follows:

	<u>Final 2008 Levy for FY 10</u>	<u>Estimated 2009 Levy for FY 11</u>	<u>% Change</u>
General Fund			
Corporate	\$3,359,143	\$3,289,143	(2.08)
Police Pension	1,237,209	1,731,418	39.95
Subtotal	<u>4,596,352</u>	<u>5,020,561</u>	9.23
Debt Service Fund	<u>693,736</u>	<u>686,012</u>	(15.52)
Total Levy	\$5,290,088	\$5,706,573	7.87
Equalized Assessed Val.	\$1,404,323,987	\$1,408,099,566	.28
Rate per \$100 EAV	\$ 0.3767	\$ 0.4053	7.59

Budget Assumptions – The 2009 tax levy, which will be received in FY 2010-11 was based on an estimated increase in EAV of .28%, and a total dollar increase of 7.87%. The total dollar increase is due to a 40% increase in the Police Pension Levy whereas the Corporate Levy was decreased by 2.08% over 2008. There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

Income Tax

Income tax receipts represent approximately 5.9% of the Village's General Fund income. Local governments in Illinois receive a 1/10th share of all state income tax receipts. This amount is allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2011 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,946. It is assumed that there will be no change in population.

Municipality's share of income tax receipts - Under current law, municipalities are entitled to 1/10 of income tax receipts. It is assumed that this ratio will remain unchanged although there has been discussion on the State level of changing this calculation.

State-wide decrease in income tax receipts - FY 2010 receipts are coming in 15% lower than what was budgeted. Due to the economic downturn, we have taken a conservative approach and budgeted no change in the FY2011 receipts from projected FY2010 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. The Act authorized municipalities to impose an Infrastructure Maintenance Fee (IMF) up to a maximum of 1% of the gross charges of telecommunications retailers, including long distance and cell phone companies.

The Village imposed this new fee in lieu of the Franchise Fee-Telephone effective as of January 1, 1998. As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04, for a total rate of 5%. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06.

Budget Assumptions – The FY 2010-11 budget assumes no increase in revenues.

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

MAJOR REVENUE AND FINANCING SOURCES

Notes Cont.

Real Estate Transfer Tax (Cont.)

Budget Assumptions: The FY 2010-11 budget maintains the current year estimated receipts. Although the housing market may rebound, foreclosure and sheriff sales are exempt from the Real Estate Transfer Tax. We anticipate an increase in those type of sales.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population.

Budget Assumptions: Due to the fluctuation in oil prices, and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 22.3% of the Villages' revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Subsequent to the passage of the 5 year rate plan in FY 2004, the DuPage Water Commission (DPWC) reduced the rate they charge member municipalities a total of \$.40 in their desire to decrease their fund balance. The Village passed 100% of those decreases on to the residents. However, in November, 2007 the DPWC sent out a memo regarding the increase in Chicago Water Rates and how the rate increases will impact Commission customers. The City of Chicago is raising their rate to DPWC the next 3 years as follows: Jan.1, 2008 15% (\$.20) Jan. 1, 2009 15% (\$.23) and Jan. 1, 2010 14% (\$.25). The DPWC in turn will be raising their rates to us. As we passed on the decrease in rates, we also passed on the rate increases. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a five year plan was adopted in FY2009 that not only includes the increase from DPWC, but a nominal 3% increase to cover increases in operations and capital expenditures. This is discussed in greater detail in the water/sewer section.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming no increase in pumpage, with 86% of the pumpage being billed at the rates established by the existing five-year plan.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personal Services (55%), Services and Charges (16%), Debt Service (7%) and Capital Projects (6%).

PERSONAL SERVICES

The Police Department accounts for 45% of all personal services costs. The Police Department is a CALEA certified department and is very active in the community with various outreach programs.

Programs include DARE which focuses on youth, Community Emergency Response Team which is open to all residents of the Village and the Senior Citizens Police Academy. The Police Department opened the Henry Hyde Resource Center in FY 2008. Although it is a separate department, it is under the supervision and direction of the Police Department.

The Water and Sewer Fund accounts for 20% of all personal services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plant which treats sewer discharges. Environment Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

SERVICES AND CHARGES

Water and Sewer accounts for 55% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL IMPROVEMENT PROJECTS

Capital Improvements account for 6% of all expenditures within the Village. The annual road improvement program which includes reconstruction and resurfacing of additional roads accounts for 41% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 22% of all capital.

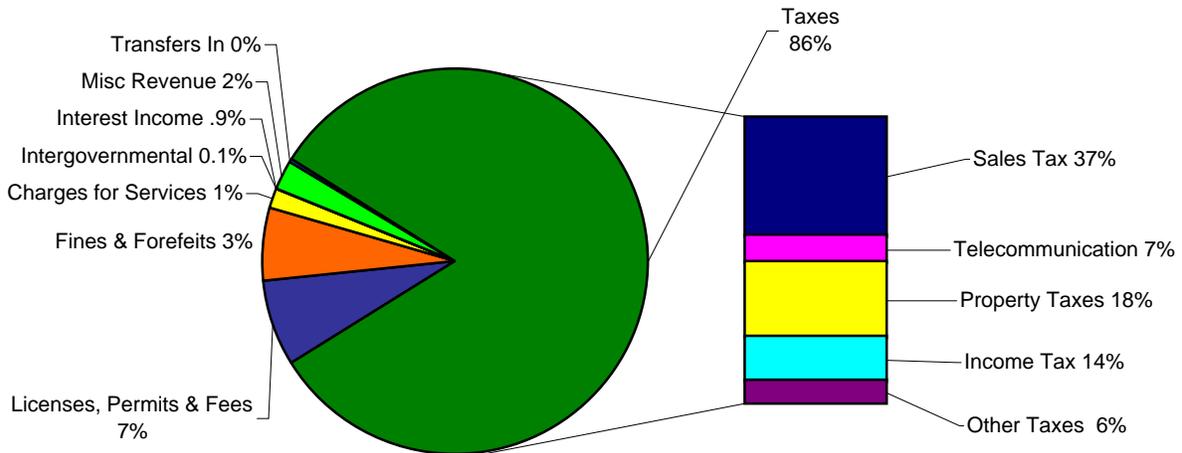
DEBT SERVICE

Debt Service payments are 7% of Village wide expenditures. Of the \$3,447,976 needed for debt payments, \$686,012 or 20% is paid with property taxes; the remainder is paid by Home Rule Sales Tax Increment monies.



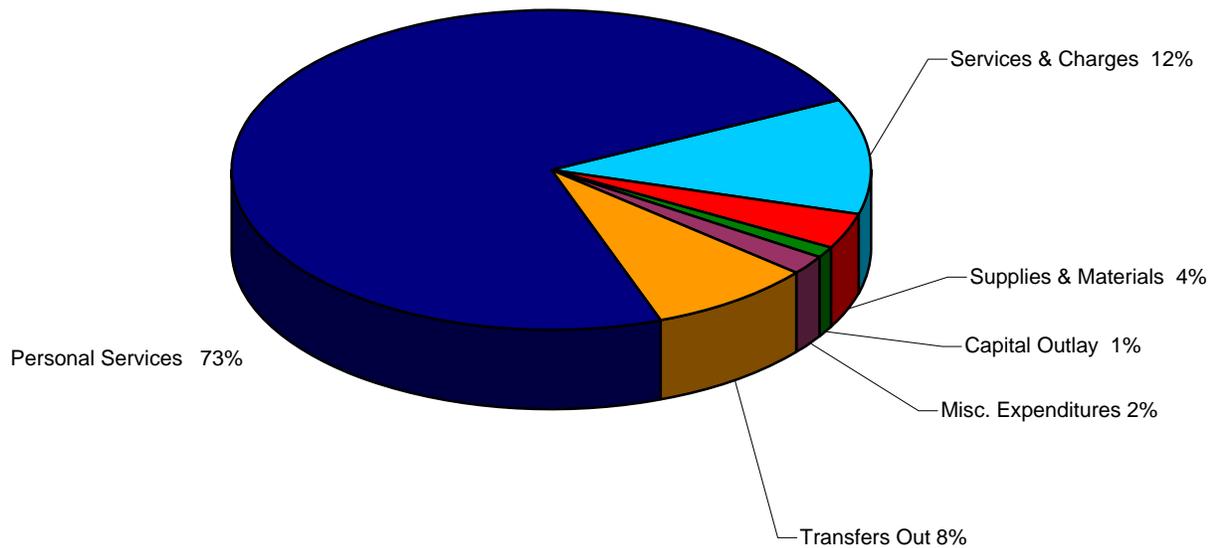
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WHERE THE MONEY COMES FROM GENERAL FUND REVENUES 2010-2011 FISCAL YEAR



	FY 2008-09 ACTUAL	FY 2009-10 ESTIMATE	FY 2010-11 BUDGET	PERCENTAGE CHANGE FY10 - FY11
Taxes	20,667,705	18,738,500	19,177,000	2.34%
Licenses, Permits & Fees	1,707,139	1,692,600	1,691,100	-0.09%
Fines & Forefeits	1,132,905	1,490,600	1,440,600	-3.35%
Charges for Services	343,870	345,000	345,000	0.00%
Intergovernmental	13,495	4,200	0	-100.00%
Interest Income	115,352	46,200	46,200	0.00%
Financing Revenue	0	0	0	0.00%
Miscellaneous Revenue	934,670	739,600	562,100	-24.00%
Transfers In	502,500	72,500	52,500	-27.59%
Total Revenue	25,417,636	23,129,200	23,314,500	0.80%

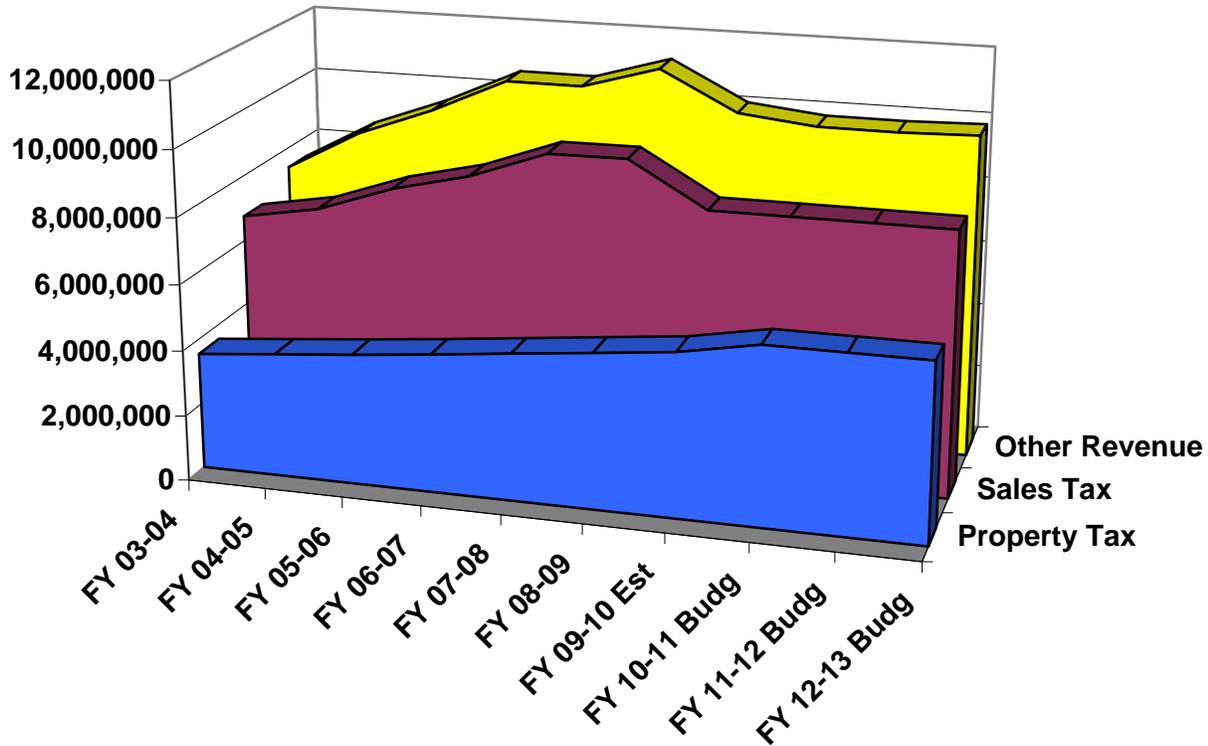
WHERE THE MONEY GOES GENERAL FUND EXPENDITURES 2010-2011 FISCAL YEAR



	FY 2008-09 ACTUAL	FY 2009-10 ESTIMATE	FY 2010-11 BUDGET	PERCENTAGE CHANGE FY10 - FY11
Personal Services	17,369,003	17,336,000	18,194,500	4.95%
Services & Charges	3,411,929	2,919,000	2,859,100	-2.05%
Supplies & Materials	1,245,483	783,200	891,700	13.85%
Capital Outlay	58,134	66,800	318,000	376.05%
Misc. Expenditures	480,766	435,900	451,000	3.46%
Transfers Out	2,826,960	2,368,000	2,075,800	-12.34%
Total Expenditures	25,392,275	23,908,900	24,790,100	3.69%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



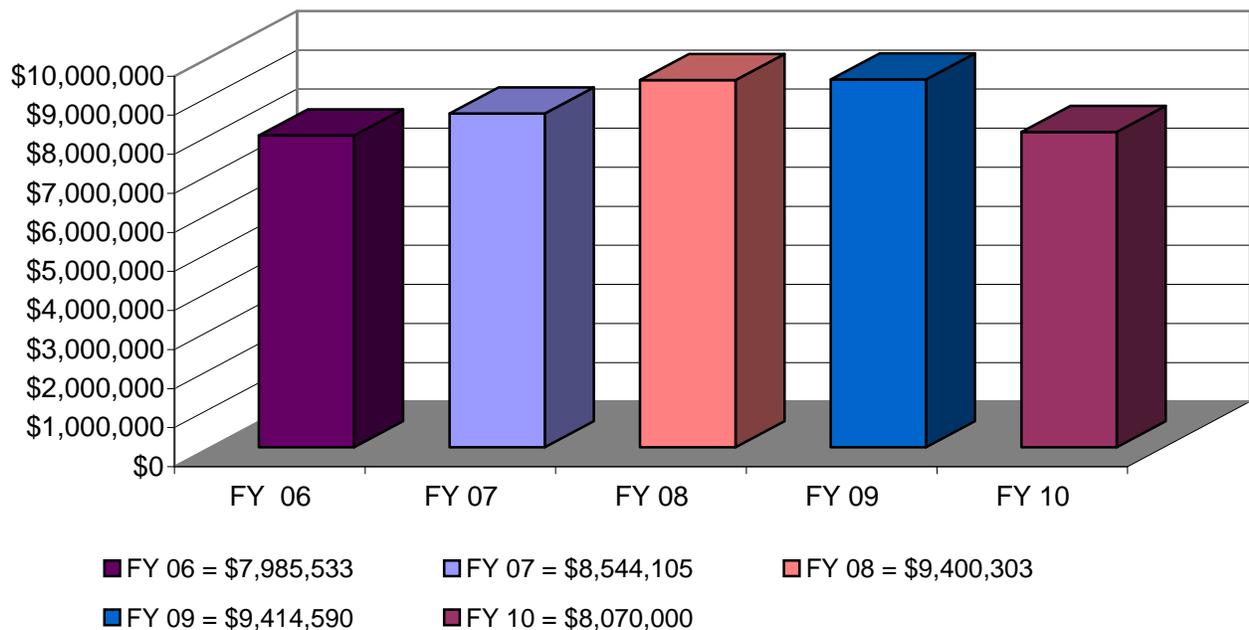
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 03-04	3,550,710	6,754,902	7,366,473	17,672,085
FY 04-05	3,769,480	7,170,661	8,643,769	19,583,910
FY 05-06	3,982,010	7,985,534	9,523,940	21,491,484
FY 06-07	4,216,794	8,544,408	10,592,382	23,353,584
FY 07-08	4,473,610	9,400,303	10,586,726	24,460,639
FY 08-09	4,722,823	9,414,590	11,280,223	25,417,636
FY 09-10 Est	4,976,000	8,070,000	10,083,200	23,129,200
FY 10-11 Budg	5,414,500	8,070,000	9,830,000	23,314,500
FY 11-12 Budg	5,414,500	8,070,000	9,825,000	23,309,500
FY 12-13 Budg	5,414,500	8,070,000	9,895,000	23,379,500

VILLAGE OF ADDISON SALES TAX HISTORY

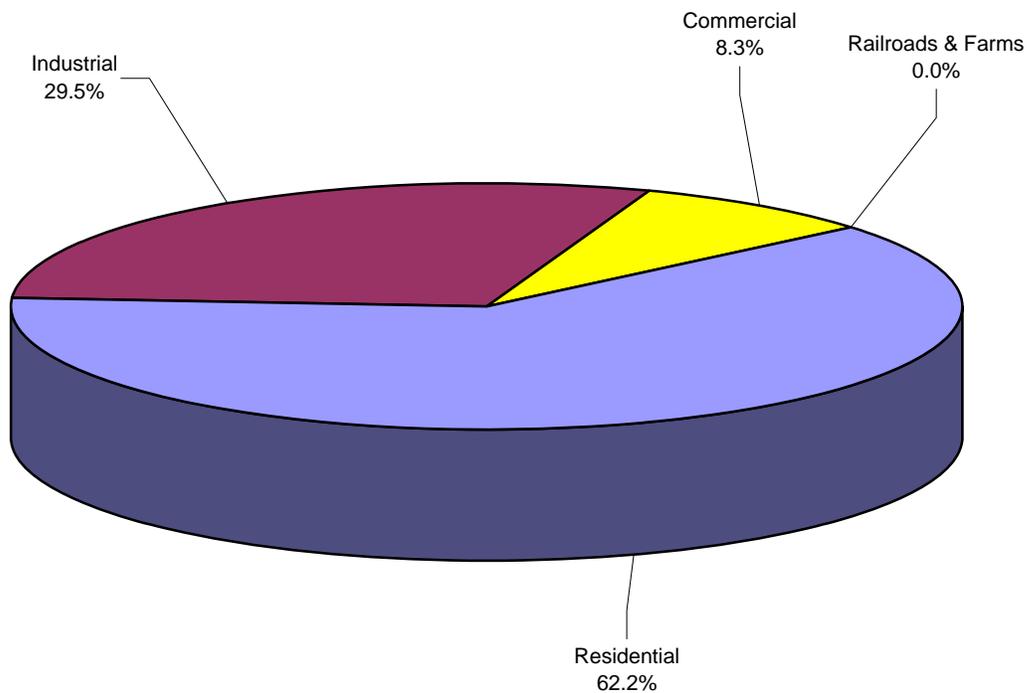
LIABILITY MONTH	RECEIPT MONTH	FY 2006		FY 2007		FY 2008		FY 2009		FY 2010	
		Actual	% Change Over Last FY	Actual**	% Change Over Last FY						
MAY	AUG	635,737.71	42.55%	714,863.55	12.45%	768,087.53	7.45%	841,040.42	9.50%	697,549.62	-17.06%
JUNE	SEPT	699,608.76	46.27%	719,134.57	2.79%	801,658.72	11.48%	873,312.94	8.94%	721,919.34	-17.34%
JULY	OCT	647,497.41	47.74%	693,088.77	7.04%	734,439.34	5.97%	852,318.95	16.05%	684,318.81	-19.71%
AUG	NOV	709,621.12	52.02%	752,736.00	6.08%	791,380.85	5.13%	875,795.64	10.67%	685,070.20	-21.78%
SEPT	DEC	650,208.50	53.18%	727,192.59	11.84%	803,351.12	10.47%	878,779.97	9.39%	711,017.53	-19.09%
OCT	JAN	673,702.88	34.84%	697,233.37	3.49%	829,358.60	18.95%	811,271.61	-2.18%	701,679.60	-13.51%
NOV	FEB	658,241.93	41.22%	672,789.48	2.21%	804,775.04	19.62%	805,222.27	0.06%	680,598.95	-15.48%
DEC	MAR	781,481.93	44.45%	814,025.88	4.16%	839,756.22	3.16%	819,335.25	-2.43%	738,215.57	-9.90%
JAN	APRIL	617,294.07	41.87%	686,631.36	11.23%	710,532.41	3.48%	686,251.61	-3.42%	584,397.90	-14.84%
FEB	MAY	591,984.12	38.27%	640,830.95	8.25%	716,580.58	11.82%	635,301.13	-11.34%	605,100.00	-4.75%
MAR	JUNE	660,891.27	57.57%	710,736.50	7.54%	717,807.31	0.99%	678,474.34	-5.48%	635,632.48	-6.31%
APRIL	JULY	659,263.89	50.49%	714,842.29	8.43%	882,575.47	23.46%	657,486.11	-25.50%	624,500.00	-5.02%
TOTAL SALES TAX		7,985,533.59	27.05%	8,544,105.31	6.99%	9,400,303.19	10.02%	9,414,590.24	0.15%	8,070,000.00	-14.28%

** The last three months of FY 2010 are estimated based on past trends

SALES TAX DOLLARS



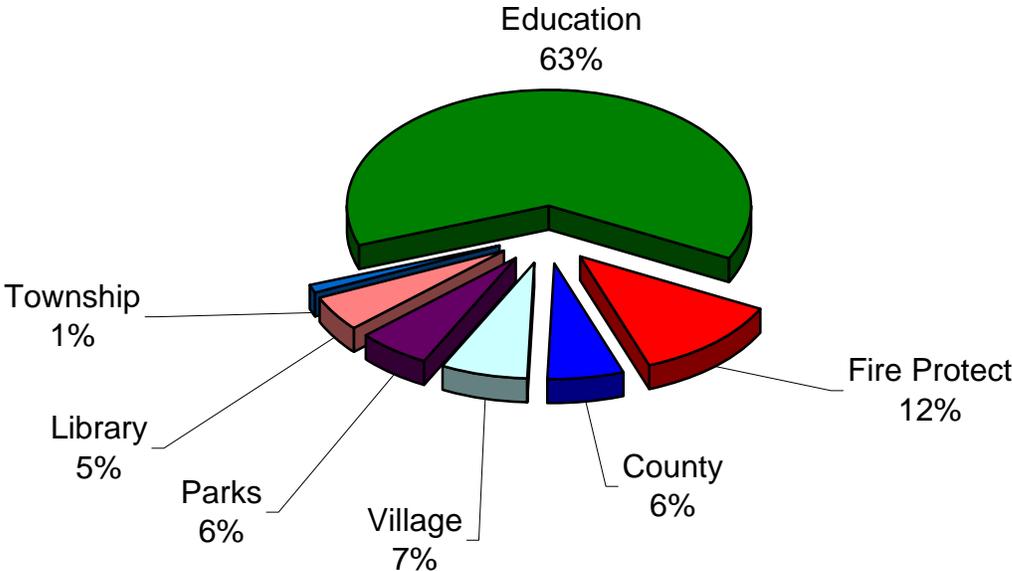
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2008 VALUATION



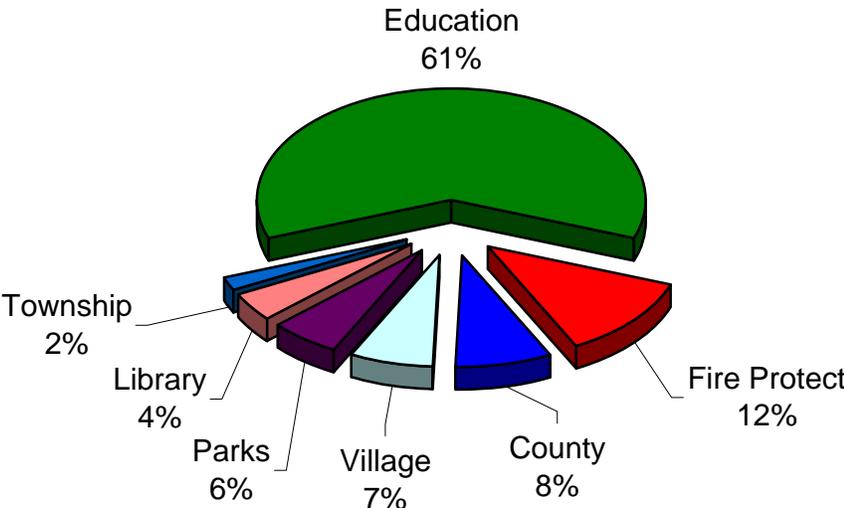
	2008 EAV	% of Total
Residential	873,648,030	62.2%
Industrial	413,818,599	29.5%
Commercial	116,535,969	8.3%
Railroads & Farms	321,389	0.0%
	1,404,323,987	100.0%

PROPERTY TAXES WHERE DO THEY GO?

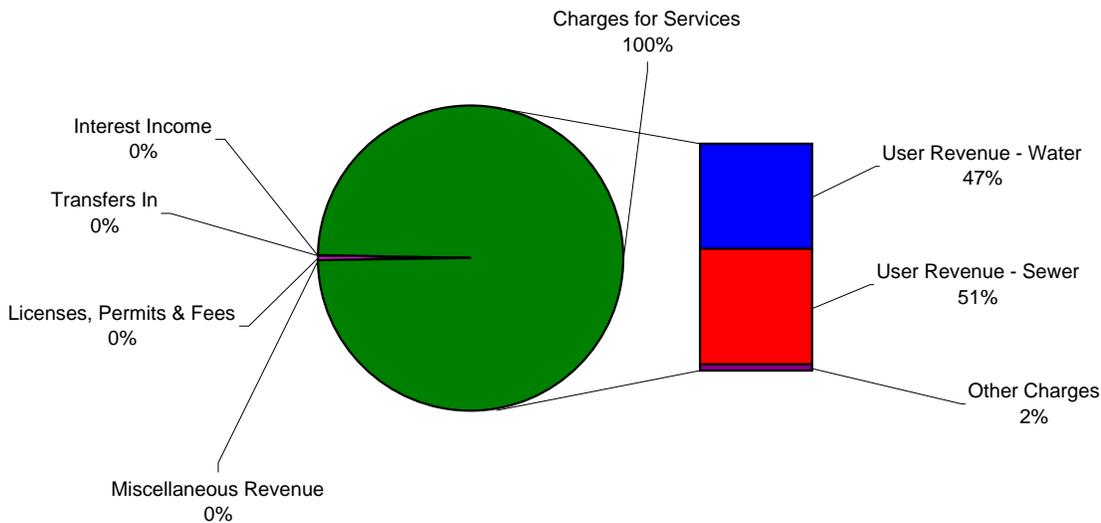
2008 TAX BILL



1998 TAX BILL

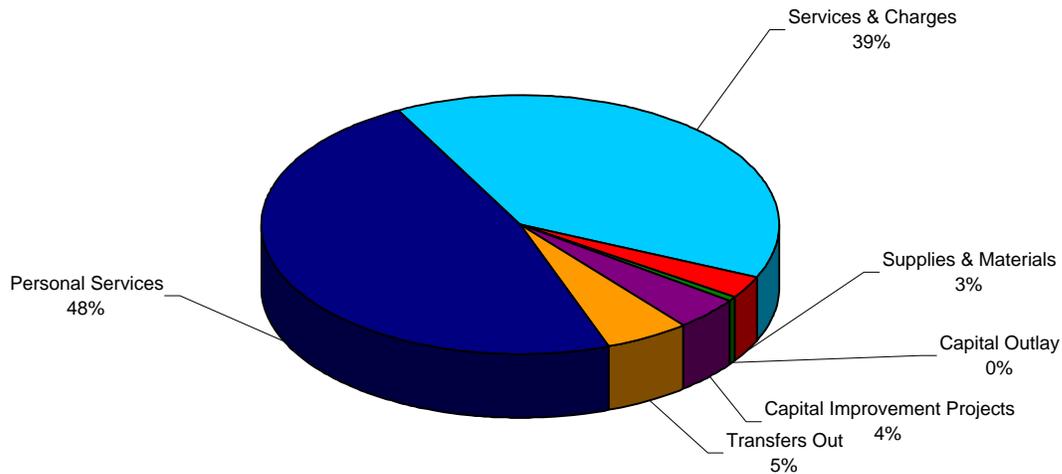


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2010-2011 FISCAL YEAR



	2008-09 ACTUAL	2009-10 ESTIMATE	2010-11 BUDGET	% CHANGE FY10 - FY11
Licenses, Permits & Fees	61,537	73,500	49,000	-33.33%
Charges for Services	10,193,173	10,064,700	10,876,600	8.07%
Intergovernmental	0	0	0	0.00%
Interest Income	39,790	12,000	12,000	0.00%
Miscellaneous Revenue	262,925	20,000	10,000	-50.00%
Transfers In	1,715,457	715,000	0	-100.00%
Total Revenue	12,272,882	10,885,200	10,947,600	0.57%

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2010-2011 FISCAL YEAR



	2008-09 ACTUAL	2009-10 ESTIMATE	2010-11 BUDGET	% CHANGE FY10 - FY11
Personal Services	5,515,753	5,423,700	5,309,200	-2.11%
Services & Charges	3,668,145	4,024,200	4,361,000	8.37%
Supplies & Materials	539,747	360,300	333,700	-7.38%
Capital Outlay	121,497	45,500	38,800	-14.73%
Capital Improvement Projects	2,311,580	1,004,300	485,000	-51.71%
Transfers Out	600,040	573,300	571,700	-0.28%
Total Expenses	12,756,762	11,431,300	11,099,400	-2.90%

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2010 - 2011 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
BEGINNING REVENUES	\$48,743,474	\$23,314,500	\$10,947,600	\$1,208,500	\$805,400	\$757,200	\$3,523,012	\$241,713	\$0
TO/FROM:									
General	(2,075,800)			(912,300)	(698,400)	(465,100)			
Water/Sewer	(571,700)			(293,600)	(95,700)	(182,400)			
Fleet Services	(16,600)				(11,300)	(5,300)			
Inform. Systems	(7,000)			(2,600)		(4,400)			
Equip. Repl.	0								
Debt Service	0								
Capital Projects	0								
Redevelopment	(190,000)	(50,000)							
Library Building	0								
Public Building Fund	(1,400,000)						(1,400,000)		
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	(2,500)	(2,500)							
Motor Fuel Tax	0								
Community Days	0								
TOTAL TRANSFERS	(4,263,600)	(52,500)	0	(1,208,500)	(805,400)	(657,200)	(1,400,000)	0	0
TOTAL REVENUES	\$44,479,874	\$23,262,000	\$10,947,600	\$0	\$0	\$100,000	\$2,123,012	\$241,713	\$0

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
BEGINNING EXPENDITURES	\$48,469,004	\$24,790,100	\$11,099,400	\$1,208,500	\$805,400	\$372,000	\$3,457,976	\$264,786	\$290,000
FROM/TO:									
General	(52,500)								(50,000)
Water/Sewer	0	0							
Fleet Services	(1,208,500)	(912,300)	(293,600)		(2,600)				
Inform. Systems	(805,400)	(698,400)	(95,700)	(11,300)					
Equip. Repl.	(657,200)	(465,100)	(182,400)	(5,300)	(4,400)				
Debt Service	(1,400,000)								
Capital Projects	0								
Redevelopment	0								
Library Building Fund	0								
Public Building Fund	0								
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	(40,000)								(40,000)
Police Pension	0								
Motor Fuel Tax	(100,000)								(100,000)
Community Days	0								
TOTAL TRANSFERS	(4,263,600)	(2,075,800)	(571,700)	(16,600)	(7,000)	0	0	0	(190,000)
TOTAL EXPENDITURES	\$44,205,404	\$22,714,300	\$10,527,700	\$1,191,900	\$798,400	\$372,000	\$3,457,976	\$264,786	\$100,000

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect of interfund activity. This helps show whether a fund is self supporting or dependent on transfers from other funds.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2010 - 2011 BUDGET

REVENUES

LIBRARY BLDG	PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$0	\$1,567,000	\$1,225,400	\$624,249	\$126,000	\$43,200	\$3,269,400	\$1,075,300	\$15,000	BEGINNING REVENUES
					(40,000)		(100,000)		TO/FROM:
									General
									Water/Sewer
									Fleet Services
									Inform. Systems
									Equip. Repl.
									Debt Service
									Capital Projects
									Redevelopment
									Library Building
									Public Building Fund
									TIF 1
									TIF 2
									TIF 3
									TIF 4
									Police Pension
									Motor Fuel Tax
									Community Days
0	0	0	0	0	(40,000)	0	(100,000)	0	TOTAL TRANSFERS
\$0	\$1,567,000	\$1,225,400	\$624,249	\$126,000	\$3,200	\$3,269,400	\$975,300	\$15,000	TOTAL REVENUES

EXPENDITURES

LIBRARY BLDG	PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$0	\$1,567,000	\$780,342	\$160,000	\$199,000	\$46,000	\$2,171,500	\$1,242,000	\$15,000	BEGINNING EXPENDITURES
						(2,500)			FROM/TO:
									General
									Water/Sewer
									Fleet Services
									Inform. Systems
									Equip. Repl.
									Debt Service
									Capital Projects
									Redevelopment
									Library Building Fund
									Public Building Fund
									TIF 1
									TIF 2
									TIF 3
									TIF 4
									Police Pension
									Motor Fuel Tax
									Community Days
0	(1,400,000)	0	0	0	0	(2,500)	0	0	TOTAL TRANSFERS
\$0	\$167,000	\$780,342	\$160,000	\$199,000	\$46,000	\$2,169,000	\$1,242,000	\$15,000	TOTAL EXPENDITURES



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VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2010-11.

CAPITAL SPENDING

Land/Building	\$	515,000
Street		1,637,443
Water System		973,299
Sanitary/Storm Sewers		30,000
Water Pollution Control		0
Miscellaneous		364,786
TOTAL	\$	3,520,528

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development)	\$	1,242,000
Capital Projects (Admin., Public Works, Comm. Dev.)		264,786
Redevelopment (Admin., Public Works)		100,000
Public Building (Building & Grounds, Public Works)		167,000
TIF # 1 (Admin.)		784,042
TIF # 2 (Admin, Comm. Dev)		0
TIF # 3 (Admin, Comm. Dev)		163,700
General Fund (Police)		318,000
Water & Sewer (Public Works & Environmental Services)		485,000
TOTAL	\$	3,520,528

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2008-09 ACTUAL	2009-10 EST ACT	2010-11 BUDGET	2011-12 PROJ	2012-13 PROJ	2013-14 PROJ	2014-2015 PROJ
LAND/BUILDINGS									
4404	PUBLIC WORKS FACILITY	PUB BLDG	1,098 a	40,000 a	167,000 c1	0	0	0	0
4405	LAKE/SWIFT RD. INTERSEC.	PUB BLDG	123,994 a	0	0	0	0	0	0
4412	EVIDENCE BUILDING	PUB BLDG	36,545 a	0	0	0	0	0	0
4526	189 MICHAEL LN +2 Bldg (Green Space HHRC)	TIF2	506,061 a	20,316 a	0	0	0	600,000 a	600,000 a
4409	LULLOS 2 ACRES (Park for HHRC)	*	0	0	0	0	2,000,000 a	200,000 a	0
4594	WPC - RE-ROOF/REPAIR BUILDINGS	WPC	0	0	30,000	70,000	0	0	0
4437	LIBRARY BUILDING	LIBR	1,771,276 b3	0 b3	0 b3	0	0	0	0
4438	LIBRARY BLDG RENOVATION	*	590,285 b3	0	0	0	0	0	0
	SUBTOTAL		3,029,259	60,316	197,000	70,000	2,000,000	800,000	600,000
STREETS									
4401	STREET MAINT. PROGRAM	MFT	1,404,876 a,m	1,500,000 a,m	1,060,000 a,m	1,200,000 a,m	800,000 a,m	1,000,000 a,m	1,500,000 a,m
4418	LAKE/SWIFT RD. INTERSEC.	*	69,395 a,m	0	0	0	0	0	0
4420	FULLERTON INTERSECTION/SIGNAL	*	(119) a,m	388,900 a,m	0	0	0	0	0
4424	FLLRTN: ADDISON-VILLA	*	786,646 a,m	0	0	241,800 a,m	0	0	0
4429	MILL RD: LAKE - ARMY TRAIL	*	0	62,000 a,m	173,000 a,m	43,200 a,m	0	0	0
4414	ADDISON RD - RESURF	*	161,237 a,m	357,000 a,m	0	0	548,600 a,m	0	0
4425	GRACE ST - RESURF	*	169,152 a,m	6,100 a,m	0	0	0	0	0
	OAK MEADOWS DR	*	0	38,000 a,m	0	0	0	0	0
4416	SWIFT ROAD RESURFACING	*	0	0	9,000	232,000	590,600	566,000	108,000
4426	ROUTE 53 RESURFACE/EXPAND	*	0	0	0	500,000	500,000	500,000	0
44xx	LAKE ST - FINAL	*	0	0	0	100,000	0	0	0
4450	URBAN PLAZA REBUILD (LAKE/JFK)	CAP PROJS	8,861 a	0	0	0	0	0	0
4471	GREEN OAKS CT - RESURFACE	*	0	0	100,000 c4	0	0	0	0
4441	LAKE ST. LIGHTS: MILL-ITASCA-53	REDEV	191,679 b2, a	0	0	0	0	0	0
4447	NORTH AVE FINAL FROM IDOT	*	33,861	0	0	0	0	0	0
4458	STREET LIGHT PROGRAM:	*	61,500	0	0	0	0	0	0
4479	SIDEWALK EXISTING TRIP HAZARDS	*	0	125,000 a	100,000 a	75,000 a	75,000 a	0	0
4480	SIDEWALK COST SHARING PROGRAM	*	9,232 a	0	0	0	0	0	0
4481	SIDEWALK - HIGHVIEW (AT School)	*	3,978 a	0	0	0	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	0	225,943 a	56,486 a	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	0	69,500 a	17,400 a	0	0	0
	SUBTOTAL		2,900,298	2,477,000	1,737,443	2,465,886	2,514,200	2,066,000	1,608,000
WATER SYSTEM									
4503	WATERMAIN REPLACEMENT:	WATER	1,053,668 a, b2	0	0	0	0	0	0
4425	GRACE ST - RESURF	*	0	0	0	508,200 a	0	0	0
4414	ADDISON ROAD RESURFACE	*	0	589,100	0	0	119,300 a	0	0
4415	MILL/ARMY TRAIL IMPROV	*	0	76,000 a	321,000	0	0	0	0
4532	RUGLEY CT WATERMAIN REPLACE	*	0	0	70,000	0	0	0	0
4519	AUTOMATIC RADIO READ SYSTEM	*	203,998	209,000	0	0	0	0	0
4525	FULLERTON AVE WATERMAIN REPL.	*	16,157	0	0	81,100	0	0	0
4524	LAKE ST ANNEXATIONS - TAP IN	*	13,815	0	34,000	0	0	0	0
4530	LEAK DETECTION EQUIP REPLACEMENT	*	0	19,000	0	0	0	0	0
4403	HIGHVIEW WATERMAIN	TIF2	70,167 a	0	0	0	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	0	454,099 a	113,525 a	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	0	94,200 a	23,600 a	0	0	0
	SUBTOTAL		1,357,805	893,100	973,299	726,425	119,300	0	0
SEWER SYSTEM									
4551	REBUILD MOTORS/PUMPS-DAPS	SEWER	16,600	0	0	0	0	0	0
4533	REPLACE STORM SEWER	*	0	0	30,000	0	0	0	0
	SUBTOTAL		16,600	0	30,000	0	0	0	0
WATER POLLUTION CONTROL									
4587	ANAEROBIC DIGESTER CLEANING	WPC	21,800	0	0	0	0	0	0
4589	AERATION SYSTEM SHEATH	*	0	27,300	0	0	0	0	0
4571	CLARIFIER	*	924,430	23,900	0	0	0	0	0
4599	BELT PRESS REHAB	*	61,112	0	0	0	0	0	0
	SUBTOTAL		1,007,342	51,200	0	0	0	0	0
MISCELLANEOUS									
4461	SALT CREEK GRNWAY TRAIL	CAP PROJS	30,672	137,000	0	0	0	0	0
4475	NOISE WALLS	*	121,207 g,a	33,000 g,u	20,000 g	20,000 g	20,000 g	20,000 g	20,000 g
4483	I-290 BRIDGE	*	41,107	2,000	144,786	21,896	0	0	0
4427	MEDIAN LANDSCAPE - LAKE ST	*	68,390 a	0	0	0	0	0	0
4401	PD - DISPATCH UPGRADE	POLICE	0	0	318,000	0	0	0	0
4498	WESTWOOD CREEK STABILIZATION	TIF 1	0	0	100,000 a	515,000 a	1,392,500 a	0	0
	SUBTOTAL		261,376	172,000	582,786	556,896	1,412,500	20,000	20,000
TOTAL CAPITAL SPENDING			8,572,680	3,653,616	3,520,528	3,819,207	6,046,000	2,886,000	2,228,000
CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)									
a.	CASH ON HAND		4,732,322	2,675,616	2,288,528	2,854,207	5,081,000	1,921,000	1,263,000
b.	DEBT FINANCING								
	1. SPCL SRVC AREA-ELLSWORTH		0	0	0	0	0	0	0
	2. 2004 GEN OBL BOND (rec FY 05, spent thru FY 08)		253,179	0	0	0	0	0	0
	3. 2006C & 2007 GO LIBRARY (REC FY07 SPENT THRU FYC)		2,361,561	0	0	0	0	0	0
c.	GRANTS								
	1. FEDERAL		0	0	0	0	0	0	0
	FEDERAL - ARRA		0	0	167,000	0	0	0	0
	2. STATE		0	0	0	0	0	0	0
	3. LOCAL		0	0	0	0	0	0	0
	4. CDBG		0	0	100,000	0	0	0	0
	5. CMAQ		41,107	0	0	0	0	0	0
d.	CONTRIBUTIONS		0	0	0	0	0	0	0
e.	ANNEXATION/TAP ON FEES		0	0	0	0	0	0	0
f.	GAIN - SALE OF ASSETS		0	0	0	0	0	0	0
g.	INSURANCE PROCEEDS		74,767	19,500	20,000	20,000	20,000	20,000	20,000
m.	MOTOR FUEL TAX		986,053	945,000	945,000	945,000	945,000	945,000	945,000
t.	TELECOMMUNICATIONS TAX(1% For Ind Strs)		0	0	0	0	0	0	0
u.	UNFUNDED PROJECTS		123,691	13,500	0	0	0	0	0
TOTAL CAPITAL FUNDING			8,572,680	3,653,616	3,520,528	3,819,207	6,046,000	2,886,000	2,228,000

Capital Improvement Program (CIP) Impact on FY 2010-2011 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4404 Public Works Facility

\$167,000 has been allocated using ARRA funding to replace windows and lighting at the public works building.

FY 2010-2011 Budget \$167,000.

Operating Budget Impact: Negligible quantitative savings. Savings will occur with the decreased use of gas and electricity.

Water and Sewer System

4503 Watermain Replacement

Mill Rd/ ArmyTrail Blvd/ JFK Drive Rugley Ct

\$869,299 has been allocated in the Water and Sewer, TIF #1 and TIF #3 Funds to replace the water main on Mill Rd/ArmyTrail Blvd and JFK Drive and \$70,000 has been allocated for Rugley Ct. These roads are being reconstructed (see Motor Fuel Tax, TIF #1 and TIF #3 Funds) and as part of that reconstruction, Village policy has always taken advantage of including the water main replacement at the same time the road is done.

FY 2010-11 Budget:

Water and Sewer Fund	\$391,000
TIF #1	\$454,099
TIF #3	\$94,200

Operating Budget Impact: Savings will be in the elimination or at least decreased probability of failure of the water line which is costly to repair outside the purview of a road reconstruction project.

VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects FY 10-11

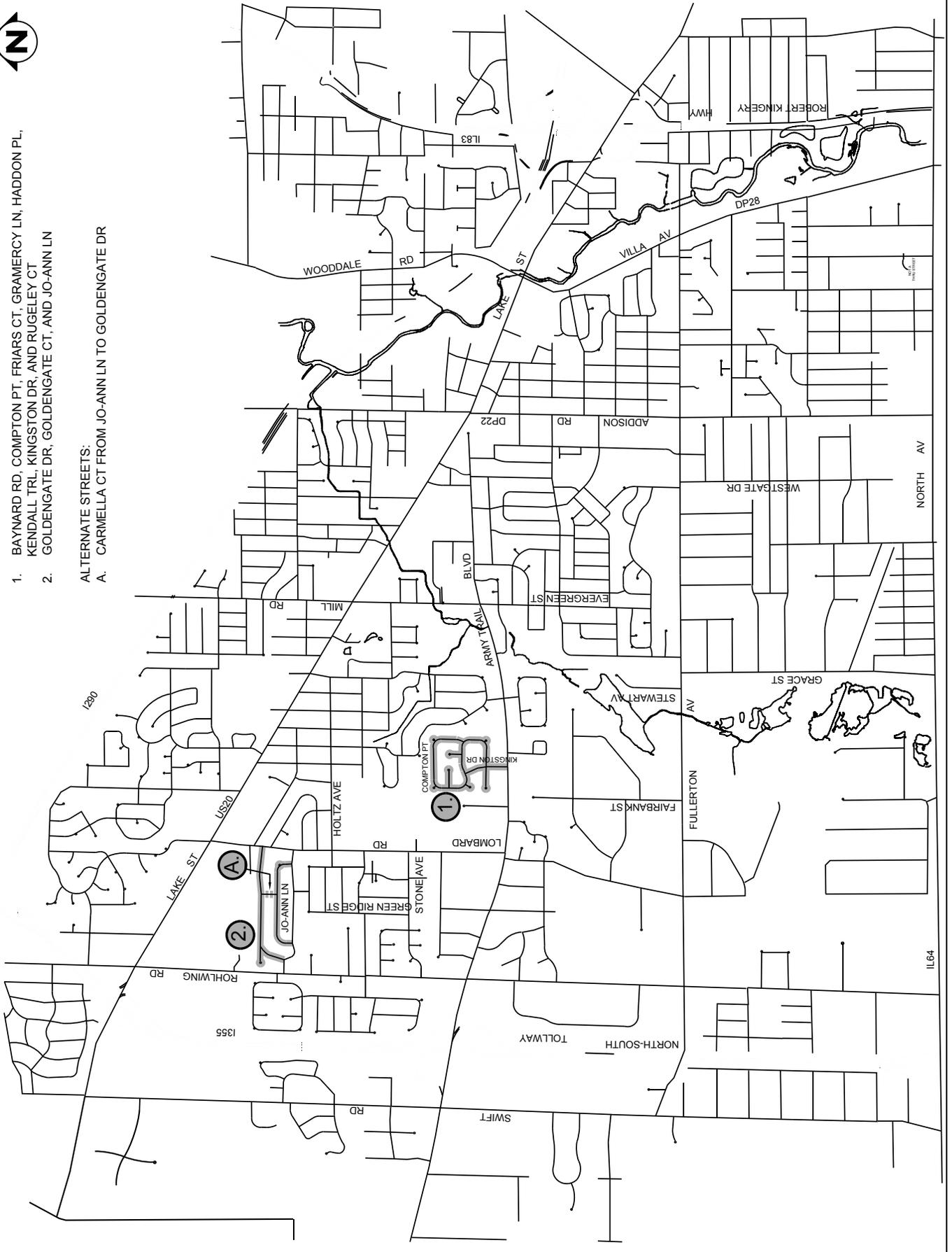
Street Maintenance



1. BAYNARD RD, COMPTON PT, FRIARS CT, GRAMERCY LN, HADDON PL, KENDALL TRL, KINGSTON DR, AND RUGELEY CT
2. GOLDENGATE DR, GOLDENGATE CT, AND JO-ANN LN

ALTERNATE STREETS:

- A. CARMELLA CT FROM JO-ANN LN TO GOLDENGATE DR



DEBT SUMMARY

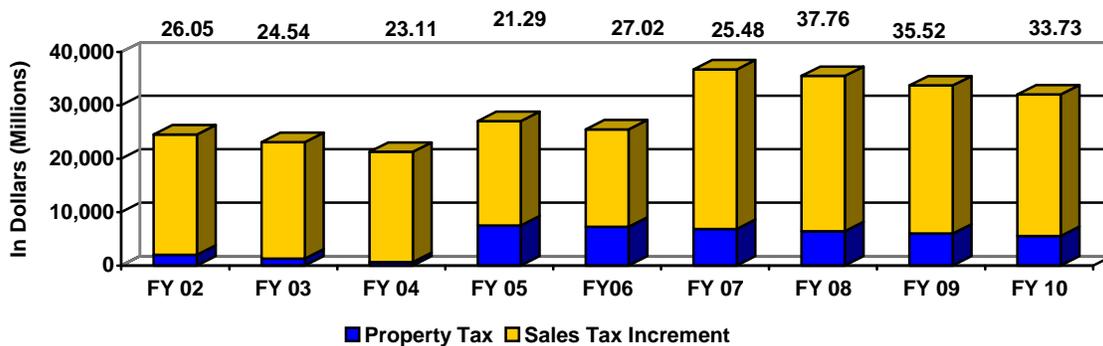
OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.

VILLAGE OF ADDISON
Outstanding Bond Debt
Fiscal Years Ending 2002 through 2010



Note: The increased debt shown in FY 2005 is due to the 2004 G.O. Bonds which were issued for various capital projects and funding of the equipment replacement fund. This annual principal and interest payments will be paid thru a property tax levy. The levy is approximately the same amount as the payments of the 2001 Refunding issue, which was paid off in FY 2004, thereby a negligible property tax effect from this bond issue. The increased debt in FY07 is due to the 2006C and 2007 G.O. issues for the new Library construction. The property tax on these issues will be abated and paid by existing home rule sales tax increment revenues.

DEBT SUMMARY

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AA+ from Fitch Inc. and AA+ from Standard & Poor's. The Village recently had its credit rating upgraded by Fitch, Inc. (2000) and Standard & Poor's (2008). This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2010**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING</u>		
				<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL OBLIGATION DEBT						
2002 REFUNDING BONDS	PUBLIC WORKS FACILITY	4,685,000	12/15/17	3,680,000	717,030	4,397,030
2004 G.O. BONDS	VARIOUS CAP. PROJ. & EQUIP. REPL. FUNDING	7,500,000	12/15/19	5,520,000	1,295,567	6,815,567
2006A REFUNDING BOND	ADVANCE REFUNDING 2005	3,075,000	12/15/26	3,075,000	1,324,166	4,399,166
2006B REFUNDING BOND	ADVANCE REFUNDING 2004A (PARTIAL)	2,375,000	12/15/12	1,120,000	86,308	1,206,308
2006C G.O. BOND	LIBRARY BUILDING	6,900,000	12/15/26	6,900,000	2,999,938	9,899,938
2007 G. O. BOND	LIBRARY BUILDING	6,100,000	12/15/26	6,100,000	2,660,660	8,760,660
2008 REFUNDING BOND	ADVANCE REFUNDING 1998	6,015,000	12/16/20	5,640,000	1,939,250	7,579,250
TOTAL ALL BONDS				<u>32,035,000</u>	<u>11,022,919</u>	<u>43,057,919</u>

LOANS

NEVA-BYRON LOAN	CONSTRUCTION OF NEVA-BYRON SEWER	5,588,000	5/30/12	<u>946,898</u>	<u>51,595</u>	<u>998,493</u>
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The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

ANNUAL DEBT SERVICE REQUIREMENTS

(PRINCIPAL AND INTEREST)

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 EST ACT</u>	<u>2010-11 BUDGET</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>
BOND RETIREMENT FUND						
2004 G.O.	PROPERTY TAX	<u>678,850</u>	<u>685,800</u>	<u>686,012</u>	<u>684,562</u>	<u>682,588</u>
SUBTOTAL - PROPERTY TAX		<u>678,850</u>	<u>685,800</u>	<u>686,012</u>	<u>684,562</u>	<u>682,588</u>
1998 G.O.	SALES TAX INCR.	590,854	0	0	0	0
2002 REFUNDING	SALES TAX INCR.	346,990	441,070	476,380	514,500	545,440
2004A REFUNDING	SALES TAX INCR.	10,580	10,290	0	0	0
2006A REFUNDING	SALES TAX INCR.	126,673	126,673	126,673	256,673	271,863
2006B REFUNDING	SALES TAX INCR.	593,767	653,567	658,904	547,404	0
2006C G.O.	SALES TAX INCR.	268,128	268,128	268,128	268,128	548,128
2007 G.O.	SALES TAX INCR.	237,894	237,894	237,894	237,894	482,894
2008 REFUNDING	SALES TAX INCR.	<u>115,146</u>	<u>631,775</u>	<u>594,588</u>	<u>568,213</u>	<u>547,325</u>
SUBTOTAL - SALES TAX		<u>2,290,032</u>	<u>2,369,397</u>	<u>2,362,567</u>	<u>2,392,812</u>	<u>2,395,650</u>
NEVA-BYRON LOAN	OPERATING REVENUE	399,397	399,397	399,397	399,397	199,699
TOTAL		<u>3,368,279</u>	<u>3,454,594</u>	<u>3,447,976</u>	<u>3,476,771</u>	<u>3,277,937</u>



(BLANK)

GENERAL FUND

Narrative

This all purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Community Development
Electrical/Forestry
Street
General Ledger

GENERAL FUND (10) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1000	REVENUES	TAXES						
3001	PROPERTY TAXES - CURRENT	3,210,891	3,313,712	3,324,000	3,348,000	3,289,100	3,289,100	3,289,100
3002	PROPERTY TAXES - PRIOR YR.	2	8	0	1,000	0	0	0
3003	ROAD & BRIDGE TAX - CURRENT	365,058	372,878	350,000	394,000	394,000	394,000	394,000
3005	REPLACEMENT TAXES	161,000	147,124	128,000	128,000	128,000	128,000	128,000
3007	POL PENSION PROPERTY TAX	897,659	1,036,233	1,224,000	1,233,000	1,731,400	1,731,400	1,731,400
3010	REAL ESTATE TRANSFER TAX	497,431	305,776	300,000	330,000	330,000	330,000	330,000
3020	INCOME TAX	3,388,237	3,366,328	2,845,000	2,900,000	2,900,000	2,900,000	2,900,000
3025	TELECOMMUNICATIONS TAX	1,952,314	1,959,918	1,760,000	1,730,000	1,730,000	1,730,000	1,730,000
3030	SALES TAX	7,737,573	7,757,823	7,000,000	6,670,000	6,670,000	6,670,000	6,670,000
3031	SALES TAX INCREMENT	1,662,730	1,656,767	1,494,000	1,400,000	1,400,000	1,400,000	1,400,000
3034	LOCAL USE TAX	522,538	521,360	481,000	424,000	424,000	424,000	424,000
3045	AUTO RENTAL TAX	218	1,000	500	500	500	500	500
3050	ROOM TAX (HOTEL-MOTEL)	258,426	228,778	169,000	180,000	180,000	180,000	180,000
	SUBTOTAL - TAXES	20,654,077	20,667,705	19,075,500	18,738,500	19,177,000	19,177,000	19,177,000
		LICENSES, PERMITS, AND FEES						
3101	VEHICLE LICENSES	442,431	440,588	450,000	436,000	436,000	436,000	436,000
3110	BUSINESS LICENSES	237,570	253,125	240,000	240,000	240,000	240,000	240,000
3115	LIQUOR LICENSES	101,141	105,468	105,000	105,000	105,000	105,000	105,000
3117	MULTIPLE DWELLING LICENSES	173,036	308,380	300,000	270,000	270,000	270,000	270,000
3118	BUILDING PERMITS	267,782	167,351	130,000	222,000	225,000	225,000	225,000
3120	BLDG/ZON. SUBDIV. FEES	7,671	6,117	4,000	4,000	4,000	4,000	4,000
3123	PLANNING/DEVELOP. FEES	29,433	25,055	15,000	30,000	30,000	30,000	30,000
3125	DEVELOPMENT REVIEW FEE	68,915	20,818	5,000	5,000	5,000	5,000	5,000
3131	FRANCHISE FEE - CATV	259,123	279,941	300,000	304,000	300,000	300,000	300,000
3140	ANNEXATION/TAP ON FEES	12,310	2,119	5,000	7,000	7,000	7,000	7,000
3150	ALARM PERMIT FEES	13,965	40,875	35,000	14,000	14,000	14,000	14,000
3170	SOLICITOR'S FEES	1,300	635	1,000	1,000	1,000	1,000	1,000
3195	BUSINESS LIC BACKGROUND	0	0	0	2,500	2,000	2,000	2,000
3196	FIRE PLAN REVIEW FEES	8,187	13,332	11,000	11,000	11,000	11,000	11,000
3197	PLUMBING INSPECTION FEES	26,721	24,272	21,000	21,000	21,000	21,000	21,000
3198	REVIEW & INSPECTION FEES	28,526	19,063	20,000	20,000	20,000	20,000	20,000
3199	OTHER LICENSES & PERMITS	150	0	100	100	100	100	100
	SUBTOTAL - LIC./ PERMITS/FEES	1,678,261	1,707,139	1,642,100	1,692,600	1,691,100	1,691,100	1,691,100
		FINES & FORFEITS						
3201	POLICE FINES	376,975	556,601	500,000	500,000	400,000	400,000	400,000
3202	PARKING FINES	187,953	208,822	265,000	275,000	275,000	275,000	275,000
3206	COURT FEES - TRAFFIC VIOL SB1260	37,925	51,805	54,000	45,000	45,000	45,000	45,000
3207	OVERWEIGHT TRUCK FINES	50,693	48,007	49,000	55,000	55,000	55,000	55,000
3208	ADMIN ADJUDICATION	0	0	0	0	100,000	100,000	100,000
3209	RED LIGHTCAMERA ENFORCEMENT	0	0	200,000	400,000	350,000	350,000	350,000
3215	ANIMAL IMPOUNDING	505	665	500	600	600	600	600
3220	VEHICLE IMPOUND FEE	235,490	225,550	225,000	175,000	175,000	175,000	175,000
3222	TRUCK PERMIT FEE	17,355	21,440	17,000	20,000	20,000	20,000	20,000
3225	FALSE ALARM CHARGES - OTHER	21,005	20,015	20,000	20,000	20,000	20,000	20,000
	TOTAL FINES & FORFEITS	927,901	1,132,905	1,330,500	1,490,600	1,440,600	1,440,600	1,440,600
		CHARGES FOR SERVICES						
3350	GARBAGE BILLING	213,954	228,359	230,000	230,000	230,000	230,000	230,000
3351	BRUSH PICK-UP	1,634	85,910	100,000	90,000	90,000	90,000	90,000
3355	BAIL BONDS	31,915	29,601	25,000	25,000	25,000	25,000	25,000
	SUBTOTAL - CHRGS FOR SVCS	247,503	343,870	355,000	345,000	345,000	345,000	345,000

GENERAL FUND (10) REVENUES

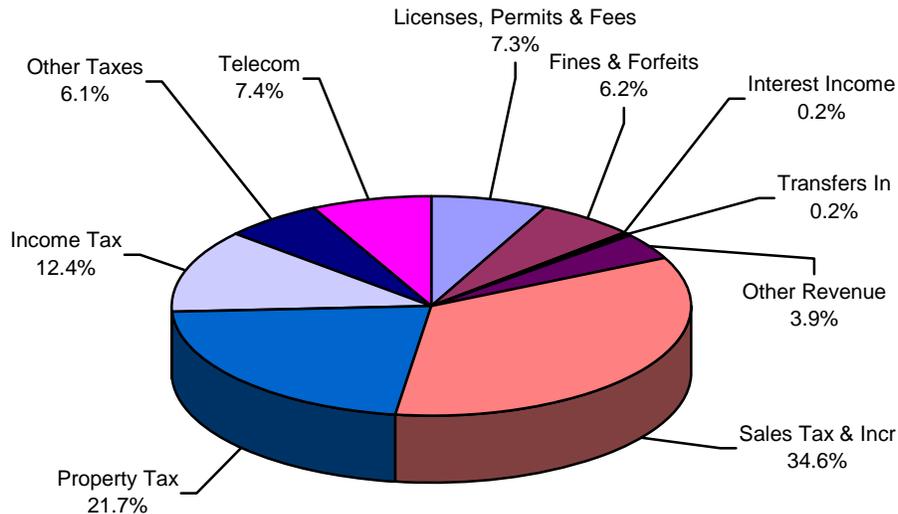
Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1000	REVENUES	INTERGOVERNMENTAL REVENUES						
3410	GRANTS - FEDERAL	0	0	0	0	0	0	0
3420	GRANTS - ST. OF ILLINOIS	13,425	13,495	12,000	4,200	0	0	0
	SUBTOTAL - INTERGOVTL REVS	13,425	13,495	12,000	4,200	0	0	0
		INTEREST INCOME						
3510	INVESTMENT INTEREST	331,048	110,045	125,000	45,000	45,000	45,000	45,000
3520	INTEREST-PROPERTY TAX	5,720	2,197	1,000	200	200	200	200
3540	INTEREST ON LOANS	3,956	3,110	3,000	1,000	1,000	1,000	1,000
	SUBTOTAL - INTEREST INCOME	340,724	115,352	129,000	46,200	46,200	46,200	46,200
		MISCELLANEOUS REVENUE						
3802	REIMB-INSURANCE	90,353	110,386	75,000	30,000	75,000	75,000	75,000
3803	REIMB-COURT/JURY	0	0	26,000	0	0	0	0
3804	REIMB - FDIC	0	14,457	0	0	0	0	0
3806	REIMB-TRAINING - POLICE	22,883	15,070	10,000	5,500	5,500	5,500	5,500
3807	REIMB-ENG/ARCH PERMITS	34,278	21,116	20,000	27,000	27,000	27,000	27,000
3809	REIMB-SPOTLIGHT	30,722	34,286	32,000	25,000	5,000	0	0
3810	REIMB-LIBRARY AUDIT FEES	2,825	2,825	2,800	0	0	0	0
3811	REIMB-SPECIAL EVENTS	0	0	0	0	37,500	37,500	37,500
3813	REIMB- FEMA FLOOD	0	188,040	0	0	0	0	0
3814	REFUND SPEC CENSUS	0	9,345	0	0	0	0	0
3818	REIMB PD OT CRIME PREV - DJ	0	0	0	6,400	6,400	6,400	6,400
3819	REIMB - POLICE TRAFFIC STUDY	0	49,721	0	0	0	0	0
3822	SALE OF MAPS/PUBLICATIONS	2,301	1,929	1,500	1,500	1,500	1,500	1,500
3830	POLICE REPORTS	8,537	7,007	7,000	7,000	7,000	7,000	7,000
3833	SCHOOL LIAISON PROGRAM	63,251	100,401	100,000	126,600	60,000	60,000	60,000
3834	SCHOOL SECURITY	6,248	0	0	0	0	0	0
3839	PUBLIC SAFETY	22,500	23,708	17,500	25,000	25,000	25,000	25,000
3840	SIDEWALK COST SHARE/CURB	4,200	900	1,000	300	300	300	300
3850	WEED CONTROL	300	600	0	0	0	0	0
3853	AUCTION/SALE OF FIXED ASSETS	6,713	4,051	0	0	0	0	0
3856	SALE OF WASTE OIL	323	0	300	500	300	300	300
3860	RENTALS & CONCESSIONS	178,165	214,399	242,000	242,000	242,000	242,000	242,000
3861	CONTRIBUTION & DONATIONS	55,206	59,854	500	173,700	500	500	500
3876	CASH OVER/SHORT	(25)	714	100	100	100	100	100
3899	MISCELLANEOUS REVENUES	67,048	75,861	69,000	69,000	69,000	69,000	69,000
	SUBTOTAL - MISC. REVENUES	595,828	934,670	604,700	739,600	562,100	557,100	557,100
		TRANSFERS IN						
3940	TRANSFER FRM CAP PROJECTS	0	0	70,000	70,000	0	0	0
3942	TRANSFER FRM REDEVELOPMENT	0	0	0	0	50,000	0	0
3947	TRANSFER FROM TIF #3	0	500,000	100,000	0	0	50,000	120,000
3970	TRANSFER FRM POLICE PENSION	2,500	2,500	2,500	2,500	2,500	2,500	2,500
3992	TRANSFER FRM DEBT SERV	0	0	0	0	0	0	0
3999	TRANSFER FRM POLICE GRANT	420	0	0	0	0	0	0
	SUBTOTAL - TRANSFERS IN	2,920	502,500	172,500	72,500	52,500	52,500	122,500
	TOTAL REVENUES	24,460,639	25,417,636	23,321,300	23,129,200	23,314,500	23,309,500	23,379,500
	LESS: TOTAL EXPENDITURES	26,746,007	25,392,275	25,629,625	23,908,900	24,790,100	24,653,300	25,259,000
	SURPLUS (DEFICIT)	(2,285,368)	25,361	(2,308,325)	(779,700)	(1,475,600)	(1,343,800)	(1,879,500)

GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The current economic downturn has presented challenges the Village has been able to successfully address and maintain services throughout. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the largest industrial park in DuPage County and the fourth largest in Illinois.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) of its residential and commercial/industrial sectors. The current real estate market has slightly decreased the current EAV, however the Village is hopeful when the market turns, so will the EAV.

The Village is in the enviable position to maintain a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohlwing Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20 minute drive.

GENERAL FUND REVENUE

Notes Cont.

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain at least a 25% fund balance in the General Fund. Three months of expenditures allows the Village to maintain operation when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact, which could conservatively produce an additional \$3.0 million per year as shown below:

- A Utility Tax of 5% could produce at least \$1,600,000 of additional revenue on an annual basis.
- An additional Home Rule Sales Tax of 1/4% could produce approximately \$1,400,000 of additional revenue on an annual basis.

3001 Property Taxes

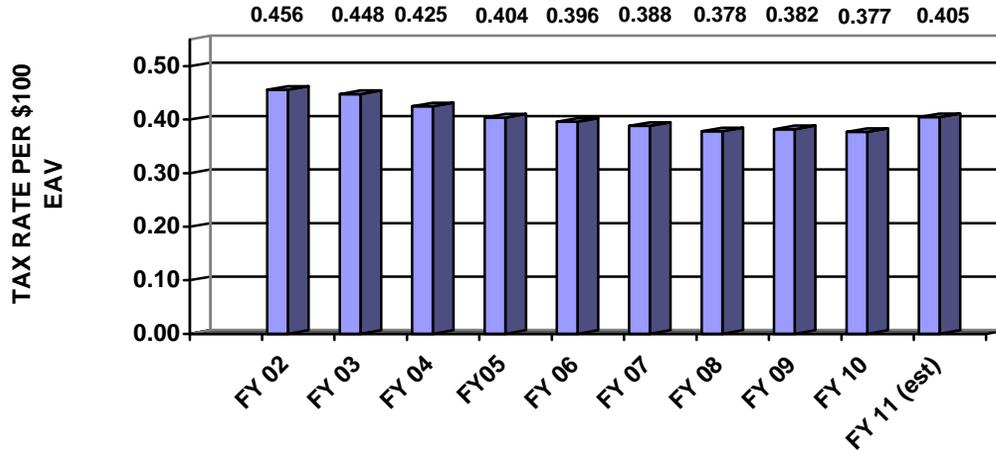
Property tax receipts represent about 22% of the Village's General Fund income, and the Village's levy represents only about 7% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased each year for the past eight out of nine fiscal years as shown below. The increase in estimated rate for FY 11 is due to the 40% increase in the Police Pension Levy. The increase in the Police Pension levy is due to the losses incurred in the fund in FY09 coupled with an increase in the number of sworn officers that can retire in the next 5 years. The State also had the opportunity to pass legislation that would extend the date the downstate article 3 and 4 funds had to be fully funded, however the legislation did not pass. The levy which corresponds to this budget was levied in December, 2009. Property owners will pay this tax in two installments due June 1 and September 1, 2010. A breakdown of the Village's total tax levy is as follows:

	<u>Final 2008 Levy for FY 10</u>	<u>Estimated 2009 Levy for FY 11</u>	<u>% Change</u>
General Fund			
Corporate	\$3,359,143	\$3,289,143	(2.08)
Police Pension	1,237,209	1,731,418	39.95
Subtotal	<u>4,596,352</u>	<u>5,020,561</u>	9.23
Debt Service Fund	<u>693,736</u>	<u>686,012</u>	(15.52)
Total Levy	\$5,290,088	\$5,706,573	7.87
Equalized Assessed Val.	\$1,404,323,987	\$1,408,099,566	.28
Rate per \$100 EAV	\$ 0.3767	\$ 0.4053	7.59

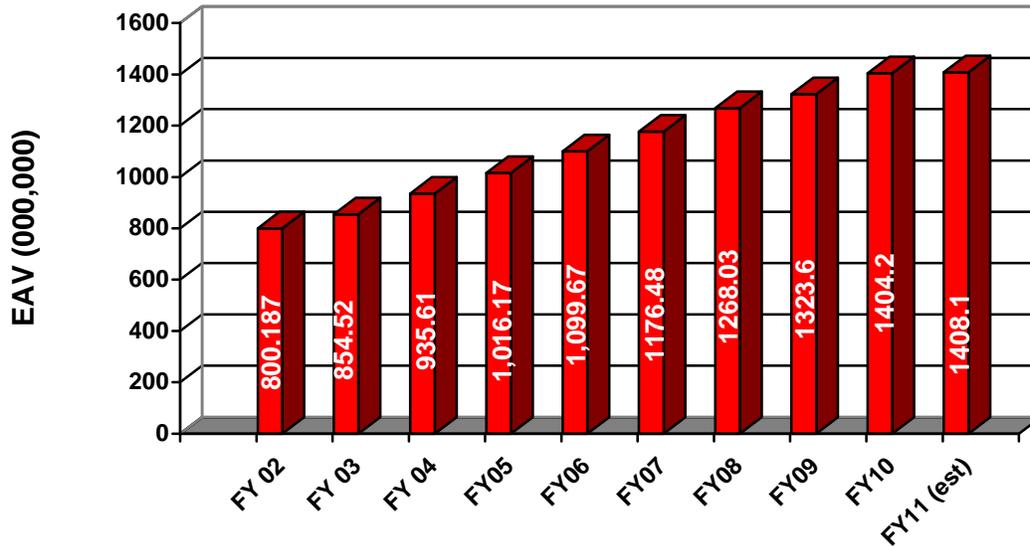
GENERAL FUND REVENUE

Notes Cont.

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy decreased \$70,000 or 2.08% from last year's levy while the Police Pension levy increased by \$494,209 or 39.95% for a total 9.23% increase before debt service. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members' and investment results. The increase can be attributed to investment losses and the number of members that have both age and years of service and can retire within the next five years. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 09 the Village has been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%.

GENERAL FUND REVENUE

Notes Cont.

3001 Property Taxes cont.

The Debt Service portion of the Village's levy shown in the table above, is credited to the Debt Service Fund and can be found in that section of this budget.

Property taxes for 2009 attach as an enforceable lien on January 1, 2009, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2010, and are payable in two installments, on or about June 1, 2010 and September 1, 2010. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1 percent of the tax levy to reflect actual collection experience. The 2009 tax levy is intended to fund expenditures for the 2010-2011 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2009 EAV shows an estimated .28% increase over 2008.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process
October	Notification from some townships regarding value of new growth that will be included on tax roles.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes Cont.

3001 Property Taxes cont.

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the township. Rate limits and compliance with rate limits are included/calculated as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes are due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent on property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by state statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

GENERAL FUND REVENUE

Notes Cont.

3020 Income Tax

		<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2007	(Actual)	3,026,956	10.30%
FY 2008	“	3,383,237	11.77%
FY 2009	“	3,366,328	(0.5%)
FY 2010	(Est. Actual)	2,900,000	(13.85)
FY 2011	(Budget)	2,900,000	0.00%

Income tax receipts represent approximately 12% of the Village's General Fund income. Local governments in Illinois receive a 1/10th share of all state income tax receipts. This amount is allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2011 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,946. It is assumed that there will be no change in population.

Municipality's share of income tax receipts - Under current law, municipalities are entitled to 1/10 of income tax receipts. It is assumed that this ratio will remain unchanged although there has been discussion on the State level of changing this calculation.

State-wide decrease in income tax receipts - FY 2010 receipts are coming in 15% lower than what was budgeted. Due to the economic downturn, we have taken a conservative approach and budgeted no change in the FY2011 receipts from projected FY2010 revenues.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the "Municipal Telecommunications Infrastructure Maintenance Fee Act." The Act authorized municipalities to propose an Infrastructure Maintenance Fee (IMF) up to a maximum of 1% of the gross charges of telecommunications retailers, including long distance and cell phone companies.

The Village imposed this new fee in lieu of the Franchise Fee-Telephone effective as of January 1, 1998. As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06.

GENERAL FUND REVENUE

Notes Cont.

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax. The Village is monitoring this trend.

3030 Sales Tax

3031 Sales Tax Increment

		Sales Tax		Sales Tax Increment	
		<u>Amount</u>	<u>%Inc (Dec)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2007	(Actual)	7,029,021	6.65%	1,515,387	9.15%
FY 2008	"	7,737,573	10.08%	1,662,730	9.72%
FY 2009	"	7,757,823	0.26%	1,656,767	(0.36%)
FY 2010	(Est. Actual)	6,670,000	(14.02%)	1,400,000	(15.50) %
FY 2011	(Budget)	6,670,000	0.00%	1,400,000	0.00%

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 35% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.0% sales tax. Effective April 1, 2008, the State Legislature passed a \$.50% increase in Sales Tax in Du Page County that will be used for transportation. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the state, and divided among the taxing districts as follows:

	<u>Before April 1, 2008</u>	<u>After April 1, 2008</u>
State	5.00%	5.00%
Village*		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	.75%
Du Page County	.25%	.50%
Du Page Water Commission	.25%	.25%
Regional Transportation Authority	<u>.25%</u>	<u>.50%</u>
Total	7.50%	8.00%

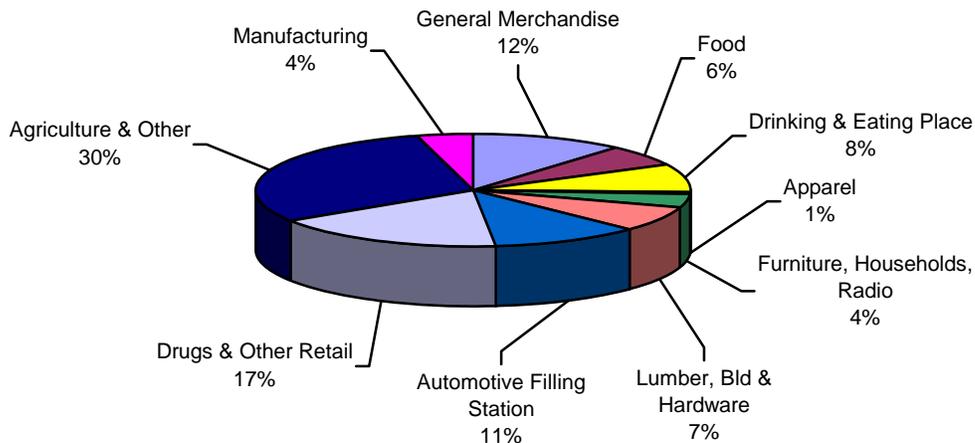
*Note: The municipal tax is credited to the General Fund. A home-rule tax of .25% is also credited to the General Fund, and was initiated in 2003 as an additional operating revenue. Another home-rule tax of .25% is credited to the Debt Service Fund, and was initiated in 1995 to fund a bond issue to be used as an initial funding source for redevelopment in the Village's tax increment financing districts. An additional home-rule sales tax of .25% is credited to the Public Building Fund, and was initiated to fund the bond issues for the new Village Hall/Police Facility and the new Public Works Garage.

GENERAL FUND REVENUE

Notes Cont.

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax by Source Calendar Year 2008



Budget Assumptions – The Village anticipates no increase in Sales tax in the FY 2011 budget over the projected FY10 results. Although the Village is fortunate to have 4 big box stores and no major car dealerships, the effects of unemployment and a stalled economy in FY10 required the Village to reduce its anticipated sales tax during the course of the year. A flat assumption is an optimistic outlook.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the General Ledger section of the General Fund budget.

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The state distributes this tax on a per-capita basis and the Village projects no growth for this revenue source in Fiscal 2011.

GENERAL FUND REVENUE

Notes Cont.

3050 Room Tax (Hotel-Motel)

Receipts for this tax have also been negatively impacted by the downturn in the economy. Economic development agreements made with both the Hilton and Hampton Inn can be found in the General Ledger section of this budget. The agreement with the Hilton expired in FY10.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3117 Multiple Dwelling Licenses

This license is for the village's multiple family dwelling license and inspection program. An annual license fee consists of \$50.00 to \$150.00 per building and \$50.00 per unit.

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions. The Village has taken a conservative approach to budgeting for these revenues.

3125 Development Review Fee

This fee was initiated in FY 2002 and is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3197 Plumbing Inspection Fees

The Village contracts out plumbing inspections and charges a fee to offset this cost. The cost for the plumbing consultant is found in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

3204 DUI Prosecution Fines

The Village has its own DUI Prosecutor instead of relying on the State prosecutor. It is anticipated prosecuting our own cases will increase the fines that are charged and returned back to the Village. Due to the lengthy time frame from ticket to final payment, no revenues have been budgeted at this time.

GENERAL FUND REVENUE

Notes Cont.

3206 Court Fees – SB1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Admin Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. The Village installed two cameras in late FY2009 as a means to reduce traffic accidents at two (2) high volume intersections. Two additional cameras were installed at another high volume intersection in 2010.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the collections to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracted with an outside service for monthly branch pick-up. This is the fee associated with the service. It is included on the bi-monthly water/sewer/garbage billings.

3355 Bail Bonds

The Village initiated a bail bond fee for everyone arrested by Addison Police Officers and processed in our booking facility. This is the fee attached to the booking process.

GENERAL FUND REVENUE

Notes Cont.

3420 Grants- State of Illinois

This line item in the past included an annual grant of \$12,000 from the Illinois Arts Council for an artist in residency program and general operating support of the Village's cultural arts program. Due to the State's financial status no monies were budgeted, however the application will be filed.

3809 Reimb – Spotlight

Accounts for reimbursements for printing the Village newsletter from other participating taxing bodies. It is anticipated the newsletter will migrate to an electronic format in FY 11.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons.

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the DuMeg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property. The Village also receives rent from DuPage County for use of the Village's board room as a satellite traffic court.

3861 Contributions and Donations

In prior years, this included annual contributions of \$10,000 for CATV scholarships and \$34,000 for the CATV operating grant, both of which come from the local cable television provider. However due to pending Federal action regarding franchise agreements the current contract with the cable provider has expired. A new contract is in stalled negotiations pending the outcome of the Federal issues. No revenues were planned due to the uncertainty of the contract renewal.

3899 Miscellaneous Revenues

Includes fees charged for stray grocery cart pickup, booth rentals for the Tuesday night community events and other miscellaneous charges.

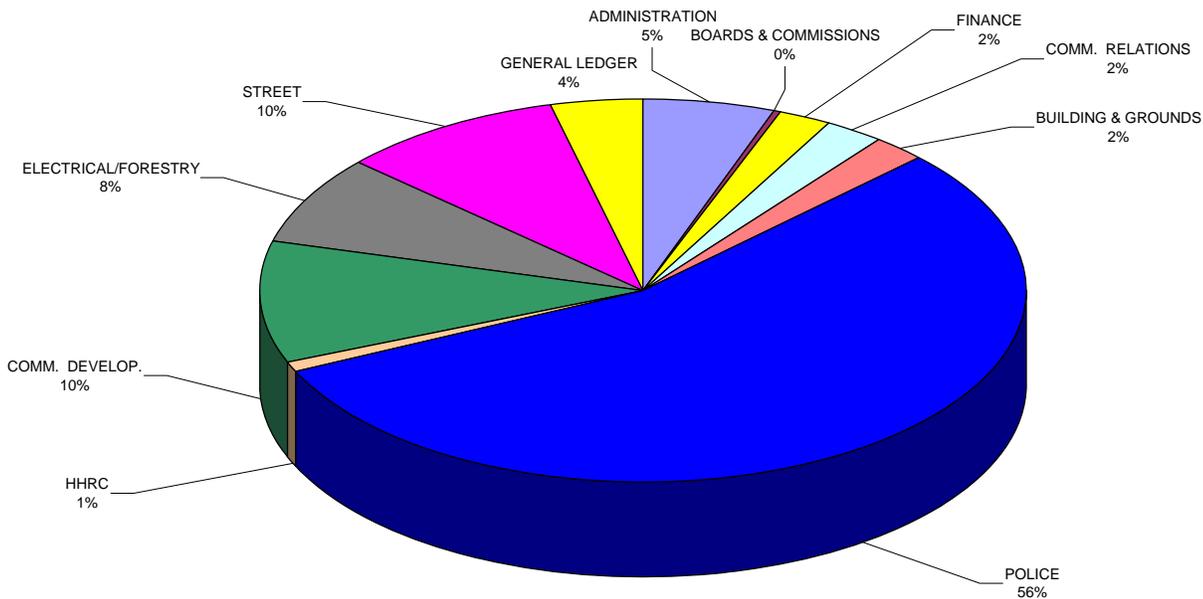
3970 Transfer from Police Pension

Payment to the Village for assuming the duties of tracking individual pension accounts and preparing the pension fund's annual report to the Illinois Department of Insurance.

GENERAL FUND (10) EXPENDITURE SUMMARY

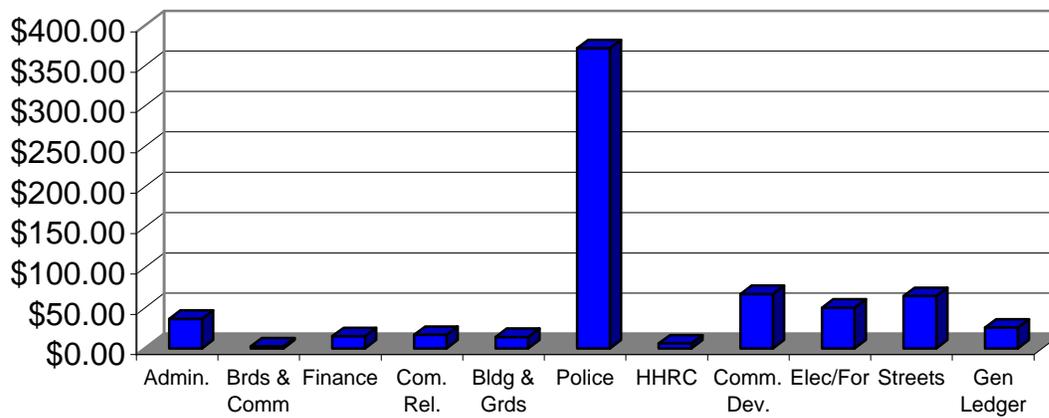
Budget

DEPT NO.	GENERAL FUND	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1012	ADMINISTRATION	1,629,646	1,653,001	1,509,100	1,471,700	1,355,600	1,387,500	1,416,900
1020	BOARDS & COMMISSIONS	250,788	152,095	156,925	131,700	91,100	92,000	92,000
1040	FINANCE	565,326	547,624	612,500	576,900	557,000	572,200	587,400
1050	COMMUNITY RELATIONS	790,903	681,200	687,100	646,500	619,400	608,500	620,000
1060	BUILDING & GROUNDS	508,188	542,790	558,100	476,400	519,300	533,700	546,500
1510	POLICE	12,895,283	13,013,477	13,569,000	12,720,800	13,741,400	13,598,900	14,025,400
1520	HENRY HYDE RESOURCE CENTER	0	227,546	268,900	263,200	223,200	233,200	242,800
2010	COMMUNITY DEVELOPMENT	2,641,967	2,445,631	2,688,300	2,453,800	2,492,200	2,551,800	2,615,800
2510	ELECTRICAL & FORESTRY	1,796,214	1,968,556	2,034,600	1,879,300	1,862,100	1,722,300	1,756,500
2520	STREET	2,249,571	2,664,797	2,585,100	2,362,000	2,392,500	2,412,900	2,445,400
2600	GENERAL LEDGER	3,418,121	1,495,558	960,000	926,600	936,300	940,300	910,300
TOTAL EXPENDITURES		26,746,007	25,392,275	25,629,625	23,908,900	24,790,100	24,653,300	25,259,000
TOTAL REVENUES		24,460,639	25,417,636	23,321,300	23,129,200	23,314,500	23,309,500	23,379,500
BEGINNING FUND BALANCE		9,759,405	7,474,037		7,499,398	6,719,698	5,244,098	3,900,298
SURPLUS (DEFICIT)		(2,285,368)	25,361	(2,308,325)	(779,700)	(1,475,600)	(1,343,800)	(1,879,500)
ENDING FUND BALANCE		7,474,037	7,499,398		6,719,698	5,244,098	3,900,298	2,020,798



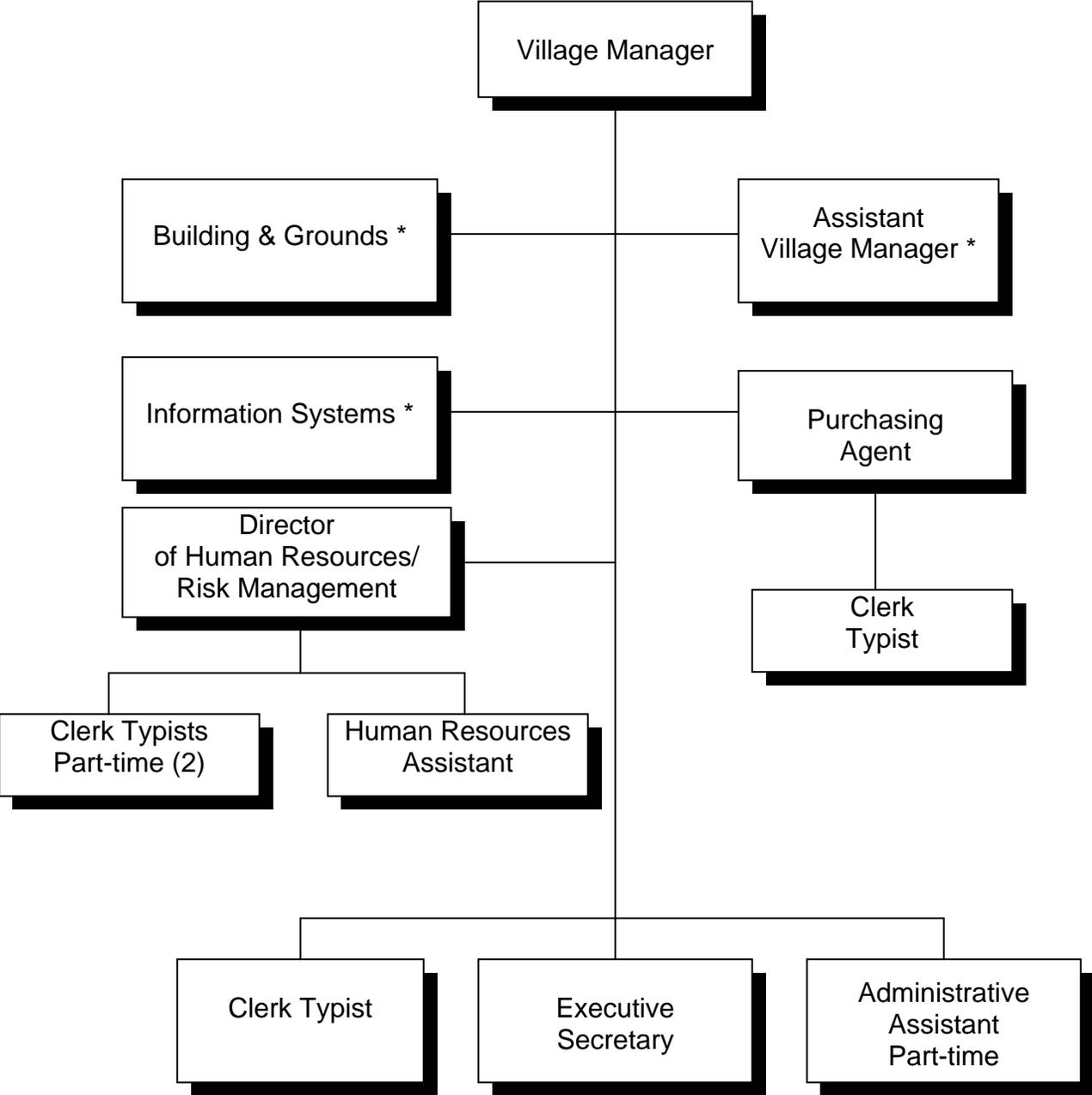
GENERAL FUND (10) PER CAPITA COST

	2010-11 BUDGET	COST PER CAPITA (pop 2007 36,946)
ADMINISTRATION	\$ 1,355,600	\$36.69
BOARDS & COMMISSIONS	91,100	\$2.47
FINANCE	557,000	\$15.08
COMMUNITY RELATIONS	619,400	\$16.77
BUILDING & GROUNDS	519,300	\$14.06
POLICE DEPARTMENT	13,741,400	\$371.93
HENRY HYDE RESOURCE CENTER	223,200	\$6.04
COMMUNITY DEVELOPMENT	2,492,200	\$67.46
ELECTRICAL/FORESTRY	1,862,100	\$50.40
STREET	2,392,500	\$64.76
GENERAL LEDGER	936,300	\$25.76
TOTAL	\$ 24,790,100	\$671.40



ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, purchasing, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefits programs, union and non-union labor relation's activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plan. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Purchasing

The Village's Purchasing Agent, reporting to the Village Manager, is responsible for coordinating the acquisition of all goods, equipment and services required for Village

ADMINISTRATION

Narrative Cont.

operations; and, to formulate and assist all other departments with formal bids for capital improvements and major equipment purchase(s).

The Purchasing Division of this department utilizes a database of vendors and supplies on an existing software program owned by the Village to increase purchasing efficiency and reduce costs. The Purchasing Agent follows the Village's adopted Purchasing Policy and is responsible for making recommendations for updating the policy to reflect cost effectiveness and changes in local, state and federal laws governing purchasing procedures.

Economic Development/Business Retention

With the direction of the Mayor, the Village Board and the Village Manager, the Assistant Village Manager oversees the economic development and business retention program for the Village of Addison. This function is geared toward fostering a healthy business environment for existing establishments in Addison as well as attracting outside business into the Village. It also includes T.I.F. District management and other incentive programs. The business retention component of this program works with current Addison businesses in an effort to create and then maintain open lines of communication between Village officials and business owners.

FY 2010-11 Key Objectives

The Administration Department has many short and long-term goals and will work toward achieving them in the coming fiscal years:

Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

1. Administer the agreements reached under the T.I.F. District Consent Decree including a focus on the ongoing development and redevelopment of commercial and residential areas in both Village T.I.F. Districts.
2. Continue to work towards the completion of the Town Center project.

Vision 6: We take pride in quality municipal service delivery.

1. Continue to administer the Customer Service Program using the criteria established in the Lincoln Award for Organizational Effectiveness. Start the process of gearing up for a reapplication to the Lincoln Foundation for another award.
2. Continue to implement the tenets of the Village's Strategic Plan adopted by the Village Board in December 2006.
3. Implement the goals and objectives given by the Intergovernmental Risk Management Agency to all operating departments as per their IRMA Management Assessment Program - IMAP. The Village underwent an evaluation in calendar year 2007. The

ADMINISTRATION

Narrative Cont.

Village received a score of 96%. This is considered exceptional.

4. Renegotiate a labor contract with the Metropolitan Alliance of Police who represents the Addison Patrol Officers. The current contract expired on October 31, 2009.

Performance Measures

	2000	2004	2007
Risk Management:			
IRMA Management Assessment Program (IMAP) score	89.8%	89%	96%
	2006	2007	2008
Worker's Compensation Claims Met IRMA target?	12 Yes	33 Yes	36 Yes
Human Resources:			
<i>Employee Grievances</i>			
Village Manager Level	0	1	1
Arbitrator level	0	0	0
<i>Employee Hiring</i>			
Average number of Days *	109	111	98
Number of Recruitments *	10	17	18
Number of minority employees	1	7	1
Purchasing:			
Purchase Orders Processed in 24 hours	95%	95%	92%
% Solicitor forms completed	80%	90%	89%
General:			
Number of Days to process liquor license	60	47.66	60
<i>FOIA Requests</i>			
Emailed/Faxed	80	150	29
Mail or hand delivered	<u>133</u>	<u>79</u>	<u>195</u>
Total	213	229	225
Number that took more than 7 days	2	4	6
% of total	>1%	1.7%	2.6%

* This number does not include seasonal and Patrol Officer recruitments.

ADMINISTRATION

Personnel Summary

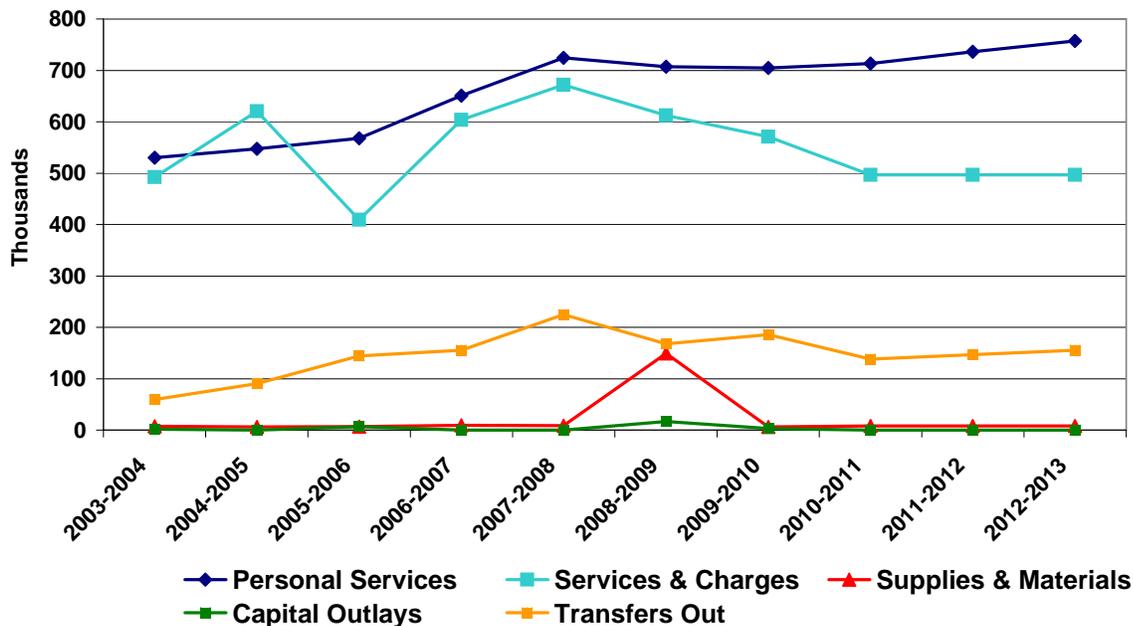
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Mayor/Liquor Comm.	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res./Risk Mgt.	0.70	0.70	0.70	0.70	0.70
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Executive Secretary	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Clerk Typist (2)	1.40	1.40	1.40	1.40	1.40
Part-Time Clerk Typist	2.00	2.00	2.00	2.00	2.00
Seasonal/Part-Time	1.00	1.00	0.00	0.00	0.00
Part-Time Admin Assistant	1.00	1.00	1.00	1.00	1.00
Total	14.50	14.50	13.50	13.50	13.50

Note: Page 27 summarizes Employee Allocation Between Departments

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	704,800	713,200	736,100	757,300
Services & Charges	571,000	496,400	496,400	496,400
Supplies & Materials	6,500	8,000	8,000	8,000
Capital Outlays	3,400	0	0	0
Transfers Out	186,000	138,000	147,000	155,200
Total	1,471,700	1,355,600	1,387,500	1,416,900



The decrease in Services and Charges in FY 06 is due to decreased legal costs and discontinuance of participation in the Suburban O'Hare Commission. The increase in Supplies and Materials in FY09 is due to expenses incurred for Emergency Operations resulting from the September, 2008 flood event.

ADMINISTRATION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1012	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	232,303	254,770	232,000	242,000	231,400	234,900	238,700
4002	WAGES CLERICAL	131,968	136,057	153,500	133,000	152,800	155,000	157,200
4004	OVERTIME	7,869	89	4,200	0	3,400	3,600	3,600
4006	OTHER PAY	6,431	5,914	5,500	6,300	6,400	6,600	6,800
4007	PART TIME	98,890	90,541	73,000	94,000	71,100	73,400	75,900
4009	IMRF	53,797	55,396	62,100	57,000	61,700	63,700	64,900
4010	SOCIAL SECURITY	37,105	37,345	41,000	36,000	39,300	40,100	40,800
4012	HOSPITALIZATION	73,703	71,488	76,700	75,500	82,000	92,200	102,400
4016	UNEMPLOYMENT COMP.	22,705	(737)	9,000	8,000	9,000	10,000	10,000
4017	ELECTED OFFICIALS	47,747	45,388	41,000	41,000	41,000	41,000	41,000
4020	SICK PAY	10,451	9,301	13,800	10,000	12,500	13,000	13,400
4022	LIFE INSURANCE	1,240	1,681	2,600	2,000	2,600	2,600	2,600
	SUBTOTAL	724,209	707,233	714,400	704,800	713,200	736,100	757,300
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,497	1,121	1,400	1,400	1,500	1,500	1,500
4103	PROF SVCS.-LEGAL	443,207	365,972	385,000	373,000	385,000	385,000	385,000
4107	PROF SVCS.-MEDICAL	1,176	1,258	2,000	2,000	2,000	2,000	2,000
4110 (1)	TECH. & CONSULT. SVCS.	6,784	9,357	5,800	5,000	900	900	900
4115	COMMUNICATIONS-TELEPHONE	9,124	10,796	9,000	8,200	8,500	8,500	8,500
4117	COMMUNICATIONS-POSTAGE	4,369	10,774	6,000	3,600	6,000	6,000	6,000
4118	COPY/REPRODUCTION	5,262	2,201	6,000	4,000	5,000	5,000	5,000
4120 (2)	PUBLIC RELATIONS	104,983	109,361	98,500	98,500	29,000	29,000	29,000
4160	PRINTING	4,126	3,639	4,000	3,000	4,000	4,000	4,000
4161	PUBLICATION OF NOTICES	887	794	1,600	1,000	1,400	1,400	1,400
4163 (3)	CONFERENCES	27,531	27,514	16,400	16,400	4,000	4,000	4,000
4164	TRAINING	4,768	12,500	0	100	0	0	0
4180	REPAIRS & MAINTENANCE	157	2,657	2,500	2,500	2,500	2,500	2,500
4190 (4)	RENTAL-EQUIPMENT	520	548	1,000	800	1,000	1,000	1,000
4192 (5)	DUES/SUBSCRIPTIONS	50,591	49,598	47,500	47,500	40,600	40,600	40,600
4199	OTHER SERVICES & CHARGES	6,944	4,096	5,000	4,000	5,000	5,000	5,000
	SUBTOTAL	671,926	612,186	591,700	571,000	496,400	496,400	496,400
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	2,770	2,703	3,000	3,000	3,000	3,000	3,000
4203	CLOTHING SUPPLIES	3,360	3,969	4,000	1,500	0	0	0
4207	PUB. GRNDS. MATL/SUPPLIES	284	0	0	0	0	0	0
4290	EMERGENCY OPERATIONS	0	137,643	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	2,429	5,139	5,000	2,000	5,000	5,000	5,000
	SUBTOTAL	8,843	149,454	12,000	6,500	8,000	8,000	8,000
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	16,594	0	3,400	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	21,060	0	0	0	0	0	0
4962	TRANSFER TO IS	200,808	167,534	191,000	186,000	138,000	147,000	155,200
4964	TRANSFER TO ERF	2,800	0	0	0	0	0	0
	SUBTOTAL	224,668	167,534	191,000	186,000	138,000	147,000	155,200
	TOTAL FOR DEPARTMENT	1,629,646	1,653,001	1,509,100	1,471,700	1,355,600	1,387,500	1,416,900

ADMINISTRATION

Notes

4110 (1) TECH & CONSULT SERVICES			900
900 MEETING MINUTES			
4120 (2) PUBLIC RELATIONS			29,000
25,000 FAMILY & YOUTH SERVICES	4,000	TOWNSHIP/MASS TRANSIT	
4163 (3) CONFERENCES			4,000
4,000 MAYOR \$ 1500/IML \$1600/MMA \$ 900/MMA			
4190 (4) RENTAL-EQUIPMENT			1,000
1,000 POSTAGE MACHINE			
4192 (5) DUES/SUBSCRIPTIONS			40,600
35,000 DUPAGE MAYORS & MANAGERS	500	ADDISON CHAMBER OF COMMERCE	
300 IPELRA	1,800	METRO MAYORS CAUCUS	
500 IIMC	200	AM BEST	
300 IMC	2,000	IML	

BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Some of these events and programs, which are provided for in this budget include, Artist-in-Residence, concerts in the park, Student Art Contest, Multi-Cultural Festival, operas, ballets, and special children's theatrical productions. The Commission will soon have a space of its own as High School District #88 will build out the little theater area at Addison Trail High School for use by both the school and the Addison Center for the Arts. A \$100,000 State grant secured by State Representative Dennis Reboletti will defray the cost of the improvements.

Performance Measures

	FY 07	FY 08	FY 09
Volunteers:			
Number	5	6	6
Hours	1,650	1,675	1,650
Events:			
Number	23	23	23
Attendance (average 200-800 per event)	11,850	11,850	10,850
Artist In Residence Attendance (In Schools & Community)	1,200	1,500	0
Grants			
Illinois Arts Council			
Artist in Residence	\$ n/a	\$ 11,605	\$ 0
General Operating	3,240	1,890	0
Special Assistance	2,225	500	0
School Contribution (For Artist in Residence Program)	1,500	1,500	0

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from the Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in the 1992-1993 Fiscal year. Century House was restored through the help of volunteers and was opened to the public in the 1998-1999 Fiscal Year. Also, in the 1998-1999 Fiscal Year, the historical Balzer House and accompanying Coach House were moved from east Lake Street, where they were constructed more than a century ago, to their new location next to the Century House on Army Trail Blvd. The Coach

BOARDS & COMMISSIONS

Narrative Cont.

House was the original Addison Township Office. The Balzer house was refurbished, and is now the new home to the Addison Historical Museum. The Commission conducts group tours for schools and other organizations during the course of the year, in addition to being open on a regular basis. Each March the commission sponsors "Addison History Week" and honors citizens who demonstrated outstanding personal commitment to the historical preservation of the Village.

Performance Measures

	2006	2007	2008
Registered Visitors			
Museum	410	273	551
Century House	N/A	N/A	N/A
Scheduled Tours	13	6	7
Estimated number of volunteer hours per year	1,500	1,500	1,500
Estimated number of artifacts housed in all buildings	Over 20,400	Over 20,400	Over 20,400

Blood Bank Commission

This commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada.

Performance Measures

Blood Drives	2005-06	2006-07	2007-08
<i>Number</i>			
Community	5	4	4
High School	<u>2</u>	<u>2</u>	<u>2</u>
Total	7	6	6
<i>Participation</i>			
Community	364	290	372
High School	<u>118</u>	<u>158</u>	<u>135</u>
Total	482	448	507

BOARDS & COMMISSIONS

Narrative Cont.

Senior Citizen Commission

This commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the senior citizen commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 275 members and meets on a weekly basis. Members of the senior citizens club volunteer their time as greeters in the Addison Police Department lobby on weekdays to help direct court traffic, participate in the Seniors and Law enforcement Together (S.A.L.T.) program, and help with routine clerical duties such as copying and mass mailings. Some of the social outings include a Senior President Mini-Golf Tournament, Royalty Day, Men's and Ladies Night Out and many other programs.

Performance Measures

	2007	2008	2009
Events			
Number	15	15	15
Total Participants	2,905	2,985	2,935

Police Commission

The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

Performance Measures

	Summer 2007	Winter 2007	Winter 2009
Recruiting Survey			
Sex			
Male	85	53	108
Female	6	14	10
Source of Applicants			
Newspaper	3	0	4
Officer	5	6	7
Job Fair	1	1	3
Website	0	0	0
Cable TV	1	0	0
Recruiter	0	0	0
College Bulletin Board	2	13	3
Friend	4	4	8
Theblueline.com	74	55	94
Other	0	2	2

BOARDS & COMMISSIONS

Narrative Cont.

Police Commission continued

	Summer 2007	Winter 2007	Winter 2009
Race			
White	61	51	99
Black	5	1	4
Hispanic	18	10	11
Asian/Pacific Islander	4	3	3
Native American	0	0	0
Mixed	2	1	1
Education			
1-2 yrs College	10	7	7
3-4 yrs College	12	12	12
Associates	22	11	11
Bachelors	43	35	35
Masters	2	2	2

	2004	2006	2007
Examinations - Patrol			
Number	1	1	3
Attendance	233	115	188
Number on Eligible List	50	86	141
Number of Hires from Eligible List	8	11	12

	2005	2006	2007
Examinations - Sergeants			
Number	0	0	1
Officers taking exam	0	0	35

	2002	2003	2004
Hearings			
Discipline	3	0	0

BOARDS & COMMISSIONS

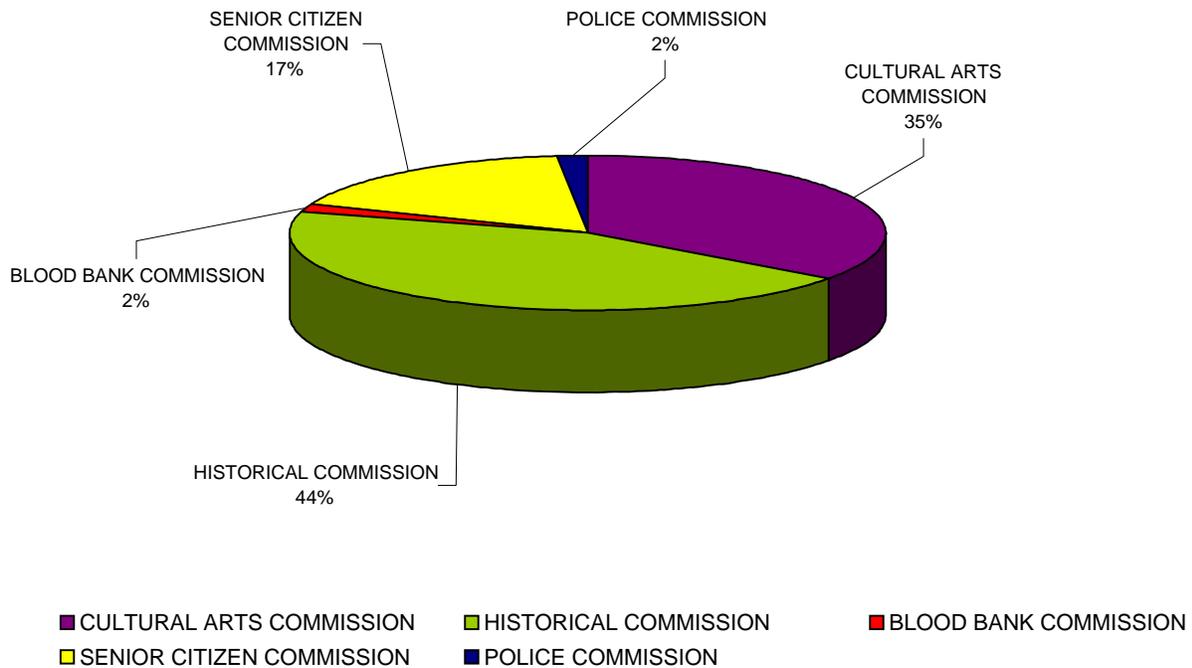
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
P-T Clerk Typist (Hist Com)	1.00	1.00	1.00	1.00	1.00
PT CA Commission Chair	1.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00	2.00

BOARDS & COMMISSIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1020	EXPENDITURES							
1021	CULTURAL ARTS COMMISSION	87,144	83,319	79,125	69,500	31,900	31,900	31,900
1022	HISTORICAL COMMISSION	42,939	41,855	50,900	43,700	40,600	40,600	40,600
1023	BLOOD BANK COMMISSION	1,162	1,463	1,500	1,500	1,500	1,500	1,500
1028	SENIOR CITIZEN COMMISSION	13,005	13,137	15,100	15,100	15,600	16,500	16,500
1029	POLICE COMMISSION	106,538	12,321	10,300	1,900	1,500	1,500	1,500
TOTAL BOARDS & COMMISSIONS		250,788	152,095	156,925	131,700	91,100	92,000	92,000



CULTURAL ARTS COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 REQUEST	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1021	EXPENDITURES								
	PERSONAL SERVICES								
4006	OTHER PAY	14,000	14,400	14,400	14,400	14,400	14,400	14,400	14,400
4010	SOCIAL SECURITY	1,071	1,102	1,000	1,000	1,000	1,000	1,000	1,000
	SUBTOTAL	15,071	15,502	15,400	15,400	15,400	15,400	15,400	15,400
	SERVICES & CHARGES								
4110 (1)	TECH. & CONSULT. SVCS.	53,800	50,888	48,300	39,300	20,000	8,000	8,000	8,000
4115	COMMUNICATIONS-TELEPHONE	323	377	300	300	300	300	300	300
4117	COMMUNICATIONS-POSTAGE	1,100	1,127	900	900	900	900	900	900
4118	COPY/REPRODUCTION	333	349	500	500	500	500	500	500
4120 (2)	PUBLIC RELATIONS	15,040	13,700	11,925	11,900	11,200	5,700	5,700	5,700
4160	PRINTING	559	305	500	300	500	500	500	500
4163	CONFERENCES	110	79	300	100	300	0	0	0
4192	DUES/SUBSCRIPTIONS	176	269	200	100	200	0	0	0
4199	OTHER SERVICES & CHARGES	0	0	200	100	200	200	200	200
	SUBTOTAL	71,441	67,094	63,125	53,500	34,100	16,100	16,100	16,100
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	632	532	400	400	200	200	200	200
4299	OTHER OPERATING SUPPLIES	0	191	200	200	200	200	200	200
	SUBTOTAL	632	723	600	600	400	400	400	400
	TOTAL FOR COMMISSION	87,144	83,319	79,125	69,500	49,900	31,900	31,900	31,900

HISTORICAL COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 REQUEST	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1022	EXPENDITURES								
	PERSONAL SERVICES								
4006	OTHER PAY	25,557	27,784	29,700	28,200	26,700	25,500	25,500	25,500
4009	IMRF	2,927	3,100	3,600	3,100	3,300	3,400	3,400	3,400
4010	SOCIAL SECURITY	1,955	2,125	2,300	2,200	2,100	2,000	2,000	2,000
	SUBTOTAL	30,439	33,009	35,600	33,500	32,100	30,900	30,900	30,900
	SERVICES & CHARGES								
4105	PROF. SVCS. DATA PROC.	500	500	800	500	700	700	700	700
4110	TECH. & CONSULT. SVCS.	1,032	0	0	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	1,805	1,846	2,200	1,900	2,000	2,000	2,000	2,000
4117	COMMUNICATIONS-POSTAGE	42	92	200	200	200	200	200	200
4118	COPY/REPRODUCTION	44	128	100	100	200	200	200	200
4120	PUBLIC RELATIONS	(432)	218	500	300	400	0	0	0
4160	PRINTING	480	0	600	0	500	0	0	0
4163	CONFERENCES	125	122	1,500	500	800	0	0	0
4170	PUBLIC UTIL GAS - HEAT	3,983	1,663	4,000	2,000	2,000	2,000	2,000	2,000
4180	REPAIRS & MAINTENANCE	3,600	3,600	4,100	3,600	4,000	4,000	4,000	4,000
4192	DUES/SUBSCRIPTIONS	125	243	500	300	400	0	0	0
4199	OTHER SERVICES & CHARGES	0	0	100	100	100	100	100	100
	SUBTOTAL	11,304	8,412	14,600	9,500	11,300	9,200	9,200	9,200
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	1,159	365	300	300	300	300	300	300
4299	OTHER OPERATING SUPPLIES	37	69	400	400	200	200	200	200
	SUBTOTAL	1,196	434	700	700	500	500	500	500
	TOTAL FOR COMMISSION	42,939	41,855	50,900	43,700	43,900	40,600	40,600	40,600

BLOOD BANK COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 REQUEST	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1023	EXPENDITURES								
	SERVICES & CHARGES								
4117	COMMUNICATIONS-POSTAGE	156	243	200	200	200	200	200	200
4118	COPY/REPRODUCTION	12	64	200	200	200	200	200	200
4120	PUBLIC RELATIONS	0	473	400	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	0	101	100	100	100	100	100	100
	SUBTOTAL	168	881	900	900	900	900	900	900
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	43	154	200	200	200	200	200	200
4299	OTHER OPERATING SUPPLIES	951	428	400	400	400	400	400	400
	SUBTOTAL	994	582	600	600	600	600	600	600
	TOTAL FOR COMMISSION	1,162	1,463	1,500	1,500	1,500	1,500	1,500	1,500

SENIOR CITIZEN COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 REQUEST	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1028	EXPENDITURES								
	SERVICES & CHARGES								
4120	PUBLIC RELATIONS								
	SENIOR ANNV. PARTY	1,000	1,100	1,400	1,400	1,500	1,500	1,700	1,700
	QUEEN'S DAY	700	0	700	700	700	0	0	0
	KING'S DAY	650	700	700	700	700	0	0	0
	ROYALTY DAY	0	0	0	0	0	1,400	1,400	1,400
	PICNIC	1,200	1,200	1,200	1,200	1,200	1,200	1,300	1,300
	MEN'S NIGHT OUT	600	700	700	700	800	800	800	800
	LADIES NIGHT OUT	800	800	1,000	1,000	1,200	1,200	1,300	1,300
	SENIOR PRESIDENT MINI-GOLF TOURNAMENT	500	500	500	500	500	500	500	500
	LABOR DAY	350	400	400	400	400	400	500	500
	HALLOWEEN	600	600	600	600	800	800	800	800
	THANKSGIVING	900	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	CHRISTMAS	2,300	2,400	2,600	2,600	2,600	0	0	0
	NEW YEAR'S	1,100	1,200	1,400	1,400	1,600	0	0	0
	HOLIDAY	0	0	0	0	0	4,200	4,400	4,400
	VALENTINE'S DAY	600	600	600	600	600	600	600	600
	ST. PATRICK'S DAY	1,050	1,200	1,300	1,300	1,400	1,400	1,600	1,600
	EASTER	500	600	600	600	600	600	600	600
	SUBTOTAL	12,850	13,000	14,700	14,700	15,600	15,600	16,500	16,500
	SUPPLIES & MATERIALS								
4203	CLOTHING SUPPLIES	155	137	400	400	400	0	0	0
	TOTAL FOR COMMISSION	13,005	13,137	15,100	15,100	16,000	15,600	16,500	16,500

* In FY 10-11 and beyond, Queen's and King's Day was consolidated into Royalty Day. Christmas and New Year's was consolidated into Holiday.

POLICE COMMISSION

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 REQUEST	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1029	EXPENDITURES								
	PERSONAL SERVICES								
4004	OVERTIME	1,345	634	1,500	1,000	1,500	500	500	500
	SERVICES & CHARGES								
4103	PROF SERV LEGAL	1,305	540	0	0	4,000	0	0	0
4107	PROF SERV MEDICAL	3,956	549	0	0	4,000	0	0	0
4110	TECH. & CONSULT. SVCS.	91,506	5,193	0	400	85,000	0	0	0
4117	COMMUNICATIONS-POSTAGE	31	0	500	0	500	100	100	100
4118	COPY/REPRODUCTION	0	0	100	0	100	100	100	100
4160	PRINTING	115	490	300	0	300	100	100	100
4161	PUBLICATION OF NOTICES	6,093	2,966	5,000	0	5,000	0	0	0
4163	CONFERENCES	25	827	1,600	100	1,600	0	0	0
4164	TRAINING	1,075	0	0	0	0	0	0	0
4170	PUBLIC UTIL. - GAS/HEAT	37	0	0	0	0	0	0	0
4192	DUES/SUBSCRIPTIONS	0	375	400	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	368	439	200	0	200	100	100	100
	SUBTOTAL	104,511	11,379	8,100	900	101,100	800	800	800
	SUPPLIES & MATERIALS								
4201	OFFICE SUPPLIES	379	0	200	0	200	100	100	100
4203	CLOTHING	102	308	400	0	400	0	0	0
4299	OTHER OPERATING SUPPLIES	201	0	100	0	100	100	100	100
	SUBTOTAL	682	308	700	0	700	200	200	200
	TOTAL FOR COMMISSION	106,538	12,321	10,300	1,900	103,300	1,500	1,500	1,500

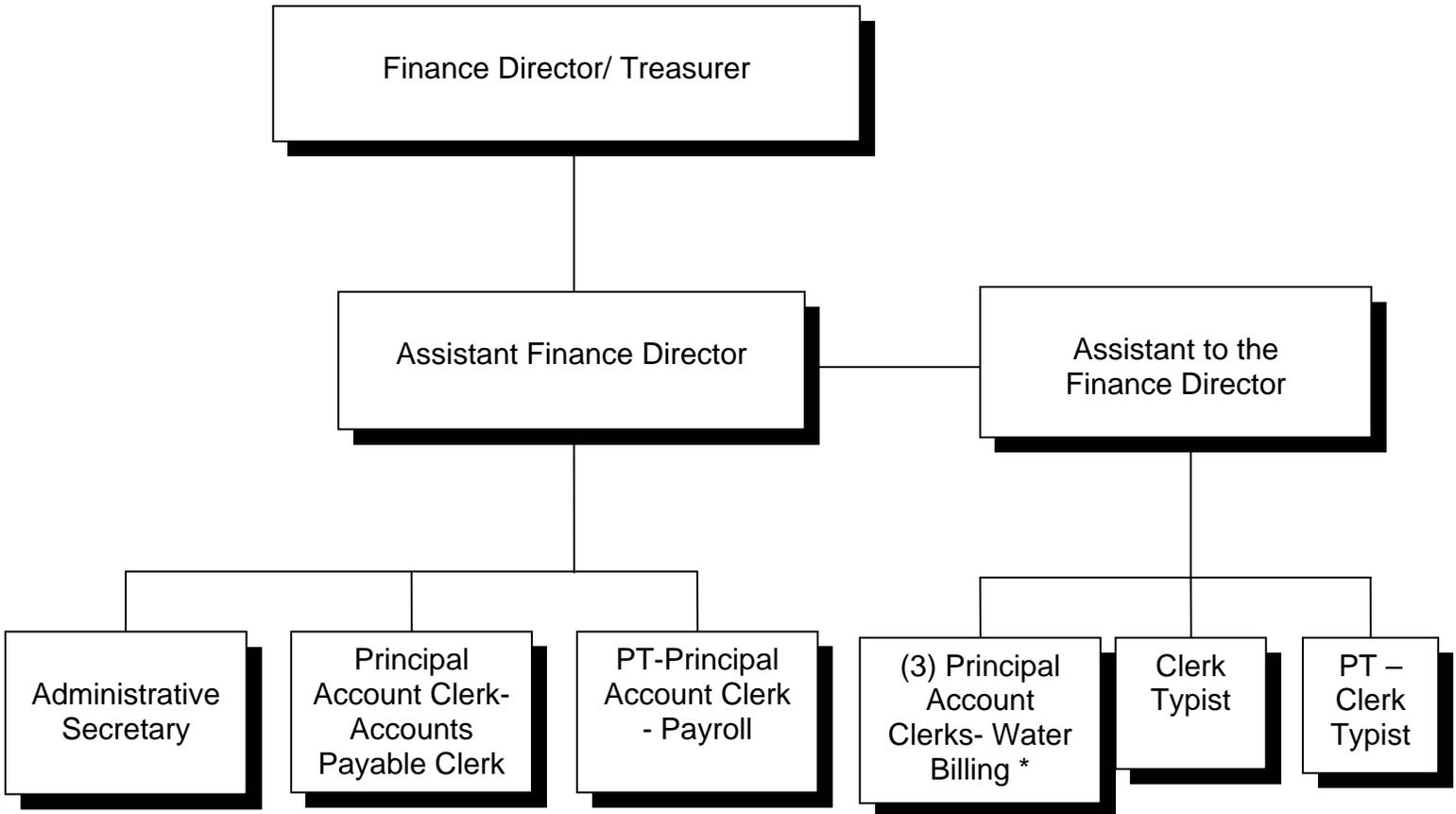
BOARDS & COMMISSIONS

Notes

CULTURAL ARTS

4110 (1) TECH & CONSULT SERVICES				8,000
6,000	ARTIST STIPEND	1,000	SPECIAL PROG/PERFORMING ART	
1,000	GUEST ARTIST			
4120 (2) PUBLIC RELATIONS				5,700
2,500	THEATRICAL PRODUCTION	500	STUDENT ART CONTEST	
800	MULTI-CULTURAL FESTIVAL	1,000	ADDISON CHILDREN'S THEATRE	
300	AWARDS/RIBBONS/CERTIFICATES	250	ADDISON COMMUNITY THEATRE	
350	ADDISON ART GUILD			

Organization Structure



* 2 positions are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director and an Assistant to the Finance Director. The Finance Director is appointed Treasurer by the Village Board.

Treasury

This area of responsibility encompasses the collection of taxes, special assessments, utility bills, and other revenues. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This area includes accounting, accounts payable, payroll, and utility billing. Major responsibilities include administration and control of accounting records in compliance with generally accepted accounting principles and compliance to local ordinances, as well as State and Federal Statutes. At the end of the fiscal year a Comprehensive Annual Financial Report (CAFR) is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association.

Finance and Budgeting

The Finance Department is responsible for the preparation, presentation, and administration of the annual Village budget. The department also provides financial and cost-benefit types of analysis of current and proposed projects. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department throughout the year works to assure that the Village is in compliance with financial and reporting regulations, and ensuring that internal controls are maintained.

Narrative Cont.

FY 2010-11 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Improve the efficiency and internal control of the cash collection systems.
 - Encourage the use of the lockbox and debit payment systems
 - Review cash collection procedures in other departments
 - Review potential opportunities for revenue audits to verify revenues received by the Village.
2. Continually review and revise department procedures.
 - Develop procedures that utilize the financial system more effectively and efficiently
 - Continue implementation, with the Water Department, of the radio read water meter reading system
 - Review and update Red Flag Identity Theft Policy.
3. Monitor, plan and report on the fiscal health of the Village.
 - Develop alternatives to finance the capital improvement programs.
 - Continue inclusion of the full annual budget and summary in the Village's website.
 - Continue inclusion of the full CAFR in the Village Website
4. Complete all statutory or Village mandated reporting requirements.
 - Prepare monthly Finance Director's and Treasurer's reports.
 - Prepare annual Appropriations Ordinance, Property Tax Levy, State Treasurer's report, Comptroller's report, and Police Pension Department of Insurance report.
 - Prepare and submit the Annual Budget and the Comprehensive Annual Financial Report (CAFR) for the Government Finance Officers Association (GFOA) award program.

FINANCE

Narrative Cont.

Performance Measures

	FY2006-07	FY2007-08	FY2008-09
1. Payment transaction			
Vehicle Stickers			
Through Lockbox *	3,864	0	0
At counter/drop box/mail	<u>18,559</u>	<u>23,169</u>	<u>23,075</u>
Total Vehicle Sticker Trans	<u>22,423</u>	<u>20,169</u>	<u>23,075</u>
% Vehicle stickers - lockbox	17.2%	0.00%	0.00%
Water Bills Transactions			
Through Lockbox	24,142	23,677	21,237
By Direct Bank Debit	5,383	5,101	5,813
At counter/drop box/mail	<u>28,968</u>	<u>30,036</u>	<u>30,905</u>
Total Water Bill Trans	<u>58,493</u>	<u>58,814</u>	<u>57,955</u>
% Water Bills – Lockbox	41.7%	40.6%	36.6%
% Water Bills – Direct Debit	9.2%	8.7%	10.3%
2. Credit Card Payments			
# of Transactions	1,549	1,697	1,528
Total Payments	\$236,542	\$281,570	\$342,365
Total Fees	\$7,573	\$8,032	\$7,293
Average Fee %	3.20%	2.85%	2.10%
Average Transaction	\$152.71	\$165.92	\$224.06
3. Number of Vehicle Stickers Issued			
Passenger/Recreational	19,543	17,552	20,779
Trucks	2,690	2,467	2,138
Motorcycles	<u>190</u>	<u>150</u>	<u>158</u>
Total Vehicle Stickers	<u>22,423</u>	<u>20,169</u>	<u>23,075</u>
4. Water Billing Activity			
Number of Metered Accounts	9,678	9,740	9,766
Water Consumption Billed (000 gals)			
Residential	555,077	564,924	533,676
Commercial	160,855	157,814	149,394
Industrial	250,537	254,346	226,646
Apartments	<u>269,653</u>	<u>274,977</u>	<u>266,968</u>
Total Consumption Billed	1,236,122	1,252,061	1,176,684
Water/Sewer Revenues	\$9,314,652	\$9,782,245	\$10,057,488

* After 2007, the Village discontinued the use a lockbox for processing vehicle stickers.

Narrative Cont.

Performance Measures continued

	FY2006-07	FY2007-08	FY2008-09
5. Real Estate Transfer Stamps			
Number of Real Estate Transfers			
Residential	947	736	581
Commercial	16	23	22
Industrial	22	26	32
Apartment	9	9	6
Land	10	11	1
Total Transfers	1,004	805	642
Total Real Estate Transfer Revenue	\$660,524	\$497,431	\$305,776
Average non-exempt stamp			
Residential	\$745.01	\$833.33	\$581.65
Commercial	\$4,807.66	\$6,571.48	\$5,254.20
Industrial	\$9,446.14	\$3,042.40	\$9,957.50
Apartment	\$1,449.44	\$1,870.94	\$1,447.08
Land	\$1,667.75	\$700.50	\$.00
6. Business and Liquor License			
Business Licenses issued	1,412	1,457	1,430
Businesses issued Liquor Licenses	100	102	113
% of businesses w/ liquor licenses	7.1%	7.0%	7.0%
License Revenues	\$344,462	\$338,711	\$358,593
7. Checks Issued			
Accounts Payable Checks Issued	5,294	5,327	5,111
Payroll Checks issued	6,933	2,445	6,772
# of Direct Deposits	4,366	4,769	4,585
% of Payroll as Direct Deposits	62.9%	66.1%	67.7%
8. Cash and Investments			
Cash	3,956,149	3,067,556	2,741,037
Investments	<u>57,904,000</u>	<u>47,452,145</u>	<u>38,010,530</u>
Total	\$61,860,371	\$50,519,701	\$40,751,567
% of Funds Invested	94%	91%	93%
9. GFOA Certifications			
Certificate of Achievement for Excellence in Financial Reporting			Since 1985
Distinguished Budget Presentation Award			Since 1989

FINANCE

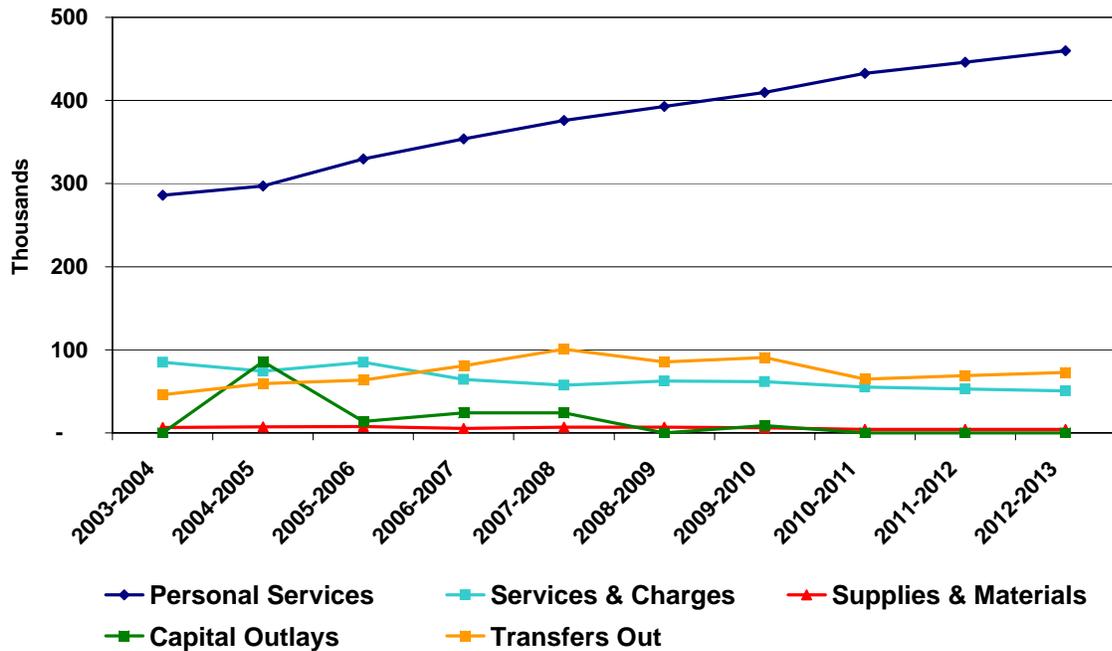
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Finance Director	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director	0.70	0.70	0.70	0.70	0.70
Assistant to the Finance Director	0.55	0.55	0.55	0.55	0.55
Administrative Secretary	0.70	0.70	0.70	0.70	0.70
Principal Account Clerk (2)	0.95	0.95	0.95	0.95	0.95
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Part-Time Principal Account Clerk	0.70	0.70	0.70	0.70	0.70
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Total	<u>4.65</u>	<u>4.65</u>	<u>4.65</u>	<u>4.65</u>	<u>4.65</u>

Note: Page 27 summarizes Employee Allocation Between Departments

Expenditure Summary

Operating Expenditures	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	409,700	432,800	446,100	459,900
Services & Charges	61,700	55,200	52,900	50,400
Supplies & Materials	6,000	4,200	4,200	4,200
Capital Outlays	8,900	0	0	0
Transfers Out	90,600	64,800	69,000	72,900
Total	576,900	557,000	572,200	587,400



Note: The increase in Capital Outlay for FY 2004-2005 is due to the cost of upgrading the financial software.

FINANCE

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1040	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	164,240	179,809	181,700	185,000	183,500	188,900	194,600
4002	WAGES CLERICAL	93,437	92,268	104,100	92,000	103,300	104,100	104,900
4004	OVERTIME	3,138	1,630	7,500	600	2,000	2,000	2,200
4006	OTHER PAY	592	621	1,500	2,600	6,500	6,600	6,700
4007	PART TIME	24,164	28,358	34,200	30,000	26,900	27,900	28,800
4009	IMRF	32,697	33,576	39,800	36,700	43,500	44,200	45,200
4010	SOCIAL SECURITY	21,564	22,886	25,400	23,400	24,900	25,500	26,100
4012	HOSPITALIZATION	31,310	30,846	33,700	33,700	36,000	40,600	45,000
4020	SICK PAY	3,354	1,424	4,200	4,000	4,500	4,600	4,700
4022	LIFE INSURANCE	1,296	1,381	1,700	1,700	1,700	1,700	1,700
	SUBTOTAL	375,792	392,799	433,800	409,700	432,800	446,100	459,900
	SERVICES & CHARGES							
4101 (1)	PROF SVCS.-ACCTNG/AUDITING	2,506	4,226	2,000	2,200	2,100	2,100	2,100
4105 (2)	PROF SVCS. - DATA PROCESS.	11,450	16,800	16,800	15,000	14,900	10,100	10,100
4107	PROF SVCS. - MEDICAL	665	789	1,500	700	1,000	1,000	1,000
4110 (3)	TECH. & CONSULT. SVCS.	1,856	931	4,000	3,500	400	2,900	400
4115	COMMUNICATIONS-TELEPHONE	2,171	1,743	1,800	1,200	1,200	1,200	1,200
4117	COMMUNICATIONS-POSTAGE	4,868	5,400	4,600	4,000	4,600	4,600	4,600
4118	COPY/REPRODUCTION	5,545	4,539	5,500	5,000	3,200	3,200	3,200
4123	REAL ESTATE TAXES	3,266	(2,503)	0	1,000	1,000	1,000	1,000
4160	PRINTING	9,602	7,884	9,500	9,500	8,000	8,000	8,000
4161	PUBLICATION OF NOTICES	1,275	990	1,000	1,100	1,000	1,000	1,000
4163	CONFERENCES	1,261	1,601	0	300	0	0	0
4164 (4)	TRAINING	622	4,997	3,000	1,000	500	500	500
4180	REPAIRS & MAINTENANCE	1,768	1,695	1,700	1,700	2,300	2,300	2,300
4190	RENTAL EQUIPMENT	0	24	0	0	0	0	0
4192 (5)	DUES & SUBSCRIPTIONS	2,346	1,433	2,500	2,000	1,500	1,500	1,500
4195	BANK CHARGES/VISA FEES	8,033	10,580	13,000	13,000	13,000	13,000	13,000
4199	OTHER SERVICES & CHARGES	309	1,302	500	500	500	500	500
	SUBTOTAL	57,543	62,431	67,400	61,700	55,200	52,900	50,400
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	3,915	3,334	3,700	3,500	3,200	3,200	3,200
4203	CLOTHING SUPPLIES	2,333	1,493	2,400	2,000	0	0	0
4290	EMERGENCY OPERATIONS	0	1,302	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	756	707	1,000	500	1,000	1,000	1,000
	SUBTOTAL	7,004	6,836	7,100	6,000	4,200	4,200	4,200
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	24,179	0	9,400	8,900	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	1,887	1,760	2,200	500	0	0	0
4962	TRANSFER TO IS	96,221	80,498	89,700	87,200	64,800	69,000	72,900
4964	TRANSFER TO ERF	2,700	3,300	2,900	2,900	0	0	0
	SUBTOTAL	100,808	85,558	94,800	90,600	64,800	69,000	72,900
	TOTAL FOR DEPARTMENT	565,326	547,624	612,500	576,900	557,000	572,200	587,400

FINANCE

Notes

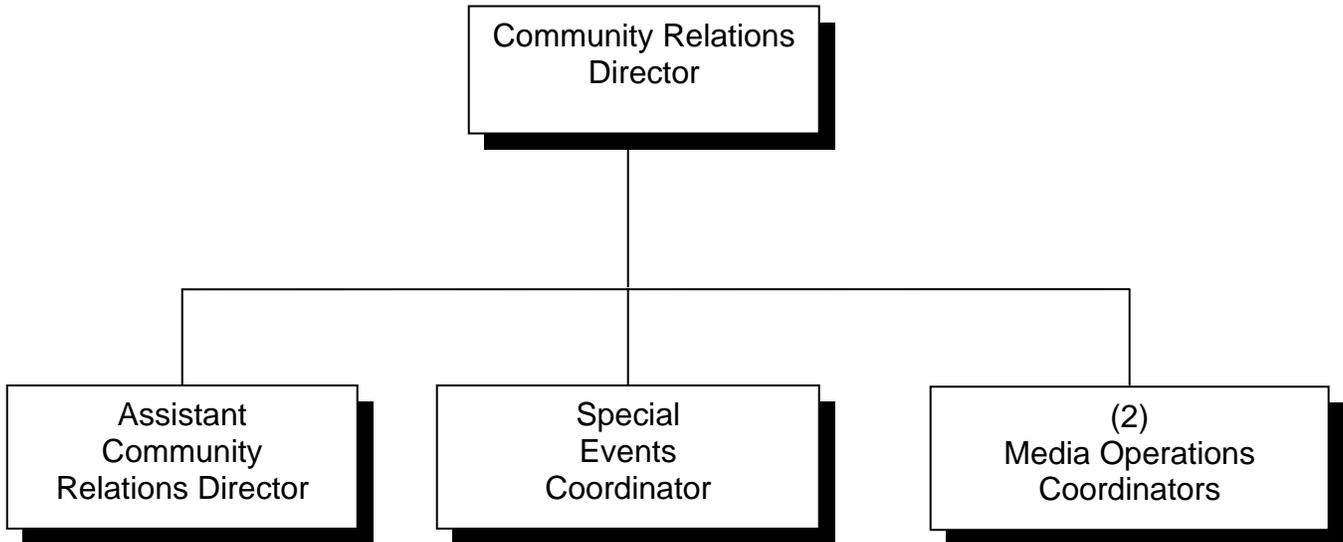
4101 (1) PROF SERV/ACCT/AUDITING				2,100
1,200 ANNUAL AUDIT		400	GFOA BUDGET AWARD APPL.	
500 GFOA CAFR AWARD APPLICATION				
4105 (2) PROF SERV DATA PROCESSING				14,900
7,000 EVARE SOFTWARE LEASE		2,100	IDC FORMS CREATION & PROGRAMMING	
1,000 ANNUAL MAINTANCE - 3RD MILL		4,800	IDC V.10 UPGRADE	
4110 (3) TECH. & CONSULT. SVCS.				400
400 NIRMS ANNUAL DISCLOSURE				
4164 (4) TRAINING				500
500 GFOA/CPE TRAINING				
4192 (5) DUES/SUBSCRIPTIONS				1,500
400 GOVERNMENT FINANCE OFFICERS ASSN		200	AICPA/ILCPA MEMBERSHIP	
800 ILLINOIS GFOA		100	SAMS CLUB	



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COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Director manages the Community Relations Department, and along with the Department staff, initiates and implements cable television, public relations, special events, and marketing projects for the Village. The Community Relations Director is appointed by, and reports to, the Village Manager.

Cable Television

The Department monitors operation of the cable system including franchise compliance, facilitating the resolution of subscriber complaints and coordinating other activities between the Village and the cable operator. The Director facilitates resident and subscriber inquiries and complaints regarding the cable television company, or other designated member of the Department staff, through direct contact with the operator, after such time as the resident has initially contacted the operator.

The Department staff produces government access and other community programming including the weekday "ACTV Update" new in 2009, weekly cablecasts of Village meetings and other public service programming for cablecast on Addison Community Television. In 2009, ACTV programming became accessible 24/7 on the Village website. Community programming is produced by either training eligible community access producers, including residents, organizations and public agency representatives, in the production of programming for cablecast, or by direct production work by the Department staff.

Public Relations

The Director, Assistant Director, and Special Events Coordinator coordinate a multi-level public relations and marketing program based on a community approach (intergovernmental, non-profit sector, residential and business community). This program includes regularly published press releases and media alerts on Village and community events and photo opportunities, production and maintenance of the Village's web site **AddisonAdvantage.org**, including this year's design of the fourth version of the web site since 1997, coordinating a public-private sector community marketing program to promote the positive images of Addison, intergovernmental planning with public relations staffs of other taxing bodies, facilitating a comprehensive system for the planning of, and securing corporate sponsors for, community events including the "Summer of Special Events" music and family-friendly programs, Fall Fest and Holiday Light Festival, and developing and implementing public relations and special event projects as determined necessary by the elected officials and Village Manager. The Department serves as coordinating agency and produces the Village section of the bi-monthly intergovernmental community newsletter **Spotlight On Addison**.

COMMUNITY RELATIONS

Narrative Cont.

FY 2010-11 Key Objectives

Vision 2: Our social and economic assets elevate community life.

1. Coordinate all Village activities related to “Addison Reads” project.
2. Complete preparations for 2010 Tuesday night activities in conjunction with the summer Concerts in the Park.
3. Completion of new Comcast cable TV franchise.
5. Completion of all strategic planning projects assigned to the department.
6. Completion of ongoing management of Community events sign.
7. Coordination of streaming video for all Village meetings.

Performance Measures

Community Television

Program Name	# of Programs Produced		
	2007	2008	2009
Addiscene	84	82	70
Around Town	7	12	18
To Your Health	7	0	2
Before The Board	44	38	38
Village Board Meeting	25	24	24
Village Committee Meeting	61	50	58
Concerts	17	11	15
“Ask Mayor Hartwig” Phone-In Questions	0	5	3
“Ask Mayor Hartwig” E-Mail Questions	20	9	18
District 4 School Board Meeting	15	14	14
Addison Park District Board Meeting	11	12	12
District 88 School Board Meeting	16	21	26
Addison Public Library Board Meeting	11	13	14
Other Village-Produced Programming	33	50	46
ACTV Update	New in '09	New in '09	40

Assist in production of other community programming.

(Including public service announcements from agencies, organizations, and/or individuals)

10 hours per week

Update electronic bulletin board on available access channel and community events electronic sign.

(Design & enter text for channel messages & public service announcements)

8-10 times
per week

Public Relations

Spotlight on Addison - bi-monthly community newsletter. (Write/design

Village sections, oversee entire publication, coordinate with other agencies)

6 issues annually

Village web site www.AddisonAdvantage.org.

(Maintenance including additions/deletions and updates)

2-4 times per week

COMMUNITY RELATIONS

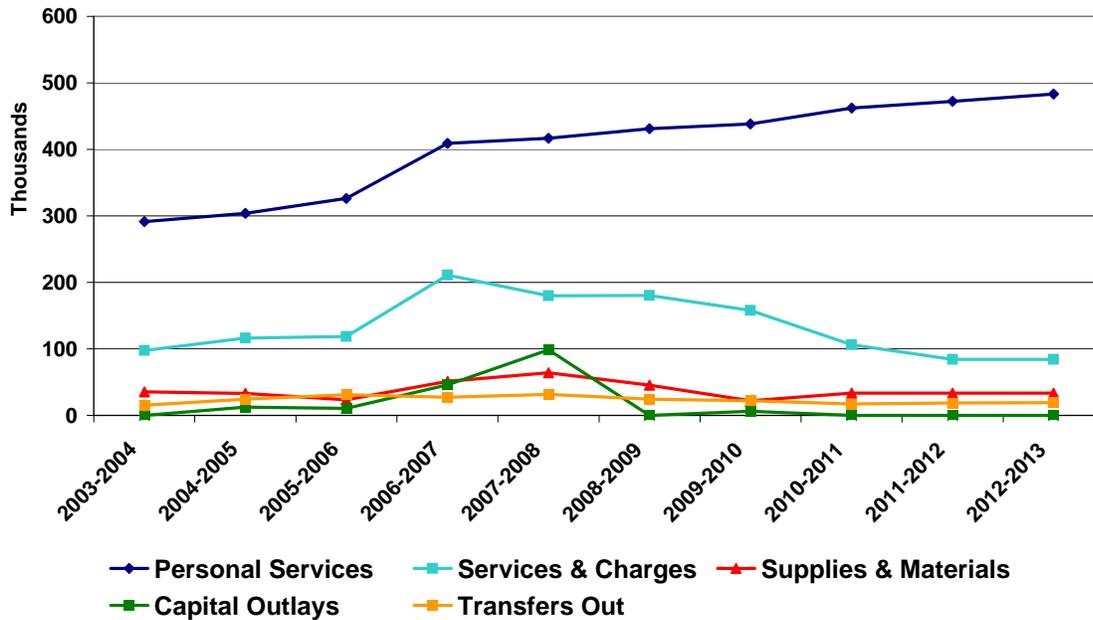
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst. Dir. of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	5.00

COMMUNITY RELATIONS

Expenditure Summary

Operating Expenditures	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	438,400	462,300	472,300	483,100
Services & Charges	158,100	106,100	84,100	84,100
Supplies & Materials	21,900	33,600	33,600	33,600
Capital Outlays	6,000	0	0	0
Transfers Out	22,100	17,400	18,500	19,200
Total	646,500	619,400	608,500	620,000



COMMUNITY RELATIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1050	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	217,942	309,536	323,000	310,000	322,000	324,000	326,500
4003	WAGES OPERATIONAL	77,147	0	0	0	0	0	0
4004	OVERTIME	1,016	0	0	0	0	0	0
4006	OTHER PAY	3,373	3,456	4,000	3,000	3,000	3,100	3,200
4009	IMRF	35,225	35,658	39,700	37,700	44,000	44,200	44,600
4010	SOCIAL SECURITY	23,541	24,472	25,400	24,100	25,500	25,700	25,900
4012	HOSPITALIZATION	51,206	51,597	55,400	55,000	59,200	66,500	73,900
4020	SICK PAY	6,721	5,368	7,800	7,700	7,700	7,900	8,100
4022	LIFE INSURANCE	784	812	900	900	900	900	900
	SUBTOTAL	416,955	430,899	456,200	438,400	462,300	472,300	483,100
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,198	1,121	1,300	1,300	1,400	1,400	1,400
4107	PROF SVCS.-MEDICAL	66	294	1,300	300	500	500	500
4110 (1)	TECH. & CONSULT. SVCS.	22,169	23,486	18,500	18,500	10,000	10,000	10,000
4115	COMMUNICATIONS-TELEPHONE	2,900	3,143	2,100	1,900	2,100	2,100	2,100
4117 (2)	COMMUNICATIONS-POSTAGE	10,706	13,060	16,500	15,000	6,500	1,500	1,500
4118	COPY/REPRODUCTION	542	136	500	2,000	500	500	500
4120 (3)	PUBLIC RELATIONS	82,868	74,104	56,000	50,000	48,500	48,500	48,500
4122	MOSQUITO CONTROL	0	300	0	0	0	0	0
4160 (4)	PRINTING	38,970	46,530	53,000	55,000	19,000	2,000	2,000
4161	PUBLICATION OF NOTICES	238	0	800	100	800	800	800
4163 (5)	CONFERENCES	561	828	1,000	1,000	500	500	500
4164	TRAINING	2,320	55	0	0	0	0	0
4180	REPAIRS & MAINTENANCE	14,386	13,655	14,000	10,000	14,000	14,000	14,000
4190	RENTAL EQUIPMENT	0	1,806	0	1,000	0	0	0
4192 (6)	DUES & SUBSCRIPTIONS	1,857	1,217	1,000	1,000	1,300	1,300	1,300
4199	OTHER SERVICES & CHARGES	1,003	806	1,000	1,000	1,000	1,000	1,000
	SUBTOTAL	179,784	180,541	167,000	158,100	106,100	84,100	84,100
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,235	940	1,100	900	1,100	1,100	1,100
4203	CLOTHING SUPPLIES	2,444	1,425	1,500	1,000	0	0	0
4299 (7)	OTHER OPERATING SUPPLIES	60,319	43,122	32,500	20,000	32,500	32,500	32,500
	SUBTOTAL	63,998	45,487	35,100	21,900	33,600	33,600	33,600
	CAPITAL OUTLAYS							
4304	EQUIPMENT	98,550	0	5,000	6,000	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	2,115	1,573	2,500	1,700	2,000	2,100	2,000
4962	TRANSFER TO IS	25,101	21,000	19,600	19,000	14,000	15,000	15,800
4964	TRANSFER TO ERF	4,400	1,700	1,700	1,400	1,400	1,400	1,400
	SUBTOTAL	31,616	24,273	23,800	22,100	17,400	18,500	19,200
	TOTAL FOR DEPARTMENT	790,903	681,200	687,100	646,500	619,400	608,500	620,000

COMMUNITY RELATIONS

Notes

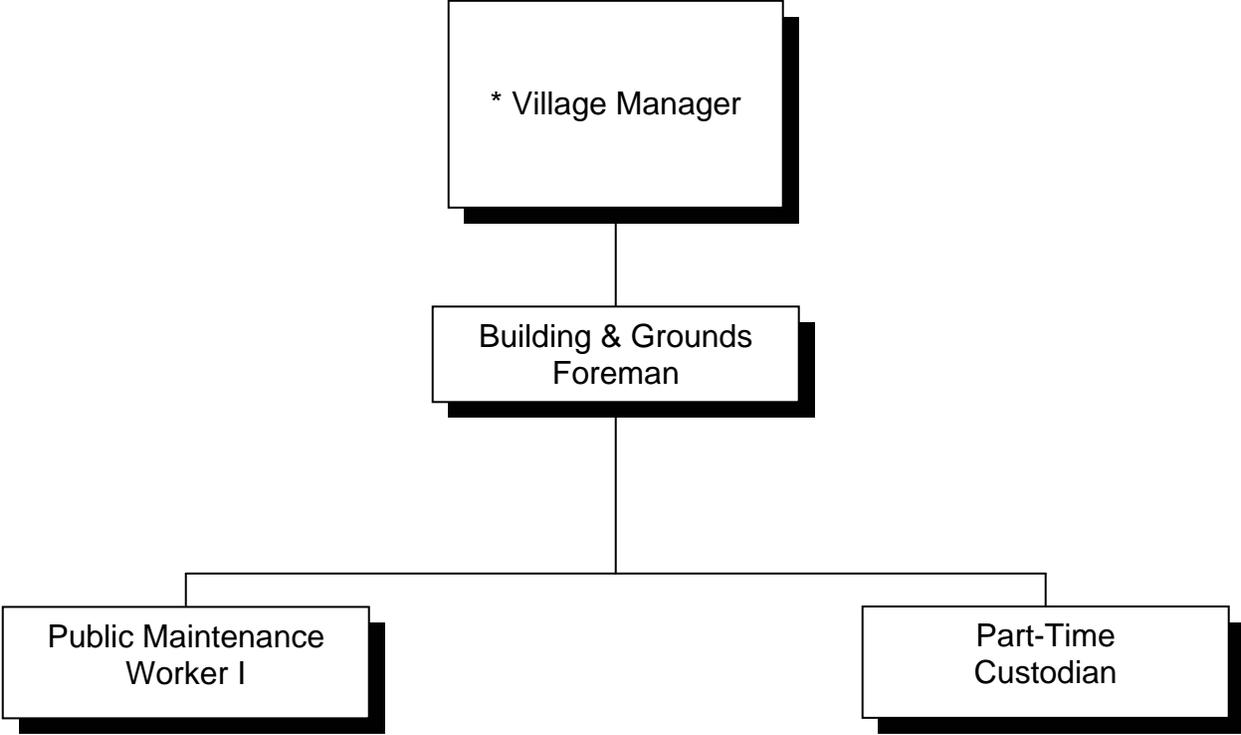
4110	(1)	TECHNICAL & CONSULTING SERVICES	10,000
		10,000 VILLAGE MEETING WEB STREAMING	
4117	(2)	COMMUNICATIONS-POSTAGE	6,500
		1,500 OTHER POSTAGE	
		5,000 SPOTLIGHT POSTAGE	
4120	(3)	PUBLIC RELATIONS	48,500
		1,000 WEB SITE SERVICE	
		2,000 MISS ADDISON	
		1,500 ADDISON COMM BAND (3 CONCERTS)	
		3,000 NEW BAND (1 CONCERT)	
		30,000 SPECIAL EVENTS	
		2,000 TREE LIGHTING	
		1,000 LIMITED EDITION BAND (1 CONCERTS)	
		8,000 FALL EVENTS	
4160	(4)	PRINTING	19,000
		2,000 OTHER PRINTING	
		17,000 SPOTLIGHT PRINTING	
4163	(5)	CONFERENCES	500
		500 LOCAL MEETINGS	
4192	(6)	DUES/SUBSCRIPTIONS	1,300
		200 ROTARY CLUB OF ADDISON MEMBERSHIP	
		100 OTHER DUES & SUBSCRIPTIONS	
		400 IEEE/SBE DUES	
		600 ASCAP/BMI LICENSE	
4299	(7)	OTHER OPERATING SUPPLIES	32,500
		1,500 NI-CAD BATTERIES	
		5,000 RECORDING SUPPLIES	
		7,000 LIGHTING SUPPLIES	
		3,000 AUDIO SUPPLIES	
		6,000 REPAIR AND MAINTENANCE SUPPLIES	
		6,000 DIGITAL EDITING SUPPLIES	
		4,000 OTHER SUPPLIES	



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BUILDING & GROUNDS

Organization Structure



* Not charged to this budget

BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village Hall, Police Department, Evidence facility, the Historical District buildings and grounds, and the Henry J. Hyde Neighborhood Resource Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. The total area of these facilities exceeds 105,500 square feet. The goal of these efforts is to provide a safe, clean and productive work environment for the Village employees and the general public who utilize these facilities.

The Building and Grounds Department staff consists of one (1) full time maintenance staff and one (1) part time maintenance/custodial staff, under the direct supervision of the Building and Grounds Foreman. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, repairs to the building and roof, snow removal from sidewalks and parking lots and periodic inspections to provide information for planning of long term capital improvements. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the set up for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to the Village Hall.

FY 2010-11 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue work in the development and implementation of an efficient and comprehensive, preventive maintenance plan for the Villages' buildings and all appurtenant equipment and systems, and to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
2. Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
3. Evaluate possible staffing additions due to the increasing responsibilities on the department.
4. Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.

BUILDING & GROUNDS

Narrative Cont.

Performance Measures

	2006-07	2007-08	2008-09
Custodial Costs			
Total square footage cleaned	79,887	79,887	79,887
Village Hall / Police Department	\$0.97	\$0.97	\$0.86
Evidence facility 1500 sq. ft.	\$0.88	\$0.88	\$0.96
Century House 1500 sq. ft.	\$1.20	\$1.20	\$1.20
Balzer House 1500 sq. ft.	\$1.20	\$1.20	\$1.20
Henry Hyde Resource center 4500 sq. ft.			\$0.94
Preventative Maintenance			
HVAC maintenance	28	38	52
Generator maintenance	58	60	55
Fire safety devices	22	21	18
Grounds maintenance	125	155	147
Plumbing maintenance	22	15	20
Repairs and Maintenance (Hours & % of time)			
Building maintenance	2,342 50%	2,750 50%	2965 53%
Grounds maintenance	426 9%	385 9%	336 6%
HVAC maintenance	475 10%	495 10%	502 9%
Snow removal	89 2%	188 2%	227 4%
Cleaning	385 8%	521 8%	421 8%
Fountain maintenance	285 6%	262 6%	302 5%
Other	728 15%	835 15%	759 15%
Longest number of consecutive days without list –time accident.	365	365	365
% of work requests completed within 24 hours	95%	95%	98%

BUILDING & GROUNDS

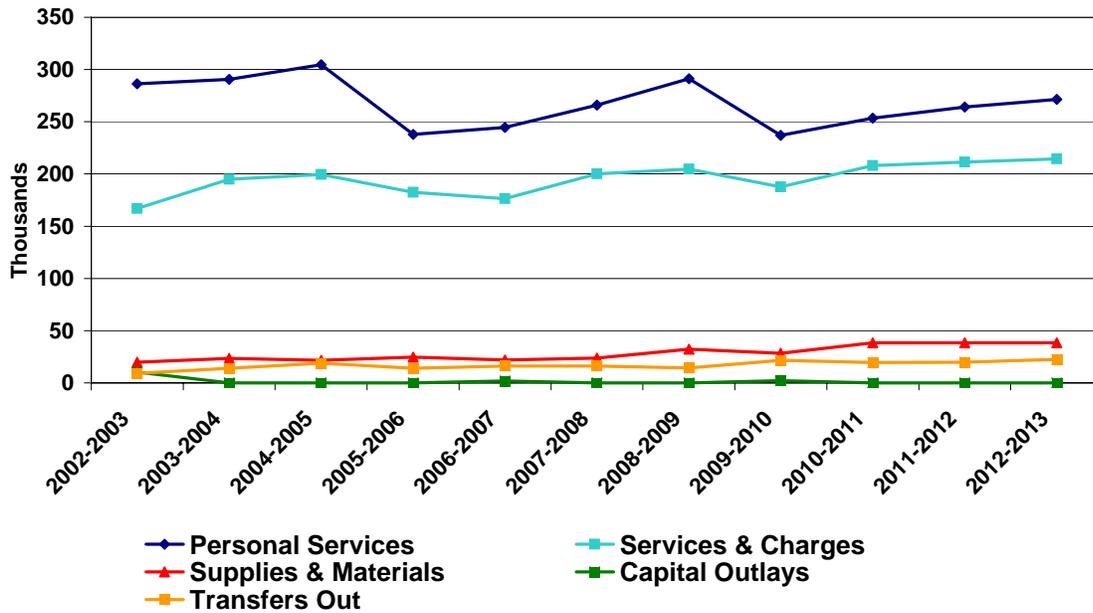
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.00

BUILDING & GROUNDS

Expenditure Summary

Operating Expenditures	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	236,900	253,300	264,000	271,300
Services & Charges	187,600	208,100	211,400	214,400
Supplies & Materials	28,300	38,400	38,400	38,400
Capital Outlays	2,000	0	0	0
Transfers Out	21,600	19,500	19,900	22,400
Total	476,400	519,300	533,700	546,500



BUILDING & GROUNDS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1060	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	81,522	84,934	88,600	85,700	87,000	87,000	87,000
4003	WAGES OPERATIONAL	63,531	83,646	57,700	55,000	57,000	61,900	63,800
4004	OVERTIME	24,139	24,856	23,000	6,000	7,000	7,000	7,000
4006	OTHER PAY	0	52	3,500	1,700	3,000	3,000	3,000
4007	PART TIME	19,070	15,311	19,600	14,000	17,000	17,000	17,000
4009	IMRF	20,178	23,608	23,300	19,600	23,400	23,800	24,100
4010	SOCIAL SECURITY	14,417	15,785	14,900	12,500	13,500	13,900	14,000
4012	HOSPITALIZATION	38,944	38,808	37,800	37,800	40,400	45,400	50,400
4020	SICK PAY	3,804	4,013	5,000	4,000	4,500	4,500	4,500
4022	LIFE INSURANCE	236	303	1,100	600	500	500	500
	SUBTOTAL	265,841	291,316	274,500	236,900	253,300	264,000	271,300
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,198	1,121	1,100	1,100	1,100	1,100	1,100
4107	PROF SVCS.-MEDICAL	133	44	800	200	900	900	900
4115	COMMUNICATIONS-TELEPHONE	2,215	1,973	1,500	1,000	800	800	800
4161	PUBLICATION OF NOTICES	0	384	200	0	200	200	200
4163	CONFERENCES	0	1,701	0	0	0	0	0
4164	TRAINING	0	0	0	0	0	0	0
4170	PUBLIC UTIL. - GAS/HEAT	17,284	26,439	38,700	32,000	32,000	33,000	34,000
4180 (1)	REPAIRS & MAINTENANCE	178,014	171,059	171,100	150,000	171,100	173,300	175,300
4190	RENTAL EQUIPMENT	0	0	500	500	0	0	0
4192	DUES/SUBSCRIPTIONS	8	148	300	300	0	0	0
4199 (2)	OTHER SERVICES & CHARGES	1,471	1,952	2,500	2,500	2,000	2,100	2,100
	SUBTOTAL	200,323	204,821	216,700	187,600	208,100	211,400	214,400
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	274	196	400	200	400	400	400
4202	CLEANING SUPPLIES	502	0	1,300	500	500	500	500
4203 (3)	CLOTHING SUPPLIES	842	983	1,500	1,100	1,500	1,500	1,500
4204 (4)	MOTOR FUEL & LUBRICANTS	2,021	0	4,000	0	4,000	4,000	4,000
4207	PUB. GRNDS. MATL/SUPPLIES	2,194	3,898	4,000	3,500	3,000	3,000	3,000
4208 (5)	BUILDING MATL/SUPPLIES	16,072	22,402	25,000	18,000	25,000	25,000	25,000
4290	EMERGENCY OPERATIONS	0	425	0	0	0	0	0
4299	OTHER OPERATING SUPPLIES	3,825	4,368	6,500	5,000	4,000	4,000	4,000
	SUBTOTAL	25,730	32,272	42,700	28,300	38,400	38,400	38,400
	CAPITAL OUTLAYS							
4304	EQUIPMENT	0	0	2,000	2,000	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	3,527	5,281	4,100	4,100	5,000	5,000	5,000
4962	TRANSFER TO IS	8,367	3,500	11,700	11,400	8,400	9,000	9,500
4964	TRANSFER TO ERF	4,400	5,600	6,400	6,100	6,100	5,900	7,900
	SUBTOTAL	16,294	14,381	22,200	21,600	19,500	19,900	22,400
	TOTAL FOR DEPARTMENT	508,188	542,790	558,100	476,400	519,300	533,700	546,500

BUILDING & GROUNDS

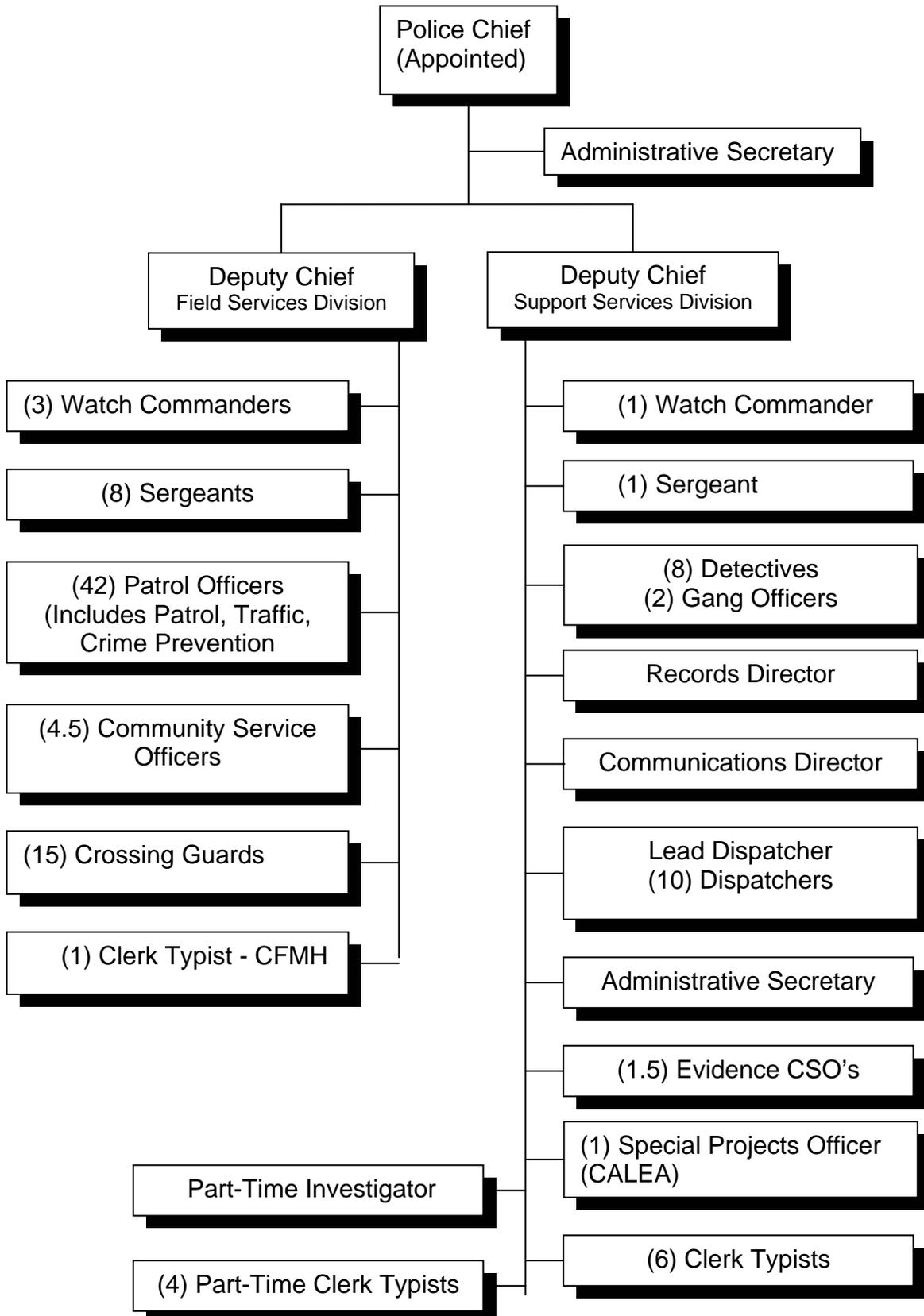
Notes

4180 (1) REPAIRS & MAINTENANCE		171,100
15,000	PREVENTATIVE MAINTENANCE /SERVICE ON BUILDING SYSTEMS, INCLUDING BUT NOT LIMITED TO AIR COMPRESSORS, FIRE EXTINGUISHERS & HOSES, BOILERS, CHILLERS, HVAC SYSTEMS & ELEVATORS. REPAIRS TO FURNITURE, CLEANING OF DRAPERIES, CARPET & UPHOLSTERY, ELECTRICAL REPAIRS, REPAIR & MAINTENANCE TO MARQUEE & SIGNS. REPAIR TO GAZEBO, ROOF & GUTTERS. SERVICE & MAINTENANCE ON FIRE ALARM SYSTEM AND ANY PERMANENTLY AFFIXED PART OF THE BUILDING. CARPET & TILE REPAIRS AND INSTALLATIONS.	1,000 400 1,000 500 400 4,000 400 300 29,000 5,000 900 1,000 900 2,000 200
	GARAGE DOOR MAINTENANCE IRRIGATION SYS SERVICE - HIST DIST BOILER/CHILLER WATER TREATMENT ANNUAL MARQUEE MAINTENANCE IRRIGATION SYS SERVICE - HHRC GENERATOR LOAD BANK TESTING WINTERIZE FOUNTAIN BOILER SYSTEM FILTERS SECURITY ACCESS MAINTENANCE CONTRACT GENERAL REPAIRS AND MAINTENANCE HHRC FIRE PUMP ANNUAL CERTIFICATION BACK FLOW PREVENTION CERTIFICATION FIRE PUMP ANNUAL CERT - HHRC FIRE EXTINGUISHER - INSPECTION/SERVICE FIRE EXTINGUISHER SERVICE - HHRC FIRE ALARM CONTRACT ELEVATOR MAINTENANCE HVAC MAINTENANCE WINDOW CLEANING - HHRC	1,000 400 1,000 500 400 4,000 400 300 29,000 5,000 900 1,000 900 2,000 200 7,400 8,000 14,000 1,000
69,100	CLEANING SERVICE - V H & P D	7,400
1,500	CLEANING SERVICE - 105 E. LAKE ST.	8,000
4,800	CLEANING SERVICE - RESOURCE CENTER	14,000
3,000	WINDOW CLEANING	1,000
300	BACKFLOW CERT - HHRC	
4199 (2) OTHER SERVICES & CHARGES		2,000
1,500	CLEANSERV FOR WALK ON RUNNERS	500
		NORCOMM ANNUAL MONITORING CONTRACT
4203 (3) CLOTHING SUPPLIES		1,500
250	BOOTS 2 @ \$125	750
350	WINTER JACKETS & SAFETY WEAR, ETC	150
		UNIFORM RENTAL 3 @ \$250 T-SHIRTS
4204 (4) MOTOR FUEL & LUBRICANTS		4,000
4,000	DIESEL FUEL FOR STAND-BY GENERATOR	
4208 (5) BUILDING MAT SUPPLIES		25,000
25,000	FILTERS, COUPLINGS, SYSTEM CHEMICALS LIGHTING SUPPLIES, CEILING TILES, GLASS PAINTS. PLUMBING FIXTURES, REPAIR PARTS FOR HVAC & OTHER EQUIPMENT. SUPPLIES FOR BUILDING MAINTENANCE.	



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Organization Structure



POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Chief of Police, is divided into two Divisions. Those Divisions are the Field Services Division and the Support Services Division. Each Division is headed by a Deputy Chief of Police, who directs, oversees and coordinates their respective Division activities. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, and Traffic Unit. With this approach, the Department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2009.

Field Services Division

The Field Services Division consists of two Commanders, three teams of Patrol Sergeants and Patrol Officers, as well as supervisors and officers for the Traffic Unit. Crossing Guards are also a part of Field Services Division, reporting to the Traffic Unit Sergeant. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty-four (24) hour period. A Bike Patrol Unit is deployed between May and September, and officers work foot patrol in high activity areas with a one-on-one approach with citizens. The Traffic Unit is responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the Department on behalf of the community. The division is also responsible for overseeing the village's Emergency Operations Plan. The Division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Communications (dispatching) Section, and the Special Projects Unit (which also manages the Department's accreditation program: CALEA), the Crime Prevention Unit (consisting of a sergeant and three patrol officers), Citizen Volunteers, the Henry Hyde Neighborhood Resource Center and the Student Participation Center, an after school resource center for middle school aged children. The Crime Prevention Section provides a vast array of programming for adults and children. In addition, the Division provides a uniformed presence and coordinates services at the Henry Hyde Center and the Student Participation Center. The Division's personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief and two Commanders.

Narrative Cont.

FY 2010-11 Key Objectives

Vision 1 The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

- The department will supply trained personnel as needed in Crime Prevention through Environmental Design (CPTED) principles to assist in development and planning phases of the Main Street Plan and the Park District Signature Park Project.

Vision 2 Our social and economic assets elevate community life.

- The Department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning; SPC, DARE, School Liaisons, School Crisis Committee, Intergovernmental Agreements, develop school operational plans for graduations, evacuations, and other special events, teen/adult CERTS programs, Citizen Police Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue and support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde and SPC neighborhood resource centers are tailored towards a specific ethnic group, i.e. ESL classes, but a vast majority of the programs are offered to everyone in the community and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The department will offer CERTS, Citizen Police Academy, and other programs in Spanish at the Henry Hyde Resource center.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit, Truck Enforcement Unit, and Directed Patrol. Also, on an annual basis all specialty units will be reviewed to decide if they should be dropped, re-deployed, expanded, or left as is.

POLICE

Narrative Cont.

FY 2010-11 Key Objectives Cont.

Vision 3 Our residential neighborhoods and housing meet a high standard of livability.

- The department has Crime Prevention personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Crime Prevention Section will work with the Finance and Community Development Department to require all rental property owners to attend the Crime Free Multi-Housing program.

Vision 6 We take pride in quality municipal service delivery.

- The Department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis the Department will review the use of new technology, i.e. e-mail, cellular telephones, the village web site, and other emerging technology.
- In keeping with the continued use of technology, we will research/develop telephone and internet reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the Department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

POLICE

Narrative Cont.

Performances Measures

	2007	2008	2009
Calls Responded To	27,627	30,947	28,763
Phone Calls Handles by Communications Center	108,415	111,667	124,887
Neighborhood Groups	67	72	74
Total Traffic Tickets	9,236	11,204	8,811
Total DUI Arrests	241	366	248
Total Parking Tickets	9,015	9,129	8,045
DARE Program Student Attendance	2,340	2,398	9,690
School Based Resource Center Ave Daily Student Attendance	45	45	62
Citizen Police Academy	22	22	21
Citizen Volunteers / CERTS	91	26	114
Employee Grievances	3	0	0
Index Crimes	878	921	862
Non- Index Crimes	5,289	6,006	4,753
Service Calls:			
Lost / Found Property	215	260	225
Motorist Assist	496	814	588
Animal Complaints	702	701	714
Domestics	821	909	898
Suspicious Incidents	1,703	2,125	2,170
Citizen Assists	1,142	1,203	1,172
Traffic Accidents	1,201	1,400	1,318
Assist Other Agencies	2,880	3,475	3,190
Disturbance Calls	1,856	1,991	1,880
Alarms	<u>1,674</u>	<u>1,853</u>	<u>1,552</u>
Total:	12,690	14,731	13,707

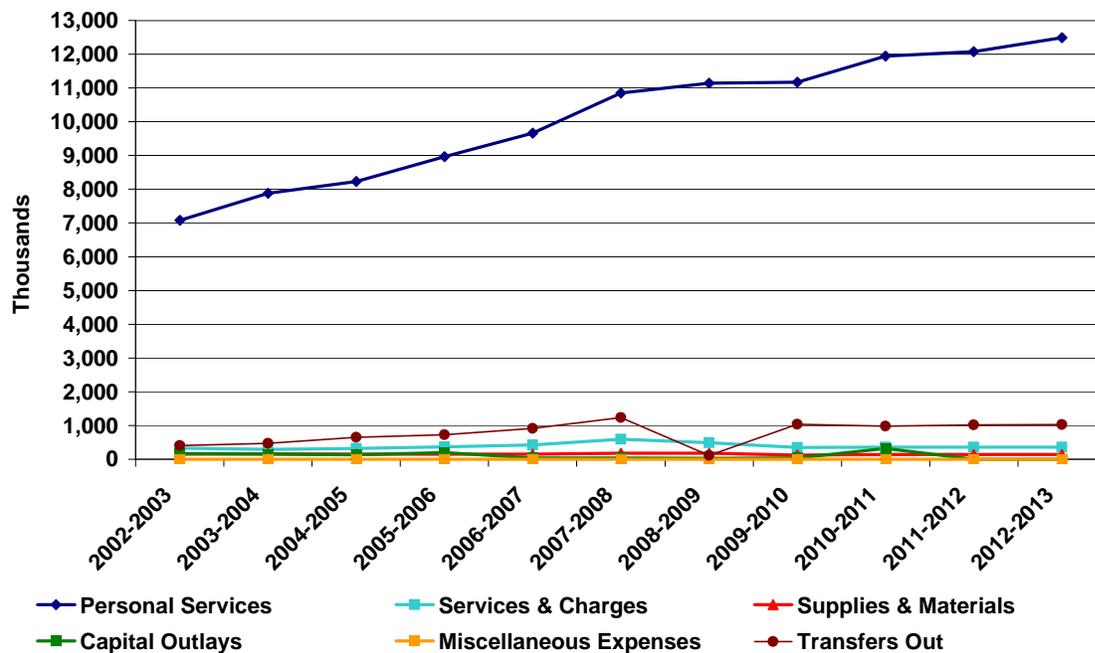
POLICE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	2.00	2.00	2.00	2.00	2.00
Watch Commander	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Patrol Officer	56.00	56.00	53.00	53.00	53.00
Communications Director	1.00	1.00	1.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00	1.00	1.00
Dispatcher	11.00	11.00	10.00	10.00	10.00
Community Service Officer	6.00	6.00	6.00	6.00	6.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist	7.00	7.00	7.00	7.00	7.00
Crossing Guard	18.00	18.00	18.00	18.00	18.00
Part-Time Investigator	1.00	1.00	1.00	1.00	1.00
Part-Time Clerk Typist	5.00	5.00	4.00	4.00	4.00
Total	125.00	125.00	120.00	120.00	120.00

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	11,175,500	11,940,900	12,075,100	12,492,900
Services & Charges	349,300	358,800	358,800	358,800
Supplies & Materials	119,000	143,100	143,100	143,100
Capital Outlays	40,000	318,000	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	1,037,000	980,600	1,021,900	1,030,600
Total	12,720,800	13,741,400	13,598,900	14,025,400



POLICE

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1510	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	1,484,424	1,669,208	1,774,700	1,777,000	1,865,100	1,847,600	1,895,800
4002	WAGES CLERICAL	285,237	353,164	425,600	360,000	425,700	432,000	438,600
4003	WAGES OPERATIONAL	4,409,773	4,370,279	4,751,700	4,560,000	4,507,600	4,557,500	4,638,400
4004	OVERTIME	1,359,561	1,196,604	1,000,000	750,000	800,000	800,000	900,000
4005	HOLIDAY PAY	143,038	131,188	110,000	97,000	110,000	110,000	110,000
4006	OTHER PAY	53,584	51,822	65,000	48,000	130,000	82,000	84,000
4007	PART TIME	208,619	212,976	245,000	216,000	231,200	238,200	245,300
4009	IMRF	168,880	179,262	176,600	172,700	210,100	210,200	215,800
4010	SOCIAL SECURITY	599,735	605,015	641,600	614,900	610,900	615,600	631,100
4012	HOSPITALIZATION	1,158,102	1,258,394	1,263,900	1,263,900	1,229,600	1,358,800	1,508,200
4020	SICK PAY	77,062	75,258	81,000	75,000	81,000	83,500	86,000
4022	LIFE INSURANCE	6,824	7,950	8,000	8,000	8,300	8,300	8,300
4029	PENSION BENEFITS	897,659	1,036,233	1,224,000	1,233,000	1,731,400	1,731,400	1,731,400
	SUBTOTAL	10,852,498	11,147,353	11,767,100	11,175,500	11,940,900	12,075,100	12,492,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	5,888	5,835	6,700	6,700	7,300	7,300	7,300
4103 (1)	PROF SVCS.-LEGAL	70,228	71,426	50,000	71,000	83,300	83,300	83,300
4105 (2)	PROF SVCS.-DATA PROCESS.	17,844	19,859	27,900	27,900	26,200	26,200	26,200
4107 (3)	PROF SVCS.-MEDICAL	4,516	5,913	6,000	5,000	5,300	5,300	5,300
4110 (4)	TECH. & CONSULT. SVCS.	132,606	61,710	53,600	42,000	56,400	56,400	56,400
4115	COMMUNICATIONS-TELEPHONE	50,779	48,737	40,000	45,000	36,000	36,000	36,000
4117	COMMUNICATIONS-POSTAGE	11,864	14,703	16,400	14,400	14,000	14,000	14,000
4118	COPY/REPRODUCTION	10,633	10,191	11,000	11,000	11,000	11,000	11,000
4120 (5)	PUBLIC RELATIONS	13,817	16,174	10,900	7,000	1,000	1,000	1,000
4121	INVESTIGATIVE	10,479	12,507	10,000	3,000	10,000	10,000	10,000
4160	PRINTING	13,073	13,610	15,000	12,000	12,700	12,700	12,700
4161	PUBLICATION OF NOTICES	3,107	4,782	4,000	0	2,000	2,000	2,000
4163 (6)	CONFERENCES	18,538	30,748	10,600	10,600	6,800	6,800	6,800
4164 (7)	TRAINING	127,410	91,407	36,400	28,000	22,000	22,000	22,000
4170	PUBLIC UTIL GAS - HEAT	3,565	5,029	4,000	2,000	4,000	4,000	4,000
4180 (8)	REPAIRS & MAINTENANCE	56,236	42,844	40,800	36,000	32,600	32,600	32,600
4190	RENTAL EQUIPMENT	1,641	1,812	1,700	1,000	500	500	500
4192 (9)	DUES & SUBSCRIPTIONS	17,328	8,241	8,300	11,700	11,000	11,000	11,000
4199 (10)	OTHER SERVICES & CHARGES	22,322	27,309	23,000	15,000	16,700	16,700	16,700
	SUBTOTAL	591,874	492,837	376,300	349,300	358,800	358,800	358,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	16,778	18,780	20,000	12,000	15,000	15,000	15,000
4203 (11)	CLOTHING SUPPLIES	76,279	61,188	75,900	57,000	60,700	60,700	60,700
4207	PUBLIC GRND/MAT SUPPLIES	250	0	0	0	0	0	0
4290	EMERGENCY OPERATIONS	0	3,955	0	0	0	0	0
4299 (12)	OTHER OPERATING SUPPLIES	86,039	93,303	100,000	50,000	67,400	67,400	67,400
	SUBTOTAL	179,346	177,226	195,900	119,000	143,100	143,100	143,100
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	0	4,000	4,000	0	0	0
4302	AUTOMOBILES	500	0	0	0	0	0	0
4304 (13)	EQUIPMENT	37,177	31,284	33,400	36,000	318,000	0	0
	SUBTOTAL	37,677	31,284	37,400	40,000	318,000	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	508,856	528,062	594,600	453,900	488,500	484,100	488,500
4962	TRANSFER TO IS	371,532	374,515	410,500	398,400	295,800	315,400	332,700
4964	TRANSFER TO ERF	353,500	262,200	187,200	184,700	196,300	222,400	209,400
	SUBTOTAL	1,233,888	1,164,777	1,192,300	1,037,000	980,600	1,021,900	1,030,600
	TOTAL FOR DEPARTMENT	12,895,283	13,013,477	13,569,000	12,720,800	13,741,400	13,598,900	14,025,400

POLICE

Notes

4103 (1) PROF SVCS.-LEGAL				83,300
60,400	DUI PROSECUTOR	12,900	ADMIN ADJUDICATOR	
10,000	TRANSCRIPTIONS			
4105 (2) PROF SERV DATA PROCESSING				26,200
4,200	VEHICLE LICENSE PROCESSING	500	EVIDENCE BAR CODE LICENSE	
4,300	COUNTY DATA USER FEE	500	FAAP FALSE ALARM AGREEMENT	
900	VIRUS SOFTWARE LICENSE RENEWAL	1,300	IDS POLICY SOFTWARE AGREEMENT	
1,400	TOTAL STATION	3,000	IWIN - CMS RVCVNG	
3,000	CHOICE POINT - INVEST DATABASE	600	COLEMAN TELETRAC	
450	CRIME INTEL MAINTENANCE CONTRACT	1,500	OCEAN SYSTEMS AGREEMENT	
350	CRITICAL REACH COMPOSITE	300	TRAC SYSTEM MAINTENANCE AGREEMENT	
1,300	BEAST SUPPORT	700	CRITICAL CALL	
800	LEXIS NEXIS	1,100	CERTIFION - ENTERSECT	
4107 (3) PROF SERV MEDICAL				5,300
4,000	PHYSICALS - EMPLOYEE ANNUAL	1,300	INJECTIONS (HEP & MISC)	
4110 (4) TECH & CONSULT SERVICES				56,400
4,500	CALEA	7,500	GRANT WRITING CONSULT - GRANTS	
20,000	IWIN - VERIZON MDC	13,200	ADMIN ADJ (P-TICKETS)	
6,400	CFMH TRAINER	4,800	ADMIN ADJ (OTHER LOCAL ORD)	
4120 (5) PUBLIC RELATIONS				1,000
1,000	TRAFFIC AWARENESS PROGRAM			
4163 (6) CONFERENCES				6,800
500	FBI/ILLINOIS CHIEFS	400	DCEM MEETINGS	
500	ASSOCIATION MEETINGS	1,000	IEMA CONFERENCE	
3,000	COURT MILEAGE	1,000	ILEAS CONFERENCE	
400	DUPAGE CHIEFS OF POLICE			
4164 (7) TRAINING				22,000
9,000	NEMRT (66 SWORN AND 18 CIVILIAN)	7,000	MAJOR CRIME EVIDENCE TECHNICIAN	
1,500	USE OF FORCE INSTRUCTOR	1,500	MEDICOLEGAL DEATH SEMINAR	
1,400	ILEETA TRAINING	100	TASER RE-CERTIFICATION	
1,500	LAW REVIEW CLASSES			
4180 (8) REPAIRS AND MAINTENANCE				32,600
1,100	COUNTY INTERFACE EQUIPMENT	4,400	RADAR CALIBRATION	
9,000	CHICAGO COMMS - RADIO REPAIR	4,800	LIVESCAN MAINTENANCE	
1,000	UNITROLS, SHOTGUNS, HANDGUNS	2,500	FIRE EXTINGUISHERS, RADAR, CAMERAS	
5,000	RANGE SERVICE CONT -MECH/CLEANING	500	FITNESS EQUIPMENT SERVICE CONTRACT	
4,300	UPS MAINTENANCE SYSTEM			
4192 (9) DUES/SUBSCRIPTIONS				11,000
100	APCO MEMBERSHIP (COMMS DIRECTOR)	100	WEST SUBURBAN DETECTIVES ASSOC.	
100	CREDIT MEMBERSHIP (DETECTIVES)	50	DARE ASSOCIATION	
150	DUPAGE POLICE CHIEF'S ASSOCIATION	100	IATIA	
100	JUVENILE OFFICER'S ASSOCIATION	200	ILLINOIS ASSOC. OF CHIEFS OF POLICE	
100	IAPE	400	ILLINOIS CRIMINAL LAW BOOKS	
200	ILLINOIS COMPILED STATUTES	100	IPAC	
200	LEVA (DETECTIVES)	300	PERF	
100	ILLINOIS ANIMAL CONTROL ASSOCIATION	100	NATIONAL BUNCO ASSOCIATION	
150	FBI ASSOCIATION (4)	50	MGIA	
120	INTERNATIONAL CHIEF'S OF POLICE	40	NATIONAL ASSOC OF SCHOOL RES	
4,000	STATE'S ATTORNEY CHILD ABUSE PRGM	400	HAINES DIRECTORY (CHICAGO WEST)	
100	LERMI RECORDS MANAGER	3,000	IVC (IL VEHICLE CODE BOOKS)	
50	ILLINOIS CRIME PREVENTION ASSOC.	200	ILEAS - ANNUAL AGENCY MEMBERSHIP DUES	
25	MAJOR CRIME TASK FORCE	300	MOCIC MEMBERSHIP	
100	MIDWEST HOMICIDE	65	MISC	
4199 (10) OTHER SERVICES & CHARGES				16,700
7,000	ANIMAL IMPOUNDMENT	500	NOTARY RENEWALS	
500	PRISONER MEALS	1,700	SHIPPING/FREIGHT	
3,000	SHRED-IT SHREDDING SERVICE	4,000	CAR/ SQUAD CAR WASHES	

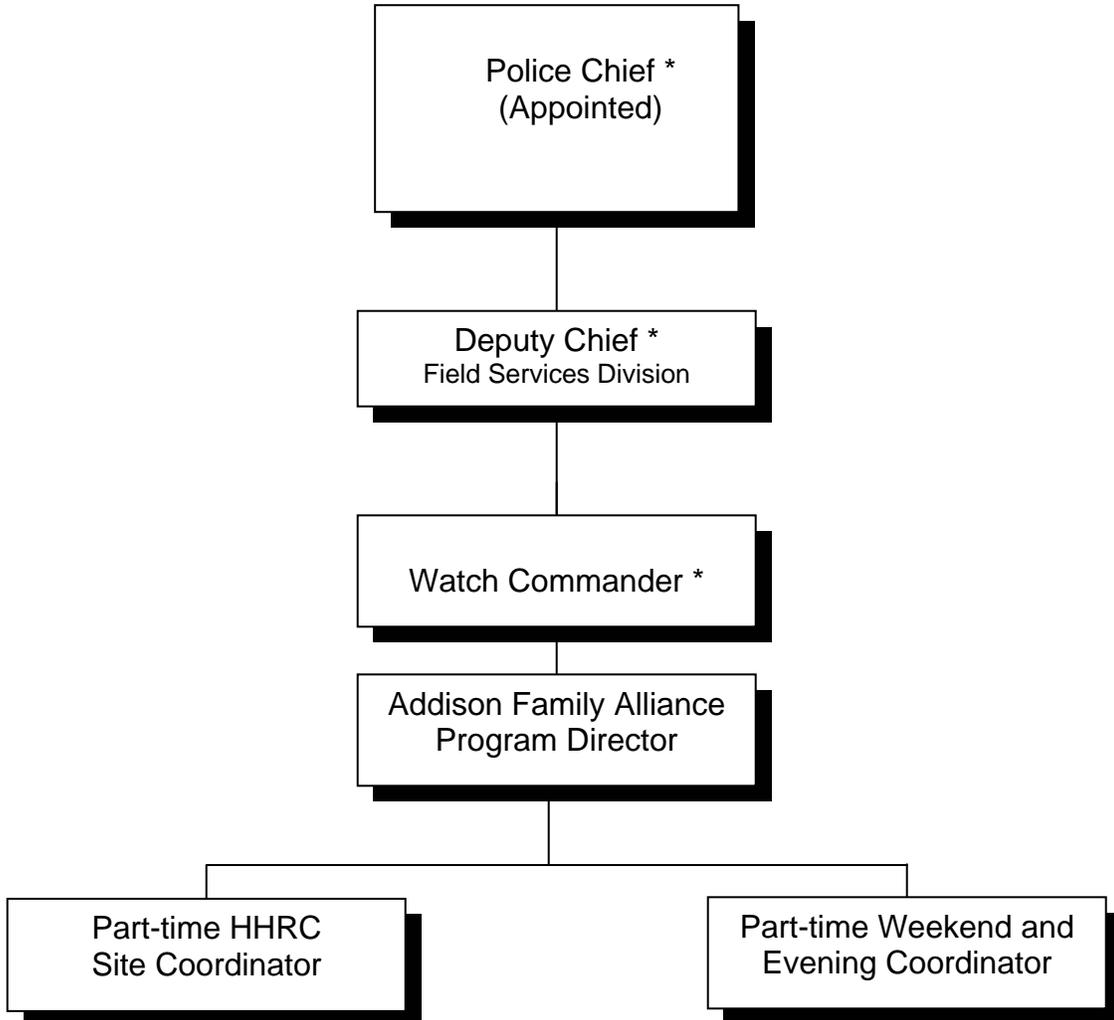
POLICE

Notes Cont.

4203 (11) CLOTHING SUPPLIES				60,700
21,000	REPLACEMENT UNIFORMS	7,500	BULLET PROOF VESTS	
9,100	9 DETECTIVES 1 CHIEF 2 DEPUTYS	8,400	SHOES	
800	3 TASK FORCE	500	ALTERATIONS & REPAIRS	
800	7 CLERKS	600	CSOS/DISPATCHERS	
12,000	CLEANING & MAINTENANCE			
4299 (12) OTHER OPERATING SUPPLIES				67,400
15,000	AMMO - COMPULSORY TRAINING	1,000	TASER SUPPLIES	
1,200	SHOOTING TARGETS	1,200	NON-LETHAL CHEMICAL SPRAY	
1,500	MAJOR CALLS & SPCL EVENT SUPPLIES	500	LOCK UP SUPPLIES	
600	NARCOTICS KITS	1,200	COMPUTER SUPPLIES	
600	COFFEE	2,000	HEADSETS	
6,000	EVIDENCE SUPPLIES	1,500	MEETING SUPPLIES	
100	HARDWARE SUPPLIES	900	SPARE GUN PARTS	
1,500	CARTONS FOR EVIDENCE	800	PORTABLE RADIOS (2)	
1,200	BREATHALYZER SUPPLIES	2,000	BADGES	
3,600	FLARES	1,000	DOG FOOD/ANIMAL SUPPLIES	
500	DISPOSABLE BLANKETS	600	BATTERIES, VIDEO TAPES, CASSETTES, DISKS	
5,000	RECHARGEABLE BATTERIES	2,000	FIRST AID SUPPLIES	
8,100	MISCELLANEOUS OFFICER SUPPLIES	300	TRAFFIC WANDS/FLASHLIGHTS	
500	GUN CLEANING SUPPLIES	2,000	CRIME FREE MULTI-HOUSING	
5,000	CAMERA, VIDEO, & AUDIO SUPPLIES			
4304 (13) EQUIPMENT				318,000
318,000	UPGRADE DISPATCH CENTER & MOBILE RADIOS			

HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Chief of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various Organizations/Service Providers such as People's Resource Center, College of DuPage, Girl Scouts, U of I Extension, Northern Illinois Food Bank, Elmhurst College, Addison School District 4, NEDSRA, UNO, Teen Parenting Connection, DuPage County Health Department, etc., the Center is able to provide a range of services to try and meet the community's needs.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3 p.m. to 5 p.m. through out the school year. During spring, summer and winter breaks, the Center runs camps for the children. During both the After School Program and the Camps, the Center is able to feed each child which is due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children such as Family Fun Nights as well as other educational presentations for the children and their families. There is a Crime Prevention Officer assigned to the Henry Hyde Resource Center who also participates in all the Center activities. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language classes (E.S.L.) and G.E.D. classes as well as Informational/Educational Seminars from the Crime Prevention Unit and other Service Providers in the area. The Center offers E.S.L. classes in the mornings, Computer Literacy classes in the evening and G.E.D. classes in the evening as well. The Crime Prevention Unit delivers seminars on a variety of topics such as Gang Awareness and Internet Safety. Our Community Partners have delivered seminars/workshops that range from Financial Literacy to Mobile Food Pantry to Citizenship Workshops. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience.

HENRY HYDE RESOURCE CENTER

Narrative (Cont.)

FY 2010-11 Key Objectives

Vision 2: Our social and economic assets elevate community life.

- The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention Officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
- The Center will continue and support programs that embrace, expand and create interaction/participation between the various ethnic groups.
- The Center offers a variety of programs that are tailored towards specific ethnic groups, i.e. ESL classes, GED classes in Spanish and a vast majority of the programs are offered to everyone in the community and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The Center will attempt to obtain funding through grant opportunities and the Village budget to hire additional staff.
- The Center will seek funding through grants to expand programming that will assist in the assimilation process.
- The Center established Citizen's Emergency Response Team (CERT) classes in the resident's native language at the Center.

Performance Measures

	2007	2008	2009
Total Hours of Service for After School Program	150	373	353
Total Hours of Service for Summer Camp	110	119	148
Total Number of Children Registered for Summer Camp	87	110	115
Total Number of Children Registered for After School Program	154	276	281
Daily Attendance in the After School Program	65	80	84
Number of Meals served to the Children.	6,630	18,763	17,135
Computer Literacy Class	12	132	144
GED in Spanish	N/A	107	118
English as a Second Language	N/A	110	120
Teen Parenting Class	N/A	28	134

Note: 2007 was a partial year of operations; the first full year of operations was 2008.

HENRY HYDE RESOURCE CENTER

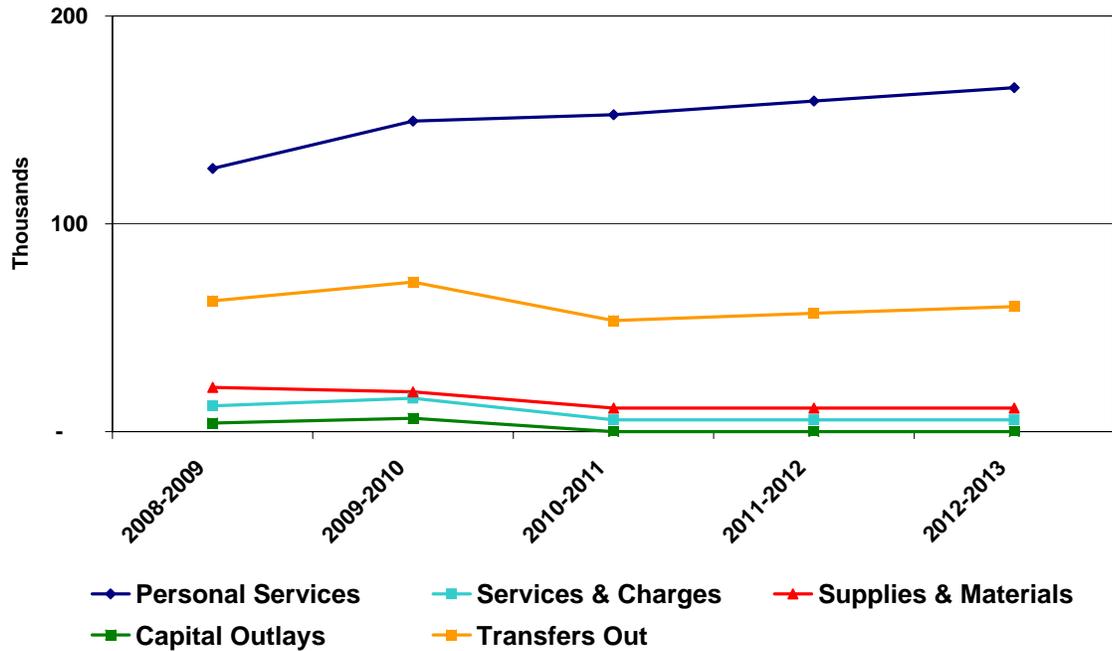
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
AFAP Director	1.00	1.00	1.00	1.00	1.00
HHRC Coordinator (PT)	1.00	1.00	1.00	1.00	1.00
Evening & Weekend Coordinator (PT)	1.00	1.00	1.00	1.00	1.00
Total	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	149,500	152,600	159,100	165,500
Services & Charges	16,100	5,700	5,700	5,700
Supplies & Materials	19,100	11,400	11,400	11,400
Capital Outlays	6,500	0	0	0
Transfers Out	72,000	53,500	57,000	60,200
Total	263,200	223,200	233,200	242,800



Note: The Henry Hyde Resource Center (HHRC) opened mid FY2008. Expenditures were included in the Police Department for FY 2008. Beginning with FY2009, the HHRC has its own department and budget page designation.

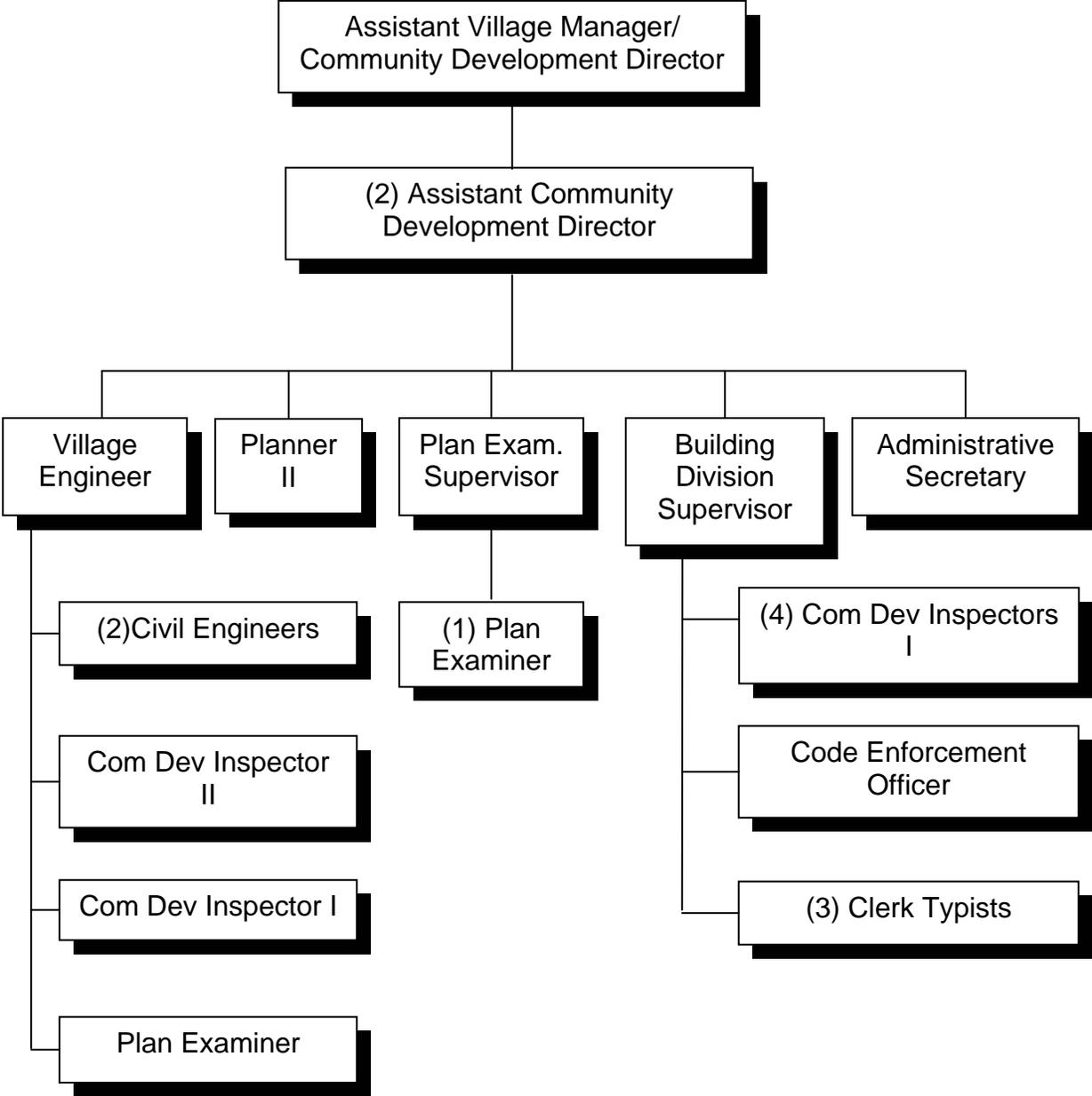
HENRY HYDE RESOURCE CENTER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
1520	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	0	65,976	71,500	70,300	70,200	72,300	74,500
4006	OTHER PAY	0	65	0	100	0	0	0
4007	PART TIME	0	29,394	40,200	39,700	40,200	41,500	42,700
4009	IMRF	0	10,660	13,400	13,200	14,700	15,100	15,500
4010	SOCIAL SECURITY	0	7,307	8,600	8,400	8,500	8,800	9,000
4012	HOSPITALIZATION	0	13,236	17,600	17,600	18,800	21,200	23,600
4022	LIFE INSURANCE	0	80	200	200	200	200	200
	SUBTOTAL	0	126,718	151,500	149,500	152,600	159,100	165,500
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	0	0	500	0	600	600	600
4105	PROF SVCS. - DATA PROCESS.	0	0	1,200	0	1,000	1,000	1,000
4107	PROF SVCS.- MEDICAL	0	307	0	0	0	0	0
4110	TECH. & CONSULT. SVCS.	0	5,605	0	0	0	0	0
4115	COMMUNICATIONS-TELEPHONE	0	3,192	2,400	3,000	2,400	2,400	2,400
4118	COPY/REPRODUCTION	0	483	2,500	2,500	500	500	500
4160	PRINTING	0	1,606	2,200	2,200	0	0	0
4161	PUBLICATION OF NOTICES	0	112	400	300	200	200	200
4163	CONFERENCES	0	185	0	100	0	0	0
4164	TRAINING	0	445	2,000	2,000	0	0	0
4170	PUBLIC UTIL GAS - HEAT	0	337	3,000	3,000	0	0	0
4199	OTHER SERVICES & CHARGES	0	96	3,000	3,000	1,000	1,000	1,000
	SUBTOTAL	0	12,368	17,200	16,100	5,700	5,700	5,700
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	0	19,489	4,000	4,000	1,500	1,500	1,500
4203	CLOTHING SUPPLIES	0	800	2,000	1,500	500	500	500
4299	OTHER OPERATING SUPPLIES	0	1,066	13,600	13,600	9,400	9,400	9,400
	SUBTOTAL	0	21,355	19,600	19,100	11,400	11,400	11,400
	CAPITAL OUTLAYS							
4304	EQUIPMENT	0	4,106	6,500	6,500	0	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	0	62,999	74,100	72,000	53,500	57,000	60,200
	TOTAL FOR DEPARTMENT	0	227,546	268,900	263,200	223,200	233,200	242,800

COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to Building Permits, Code Enforcement, Engineering, Capital Improvements, Planning/Zoning and Economic Development for the Village. The department has twenty-two (22) full time employees. The Community Development Director also serves as Assistant Village Manager for the Village.

Building Permits

Building permits for all work required by code are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. Communication with owners, contractors and architects is a key component in assuring quality construction standards for the community's building stock. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as, decks, patios, driveways, sheds, fences, utility connections, etc. Sign variations and Outdoor Activity Permits are also processed by this staff.

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include, new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections and property maintenance complaints. This division also completes the I & Inspections for transfer of property.

Engineering

The design and construction of all land development improvements is reviewed and inspected by our team of professional engineers. Plan reviews are performed for all exterior utility, grading, drainage, parking and other site improvements related to new construction and/or redevelopment. Plan reviews are also conducted for public improvements related to subdivision and planned unit development. All approved plans must adhere to Village subdivision and building codes.

To insure compliance, inspections are performed by the engineering staff during various phases of construction.

Capital Improvements

A majority of the Village's capital improvements projects are coordinated by the Community Development Department and our engineering staff. These include roadway, drainage, traffic signals, CDBG, noise walls, bike paths, sewer and water improvement projects. Miscellaneous projects, such as, the Green Oaks Court Renovation and the Henry Hyde Resource Center were also coordinated by the Community Development Department. Staff coordinates the consultant recruitment, design and construction phases of these improvements.

COMMUNITY DEVELOPMENT

Narrative Cont.

Planning And Zoning

Land use development cases are legally processed by our professional planning staff. Working with owners, attorneys, planners, architects, engineers and realtors, our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Zoning Board of Appeals, the Plan Commission, the Building, Zoning and Development Committee and Village Board. Working with the Village Attorney, the planning staff prepares the necessary agreements, plats, plans, exhibits, ordinances and resolutions to legally document all land use development cases, as well as, record these documents. The planning staff also reviews business license applications for zoning compliance and conducts plan reviews for zoning compliance related to permit applications. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by Staff from this area.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Business District projects, new business recruitment and existing business retention. Pro-active networking is conducted with business owners, developers and brokers to market the Village as a viable business location. Several projects are in the planning stages or are underway, including the redevelopment of the Town Center.

FY 2010-11 Key Objectives

Vision 1 – The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.

1. Facilitate Alta Villa Banquet's relocation within the Village for redevelopment of existing property.
2. Work with Oxford Bank to redevelop Addison Road property.
3. Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment.\
4. Coordinate redevelopment of Addison Township property as condominiums and retail.
5. Reach agreement with Green Meadow on shopping center redevelopment, including improved retail.
6. Work with Jewel and Green Meadow on agreement for a new grocery store.
7. Implement relocation of Len's Ace Hardware in Addison for redevelopment of their property.
8. Reach agreement with DuPage County for Addison Road jurisdiction, and create Main Street plan.

COMMUNITY DEVELOPMENT

Narrative Cont.

FY 2010-11 Key Objectives Cont.

Vision 1 – The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place. (cont)

9. Reach agreement with Park District regarding Signature Park Project.
10. Install WiFi capability in the Town Center.

The economic downturn has created some challenges that have slowed the progress of these goals.

Vision 3 – Our residential property owners and housing meet a high standard of livability.

1. Continuation of the rental housing certification program.
2. Review and modify the Village rental licensing ordinance regarding owner responsibility.
3. Review current rental housing license fees to cover the cost of a rigorous enforcement program.
4. Commit funds for public infrastructure improvement additions in areas currently not served.
5. Provide incentives for rehabilitation of existing housing.

Vision 4 – A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.

1. Actively pursue commercial annexations.
2. Consider potential residential annexations wherever opportunities are presented.
3. Continue construction of utility infrastructure and other incentives in unincorporated areas with pre-annexation agreements.

COMMUNITY DEVELOPMENT

Narrative Cont.

Performance Measures

		2007	2008	2009
1.	Permits issued			
	New Residential	23	11	6
	Residential Additions & Alterations	220	140	172
	New Commercial/Industrial	2	1	1
	Comm./Industrial Add't. & Alter.	185	202	136
	Misc. (fences, sheds, utilities, decks)	<u>502</u>	<u>505</u>	<u>607</u>
	Total	932	861	922
	Instant Permits (included above)	473	295	367
	- Average Day to Process Permit	24	19	12
2.	Inspections Required	5,110	4,236	4,138
3.	Citations Issued	148	215	300
4.	Zoning Cases Processed			
	Annexations	19	2	6
	Acreage Annexed	7.1	2	2
	Re-Zoning	15	0	4
	Subdivisions	13	10	2
	PUDs	1	2	0
	Variations	13	17	4
	Special Uses	3	4	1
	Text Amendments/Ordinances	<u>1</u>	<u>0</u>	<u>1</u>
	Total	65	35	20
	Average Days to Complete	56	59	61
5.	Sign Variations	21	21	12
6.	Code Enforcement Cases Resolved	564	479	365
	- Average Days to Resolve	25	13	27
7.	Business Licenses Reviewed	115	131	139
	Business Licenses Denied	5	5	6
8.	Zoning Reviews	63	51	50
9.	Inspections:			
	Single Family Conducted	1176	568	0
	Single Family Deficiencies	409	567	0
	Residential Rental Conducted	2,394	2,343	1,582
	Annual Commercial/Industrial Conducted	69	216	258
	Annual Commercial/Industrial Approved	26	178	237
	Presale	12	6	16

* All Performance Measures are based on a calendar year.

COMMUNITY DEVELOPMENT

Personnel Summary

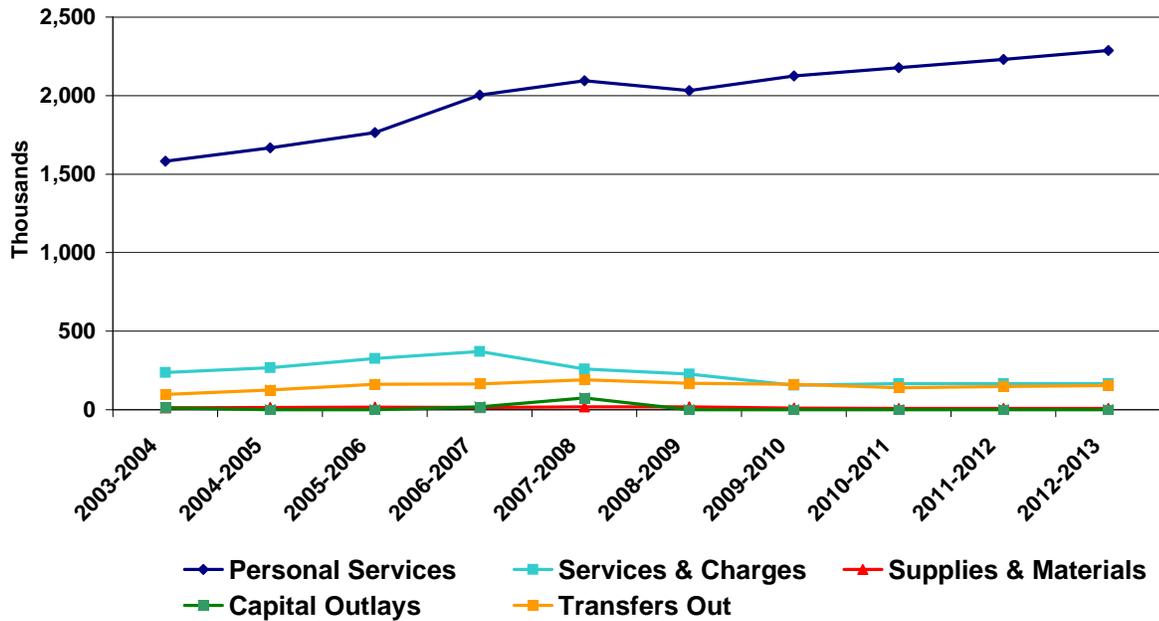
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Assistant Village Manager/Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst. Director of Community Dev.	1.70	1.70	1.70	1.70	1.70
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Village Engineer	0.70	0.70	0.70	0.70	0.70
Civil Engineer II (2)	1.40	1.40	1.40	1.40	1.40
Planner II	1.00	1.00	1.00	1.00	1.00
Plan Examiner Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Examiner	2.00	2.00	2.00	2.00	2.00
Community Development Inspector I	6.00	6.00	5.00	5.00	5.00
Community Development Inspector II	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Clerk Typist	3.00	3.00	3.00	3.00	3.00
Part-Time Engineer	1.00	1.00	0.00	0.00	0.00
Total	22.50	22.50	20.50	20.50	20.50

Note: Page 27 summarizes Employee Allocation Between Departments

COMMUNITY DEVELOPMENT

Expenditure Summary

Operating Expenditures	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	2,124,800	2,178,400	2,230,100	2,287,400
Services & Charges	156,900	165,500	165,500	165,500
Supplies & Materials	10,800	8,100	8,100	8,100
Capital Outlays	0	0	0	0
Transfers Out	161,300	140,200	148,100	154,800
Total	2,453,800	2,492,200	2,551,800	2,615,800



COMMUNITY DEVELOPMENT

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
2010	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	620,375	588,934	635,500	642,500	625,800	629,100	632,400
4002	WAGES CLERICAL	184,679	169,735	187,400	175,000	187,900	191,800	195,900
4003	WAGES OPERATIONAL	699,021	688,283	832,900	703,000	708,200	718,100	728,300
4004	OVERTIME	11,861	24,956	18,000	22,000	20,700	20,700	21,300
4006	OTHER PAY	17,451	9,185	10,500	7,000	10,000	10,000	12,000
4007	PART TIME	0	4,958	8,000	3,500	0	0	0
4009	IMRF	178,120	168,655	203,800	184,000	210,200	211,000	213,800
4010	SOCIAL SECURITY	118,138	114,382	130,600	117,300	121,000	122,300	123,900
4012	HOSPITALIZATION	234,796	232,169	237,200	237,200	255,600	287,000	318,600
4020	SICK PAY	25,866	26,251	25,000	29,000	34,000	35,100	36,200
4022	LIFE INSURANCE	4,332	4,114	5,400	4,300	5,000	5,000	5,000
	SUBTOTAL	2,094,639	2,031,622	2,294,300	2,124,800	2,178,400	2,230,100	2,287,400
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	2,294	2,319	2,700	2,700	2,900	2,900	2,900
4102 (1)	PROF SVCS.-ENGNR./ARCH.	79,046	35,674	30,000	28,000	35,000	35,000	35,000
4103	PROF SVCS.-LEGAL	0	0	0	0	4,100	4,100	4,100
4105	PROF SVCS.-DATA PROCESS.	22	22	600	0	500	500	500
4107	PROF SVCS.-MEDICAL	6,839	2,429	4,000	2,500	3,000	3,000	3,000
4110 (2)	TECH. & CONSULT. SVCS.	68,251	65,967	54,600	40,000	31,000	31,000	31,000
4115	COMMUNICATIONS-TELEPHONE	16,963	14,003	13,000	9,000	11,000	11,000	11,000
4117	COMMUNICATIONS-POSTAGE	4,531	7,675	6,500	4,200	6,500	6,500	6,500
4118	COPY/REPRODUCTION	2,893	3,004	3,000	3,000	3,000	3,000	3,000
4160 (3)	PRINTING	7,567	12,153	12,000	12,000	12,600	12,600	12,600
4161	PUBLICATION OF NOTICES	10,790	8,835	10,000	7,000	8,000	8,000	8,000
4163 (4)	CONFERENCES	6,939	6,245	2,000	3,600	2,000	2,000	2,000
4164 (5)	TRAINING	6,396	7,586	3,500	3,500	2,500	2,500	2,500
4180 (6)	REPAIRS & MAINTENANCE	2,410	2,743	3,900	3,900	3,900	3,900	3,900
4190	RENTAL EQUIPMENT	96	225	1,000	500	500	500	500
4192 (7)	DUES & SUBSCRIPTIONS	7,048	5,665	5,000	5,000	5,000	5,000	5,000
4199 (8)	OTHER SERVICES & CHARGES	37,847	53,246	36,000	32,000	34,000	34,000	34,000
	SUBTOTAL	259,932	227,791	187,800	156,900	165,500	165,500	165,500
	SUPPLIES & MATERIALS							
4201 (9)	OFFICE SUPPLIES	5,716	5,937	6,000	6,000	4,000	4,000	4,000
4203 (10)	CLOTHING SUPPLIES	9,523	8,931	9,000	1,800	1,100	1,100	1,100
4208	BUILDING MAT SUPPLIES	0	313	0	0	0	0	0
4290	EMERGENCY OPERATIONS	0	225	0	0	0	0	0
4299 (11)	OTHER OPERATING SUPPLIES	3,270	2,415	3,000	3,000	3,000	3,000	3,000
	SUBTOTAL	18,509	17,821	18,000	10,800	8,100	8,100	8,100
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	75,000	0	0	0	0	0	0
	MISCELLANEOUS EXPENDITURES							
4899	MISCELLANEOUS EXPENSES	2,481	0	0	0	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	37,017	31,299	43,300	27,600	33,800	33,500	33,800
4962	TRANSFER TO IS	129,689	108,498	121,000	117,600	87,300	93,000	98,200
4964	TRANSFER TO ERF	24,700	28,600	23,900	16,100	19,100	21,600	22,800
	SUBTOTAL	191,406	168,397	188,200	161,300	140,200	148,100	154,800
	TOTAL FOR DEPARTMENT	2,641,967	2,445,631	2,688,300	2,453,800	2,492,200	2,551,800	2,615,800

COMMUNITY DEVELOPMENT

Notes

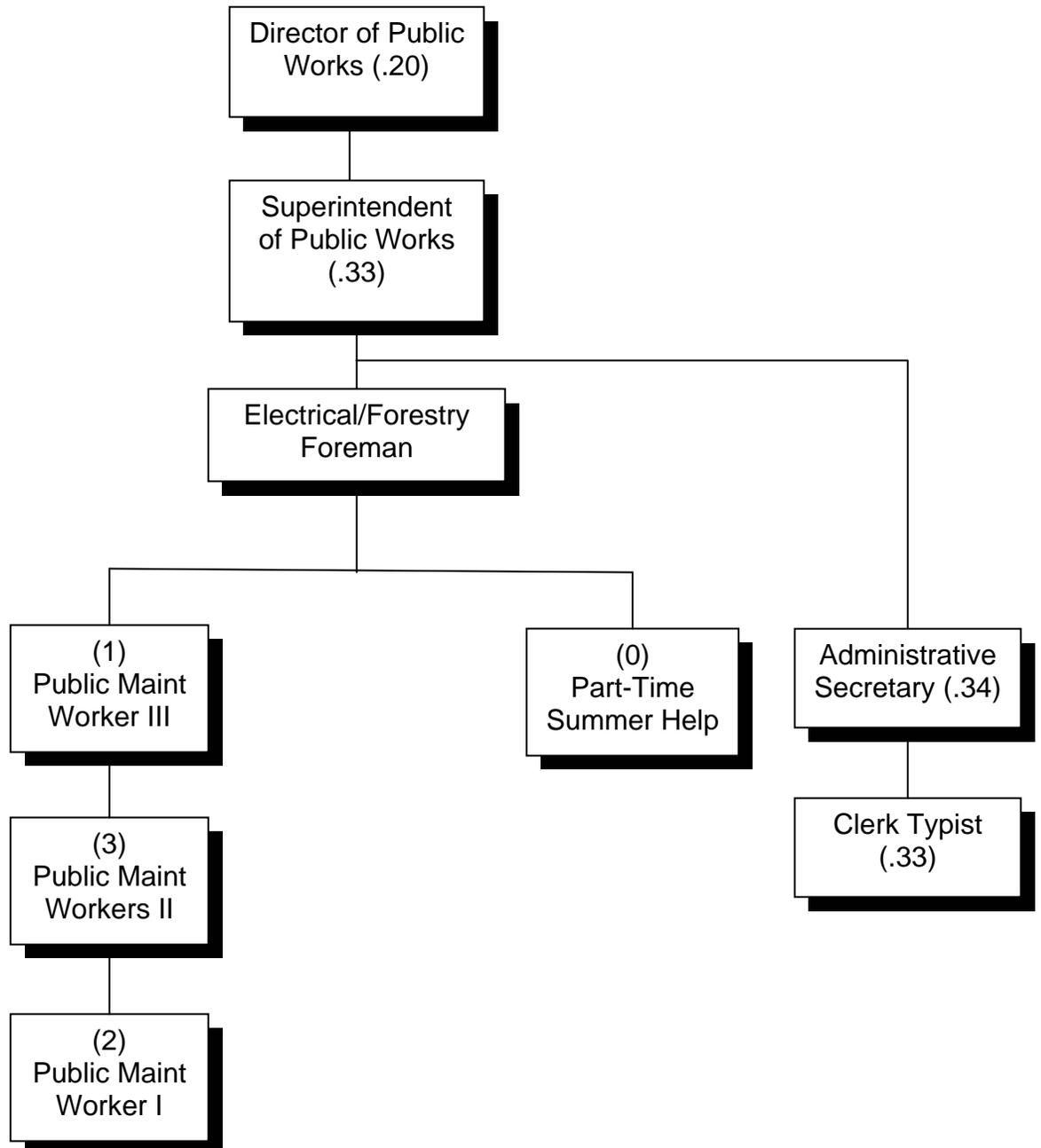
4102 (1) PROF SERV. ENGNR./ARCH.				35,000
	5,000 ENGINEERING/TRAFFIC RELATED SERVICES	25,000	CHRISTOPHER BURKE/PLAN REVIEW	
	5,000 SOIL CONSULTANT			
4110 (2) TECH & CONSULT SERVICES				31,000
	1,000 ZONING/PLANNING PUB HEARINGS REPTR	2,000	TRAFFIC STUDY	
	2,000 ELEVATOR INSPECTION	20,000	PLUMBING CONSULTANT	
	1,000 SPECIAL INSPECTIONS	5,000	FIRE PLAN REVIEW	
4160 (3) PRINTING				12,600
	4,000 PERMIT FORMS (BUILDING PERMITS), OCCUPANCY PERMITS/WARNING TICKETS/ CONST/ENVELOPES/STORMWATER MGMT PERMITS, OTHER PRINTING & BUS CARDS	2,000 2,000 2,000 2,000	SUPPLIES FROM METRO & TREE TOWN, ETC COLLATING & BINDING FEMA CRS PUBLICATION ZONING CODE, BUILDING CODE & SUBDIVISION PRINTING MAPS/BASE MAPS/PLAT BOOKS	
	600 ADMIN ADJ - CITATION FORMS			
4163 (4) CONFERENCES				2,000
	500 CONF FOR ENGINEERING, PLNG & DEV	500	APWA/SBOC PLANNING MTGS ONCE A MONTH	
	500 ADDISON CHAMBER OF COMM AND IND			
	500 INSPECTION SEMINARS-STMWTR FEMA			
4164 (5) TRAINING				2,500
	500 STORMWATER MGMT/TRANSPORTATION GIS	1,000	SBOC/PLUMBING/ELECTRICAL TRAINING	
	500 MGMT WETLANDS/OTHER CODE RELATED.	500	PROFESSIONAL ENGINEERS LICENSING	
4180 (6) REPAIRS AND MAINTENANCE				3,900
	1,200 GENERAL REPAIRS	500	CANON 2515 MAINTENANCE AGREEMENT	
	700 SURVEYING INSTRUMENTS & TRAFFIC COUNTERS	1,500	MAINT AGRMNT - BLUEPRINT COPIER	
4192 (7) DUES/SUBSCRIPTIONS				5,000
	400 (2) PLANNING REFERENCE MANUALS	500	ASCE/(2) APA MEMBERSHIPS MEMBERSHIP	
	2,500 ENGINEER/BUILDING REFERENCE BOOKS	300	ICC MEMBERSHIP	
	500 ANSI/ASME/PLBG CODE & ACCESS MANUALS	300	AICP MEMBERSHIP/ECO MEMBERSHIP	
	500 SBOC/ICMA MEMBERSHIP			
4199 (8) OTHER SERVICES & CHARGES				34,000
	1,000 TITLE SEARCH	20,000	FACADE PROGRAM	
	2,000 COUNTY RECORDING FEES	10,000	UNOCCUPIED PROPERTY MAINTENANCE	
	1,000 CAR WASHES			
4201 (9) OFFICE SUPPLIES				4,000
	3,000 GEN OFFICE SUPLS/MISC DRAFTING EQUIP PRINT PAPER	1,000	FAX & COPY MACHINE TONER CARTRIDGE	
4203 (10) CLOTHING SUPPLIES				1,100
	1,100 BOOTS 20 @ \$100			
4299 (11) OTHER OPERATING SUPPLIES				3,000
	500 ENGINEERING/BUILDING TOOLS	1,000	STAKES/NAILS/PAINTS/RAIN GEAR/GLOVES	
	1,500 TRAFFIC COUNTER UPGRADE ITEMS			



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ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry Division of the Public Works Department operates under the direction of both the Director and Superintendent of Public Works. The division is overseen by the Electrical and Forestry Foreman and is comprised of one (1) Public Maintenance Worker I, three (3) Public Maintenance Worker II's, and two (2) Public Maintenance Worker I's. This Electrical & Forestry budget also provides funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planning, pruning, dead/hazardous/diseased tree removal, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair and replacement of underground cable, replacement of bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget also covers the contract maintenance of the Village's warning siren system, the maintenance and repairs for fourteen pond aerators, the maintenance and repair to the electrical systems of various Village facilities, buildings and structures throughout Addison.

Miscellaneous

The Electrical & Forestry budget also provides for the salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation, flag & banner maintenance and Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative Cont.

FY 2010-11 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Continue work to maintain the Village's street light system and parkway trees as follows:
 - a. Provide maintenance of the parkway trees throughout the Village, through trimming, treatment of diseased trees, removal and planting of new trees.
 - b. Provide maintenance and repair of the street lighting system, as required.
 - c. Provide Christmas tree recycling.
 - d. Provide special maintenance, such as planting of flowers, on Lake Street medians, Veteran's Circle, entrance signs, Village Hall grounds, certain detention areas and the Urban Plazas.
 - e. Provide In-house mosquito control treatments to catch basins and water retaining inlets throughout the Village of Addison.
 - f. Provide electrical maintenance to Village buildings and well houses.
2. Continue to work with private contractors to perform maintenance as follows:
 - a. Mosquito abatement.
 - b. Aquatic weed control in detention ponds.
 - c. Mowing of Village properties, including detention basins, grounds at public buildings and vacant property.
 - d. Cyclical parkway tree trimming.
 - e. Monthly residential branch pick-up
 - f. Traffic signal maintenance.
 - g. Gypsy moth mitigations.
 - h. Brick paver cleaning, sealing and resetting.
3. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - a. Putting up and taking down banners along Addison Road and the Village Hall parking lot on a regular schedule.
 - b. Putting up and taking down Christmas decorations and lighting along Addison Road, Lake Street, Veterans Circle and the Village Hall grounds.
 - c. Repair and maintenance of the Civil Defense sirens.
4. Continue wood-chip give away programs.

ELECTRICAL & FORESTRY

Narrative Cont.

Performance Measures

	FY 2006-07	FY 2007-08	FY 2008-09
Trees:			
Pruned In-House	1,641	1,107	1,560
Pruned Contracted	1,747	1,767	1,803
Removed	136	82	210
Planted	151	149	205
Landscape maintenance - Cost per acre	\$117.83	\$114.34	\$114.34
Mulch (in Cubic Yards):			
Chips generated from branch pick-up	2,131	2,562	5,409
Mulch hauled to residents upon request	1,184	1,635	2,537
Streetlights:			
Workorders	326	394	370
Bulbs replaced	335	646	1,160
Longest number of consecutive days without a lost-time accident	244	175	152

ELECTRICAL & FORESTRY

Personnel Summary

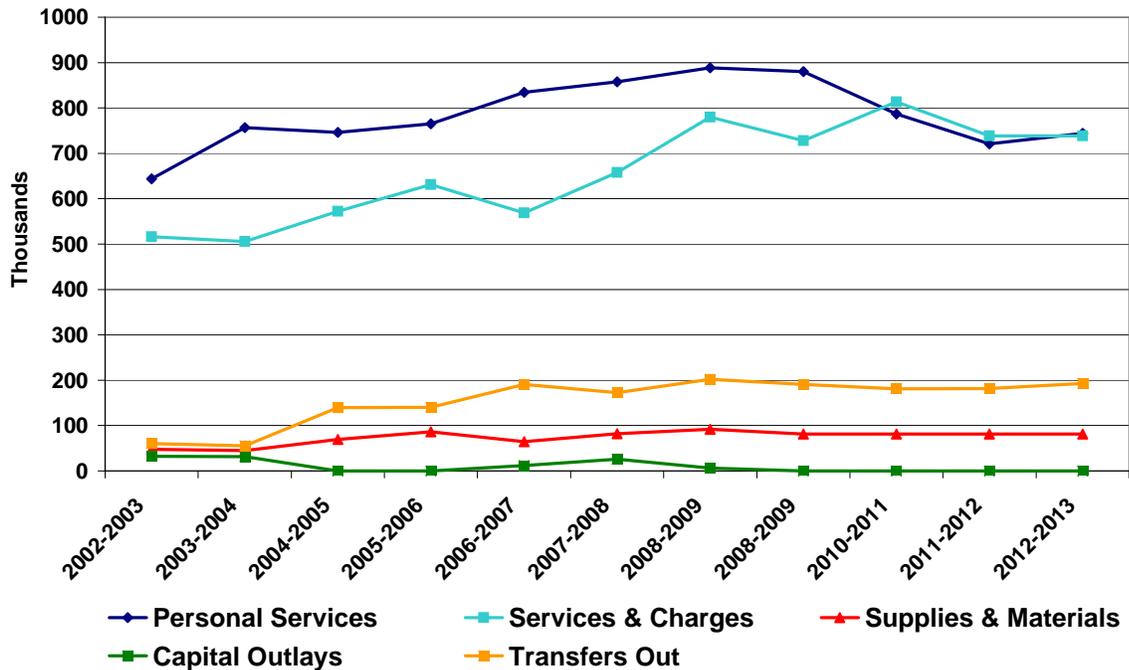
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.34	0.34	0.34	0.34	0.34
Electrician	1.00	1.00	0.00	0.00	0.00
Clerk Typist	0.33	0.33	0.33	0.33	0.33
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II	3.00	3.00	3.00	3.00	3.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Seasonal/Part-Time	5.00	5.00	0.00	0.00	0.00
Total	14.20	14.20	8.20	8.20	8.20

Note: Page 27 summarizes Employee Allocation Between Departments

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	879,900	786,800	720,800	743,700
Services & Charges	727,600	813,600	738,600	738,600
Supplies & Materials	81,200	81,100	81,100	81,100
Capital Outlays	0	0	0	0
Transfers Out	190,600	180,600	181,800	193,100
Total	1,879,300	1,862,100	1,722,300	1,756,500



The decrease in Personal Services in FY 11, is due to the loss of the Village electrician. In addition, all temporary summer help has been suspended.

ELECTRICAL & FORESTRY

Budget

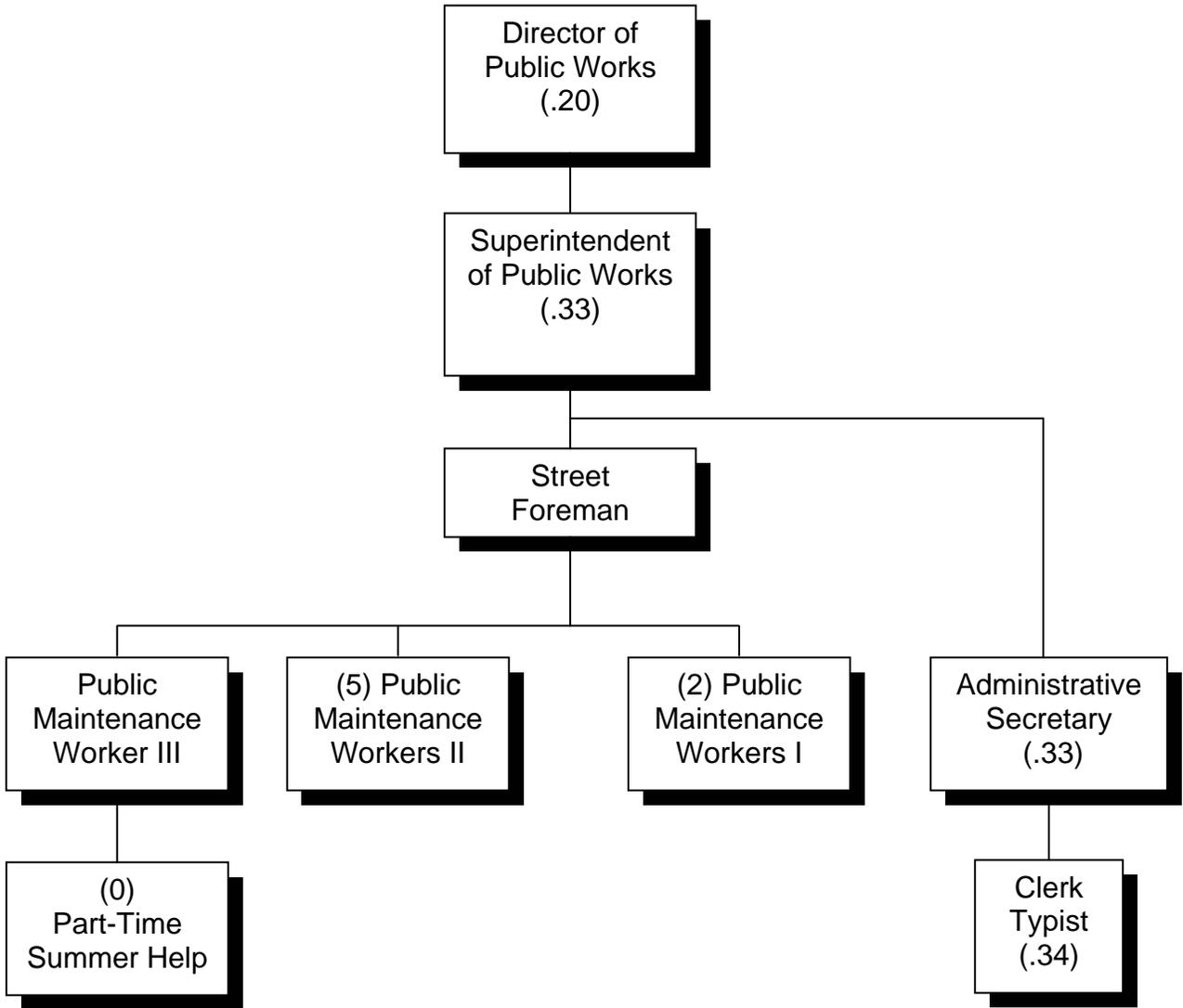
ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
2510	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	141,656	148,495	151,700	149,000	149,600	149,600	149,600
4002	WAGES CLERICAL	32,803	32,414	37,600	35,000	35,600	35,600	35,600
4003	WAGES OPERATIONAL	396,560	420,003	440,500	415,000	324,200	291,000	297,500
4004	OVERTIME	27,138	22,679	32,000	4,000	26,000	26,000	29,000
4006	OTHER PAY	3,324	5,019	5,500	4,000	30,000	5,200	5,400
4007	PART TIME	30,252	33,586	34,200	36,000	0	0	0
4009	IMRF	70,139	70,817	80,200	73,000	74,000	67,800	69,100
4010	SOCIAL SECURITY	48,617	50,568	53,800	50,000	42,600	39,400	40,200
4012	HOSPITALIZATION	100,718	98,509	106,900	106,900	97,300	98,500	109,400
4020	SICK PAY	5,012	4,909	6,000	5,000	5,500	5,700	5,900
4022	LIFE INSURANCE	1,744	1,771	2,000	2,000	2,000	2,000	2,000
	SUBTOTAL	857,963	888,770	950,400	879,900	786,800	720,800	743,700
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,198	1,121	1,400	1,400	1,400	1,400	1,400
4107	PROF SVCS.-MEDICAL	2,335	1,993	5,000	2,000	2,900	2,900	2,900
4110 (1)	TECH. & CONSULT. SVCS.	1,246	106,599	154,200	117,200	165,500	115,500	115,500
4115	COMMUNICATIONS-TELEPHONE	11,123	7,079	8,000	4,700	5,000	5,000	5,000
4117	COMMUNICATIONS-POSTAGE	3,026	512	1,200	500	1,200	1,200	1,200
4118	COPY/REPRODUCTION	324	453	500	500	500	500	500
4122	MOSQUITO CONTROL	58,790	61,935	62,500	64,400	82,500	82,500	82,500
4160	PRINTING	1,656	333	500	500	500	500	500
4161	PUBLICATION OF NOTICES	138	208	600	600	600	600	600
4163 (2)	CONFERENCES	1,998	1,934	1,800	1,800	1,800	1,800	1,800
4164 (3)	TRAINING	9,600	4,059	4,000	2,000	4,000	4,000	4,000
4170	PUBLIC UTIL.-GAS/HEAT	20,409	21,342	28,800	20,000	28,800	28,800	28,800
4173	PUBLIC UTIL. - ELEC/LIGHTING	169,055	165,820	160,000	142,000	160,000	160,000	160,000
4176	PUBLIC UTIL.-SOLID WASTE	4,959	6,200	6,500	6,500	4,000	4,000	4,000
4180 (4)	REPAIRS & MAINTENANCE	370,153	397,284	366,700	360,000	351,500	326,500	326,500
4190 (5)	RENTAL EQUIPMENT	211	1,065	1,200	1,200	1,200	1,200	1,200
4192	DUES & SUBSCRIPTIONS	1,251	1,475	1,600	1,600	1,500	1,500	1,500
4199	OTHER SERVICES & CHARGES	426	348	700	700	700	700	700
	SUBTOTAL	657,898	779,760	805,200	727,600	813,600	738,600	738,600
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	978	748	1,000	1,000	1,000	1,000	1,000
4202	CLEANING SUPPLIES	0	1,315	1,600	1,600	1,600	1,600	1,600
4203 (6)	CLOTHING SUPPLIES	6,062	8,053	9,600	8,000	8,900	8,900	8,900
4206 (7)	STREET	22,990	23,936	15,400	15,400	22,000	22,000	22,000
4207 (8)	PUB. GRNDS. MATL/SUPPLIES	25,970	31,160	32,200	32,200	24,200	24,200	24,200
4290	EMERGENCY OPERATIONS	0	6,157	0	0	0	0	0
4299 (9)	OTHER OPERATING SUPPLIES	25,779	20,619	20,700	23,000	23,400	23,400	23,400
	SUBTOTAL	81,779	91,988	80,500	81,200	81,100	81,100	81,100
	CAPITAL OUTLAYS							
4304	EQUIPMENT	26,200	6,150	0	0	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	90,390	100,188	105,600	105,000	114,500	113,500	114,500
4962	TRANSFER TO IS	4,184	3,500	7,800	7,600	5,600	6,000	6,300
4964	TRANSFER TO ERF	77,800	98,200	85,100	78,000	60,500	62,300	72,300
	SUBTOTAL	172,374	201,888	198,500	190,600	180,600	181,800	193,100
	TOTAL FOR DEPARTMENT	1,796,214	1,968,556	2,034,600	1,879,300	1,862,100	1,722,300	1,756,500

ELECTRICAL & FORESTRY

Notes

4110 (1) TECH. & CONSULT. SVCS.				165,500
115,500	CONTRACTED BRUSH PICK-UP	50,000	GYPSY MOTH CONTROL PLAN	
4163 (2) CONFERENCES				1,800
500	LOCAL MEETINGS	1,300	ILLINOIS ARBORIST CONFERERNC	
4164 (3) TRAINING				4,000
4,000	BASIC FORESTRY & ARBORIST CERT			
4180 (4) REPAIRS & MAINTENANCE				351,500
3,300	EQUIPMENT REPLACE PARTS	3,300	EMERGENCY SIRENS	
2,100	ANNUAL INSPECTION 2-AERIAL TRUCKS	12,000	CONTRACT CLEANING	
10,000	MAINTENANCE OF PW BUILDING	5,000	PUBLIC WORKS PAINTING	
20,200	TREE REPLACEMENT	16,200	BRICK PAVER CLEAN & SEAL	
93,700	MOWING & NUISANCE WEED CUTTING	3,500	HELIX BASE INVENTORY	
62,100	TRAFFIC SIGNAL CONTRACT	49,200	CONTRACT TREE TRIMMING	
14,900	POND AERATOR MAINTENANCE	25,000	CONTRACT ELECTRICAN	
3,800	STUMP & TREE REMOVAL	2,900	HVAC CONTRACT	
2,000	PARKWAY RESTORATION	1,300	OVERHEAD DOOR CONTRACT	
400	RADIO REPAIRS REPLACEMENT	20,600	STREETLIGHT POLES FOR KNOCKDOWN	
4190 (5) RENTAL EQUIPMENT				1,200
1,200	RENTAL OF TRENCHER			
4203 (6) CLOTHING SUPPLIES				8,900
900	WINTER WEAR	3,700	UNIFORMS 9 @ \$275	
500	T-SHIRTS	300	RAIN GEAR AND RUBBER BOOTS	
2,075	SAFETY& PERSONAL PROTECTIVE EQUIP	300	ARC FLASH PROTECTIVE COVERALLS	
1,125	BOOTS, 9 PR @ \$125			
4206 (7) STREET				22,000
22,000	BULBS LUMINARIES, PANEL BOXES, GAS LIGHTS			
4207 (8) PUB. GRNDS. MATL/SUPPLIES				24,200
4,300	FLOWERS FOR VILLAGE OWNED PRTY	4,000	REPLACEMENT BUSHES & TREES	
2,100	GRASS, SOD & SEED	10,900	CHRISTMAS LIGHTS	
2,900	FERTILIZERS & HERBICIDES			
4299 (9) OTHER OPERATING SUPPLIES				23,400
12,200	CATCH BASIN LARVACIDE	2,800	REMOTE DISCONNECT SWITCHES	
8,400	ELECT TAPE, CRIMPS, MISC HARDWARE			

Organization Structure



STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, the Superintendent of Public Works and the Street Department Foreman. Additional staff includes one Maintenance Worker III, seven Maintenance Workers II, and two Maintenance Workers I and two part-time staff. This budget also provides funds for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, repair of sidewalks and curbs, replacement of sidewalks, stripe roadway lane lines, school crosswalks and stop bars, repair damage due to snow plowing operations, install and maintain street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for:

- A. The maintenance of the waterways in and out of each holding pond.
- B. Graffiti removal from sidewalks, streets and buildings, sight/sound wall along I-290.
- C. Maintain sound wall along I-290 from RT 83 to I-355. (Funding in Capital Projects Fund).
- D. Community events: help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2010-11 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Continue work to maintain the Village's street system as follows:
 - a. Street striping.
 - b. Street patching and pot hole patching.
 - c. Snow plowing and salting.
 - d. Sign placement and replacement.
 - e. Street sweeping program.
2. Continue to work with contractors to perform street striping maintenance of the Village's streets.

Narrative Cont.

FY 2010-11 Key Objectives Cont.**Vision 3: Our residential neighborhoods and housing meet a high standard of livability.
(cont)**

3. Continue to work with contractors to maintain and construct new sidewalks, as follows:
 - a. Cost Sharing sidewalk program and rectification of trip hazards.
 - b. New sidewalk construction.
4. Continue to work with contractors' to keep up with crack sealing program to help preserve our streets.
5. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - a. Cleaning of various creeks and ditches to insure proper water flow.
 - b. Operation of several storm water detention basins.
 - c. Removal of graffiti on public and private property.
 - d. Set up detours for community events.

PERFORMANCE MEASURES

	FY 2006-07	FY 2007-08	FY 2008-09
Hours expended for graffiti removal	148	309.5	238
Total lineal feet of curb and stripe painting	196,417	203,859	66,913
Total squares of sidewalk replaced	2,234	3,081	177
Total curb miles of street swept	2,110	4,283.5	5,807.5
Total tons of asphalt used	3,121	3,470.42	2,630.92
Total hours of snow plowing	1,870	4,857.5	5,420.5
Total tons of salt used	2,672	3,400	2,290
Days lost to Occupational Injury	0	0	0

STREET

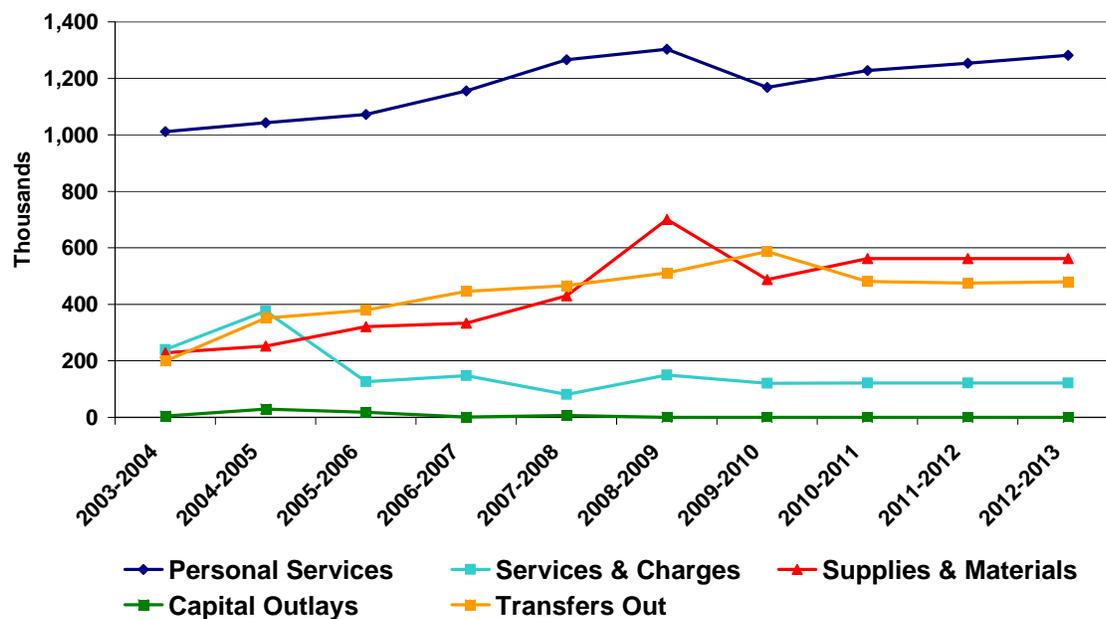
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.33	0.33	0.33	0.33
Clerk Typist	0.34	0.34	0.34	0.34	0.34
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	6.00	6.00	5.00	5.00	5.00
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Seasonal/Part-Time	2.00	2.00	0.00	0.00	0.00
Total	<u>13.20</u>	<u>13.20</u>	<u>10.20</u>	<u>10.20</u>	<u>10.20</u>

Note: Page 27 summarizes Employee Allocation Between Departments

Expenditure Summary

Operating Expenditures	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	1,167,500	1,227,400	1,253,700	1,282,100
Services & Charges	120,500	121,800	121,800	121,800
Supplies & Materials	487,200	562,100	562,100	562,100
Capital Outlays	0	0	0	0
Transfers Out	586,800	481,200	475,300	479,400
Total	2,362,000	2,392,500	2,412,900	2,445,400



The increase in FY 2009 in Supplies and Materials is primarily due to the increase in the cost of road salt caused by the decrease in availability of road salt.

STREET

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
2520	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	141,656	148,488	151,600	148,900	149,600	149,600	149,600
4002	WAGES CLERICAL	32,880	32,524	37,600	37,000	32,200	36,200	36,200
4003	WAGES OPERATIONAL	610,028	641,422	615,600	580,000	586,500	589,900	593,300
4004	OVERTIME	129,998	139,869	125,000	55,000	100,000	100,000	103,000
4006	OTHER PAY	2,641	3,201	4,700	3,500	3,700	3,700	3,900
4007	PART TIME	13,386	7,632	16,000	12,000	0	0	0
4009	IMRF	101,007	101,876	113,300	98,000	118,500	118,600	119,800
4010	SOCIAL SECURITY	67,951	69,903	73,600	63,000	68,200	68,800	69,400
4012	HOSPITALIZATION	148,004	144,291	141,800	151,000	146,700	164,900	182,900
4020	SICK PAY	15,701	11,395	16,000	16,100	19,000	19,000	21,000
4022	LIFE INSURANCE	2,560	2,547	3,000	3,000	3,000	3,000	3,000
	SUBTOTAL	1,265,812	1,303,148	1,298,200	1,167,500	1,227,400	1,253,700	1,282,100
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,198	1,121	1,300	1,300	1,300	1,300	1,300
4105 (1)	PROF SVCS.-DATA PROCESS.	10,858	10,436	8,800	10,700	8,800	8,800	8,800
4107 (2)	PROF SVCS.-MEDICAL	1,748	2,245	4,800	2,000	4,200	4,200	4,200
4115	COMMUNICATIONS-TELEPHONE	10,301	6,363	5,000	4,200	5,000	5,000	5,000
4117	COMMUNICATIONS-POSTAGE	3,914	3,968	4,500	4,500	4,500	4,500	4,500
4118	COPY/REPRODUCTION	324	541	500	500	500	500	500
4160	PRINTING	3,976	3,650	4,000	4,000	4,000	4,000	4,000
4161	PUBLICATION OF NOTICES	250	0	500	500	500	500	500
4163	CONFERENCES	446	970	500	500	0	0	0
4164	TRAINING	653	1,455	1,600	1,600	0	0	0
4176	PUBLIC UTIL.-SOLID WASTE	10,000	18,249	19,100	19,100	19,100	19,100	19,100
4180 (3)	REPAIRS & MAINTENANCE	29,532	92,058	80,100	60,100	65,000	65,000	65,000
4190 (4)	RENTAL EQUIPMENT	941	2,772	4,300	4,300	4,300	4,300	4,300
4192 (5)	DUES & SUBSCRIPTIONS	2,476	2,383	2,800	2,800	200	200	200
4199 (6)	OTHER SERVICES & CHARGES	4,066	3,592	4,400	4,400	4,400	4,400	4,400
	SUBTOTAL	80,683	149,803	142,200	120,500	121,800	121,800	121,800
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	747	745	800	800	800	800	800
4202	CLEANING SUPPLIES	0	0	500	500	500	500	500
4203 (7)	CLOTHING SUPPLIES	6,516	6,147	8,000	5,000	7,700	7,700	7,700
4205	CHEMICALS	5,717	16,878	10,000	8,000	10,000	10,000	10,000
4206 (8)	STREET	397,809	647,861	493,100	455,100	513,100	513,100	513,100
4207	PUB. GRNDS. MATL/SUPPLIES	412	638	2,000	2,000	2,000	2,000	2,000
4290	EMERGENCY OPERATIONS	0	3,919	0	0	0	0	0
4299 (9)	OTHER OPERATING SUPPLIES	18,994	24,672	22,800	15,800	28,000	28,000	28,000
	SUBTOTAL	430,195	700,860	537,200	487,200	562,100	562,100	562,100
	CAPITAL OUTLAYS							
4304	EQUIPMENT	6,700	0	0	0	0	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	272,563	229,886	318,500	300,400	268,500	266,300	268,500
4962	TRANSFER TO IS	20,918	7,000	42,900	41,700	31,000	33,000	34,800
4964	TRANSFER TO ERF	172,700	274,100	246,100	244,700	181,700	176,000	176,100
	SUBTOTAL	466,181	510,986	607,500	586,800	481,200	475,300	479,400
	TOTAL FOR DEPARTMENT	2,249,571	2,664,797	2,585,100	2,362,000	2,392,500	2,412,900	2,445,400

Notes

4105 (1)	PROF SERV DATA PROCESSING			8,800
	8,800 VEHICLE STICKER APPLICATIONS			
4107 (2)	PROF SVCS.-MEDICAL			4,200
	600 PRESCRIPTION SAFETY GLASSES	1,200	OSHA REQUIRED - DRUG & ALCOHOL TEST.	
	2,400 GENERAL MEDICAL PHYSICALS			
4180 (3)	REPAIRS & MAINTENANCE			65,000
	3,200 GENERAL REPAIRS	10,800	CONTRACT STREET STRIPING	
	1,000 FIRE EXTINGUISHER SERVICE,	50,000	CONTRACT CRACK SEALING	
4190 (4)	RENTAL EQUIPMENT			4,300
	2,100 PAGERS, ASPHALT SAW, AIR COMP.	2,200	TRENCHER, BARRICADES	
4192 (5)	DUES & SUBSCRIPTIONS			200
	200 APWA DUES & PUBS., SIDWELL			
4199 (6)	OTHER SERVICES & CHARGES			4,400
	300 COMMERCIAL DRIVERS LICENSES	1,000	ROADKILL PROGRAM	
	200 CAR WASHES	2,400	FLOOR MATS FOR PW BUILDING	
	500 BOARD-UPS			
4203 (7)	CLOTHING SUPPLIES			7,700
	300 RAIN GEAR	1,400	BOOTS (11 @ \$125)	
	300 RUBBER BOOTS	500	COVERALL REPLACEMENTS @ \$100 EA.	
	500 T-SHIRTS	200	GLOVES & SAFETY EQUIPMENT	
	200 KNIT HATS & LINERS	1,000	WINTER OUTERWEAR (11 @ \$100)	
	3,300 UNIFORMS (11)			
4206 (8)	STREET			513,100
	170,000 HOT MIX ASPHALT (3,000 T @ \$56/T)	25,000	COLD MIX ASPHALT (365 T @ \$95/T)	
	240,000 SALT (4,000 T @ \$60.00/T)	40,000	MILLING	
	32,000 STREET SIGNS	2,600	CULVERT REPLACEMENT	
	800 GUARD RAILS	2,700	PAINT FOR STRIPING	
4299 (9)	OTHER OPERATING SUPPLIES			28,000
	14,000 OXYGEN, ACETYLENE, PROPANE, PAINT, QUICK CONES, LUMBER, RAILS, CEMENT, HITCHES, CHAINS, AIR HOSES, FUSE HOLDERS, SWITCHES, HARDWARE ACCT, PAINT BRUSHES, & ROLLERS, FILM FOR CAMERA, SNOW FENCE, SIDEBARDS, PVC PIPE, TARP FOR TRUCKS, QUICK CRETE, PENETRATING OIL	14,000	SWEEPER BROOMS, SNOW PLOW PARTS, HOSES BEARINGS, PINS, COFFEE, TUFF NUTS, NUTS & BOLTS, BATTERIES, RIVETS, BLADES FOR PLOWS, REPLACE MAIL BOXES, CHLORIDE TANK REPAIR KITS, GABIONS FOR CREEK BANK EROSION, ARROW BOARD REPAIR PARTS, RAM CYLINDERS	



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GENERAL LEDGER

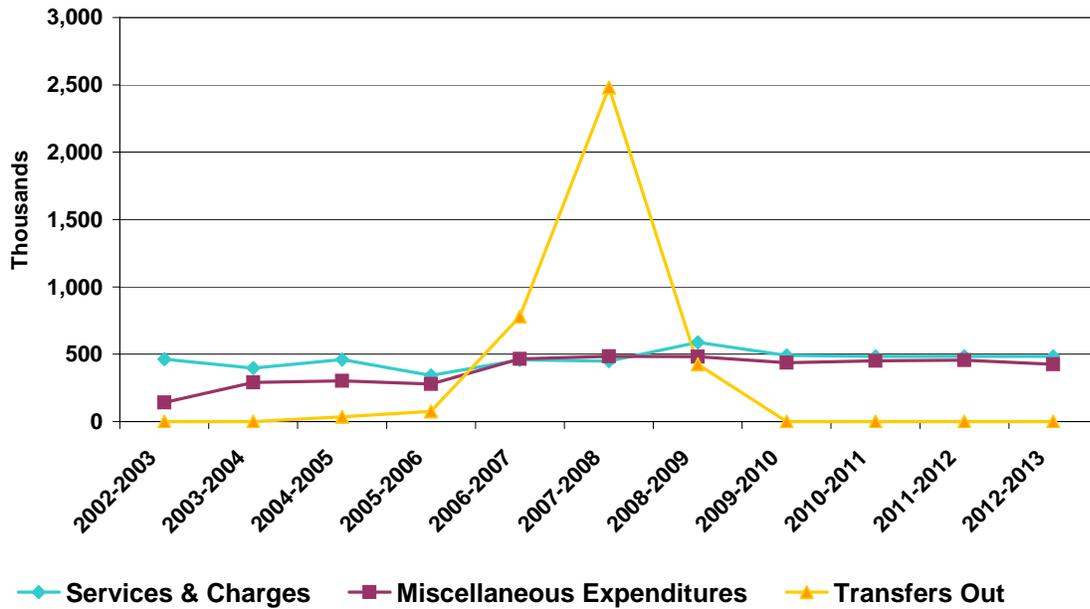
Narrative

The General Ledger section provides for Village property, casualty, and liability insurance premiums and other policies carried by the Village as a member of the Intergovernmental Risk Management Agency (IRMA). In addition, sales tax and room tax abatements used as economic development incentives are included in this section. This section can also be used to provide for transfers to other Village funds to supplement their operations.

GENERAL LEDGER

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Services & Charges	490,700	485,300	485,300	485,300
Miscellaneous Expenses	435,900	451,000	455,000	425,000
Transfers Out	0	0	0	0
Total	926,600	936,300	940,300	910,300



Note: The increase in transfers out in FY 2007-2008 is due to a transfer to the Town Center TIF #3 thru the Redevelopment Fund to purchase the Betterbilt property to land bank it for future sale to a Town Center Developer.

GENERAL LEDGER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
2600	EXPENDITURES							
	SERVICES & CHARGES							
4150	IRMA INS.-ADMINISTRATION	31,317	49,239	42,000	45,000	39,000	39,000	39,000
4151	IRMA INS - HHRC	0	0	0	0	5,000	5,000	5,000
4152	IRMA INS.-FINANCE	9,997	13,932	14,100	5,000	13,100	13,100	13,100
4153	IRMA INS.-COMMUNITY RELS.	9,359	12,550	13,200	13,200	12,500	12,500	12,500
4154	IRMA INS.-BUILDING & GRNDS	10,422	13,976	14,700	14,700	13,700	13,700	13,700
4155	IRMA INS.-POLICE	201,368	280,544	254,800	254,800	244,000	244,000	244,000
4156	IRMA INS.-COMMUNITY DEVELOP.	43,223	58,094	55,800	53,000	54,000	54,000	54,000
4157	IRMA INS.-ELEC. & FORESTRY	86,364	104,652	42,400	50,000	50,000	50,000	50,000
4158	IRMA INS.-STREET	58,668	55,638	55,000	55,000	54,000	54,000	54,000
4159	IRMA INSURANCE	1,900	0	0	0	0	0	0
	SUBTOTAL	452,618	588,625	492,000	490,700	485,300	485,300	485,300
	MISCELLANEOUS EXPENDITURES							
4830	SALES TAX ABATE. - CENTEN.	139,254	121,249	110,000	90,000	110,000	110,000	110,000
4831	SALES TAX ABATE. - MARCUS	0	0	2,000	0	2,000	2,000	2,000
4832	ROOM TAX ABATE. - HILTON	36,330	29,623	14,000	15,900	0	0	0
4834	ROOM TAX ABATE. - HAMPTON INN	45,946	43,539	42,000	32,000	36,000	40,000	40,000
4835	SALES TAX ABATE. - CAPUTO'S	41,090	46,250	50,000	47,000	50,000	50,000	50,000
4836	SALES TAX ABATE - WALMART	192,902	209,336	220,000	220,000	220,000	220,000	220,000
4837	TELECOM TAX ABATEMENT	1,654	591	5,000	3,000	3,000	3,000	3,000
4838	SALES TAX ABATE. - VENUTI'S	27,274	30,178	25,000	28,000	30,000	30,000	0
	SUBTOTAL	484,450	480,766	468,000	435,900	451,000	455,000	425,000
	TRANSFERS OUT							
4925	TRANSFER TO MFT	844,000	400,000	0	0	0	0	0
4926	TRANSFER TO COMMUNITY DAYS	111,000	26,167	0	0	0	0	0
4942	TRANSFER TO REDEVELOPMENT	1,520,000	0	0	0	0	0	0
4999	TRANSFER TO OTHER FUNDS	6,053	0	0	0	0	0	0
	SUBTOTAL	2,481,053	426,167	0	0	0	0	0
	TOTAL EXPENDITURES	3,418,121	1,495,558	960,000	926,600	936,300	940,300	910,300

GENERAL LEDGER

Notes

4150 - 4158 IRMA Insurance

Workers compensation and other liability insurance costs for General Fund departments. The Village participates in the Intergovernmental Risk Management Agency (IRMA). This is a public entity risk pool whose members are Illinois municipalities.

4830 – 4838 Economic Development Incentive Expenditures

4830 Sales Tax Abatement - Centennial Plaza

4831 Sales Tax Abatement - IMAX (Marcus)

4832 Room Tax Abatement - Hilton Gardens

4834 Room Tax Abatement - Hampton Inn

4835 Sales Tax Abatement – Caputo’s

4836 Sales Tax Abatement - Wal-Mart

4837 Telecommunications Tax Abatement

4838 Sales Tax Abatement – Venuti’s

4830 Centennial Plaza

- 50% of non-home rule sales tax generated by Centennial businesses (except those businesses listed in Exhibit C of the Business Development Agreement.) + 50% of Hotel/Motel tax receipts.
- 15 year term or \$2.5 million, whichever comes first. (Actual estimated total incentive = \$1.7 mil.)
- Quarterly payments.
- Start date = 3rd quarter of 1999 / estimated end date = December 2014.

4831 Marcus

- 100% of non-home rule concession sales taxes over 1998 base (calendar) year.
- 15 year term or \$165,000, whichever comes first.
- Annual payments
- Start date = January 2000 / end date = January 2015

4832 Hilton Gardens (Completed in FY 2010)

- 75% of hotel tax first 5 years
25% of hotel tax next 5 years
- 10 year term or \$600,000, whichever comes first.
- Monthly incentive adjustments on tax owed.
- Start date = November 1999 / end date = November 2009.

GENERAL LEDGER

Notes Cont.

4834 Hampton Inn

- 50% of hotel tax.
- Through April 2016 or \$460,000, whichever comes first.
- Monthly incentive adjustments on tax owed.
- Estimated start date = November 2003 / estimated end date = April 2016.

4835 Caputo's

Initial incentive:

- 50% of non-home rule sales tax over the 2002 base (calendar) year.
- 5 year term or \$200,000, whichever comes first.
- Payable by May 15 of each year from 2004 through 2008.

Supplemental Incentive:

- 50% of non-home rule sales tax over the 2002 base (calendar) year.
- 5 year term or \$600,000, whichever comes first.
- Payable by May 15 of each year from 2009 through 2013.

If **all** of the following conditions are met: (conditions met 11/28/06)

- Balance of shopping center leased by 1/1/07.
- Façade for the balance of the shopping center renovated by 1/1/07.
- Parking lot resurfaced with landscaped islands by 1/1/07.

4836 Wal-Mart

- 50% of non-home rule sales tax
- 15 year term or \$3.5 million, whichever comes first
- Possible increase to 17 year term or \$4.25 million in the event a waiver of a parking covenant is not received.
- Annual payments
- Estimated start date = 05/18/05. Construction of building must be completed by 12/31/05. Estimated end date = 12/31/20 or 12/31/22 in the event the waiver is not received. The waiver was not received so the ending date is 12/31/22 and the limit is \$4.25 million.

4837 Telecommunications Tax Abatement

In FY 2005, when the Village Board instituted the Telecommunications Tax, it was aware the tax would have a negative impact on the other taxing bodies. The Board passed an abatement ordinance whereby taxing bodies, upon submission of copies of paid telecommunications bills, receive a refund of the taxes paid.

4838 Venuti's

- 50% of sales tax revenue generated
- 5 year term; not exceeding \$125,000 in total
- Annual Payments based on Venuti's Fiscal year (July 1 – June 30)
- Start date = Year ended 6/30/07 End Date = Year ended 6/30/11



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WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Water Pollution Control.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Water Pollution Control Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA) and all other governing bodies.

WATER AND SEWER FUND (50) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5000	REVENUES							
	LICENSES AND PERMITS							
3121	STORM WATER EXEMPTION	68,644	38,912	5,000	1,200	15,000	15,000	15,000
3122	RECAPTURE FEES	32,387	(8,657)	0	16,700	10,000	10,000	10,000
3126	BMP IN LIEU OF PROGRAM	0	2,426	1,300	1,000	1,000	1,000	1,000
3140	ANNEXATION/TAP ON FEES	69,568	28,856	32,000	54,600	23,000	23,000	23,000
	SUBTOTAL	170,599	61,537	38,300	73,500	49,000	49,000	49,000
	CHARGES FOR SERVICES							
3301	USER REVENUE - WATER	4,627,032	4,739,770	4,960,500	4,721,100	5,128,800	5,326,300	5,543,600
3303	USER REVENUE - SEWER	5,050,818	5,198,916	5,413,000	5,140,000	5,547,000	5,759,200	5,991,200
3305	PENALTY - WATER	50,603	57,211	52,100	47,200	51,300	53,300	54,900
3306	PENALTY - SEWER	53,972	61,591	56,700	51,400	55,500	57,600	59,300
3310	WATER FROM CONSTRUCTION	590	140	500	600	500	500	500
3312	WATER METER REVENUE	17,515	13,182	13,500	21,600	10,000	10,000	10,000
3315	TURN ON FEES	12,700	10,725	10,000	12,500	10,000	10,000	10,000
3325	LAB FEES	1,533	3,318	3,500	2,500	3,500	3,500	3,500
3327	SEWER POLLUTION SRCHRG	81,120	73,635	78,000	60,000	60,000	60,000	60,000
3375	SERVICE/REPAIRS	200	0	0	0	0	0	0
3376	HYDRANT MAINTENANCE FEES	0	0	0	0	0	0	0
3399	OTHER CHARGES	50,805	34,685	30,000	7,800	10,000	10,000	10,000
	SUBTOTAL	9,946,888	10,193,173	10,617,800	10,064,700	10,876,600	11,290,400	11,743,000
	INTEREST INCOME							
3510	INVESTMENT INTEREST	252,665	39,790	40,000	12,000	12,000	12,000	12,000
	MISCELLANEOUS							
3867	COMPENSATION FOR LOSS	20,730	17,880	12,764	12,800	10,000	10,000	10,000
38xx	IRMA REIMB	0	173,228	6,200	6,200	0	0	0
38XX	FEMA REIMB	0	72,565	1,001	1,000	0	0	0
38XX	DUPAGE WATER COMM REBATE	1,945,748	0	0	0	0	0	0
3899	OTHER MISCELLANEOUS	417	(748)	0	0	0	0	0
	SUBTOTAL	1,966,895	262,925	19,965	20,000	10,000	10,000	10,000
	TRANSFERS IN							
3940	TRANSFER FRM CAPITAL PROJ	0	0	370,000	20,000	0	0	0
3942	TRANSFER FRM REDEVELOPMENT	0	1,100,000	695,000	695,000	0	0	0
3944	TRANSFER FRM PUBLIC BLDNG	0	0	525,000	0	0	0	0
3992	TRANSFER FRM DEBT SERVICE	214,695	615,457	0	0	0	0	0
	SUBTOTAL	214,695	1,715,457	1,590,000	715,000	0	0	0
	TOTAL REVENUES	12,551,742	12,272,882	12,306,065	10,885,200	10,947,600	11,361,400	11,814,000

WATER AND SEWER FUND REVENUES

Notes

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village's water and sewer systems. Since receipt of these fees is unpredictable, the Village only budgets \$23,000 annually.

3301 User Revenue- Water

3303 User Revenue- Sewer

		<u>Water Revenue</u>	<u>Sewer Revenue</u>	<u>Total User Fees</u>	<u>%Inc (Dec)</u>
FY 2007	(Actual)	4,493,310	4,711,512	9,204,822	(4.26%)
FY 2008	"	4,627,032	5,050,818	9,677,849	5.13%
FY 2009	"	4,739,770	5,198,916	9,938,686	2.70%
FY 2010	(Est. Act)	4,721,100	5,140,000	9,861,100	(0.78%)
FY 2010	(Budget)	5,128,800	5,547,000	10,675,800	7.17%

Water and sewer user fees represent approximately 97% of the Water and Sewer Fund's income. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, and because of weather related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Water Pollution Control systems including sewer and storm sewer replacement and maintenance.

During the FY 2009 budget preparation process, it became apparent that an increase in water and sewer rates was necessary. The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Subsequent to the passage of the 5 year rate plan in FY 2004, the DuPage Water Commission (DPWC) reduced the rate they charge member municipalities a total of \$.40 in their desire to decrease their fund balance. The Village passed 100% of those decreases on to the residents. However, in November, 2007 the DPWC sent out a memo regarding the increase in Chicago Water Rates and how the rate increases will impact Commission customers. The City of Chicago raised their rate to DPWC for 3 years as follows: Jan.1, 2008 15% (\$.20) Jan. 1, 2009 15% (\$.23) and Jan. 1, 2010 14% (\$.25). The DPWC in turn has raised their rates to us. As we passed on the decrease in rates the past 3

WATER AND SEWER FUND REVENUES

Notes Cont.

3301 User Revenue- Water 3303 User Revenue- Sewer (Cont.)

years, we also passed on the rate increases. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a five year plan was adopted that not only includes the increase from DPWC, but a nominal 3% increase to cover increases in operations and capital expenditures.

Timeline of rate progression:

1994 – 1998 - we were able to maintain an unchanged rate.

During that time frame, we received annual rebates from the DuPage Water Commission (DPWC) which helped in maintaining the rate.

FY 1999 a 5 year rate plan was approved and implemented.

The rates were based on the results of a water/sewer rate study.

FY 2004 the Board approved a 5 year rate plan that goes thru FY2009.

This rate plan was calculated internally with an annual increase of approximately 3%.

FY 2006 the Board passed a \$.20 per thousand gallon rate reduction.

This was the pass thru of a rate reduction by the DPWC.

FY 2007 the Board maintained the \$.20 per thousand gallon rate reduction.

This was the pass thru of a continued rate reduction by the DPWC.

FY 2008 the Board passed an additional \$.20 per thousand gallon rate reduction for a total reduction of \$.40.

This was the pass thru of an additional rate reduction by the DPWC.

Water & Sewer Rate Increases Five Year Plan (Rates per 1,000 gallons)

Fiscal Year Beginning	Fiscal Year	Water	Sewer	Total Water & Sewer Rate
5/1/2008	FY 2009	4.05	4.37	8.42
5/1/2009	FY 2010	4.40	4.74	9.14
5/1/2010	FY 2011	4.78	5.12	9.90
5/1/2011	FY 2012	4.92	5.27	10.19
5/1/2012	FY 2013	5.07	5.43	10.50

During Fiscal 2010 the DPWC made an accounting error in how it recorded its fund balance. A forensic audit was completed and the DPWC board is looking to implement the recommendations from that audit. In addition, there has been legislation introduced that could have DuPage County absorb the DPWC. As a result, the Commission has had to incur debt and increase rates for FY 2010. At this time, the Village will absorb the rate increase. However, as the fiscal year progresses, a change in rates could be inevitable depending on the outcome of the unknowns.

WATER AND SEWER FUND REVENUES

Notes Cont.

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont.)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities from local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

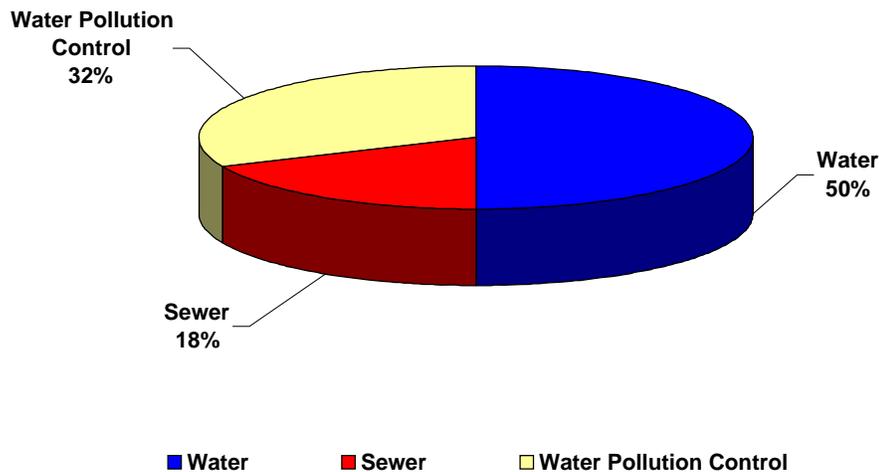
3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

WATER AND SEWER FUND (50) EXPENSE SUMMARY

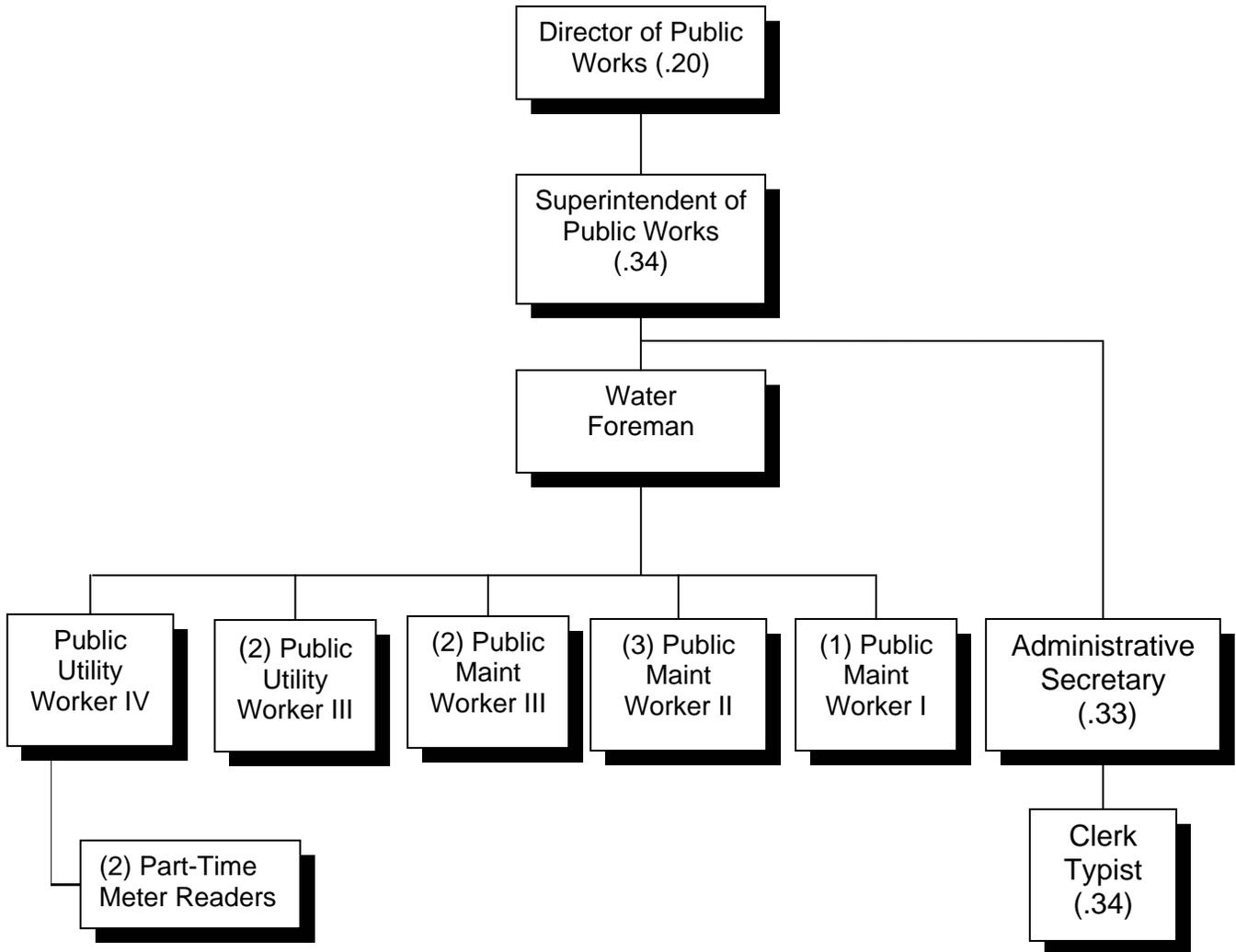
Budget

DEPT. NO.	<u>WATER AND SEWER FUND</u>	2007-08 <u>ACTUAL</u>	2008-09 <u>ACTUAL</u>	2009-10 <u>BUDGET</u>	2009-10 <u>EST ACT</u>	2010-11 <u>BUDGET</u>	2011-12 <u>BUDGET</u>	2012-13 <u>BUDGET</u>
5010	WATER	5,085,076	5,659,744	6,630,000	5,629,100	5,534,900	5,792,400	5,474,900
5031	SEWER	2,546,088	2,449,054	2,499,200	2,210,500	2,040,100	2,008,700	2,046,100
5032	WATER POLLUTION CONTROL	4,038,415	4,647,964	3,722,200	3,591,700	3,524,400	3,593,800	3,584,400
	TOTAL EXPENSES	11,669,579	12,756,762	12,851,400	11,431,300	11,099,400	11,394,900	11,105,400
	TOTAL REVENUES	12,551,742	12,272,882	12,306,065	10,885,200	10,947,600	11,361,400	11,814,000
	WORKING CASH, BEGINNING	3,347,035	4,229,198		3,745,318	3,199,218	3,047,418	3,013,918
	SURPLUS (DEFICIT)	882,163	(483,880)	(545,335)	(546,100)	(151,800)	(33,500)	708,600
	WORKING CASH, ENDING	4,229,198	3,745,318		3,199,218	3,047,418	3,013,918	3,722,518



* A target Working Cash Balance of \$3.0 million (\$2.0mil.-receivables and \$1.0 mil.-cash/invests.), equates to 25% of expenses.

Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, the Superintendent of Public Works and the Water Foreman. Additional staff includes one utility worker IV, two utility workers III, two maintenance workers III, three maintenance worker II, one maintenance worker I and one part-time staff. This budget provides funds for water billing under the Finance Department. This budget also provides funds for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from seven standby wells and five Pressure Adjusting Stations for receiving Lake Michigan water and two Booster Pumping Stations. Regulate all chemical feeding as required by the E.P.A., take monthly microbiology samples, quarterly Trihalomethane Samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities buildings and grounds. Maintain 170 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks.

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is then performed by an outside firm and one Village Staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Installations of the new Automatic Meter Reading system.

FY 2010-11 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Work with the Engineers and Contractors to provide the most cost-effective and least disruptive solution to several major projects. Thoroughly review plans and construction to insure the least number of orders and the best job possible. These projects are as follows:
 - a. Expand use of utility atlases by including maintenance information through a new geographical information system.
 - b. Replacement of water main on Mill Road: Lake Street to Army Trail, Army Trail: Mill Road to Lake Street, and Rugley Ct.

Narrative Cont.

FY 2010-11 Key Objectives Cont.

Vision 6: We take pride in quality municipal service delivery.

1. Work with the Finance Department for a conversion of the touch read meter reading system to allow for automatic downloads of information into the central computer system. Expected completion in the next few years.
2. Maintain the Village's unaccounted for water consumption under 6%, through a leak detection program and quick response to water main and service line breaks.

Vision 2: Our social and economic assets elevate community life.

1. Continue all water quality monitoring in accordance with the IEPA regulations with no violations that would require a public notification.
2. Continue to maintain wells in stand-by status, such that they could be immediately placed into service to cover any interruptions to the DuPage Water Commission water supply.

PERFORMANCE MEASURES

	FY 2006-07	FY 2007-08	FY 2008-09
Water Flow (Sept 1-Aug 31):			
Total Pumpage (in Billions)	1.3232	1.3239	1.2596
Unaccounted for Flow	0	.496%	1.9%
Average Day Demand (mgd)	3.625	3.627	3.400
Maximum Day Demand (mgd)	5.35	4.82	4.60
Water Mains :			
Main Breaks	104	78	66
Valves Repaired	35	20	22
Valves Exercised	185	150	110
Hydrants Repaired	112	28	21
Hydrants Exercised	800	500	360
Water Service Repairs	27	19	28
Days Without Lost Time Injury	1,243	1,279	143
Fire Pump Test	35	37	24
Water Sampling	564	600	580

WATER

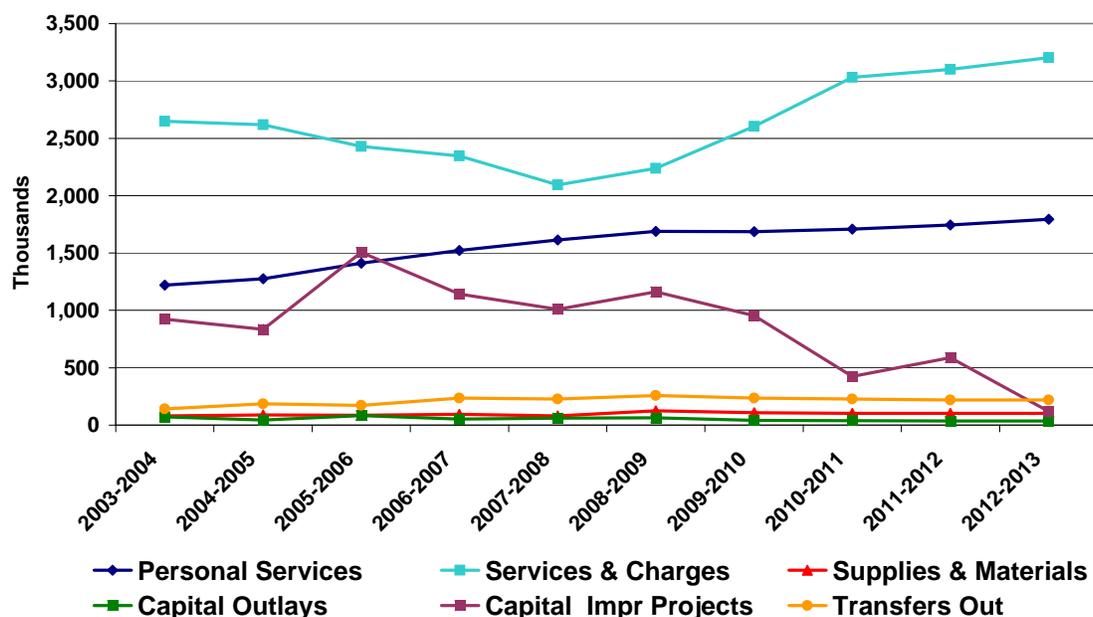
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Manager/Dir. of Community Development	0.10	0.10	0.10	0.10	0.10
Director Human Res./Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Asst. Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Civil Engineer II (2)	0.20	0.20	0.20	0.20	0.20
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Public Works	0.34	0.34	0.34	0.34	0.34
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.43	0.43	0.43	0.43	0.43
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Clerk Typist (4)	0.78	0.78	0.78	0.78	0.78
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker III	3.00	3.00	3.00	3.00	3.00
Public Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Public Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Part-Time Water Meter Reader (2)	0.66	0.66	0.66	0.66	0.66
Part-Time Principal Account Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Seasonal/Part-Time	5.00	5.00	1.00	1.00	1.00
Total	21.97	21.97	17.97	17.97	17.97

Note: Page 27 summarizes Employee Allocation Between Departments

Expenditure Summary

Operating Expenditures	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	1,687,400	1,709,000	1,745,800	1,794,900
Services & Charges	2,604,300	3,031,100	3,099,300	3,204,200
Supplies & Materials	108,500	103,600	103,600	103,600
Capital Outlays	41,300	38,800	35,000	35,000
Capital Improvement Projects	953,100	425,000	589,300	119,300
Transfers Out	234,500	227,400	219,400	217,900
Total	5,629,100	5,534,900	5,792,400	5,474,900



WATER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5010	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	263,120	275,631	276,500	280,200	273,000	274,500	274,500
4002	WAGES CLERICAL	129,156	131,540	132,200	117,800	131,900	131,900	131,900
4003	WAGES OPERATIONAL	639,294	668,676	694,900	675,400	687,200	690,700	692,500
4004	OVERTIME	76,969	91,858	90,000	62,000	72,000	72,000	74,200
4005	HOLIDAY PAY	0	0	3,400	1,700	2,400	2,400	2,400
4006	OTHER PAY	5,040	6,724	6,000	6,800	6,900	7,100	7,300
4007	PART TIME	47,503	50,909	52,800	55,000	33,500	34,900	36,400
4009	IMRF	131,743	135,537	146,300	142,000	151,100	151,400	160,000
4010	SOCIAL SECURITY	89,873	94,310	97,300	93,000	89,400	90,300	95,500
4012	HOSPITALIZATION	205,599	210,237	218,300	226,700	233,500	262,000	290,800
4017	ELECTED OFFICIALS	6,823	6,486	6,000	6,000	6,000	6,000	6,200
4020	SICK PAY	15,970	15,859	16,000	17,800	19,000	19,600	20,200
4022	LIFE INSURANCE	2,492	2,571	3,100	3,000	3,100	3,000	3,000
	SUBTOTAL	1,613,582	1,690,338	1,742,800	1,687,400	1,709,000	1,745,800	1,794,900
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	4,690	4,556	5,400	5,400	5,400	5,400	5,400
4105 (1)	PROF SVCS.-DATA PROCESS.	42,172	49,067	41,000	41,000	36,000	26,000	26,000
4107 (2)	PROF SVCS.-MEDICAL	1,288	1,912	6,500	3,500	6,700	6,700	6,700
4110 (3)	TECH. & CONSULT. SVCS.	41,616	21,507	38,500	55,000	42,500	42,500	42,500
4115	COMMUNICATIONS-TELEPHONE	20,189	14,743	11,500	11,500	11,500	11,500	11,500
4117 (4)	COMMUNICATIONS-POSTAGE	23,979	24,773	25,000	26,700	27,800	27,800	27,800
4118	COPY/REPRODUCTION	490	539	900	900	900	900	900
4159	IRMA INS. - WATER	83,960	116,423	110,400	110,000	106,000	106,000	106,000
4160 (5)	PRINTING	2,393	1,768	3,000	3,000	3,000	3,000	3,000
4161	PUBLICATION OF NOTICES	1,241	486	1,300	1,300	1,300	1,300	1,300
4163 (6)	CONFERENCES	14,244	5,270	11,400	5,000	4,100	4,100	4,100
4164 (7)	TRAINING	2,819	1,609	3,100	1,500	2,000	2,000	2,000
4170	PUBLIC UTIL. - GAS/HEAT	2,739	7,862	7,500	7,500	7,500	7,500	7,500
4175	PUBLIC UTIL. - ELEC. EQUIP.	69,561	66,142	65,000	65,000	60,000	60,000	60,000
4176	PUBLIC UTIL. - SOLID WASTE	8,719	13,000	18,500	18,500	18,500	18,500	18,500
4177	DUPAGE WATER COMM. FEES	1,718,032	1,813,483	2,110,600	2,149,200	2,608,600	2,686,800	2,791,700
4180 (8)	REPAIRS & MAINTENANCE	45,708	70,006	82,700	72,700	66,700	66,700	66,700
4190	RENTAL EQUIPMENT	784	898	1,300	1,300	1,300	1,300	1,300
4192	DUES & SUBSCRIPTIONS	1,936	1,868	2,300	2,300	2,300	2,300	2,300
4195	BANK CHARGES	0	0	18,000	18,000	18,000	18,000	18,000
4199 (9)	OTHER SERVICES & CHARGES	8,285	20,624	5,600	5,000	1,000	1,000	1,000
	SUBTOTAL	2,094,845	2,236,536	2,569,500	2,604,300	3,031,100	3,099,300	3,204,200
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,232	1,144	1,300	1,300	1,300	1,300	1,300
4202	CLEANING SUPPLIES	0	0	800	800	800	800	800
4203 (10)	CLOTHING SUPPLIES	7,314	7,464	7,900	7,900	7,500	7,500	7,500
4204	MOTOR FUEL & LUBRICANTS	0	0	500	0	500	500	500
4205	CHEMICALS	2,282	3,084	3,500	3,500	3,500	3,500	3,500
4207 (11)	PUB. GRNDS. MATL/SUPPLIES	21,358	25,969	27,500	27,500	27,500	27,500	27,500
4208	BUILDING MATL/SUPPLIES	31	0	0	0	0	0	0
4211	WATER METERS/HYDRANTS	7,145	7,208	8,500	8,500	8,500	8,500	8,500
4290	EMERGENCY OPERATIONS	0	13,515	0	0	0	0	0
4299 (12)	OTHER OPERATING SUPPLIES	41,400	66,730	59,000	59,000	54,000	54,000	54,000
	SUBTOTAL	80,762	125,114	109,000	108,500	103,600	103,600	103,600

WATER

Budget Cont.

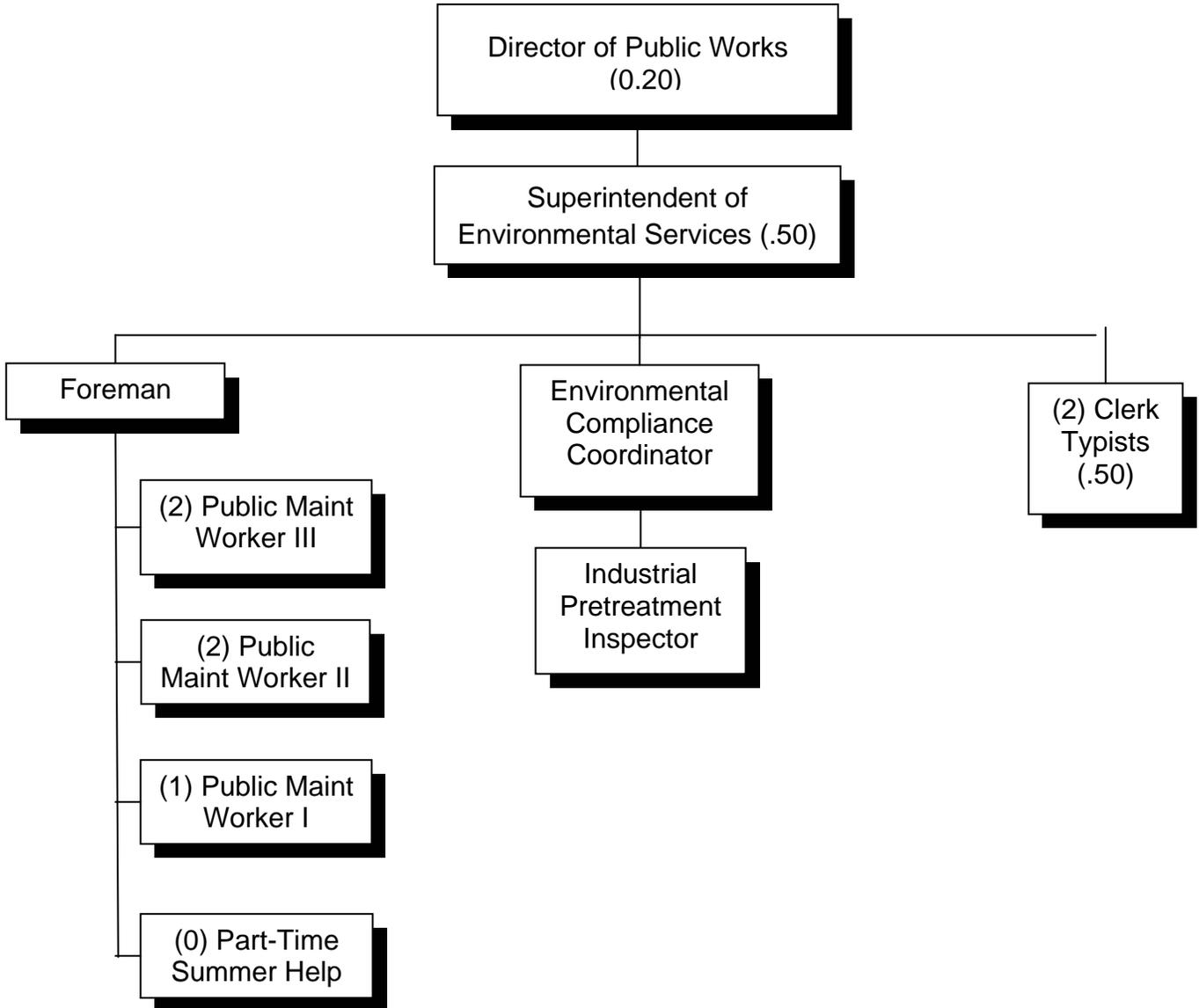
ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5010	EXPENSES							
		CAPITAL OUTLAYS						
4304 (13)	EQUIPMENT	37,262	(200)	2,000	2,000	3,800	0	0
4305 (14)	WATER METERS	23,259	63,346	39,300	39,300	35,000	35,000	35,000
	SUBTOTAL	60,521	63,146	41,300	41,300	38,800	35,000	35,000
		CAPITAL IMPROVEMENT PROJECTS						
4414	ADDISON ROAD RESURFACE	0	0	589,100	589,100	0	0	119,300
4415	MILL/ARMY TRIAL IMPROV	0	0	76,000	76,000	321,000	0	0
4425	GRACE STREET RESURFACE	0	0	0	0	0	508,200	0
4503	WATERMAIN REPLACEMENT RUGELEY CT	557,961	1,053,668	746,900	0	0	0	0
		0	0	0	0	70,000	0	0
4519	AUTOMATIC METER READ	203,931	203,998	209,000	209,000	0	0	0
4521	RESERVOIR MAINTENANCE	138,470	0	0	0	0	0	0
4522	WELL MAINTENANCE	44,193	0	0	0	0	0	0
4524	LAKE ST ANNEXATIONS	63,902	13,815	0	0	34,000	0	0
4525	FULLERTON AVE WATERMAIN	0	16,157	200,000	0	0	81,100	0
4530	LEAK DETECTION	0	0	19,000	19,000	0	0	0
4531	CHESTNUT PUMP STATION	0	0	85,000	60,000	0	0	0
	SUBTOTAL	1,008,457	1,287,638	1,925,000	953,100	425,000	589,300	119,300
		TRANSFERS OUT						
4961	TRANSFER TO FLEET SERVICES	88,157	90,474	103,000	104,200	108,700	107,800	108,700
4962	TRANSFER TO IS	37,652	80,498	42,900	41,700	31,000	33,000	34,800
4964	TRANSFER TO ERF	101,100	86,000	96,500	88,600	87,700	78,600	74,400
	SUBTOTAL	226,909	256,972	242,400	234,500	227,400	219,400	217,900
	TOTAL FOR DEPARTMENT	5,085,076	5,659,744	6,630,000	5,629,100	5,534,900	5,792,400	5,474,900

WATER

Notes

4105 (1) PROF SERV DATA PROCESSING				36,000
4,000	MAINTENANCE OF TOUCH READ SYSTEM	9,000	SCADA AND WATER MODELING MAINT	
13,000	ITRON HOSTING FEE	10,000	GIS	
4107 (2) PROF SERV MEDICAL				6,700
2,700	PHYSICAL EXAMS	1,200	PRESCRIPTION SAFETY GLASSES (5)	
2,800	OSHA COMPLIANCE TESTING			
4110 (3) TECH & CONSULT SERVICES				42,500
16,000	EPA MONTHLY WATER SAMPLES	24,000	BILL PRINTING SERVICE	
2,500	GPS CONSULTANT			
4117 (4) COMMUNICATIONS-POSTAGE				27,800
24,000	GENERAL POSTAGE	3,800	CONSUMER CONFIDENCE REPORT	
4160 (5) PRINTING				3,000
3,000	FLUSHING NOTICES, BOIL ORDERS, STATIONARY, BUSINESS CARDS, METER TAGS & CARDS			
4163 (6) CONFERENCES				4,100
1,500	VILLAGE CLERK - IIMC	500	VILAGE CLERK - MCI	
600	LOCAL MCWWA MONTHLY MEETING FOR 4 MEN	1,500	STATE IAWWA FOR 4 MEN	
4164 (7) TRAINING				2,000
2,000	OPERATOR TRG COURSES/CERT COURSES, IEPA, APWA TRG COURSES, MECHANICAL & ELECTRICAL MAINTENANCE			
4180 (8) REPAIRS & MAINTENANCE				66,700
15,500	OTHER REPAIRS	2,300	RUN MEGS & AMPS AT BOOSTER & WELLS	
3,000	PAS MAINTENANCE	3,000	PUMP MAINTENANCE AT BOOSTER	
2,300	CATHODIC PROTECTION	2,800	ANNUAL WELL INSPECTION	
4,500	MOTOR MAINT. AT BOOSTER & WELLS	10,500	GROUNDS MAINTENANCE CONTRACT	
5,000	RPRS TO CHEM FEED PUMPS & CHLORINATORS	3,500	SERVICE CONTRACT FOR SECURITY SYS	
8,000	MAINT ON SAFETY EQUIP: VALVE OPERATING EQUIP, FIRE EXTINGUISHERS, TRACTOR	3,500	GENERATOR LOAD BANK TEST	
	BLADES & TEETH, LINE TRACERS & LOCATORS, BORING MACHINE, WATER MAIN CUTTER	2,800	INFRARED INSPECT. - BOOSTER & WELLS	
4199 (9) OTHER SERVICES & CHARGES			COMMERCIAL DRIVERS LICENSE & CERT.	1,000
4203 (10) CLOTHING SUPPLIES				7,500
1,375	WORK BOOTS (11)	3,800	UNIFORMS (11- 3200) T-SHIRTS(600)	
925	RAINGEAR (425) FIREMAN HIP BOOTS (500)	300	GLOVES & HATS	
1,100	WINTER OUTERWEAR (11)			
4207 (11) PUBLIC GRND/MAT SUPPLIES				27,500
27,500	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL, BRUSHES & TREES			
4299 (12) OTHER OPERATING SUPPLIES				54,000
8,500	HARDWARE ACCT., REAGENTS, OXYGEN	15,000	REPLACEMENT VALVES	
	PROPANE, ACETYLENE, T-BOLTS, BOLTS, BLADES, FLASHLIGHTS, FIRST AID SUPPLIES, COUPLINGS, SHOVELS, TOOLS, DRILL BITS	3,500	WATER MAIN COUPLINGS	
		2,500	STOCK SUPPLIES FOR BOOSTER STATION, WELL CHLORINE PUMPS, FOOT VALVES, INJECTORS AND GRAPHIC PARTS	
3,000	GATE VALVES & SUPPLIES		PRESSURE ADJUSTING STATION MAINT PARTS	
8,000	WATER MAIN REPAIR SLEEVES	3,000	HYDRANT PAINTING	
1,000	BELL JOINT COUPLINGS			
6,500	VALVE & B-BOXES, COPPER, BRASS			
4305 (13) EQUIPMENT			CHAIN SAW	3,800
4305 (14) WATER METERS			WATER METERS 3/4" THRU 4" HYDRANTS W/VALVES	35,000

Organization Structure



SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Sewer Division of Environmental Services functions under the direction of the Director of Public Works and Superintendent of Environmental Services. This division employs eight workers and is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits. This division is also responsible for sanitary sewer infiltration and inflow mitigation, the elimination of detrimental industrial discharges and rear yard drainage issues.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type the division also maintains 3 storm water pumping stations and 1 dam/pump station.

Industrial Pretreatment Program

This Federal Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants. Two full-time individuals are funded within the Industrial Pretreatment Division and are assigned the task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community.

Infiltration & Inflow (I & I)

With age, underground sewer lines deteriorate and begin to allow groundwater to enter the system. In addition, residents connect sump pumps, roof drains, footing drains or other storm water sources to the sanitary system. These extraneous flows cause basement back-ups, main line surcharging and the potential for sanitary sewer overflow discharges to the stream without proper treatment. The I&I Program identifies I&I points and have the failures corrected, particularly on the homeowners property.

Rear Yard Drainage

Overland drainage within residential subdivisions is imperative for proper storm water drainage. Many residential properties have impeded the natural storm water course by installing a garden, garage, or debris disposal. This division identifies and mitigates storm water drainage issues if a number of criteria are met.

Narrative Cont.

FY 2010-11 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Continue with the advancement of our annual flushing, vacuuming, and rodding programs.
2. Continue the ongoing program for the inspection and rebuild of the large storm water pumps at Westwood Pump and Dam Station
3. Continue the NPDES required program for the Phase II Storm Water program.
4. Begin an annual root cutting program on mainline sewers with historic problems.

Performance Measures

	FY 2006-07		FY 2007-08		FY 2008-09	
1. Service Requests						
Number of Requests	859		740		788	
Response in < 2 hours	67%		67%		53%	
Response in 2-4 hours	25%		25%		38%	
Response in 4-6 hours	3%		3%		2%	
Response in > 6 hours	5%		5%		7%	
2. Customer Response Survey						
Percentage responding	41%		51%		30 %	
	Yes	No	Yes	No	Yes	No
Were Village employees professional and courteous?	99%	1%	99%	1%	99%	1%
Was your request addressed in a timely manner?	98%	2%	99%	1%	96%	4%
Were you satisfied with the quality of service provided?	95%	5%	94%	6%	93%	7%
Was the matter resolved to your satisfaction?	90%	10%	91%	9%	89%	11%
How effective was the Village's resolution of the problem?						
Good	94%		91%		87%	
Fair	3%		4.5%		7%	
Poor	3%		4.5%		6%	

SEWER

Narrative Cont.

Performance Measures (cont.)

	FY 2006-07	FY 2007-08	FY 2008-09
3. Lateral Excavations	76	59	63
4. Lateral Roddings	1,522	1,377	1,640
5. Rear Yard Drainage Systems Installed	8	15	12
6. Storm/Combined Sewer Cleaned (Lineal Feet)	54,335	68,775	66,450
7. Storm Inlets Cleaned Debris Removed	101	234	402
8 Sanitary Sewer Cleaned (Lineal ft)	993,690	864,320	514,480
9. Curb Inlets Repaired	41	84	68
10. Residential Laterals TV Inspected	458	516	421
11. Lineal feet of new storm sewers installed in-house	240	510	399
12. Number of new storm structures installed in-house	7	12	6

SEWER**Personnel Summary**

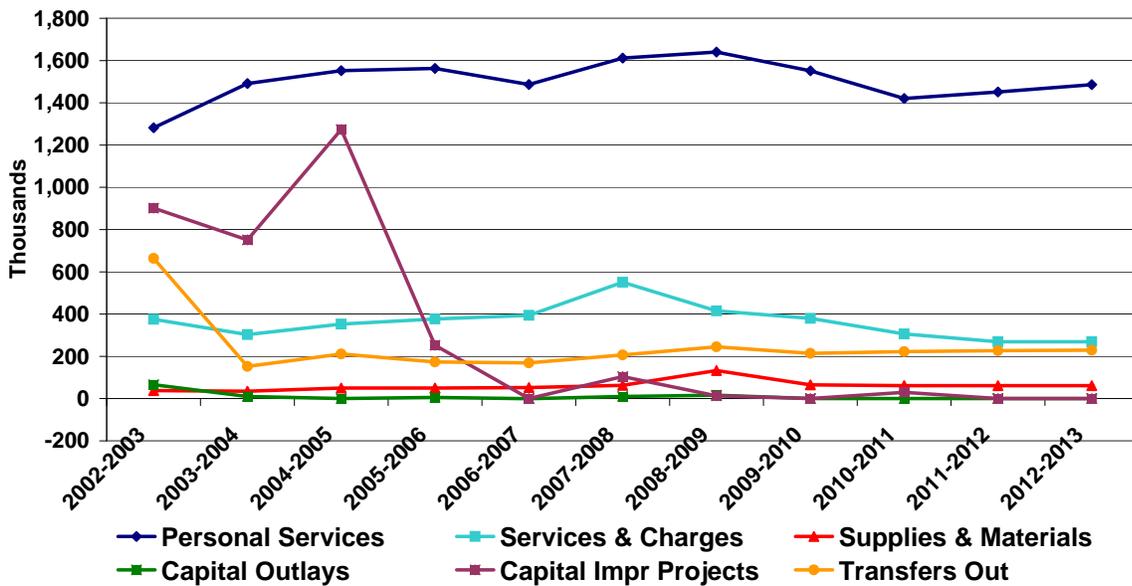
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Manager/Dir. of Comm. Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Civil Engineer II (2)	0.20	0.20	0.20	0.20	0.20
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary (2)	0.60	0.60	0.60	0.60	0.60
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Clerk Typist (5)	1.45	1.45	1.45	1.45	1.45
Environmental Compliance Coordinator	1.00	1.00	1.00	1.00	1.00
I & I Inspector	1.00	1.00	0.00	0.00	0.00
Industrial Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III	3.00	3.00	2.00	2.00	2.00
Public Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I	1.00	1.00	0.00	0.00	0.00
Part-Time Water Meter Reader (2)	0.66	0.66	0.66	0.66	0.66
Part-Time Principal Account Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Seasonal/Part-Time	3.00	3.00	0.00	0.00	0.00
Total	19.97	19.97	13.97	13.97	13.97

Note: Page 27 summarizes Employee Allocation Between Departments

SEWER

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	1,551,700	1,420,600	1,451,000	1,485,800
Services & Charges	379,800	306,000	269,500	269,500
Supplies & Materials	65,200	61,300	61,300	61,300
Capital Outlays	0	0	0	0
Capital Improvement Projects	0	30,000	0	0
Transfers Out	213,800	222,200	226,900	229,500
Total	2,210,500	2,040,100	2,008,700	2,046,100



SEWER

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5031	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	274,944	295,669	294,000	300,000	290,600	292,700	297,000
4002	WAGES CLERICAL	149,180	148,203	168,400	149,600	134,800	136,100	136,000
4003	WAGES OPERATIONAL	631,323	627,882	625,200	595,000	483,600	484,500	484,400
4004	OVERTIME	41,126	59,348	71,000	30,000	57,000	57,000	60,000
4006	OTHER PAY	6,380	4,604	3,700	17,600	5,500	5,500	6,000
4007	PART TIME	38,175	35,255	43,500	43,300	19,800	21,000	22,300
4009	IMRF	132,174	133,348	143,200	138,300	132,900	133,100	133,600
4010	SOCIAL SECURITY	89,224	91,696	93,500	88,900	77,500	77,900	78,700
4012	HOSPITALIZATION	227,714	225,172	159,900	160,400	194,600	218,900	242,900
4017	ELECTED OFFICIALS	6,823	6,486	6,000	6,000	6,000	6,000	6,000
4020	SICK PAY	12,791	11,584	15,000	21,000	15,300	15,300	15,900
4022	LIFE INSURANCE	1,688	1,652	3,700	1,600	3,000	3,000	3,000
	SUBTOTAL	1,611,542	1,640,899	1,627,100	1,551,700	1,420,600	1,451,000	1,485,800
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	1,198	1,121	1,400	1,400	1,400	1,400	1,400
4107 (1)	PROF SVCS.-MEDICAL	1,579	2,088	3,000	3,000	3,000	3,000	3,000
4110	TECH. & CONSULT. SVCS.	10,347	12,517	35,500	15,500	0	0	0
4115 (2)	COMMUNICATIONS-TELEPHONE	30,029	20,349	25,000	15,000	15,000	15,000	15,000
4117	COMMUNICATIONS-POSTAGE	550	730	800	800	800	800	800
4118	COPY/REPRODUCTION	83	175	400	400	400	400	400
4159	IRMA INS. - SEWER	40,342	55,713	58,600	55,000	53,000	53,000	53,000
4160	PRINTING	1,244	1,158	1,600	1,600	1,500	1,500	1,500
4161	PUBLICATION OF NOTICES	371	926	3,500	1,000	1,000	1,000	1,000
4163	CONFERENCES	1,210	849	2,100	1,000	0	0	0
4164	TRAINING	4,901	8,118	1,800	1,000	0	0	0
4170	PUBLIC UTIL. - GAS HEAT	7,090	5,884	5,300	4,000	5,300	5,300	5,300
4172	PUBLIC UTIL. - GAS EQUIP.	2,078	5,345	5,300	5,300	5,300	5,300	5,300
4175 (3)	PUBLIC UTIL. - ELEC. EQUIP.	190,390	64,250	60,000	60,000	60,000	60,000	60,000
4176	PUBLIC UTIL. - SOLID WASTE	11,250	13,250	16,000	16,000	11,000	11,000	11,000
4180 (4)	REPAIRS & MAINTENANCE	243,351	206,977	301,500	176,500	141,000	104,500	104,500
4190 (5)	RENTAL EQUIPMENT	4,489	5,870	6,800	6,800	6,800	6,800	6,800
4199	OTHER SERVICES & CHARGES	473	10,168	15,500	15,500	500	500	500
	SUBTOTAL	550,975	415,488	544,100	379,800	306,000	269,500	269,500
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,189	1,226	1,300	1,300	1,300	1,300	1,300
4202	CLEANING SUPPLIES	1,085	1,382	1,700	1,700	1,700	1,700	1,700
4203 (6)	CLOTHING SUPPLIES	5,522	5,547	6,800	6,800	4,800	4,800	4,800
4204 (7)	MOTOR FUEL & LUBRICANTS	2,618	537	4,500	2,000	4,400	4,400	4,400
4205	CHEMICALS	449	235	500	700	500	500	500
4207	PUB. GRNDS.- MATL/SUPPLIES	122	0	500	0	500	500	500
4208	BUILDING - MATL/SUPPLIES	1,361	0	1,100	200	600	600	600
4290	EMERGENCY OPERATIONS	0	74,780	0	0	0	0	0
4299 (8)	OTHER OPERATING SUPPLIES	50,517	49,459	52,500	52,500	47,500	47,500	47,500
	SUBTOTAL	62,863	133,166	68,900	65,200	61,300	61,300	61,300

SEWER

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5031	EXPENDITURES							
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	0	14,800	0	0	0	0	0
4304	EQUIPMENT	10,000	1,386	0	0	0	0	0
	SUBTOTAL	10,000	16,186	0	0	0	0	0
	CAPITAL IMPROVEMENT PROJECTS							
4413	WINDOW REPLACEMENT - AJL	0	0	25,000	0	0	0	0
4551	REBUILD MOTORS/PUMPS/DAPS	38,476	16,600	0	0	0	0	0
4562	GIS MAPPING: SANITARY/STORM	0	0	25,000	0	0	0	0
4563	PLAMONDON POND IMPROVE.	24,342	0	0	0	0	0	0
4566	CLEAN LARGE DIAMETER SEWEF	14,661	0	0	0	0	0	0
4567	WESTWOOD DAM/PUMP	26,587	0	0	0	0	0	0
4533	(9) REPLACE STORM SEWER	0	0	0	0	30,000	0	0
	SUBTOTAL	104,066	16,600	50,000	0	30,000	0	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	98,291	136,915	114,900	128,800	129,500	128,400	129,500
4962	TRANSFER TO IS	12,551	17,500	23,400	22,700	16,900	18,000	19,000
4964	TRANSFER TO ERF	95,800	72,300	70,800	62,300	75,800	80,500	81,000
	SUBTOTAL	206,642	226,715	209,100	213,800	222,200	226,900	229,500
	TOTAL FOR DEPARTMENT	2,546,088	2,449,054	2,499,200	2,210,500	2,040,100	2,008,700	2,046,100

SEWER

Notes

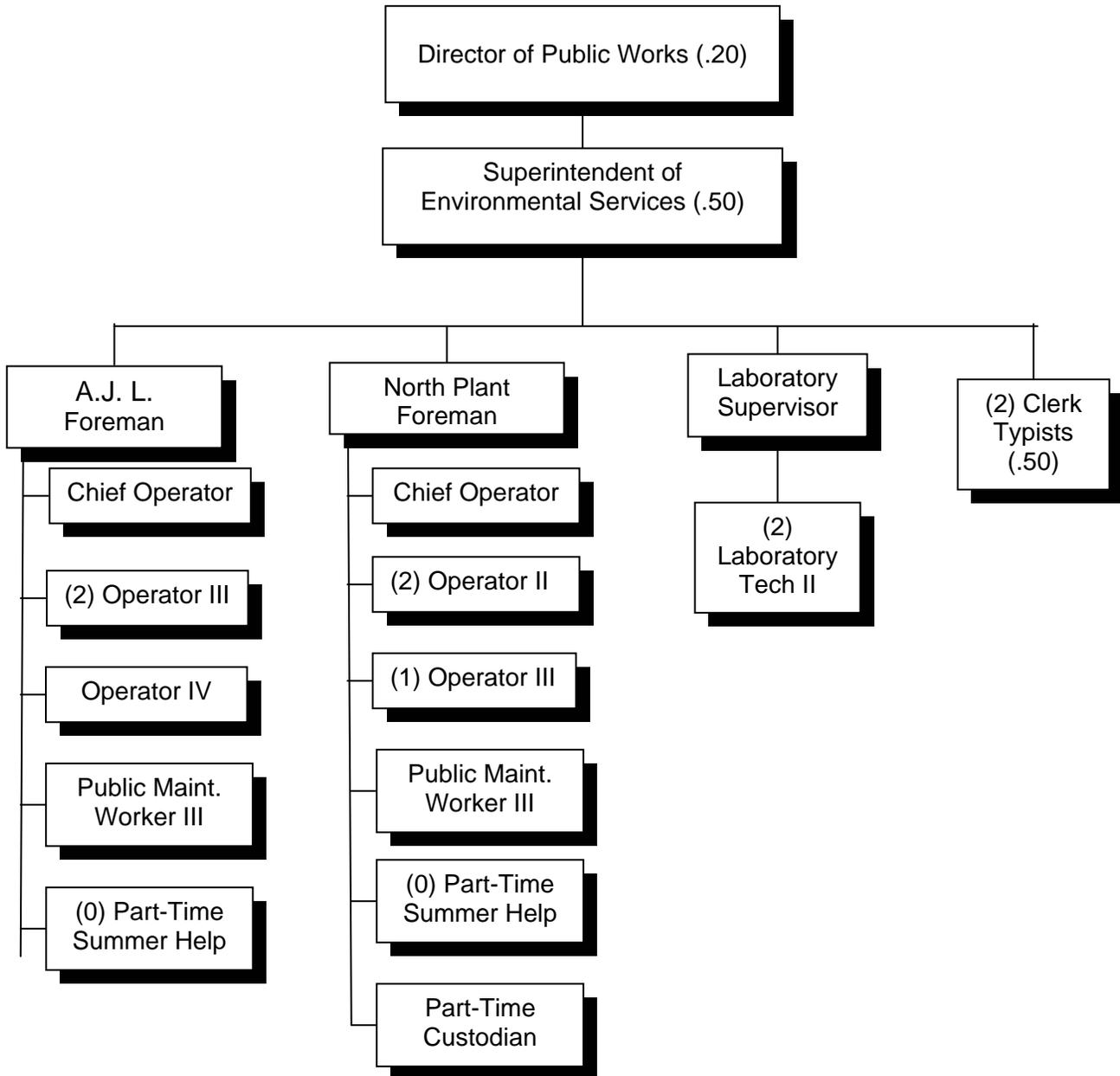
4107 (1) PROF SERV MEDICAL				3,000
2,400	EMPLOYEE PHYSICAL REIMB	300	PRESCRIPTION SAFETY GLASSES (1)	
300	DRUG/ALCOHOL TESTING - CDL TESTING			
4115 (2) COMMUNICATIONS-TELEPHONE				15,000
13,600	MONTHLY PHONE SERVICE	1,400	CELLULAR PHONE SERVICE	
4175 (3) PUBLIC UTIL. - ELEC. EQUIP.				60,000
39,500	GENERAL UTILITY ELECTRIC	20,500	ELECTRIC UTILITY FOR POND AERATORS	
4180 (4) REPAIRS & MAINTENANCE				141,000
69,000	GROUND MAINTENANCE CONTRACT	5,000	SEWER DIG LANDSCAPE RESTORATION	
4,000	REPAIR ELECTRICAL MOTORS	5,300	REPAIR TO WELDERS, SAWS, PUMPS,	
11,200	PREVENTIVE MAINT. PUMPING EQUIPMENT	24,000	WESTWOOD PUMP & DAMN REBUILD	
22,500	DAPS ELECTRIC PUMP #2 REBUILD			
4190 (5) RENTAL EQUIPMENT				6,800
6,600	HYDRO-CRANE FOR PUMP REMOVAL	200	RADIO PAGERS - THREE (ANNUAL)	
4203 (6) CLOTHING SUPPLIES				4,800
1,800	UNIFORM RENTAL - 12 (5 CHANGE/WK)	400	REPLACE RAIN GEAR & HIP BOOTS	
1,000	SAFETY SHOES - 12 PR	500	SUMMER TEE SHIRTS (250) GLOVES (200)	
1,100	WINTER OUTERWEAR			
4204 (7) MOTOR FUEL & LUBRICANTS				4,400
1,900	DIESEL FUEL - GENERATOR, SETS & PUMPS	2,500	MOTOR OILS FOR ENGINES	
4299 (8) OTHER OPERATING SUPPLIES				47,500
3,400	VACTOR HOSE/COUPLINGS/RAILS	1,300	REPLACE 24 HOUR COMPOSITE SAMPLERS	
3,000	PARTS & SUPPLIES - FLOWMETER/SAMPLER	7,000	SEWER PIPE-COUPLINGS, BUSHINGS	
3,500	OTHER OPERATING SUPPLIES AS REQUIRED	7,000	MANHOLE FRAMES, LIDS, CATCHBASINS	
1,100	REPLACE SHORING TIMBERS AS REQUIRED	6,000	GRANULAR TRENCH BACKFILL	
1,700	TOOLS, RAKES, BROOMS, SHOVELS	3,500	REPLACEMENT PARTS FOR LIFT STATIONS	
2,500	CEMENT & MORTAR MIX	4,600	LATERAL REPAIR	
2,900	MISC HARDWARE			
4594 (9) REPLACE STORM SEWER				30,000
30,000	LAKE ST & LOMBARD			



(BLANK)

WATER POLLUTION CONTROL

Organization Structure



WATER POLLUTION CONTROL

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

Environmental Services is a multi-faceted division of Public Works consisting of the Water Pollution Control Division and the Sewer Division. These divisions are specifically designed to deal with the responsibilities of storm water collection and conveyance, wastewater collection and conveyance, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur.

Water Pollution Control Division

The Water Pollution Control Division is responsible for the treatment of over 2 billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits utilizing an operating budget of 3.5 million dollars. There are two wastewater treatment facilities which function under the direction of the Director of Public Works and Superintendent of Environmental Services.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and stormwater pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by five licensed wastewater operators and one public maintenance worker. The North Facility is also the location of the division administrative staff, Inflow and Infiltration Program, Industrial Pretreatment Program staff and the Laboratory Facility. The Laboratory Facility consists of three analysts and is charged with the responsibilities of the Industrial Pretreatment Program analysis requirements and the analysis requirements of the various wastewater systems set forth in the Federal NPDES Permits.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by five licensed wastewater operators and one public maintenance worker.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then dechlorinated prior to discharge into Salt Creek.

WATER POLLUTION CONTROL

Narrative Cont.

FY 2010-11 Key Objectives

Vision 3: Our residential neighborhoods and housing meet a high standard of livability.

1. Complete the development and implementation of the NPDES required “Long Term Control Plan” (LTCP) for the Combined Sewer Overflow (CSO) discharges to Salt Creek.
2. Begin a multi-year Capital Project Program for roof replacements at both the North and A.J. LaRocca Wastewater Treatment Facilities.
3. Complete a major repair project on the Mechanically Raked Bar Screens at the North Wastewater Facility.
4. Continue our involvement with the Salt Creek/DuPage Rive Watershed Group in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to “Total Maximum Daily Loading” implementation.

Performance Measures

	FY 2006-07		FY 2007-08		FY 2008-09	
1. Total Gallons Treated – Billions	2.399		2.256		2.491	
2. Electrical Consumption Total KWH	6,260,400		6,133,000		5,222,622	
3. Natural Gas Consumption Therms	43,312		90,235		88,376	
4. Facility efficiency – Carbonaceous Biochemical Oxygen Demand -% removal	98%		98%		98%	
5. Facility efficiency – Total Suspended Solids - % removal	94%		95%		96%	
6. Facility efficiency – Ammonia Nitrogen as N - % Removal	99%		99%		99%	
7. Gallons Biosolids Land Applied	0		0		0	
8. Cake Biosolids Land Applied – Cu.Yds.	5,925		5,425		5,520	
9. Cubic Yards Bio-Solids to Landfill	0		0		0	
10. Total Laboratory Analysis Performed	27,232		26,885		26,966	
11. Cost Per Million Gallons Treated	\$1,535		\$2,098		\$1,827	
	AJL	NORTH	AJL	NORTH	AJL	NORTH
12. NPDES Discharge Violations	1	0	0	1	0	0
13. Days lost to Occupational Injury	0	0	0	0	0	0

WATER POLLUTION CONTROL

Personnel Summary

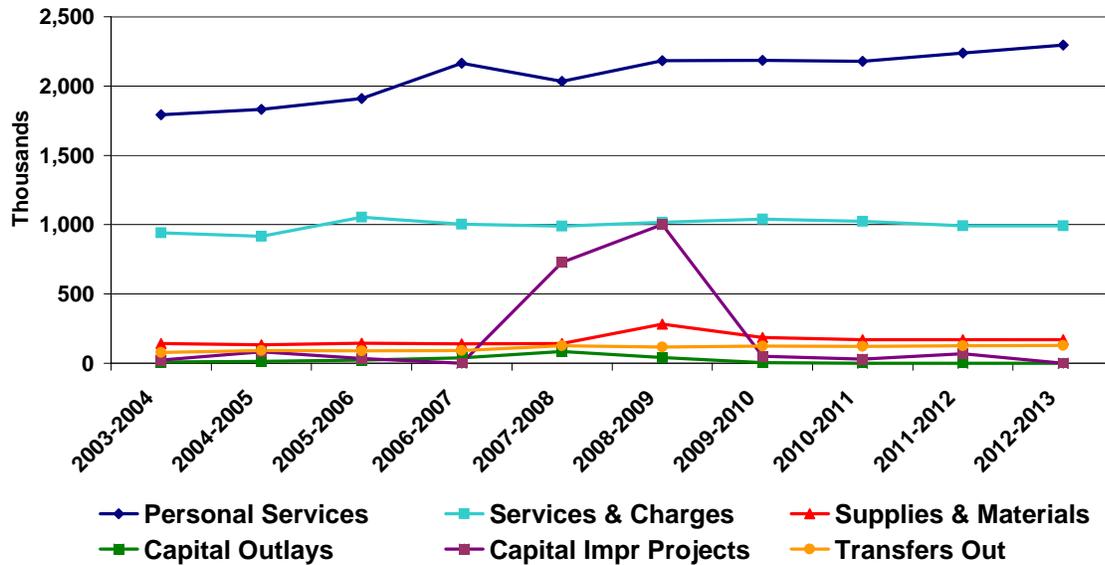
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Mayor/Liquor Comm.	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Asst. Village Mgr/Dir. of Comm. Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt.	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director	0.10	0.10	0.10	0.10	0.10
Assistant to the Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Director of Community Dev.	0.10	0.10	0.10	0.10	0.10
Civil Engineer II (2)	0.20	0.20	0.20	0.20	0.20
Village Engineer	0.10	0.10	0.10	0.10	0.10
Executive Secretary	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Foreman	2.00	2.00	2.00	2.00	2.00
Laboratory Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Secretary (2)	0.60	0.60	0.60	0.60	0.60
Principal Account Clerk (4)	1.03	1.03	1.03	1.03	1.03
Clerk Typist (5)	1.45	1.45	1.45	1.45	1.45
WWTP Chief Operator	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class 2	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class 3	3.00	3.00	3.00	3.00	3.00
WWTP Operator Class 4	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Part-Time Water Meter Reader (2)	0.68	0.68	0.68	0.68	0.68
Part-Time Princ. Acct Clerk	0.10	0.10	0.10	0.10	0.10
Part-Time Clerk Typist	0.25	0.25	0.25	0.25	0.25
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Seasonal/Part-Time	5.00	5.00	0.00	0.00	0.00
Total	27.01	27.01	22.01	22.01	22.01

Note: Page 27 summarizes Employee Allocation Between Departments

WATER POLLUTION CONTROL

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	2,184,600	2,179,600	2,237,500	2,296,200
Services & Charges	1,040,100	1,023,900	992,200	990,900
Supplies & Materials	186,600	168,800	168,800	168,800
Capital Outlays	4,200	0	0	0
Capital Improvement Projects	51,200	30,000	70,000	0
Transfers Out	125,000	122,100	125,300	128,500
Total	3,591,700	3,524,400	3,593,800	3,584,400



The increase in Capital Improvement Projects in FY 08 and FY 09 is due to major repair/rebuild of the Clarifier at the treatment plant.

WATER POLLUTION CONTROL

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5032	EXPENDITURES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	443,189	468,098	471,000	480,400	464,500	466,700	466,700
4002	WAGES CLERICAL	135,924	188,778	168,400	151,600	134,500	136,100	136,100
4003	WAGES OPERATIONAL	753,957	801,154	845,600	825,000	844,900	858,100	871,900
4004	OVERTIME	32,072	50,541	34,000	14,000	27,200	27,200	29,800
4005	HOLIDAY PAY	296	0	4,400	0	3,800	3,900	4,100
4006	OTHER PAY	11,730	12,360	13,000	24,500	14,000	14,500	14,900
4007	PART TIME	52,253	56,416	45,000	56,000	34,700	36,600	38,600
4009	IMRF	167,681	175,401	188,100	185,700	204,100	205,000	207,400
4010	SOCIAL SECURITY	114,277	122,182	123,400	118,200	120,300	121,900	123,300
4012	HOSPITALIZATION	275,508	262,674	269,600	275,000	280,800	315,400	350,000
4017	ELECTED OFFICIALS	6,823	6,486	6,000	6,000	6,000	6,000	6,000
4020	SICK PAY	36,501	37,186	38,000	45,100	41,000	42,300	43,600
4022	LIFE INSURANCE	3,072	3,240	4,100	3,100	3,800	3,800	3,800
	SUBTOTAL	2,033,283	2,184,516	2,210,600	2,184,600	2,179,600	2,237,500	2,296,200
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	2,294	2,319	2,700	2,700	2,400	2,400	2,400
4102	PROF SVCS.-ENGN./ARCH.	0	0	1,500	0	1,500	1,500	1,500
4105	PROF SVCS-DATA PROCESSING	0	550	1,300	1,300	0	1,300	0
4107 (1)	PROF SVCS.-MEDICAL	1,089	2,835	3,500	3,500	5,800	5,800	5,800
4110 (2)	TECH. & CONSULT. SVCS.	22,155	41,172	32,900	32,900	25,000	25,000	25,000
4115 (3)	COMMUNICATIONS-TELEPHONE	32,349	21,422	17,000	14,000	15,000	15,000	15,000
4117	COMMUNICATIONS-POSTAGE	682	2,257	8,300	3,000	7,500	7,500	7,500
4118	COPY/REPRODUCTION	940	653	1,500	700	1,500	1,500	1,500
4120	PUBLIC RELATIONS	753	19	900	100	0	0	0
4159	IRMA INSURANCE	55,444	75,307	78,200	78,200	75,000	75,000	75,000
4160 (4)	PRINTING	3,586	677	4,500	4,500	2,200	2,200	2,200
4161	PUBLICATION OF NOTICES	486	488	1,000	500	1,000	1,000	1,000
4163	CONFERENCES	3,559	3,645	3,700	2,000	0	0	0
4164	TRAINING	1,174	1,475	2,600	1,000	0	0	0
4170	PUBLIC UTIL. - GAS HEAT	41,122	71,520	49,500	49,500	49,500	49,500	49,500
4175	PUBLIC UTIL. - ELEC. EQUIP.	455,000	476,193	493,000	450,000	500,000	500,000	500,000
4176 (5)	PUBLIC UTIL. - SOLID WASTE	149,431	138,681	186,500	186,000	165,000	165,000	165,000
4180 (6)	REPAIRS & MAINTENANCE	146,800	102,214	155,700	135,700	100,800	67,800	67,800
4190 (7)	RENTAL EQUIPMENT	1,926	2,819	3,400	2,000	3,200	3,200	3,200
4192	DUES /SUBSCRIPTIONS	2,654	2,644	3,500	3,500	0	0	0
4194	PERMIT FEE PAYMENTS	68,500	68,500	68,500	68,500	68,500	68,500	68,500
4199	OTHER SERVICES & CHARGES	171	731	500	500	0	0	0
	SUBTOTAL	990,115	1,016,121	1,120,200	1,040,100	1,023,900	992,200	990,900
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	1,599	1,523	1,700	1,700	1,700	1,700	1,700
4202 (8)	CLEANING SUPPLIES	4,012	2,614	4,200	4,200	4,200	4,200	4,200
4203 (9)	CLOTHING SUPPLIES	8,058	11,016	12,600	10,000	12,500	12,500	12,500
4204 (10)	MOTOR FUEL & LUBRICANTS	4,033	3,471	6,600	3,500	3,200	3,200	3,200
4205 (11)	CHEMICALS	50,290	75,585	73,100	73,100	73,100	73,100	73,100
4207 (12)	PUB. GRNDS.- MATL/SUPPLIES	850	630	3,200	700	1,500	1,500	1,500

WATER POLLUTION CONTROL

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
5032	EXPENDITURES							
	SUPPLIES & MATERIALS (CONT.)							
4208 (13)	BUILDING- MATL/SUPPLIES	4,730	1,798	5,000	3,000	5,000	5,000	5,000
4290	EMERGENCY OPERATIONS	0	94,429	0	0	0	0	0
4299 (14)	OTHER OPERATING SUPPLIES	69,867	90,401	99,400	90,400	67,600	67,600	67,600
	SUBTOTAL	143,439	281,467	205,800	186,600	168,800	168,800	168,800
	CAPITAL OUTLAYS							
4301	OFFICE EQUIPMENT	500	0	0	0	0	0	0
4304	EQUIPMENT	17,138	42,165	14,200	4,200	0	0	0
	SUBTOTAL	17,638	42,165	14,200	4,200	0	0	0
	CAPITAL IMPROVEMENT PROJECTS							
4571	CLARIFIER	414,221	924,430	25,000	23,900	0	0	0
4587	ANAEROBIC DIG. CLEANING	0	21,800	0	0	0	0	0
4594	RE-ROOF/REPAIR BUILDINGS	0	0	0	0	30,000	70,000	0
4595	AIR MAIN REPAIR	312,466	0	0	0	0	0	0
4589	AERATION SYSTEM SHEATH	0	0	29,000	27,300	0	0	0
4599	BELT PRESS REHAB	0	61,112	0	0	0	0	0
	SUBTOTAL	726,687	1,007,342	54,000	51,200	30,000	70,000	0
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	23,766	25,354	27,800	44,700	55,400	55,000	55,400
4962	TRANSFER TO IS	79,487	59,499	66,400	64,500	47,800	51,000	53,800
4964	TRANSFER TO ERF	24,000	31,500	23,200	15,800	18,900	19,300	19,300
	SUBTOTAL	127,253	116,353	117,400	125,000	122,100	125,300	128,500
	TOTAL FOR DEPARTMENT	4,038,415	4,647,964	3,722,200	3,591,700	3,524,400	3,593,800	3,584,400

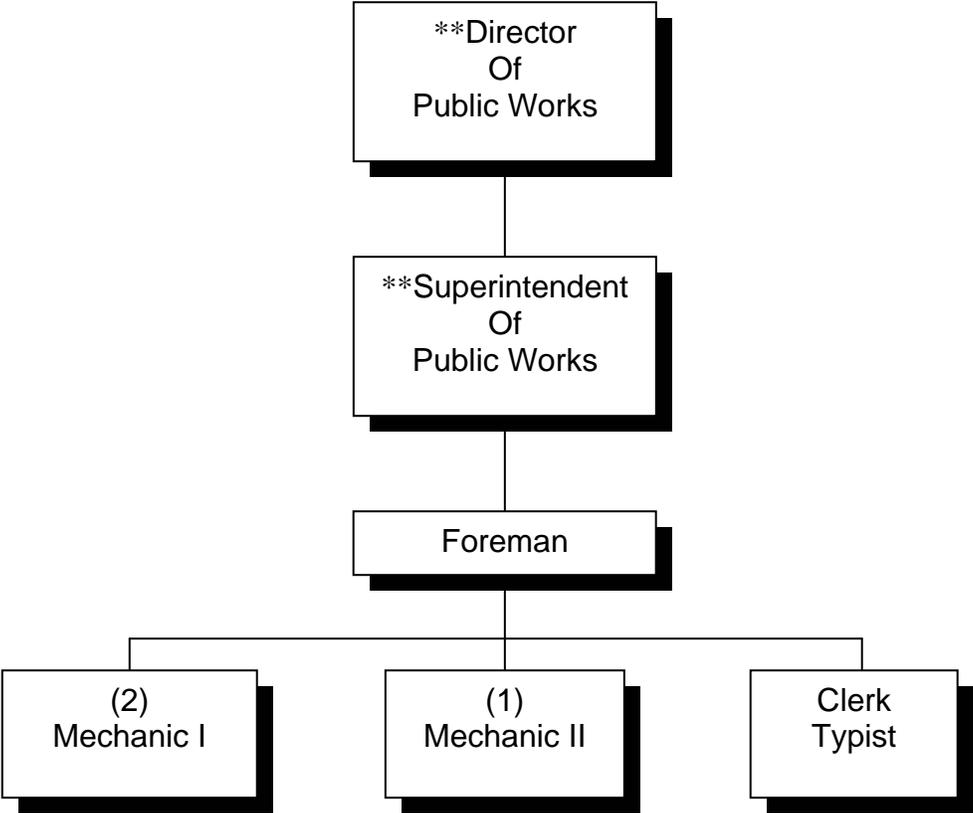
WATER POLLUTION CONTROL

Notes

4107 (1) PROF SERV MEDICAL				5,800
4,800	EMPLOYEE PHYSICAL REIMBURSEMENT	1,000	DRUG/ALCOHOL TESTING - CDL LICENSE	
4110 (2) TECH. & CONSULT. SVCS.				25,000
14,500	SALT CREEK TMDL STUDY COMMITTEE	4,300	BIOMONITORING ANALYSIS	
6,200	TESTING TO COMPLY WITH NPDES PERMIT			
4115 (3) COMMUNICATIONS-TELEPHONE				15,000
13,000	MONTHLY PHONE SERVICE	2,000	CELLULAR PHONES	
	T-1 COMMUNICATIONS LINE - ANNUAL FEE			
4160 (4) PRINTING				2,200
2,200	GENERAL PRINTING			
4176 (5) PUBLIC UTIL. - SOLID WASTE				165,000
165,000	SLUDGE DISP FEE - HAULING & DUMPING			
4180 (6) REPAIRS & MAINTENANCE				100,800
4,600	OTHER REPAIRS & MAINTENANCE	2,900	REPAIR OF TRI-GAS METERS	
1,800	MAINTENANCE/CALIBRATION LAB EQUIP	15,500	AUTH FACTORY REPAIR OF MAJOR EQUIP	
5,200	BI-ANNUAL CALIBRATION & SERVICE	32,000	GROUND MAINTENANCE CONTRACT	
5,800	AJL - BLOWER SILENCERS AND FILTERS	16,000	FURNACE CHEMICAL BUILDING	
11,000	BAR RAKE REPAIR	6,000	PRIMARY GEAR REDUCER REBUILD	
4190 (7) RENTAL EQUIPMENT				3,200
1,500	CRANE RNTL FOR LARGE EQUIP REMOVAL	1,500	DEIONIZED WATER SYSTEM (ANNUAL)	
200	RADIO PAGERS - 2 (ANNUAL)			
4202 (8) CLEANING SUPPLIES				4,200
1,000	WATERLESS HAND CLEANER, HAND SOAP	1,000	MOPS, BUCKETS AND BUFFING PADS	
1,400	WIPERS, CLOTH AND PAPER	800	WINDOW CLEANER, FLOOR SOAP & WAX	
4203 (9) CLOTHING SUPPLIES				12,500
6,500	UNIFORM RENTAL 20 (5 CHG /WK)	500	SUMMER TEE SHIRTS	
2,500	SAFETY BOOTS 20 @ \$125/YR	200	INSULATED GLOVES	
2,000	WINTER OUTERWEAR	800	REPLACE RAIN GEAR & HIP BOOTS	
4204 (10) MOTOR FUEL & LUBRICANTS				3,200
1,600	DIESEL FUEL FOR STANDBY ENGINE	1,600	OILS AND LUBRICANTS FOR OP EQUIP	
4205 (11) CHEMICALS				73,100
49,500	POLYMERS FOR SLUDGE DEWATERING	8,700	REAGENTS USED IN LABORATORY	
10,300	CHLORINE FOR EFFLUENT DISINFECTION	4,600	SULFUR DIOXIDE FOR DECHLORINATION	
4207 (12) PUB. GRNDS.- MATL/SUPPLIES				1,500
1,500	REPLACE TREES, SHRUBS & FLOWERS			
4208 (13) BUILDING- MATL/SUPPLIES				5,000
5,000	PAINT & SUPPLIES FOR MAINTENANCE			
4299 (14) OTHER OPERATING SUPPLIES				67,600
1,300	TOOLS, HOSES, BROOMS, SHOVELS	5,000	CONTACT SETS FOR LRG HP MOTORS	
1,800	PENETRANTS, SOLVENTS, DEGREASER, ENZYMES, AMMONIUM BICARBONATE	2,900	REPLACE PARTS FOR VALVES	
		2,900	TESTING MAT FOR TRI-GAS METER	
16,700	REPLACE & REPAIR PRTS FOR MAJOR EQUIP	2,900	SAND FOR SLUDGE DRYING BEDS	
2,100	WELDING & FLAME CUTTING SUPPLIES	2,200	BATTERIES FOR STANDBY GENERATORS	
5,300	LAB GLASSWARE & EXPENDABLES	2,200	GASKET MATERIALS	
4,600	ELECTRICAL	8,400	ASSORTED NUTS, BOLTS & HARDWARE	
2,800	SELECTIVE ION PROBES/LAMP FOR AA/HEATING MANTLES	6,500	REPLACE ELEMENTS FOR BLOWER INTAKES	

FLEET SERVICES

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison.

Mission Statement

It is the mission of Fleet Services to provide our customers, the employees of the Village of Addison, with safe and dependable vehicles, equipment and service facilities. Our goal is to work in partnership with our customers and employees to provide high quality products and services in a cost-effective manner.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately 200 (two hundred) vehicles and other equipment owned by the Village of Addison. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness
- Maintains a fleet replacement schedule to minimize ownership costs
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs
- Provides a quality Vehicle and Equipment Repair Service
- Provides efficient equipment utilization through reduction of equipment downtime
- Participates in A.S.E. certification programs
- Manages Village fuel purchase and usage
- Manages Automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week
- Manages tire and parts inventory
- Manages Vehicle Replacement Fund Recommendations and Internal Service Fund
- Manages and maintains titles and license plates for all Fleet Vehicles
- Manages vehicle and fleet equipment disposal
- Assist the Risk Manager on insurance claims
- Fleet coordinates the following external services:

FLEET SERVICES

Narrative Cont.

- 1. Paint and body repair
- 2. Transmission repair/rebuild
- 3. Heavy duty suspension service
- 4. Glass Replacement
- 5. Warranty Repairs
- Furnish pool vehicles to meet customers needs while their vehicle is being serviced
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for village vehicles or equipment

FY 2010-11 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

- 1. Continue performing preventive maintenance and repairs to minimize unscheduled down time for the Village fleet.
- 2. Continue accurate accounting of the activities of Fleet Services through the use of the CFA and Petro-Vend software.
- 3. Continue an accurate inventory of the parts storage area. Keeping parts in storage for the current fleet while returning obsolete parts for credit.
- 4. Continue to encourage a proactive workforce that anticipates problems and responds with solutions.
- 5. Upgrade CFA software to provide better costing for vehicle repairs.

Performance Measures

	2006-2007	2007-2008	2008-2009
Preventive Maintenances Completed	613	604	638
Breakdowns	22	13	25
Repairs:			
Scheduled	96%	98%	96%
Non-Scheduled	4%	2%	4%
Vehicle Maintenance & Fuel			
<i>Automobiles:</i>			
Cost per mile	\$0.27	\$0.23	\$0.35
Usage/Miles	120,516	120,382	119,636
Unleaded Gas (Gallons)	6,458.4	5,839.8	6,769.0
<i>Trucks:</i>			
Cost per mile	\$1.00	\$0.96	\$0.94
Usage/Miles	268,163	300,496	300,273
Unleaded Gas (Gallons)	8,090.2	8,932.4	10,386.7
Diesel Gas (Gallons)	26,304.2	30,989.9	30,350.3
<i>Police:</i>			
Cost per mile	\$0.57	\$0.67	\$0.63
Usage/Miles	354,785	322,326	322,082
Unleaded Gas (Gallons)	37,727.0	33,228.5	33,643.0

FLEET SERVICES

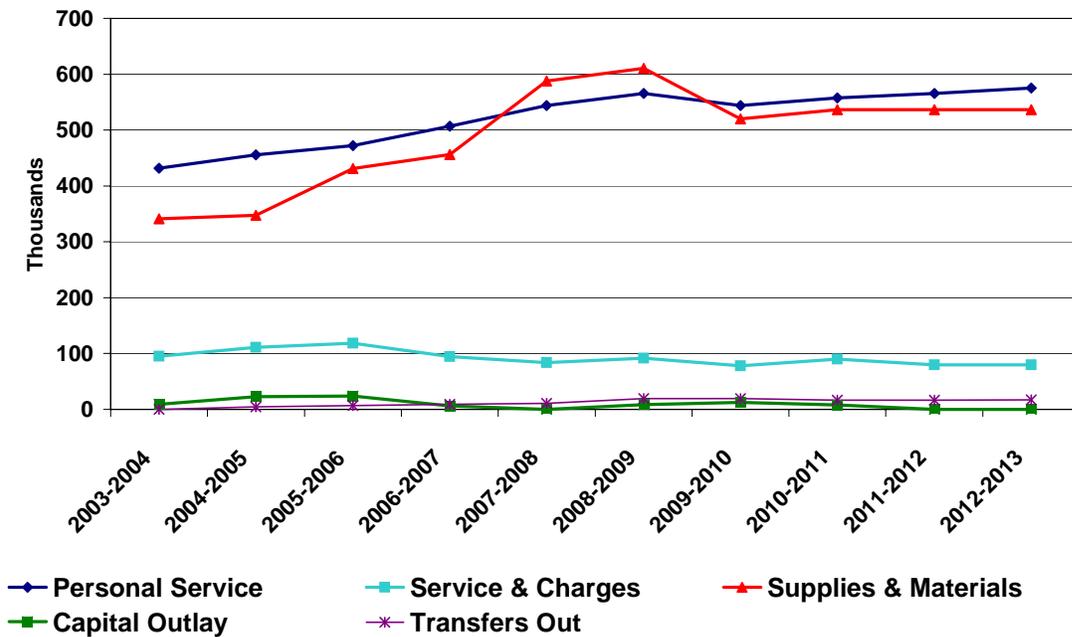
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2008-2009</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>
Foreman	1.00	1.00	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00	2.00	2.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Clerk Typist	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	5.00

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	543,700	557,400	565,800	575,300
Services & Charges	78,200	90,000	79,800	79,800
Supplies & Materials	520,300	536,300	536,300	536,300
Capital Outlays	12,300	8,200	0	0
Transfers Out	19,400	16,600	16,400	17,100
Total	1,173,900	1,208,500	1,198,300	1,208,500



FLEET SERVICES (61) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9961	REVENUES							
	CHARGES FOR SERVICES							
3399	OTHER CHARGES	51,598	74,281	0	43,200	0	0	0
	MISCELLANEOUS REVENUES							
3815	FEMA REIMBURSEMENT	0	2,015	0	0	0	0	0
3856	SALE - WASTE OIL	0	1,143	0	5,000	0	0	0
3867	COMPENSATION FOR LOSS	19,219	23,493	0	28,100	0	0	0
3899	MISCELLANEOUS REVENUES	10	0	0	0	0	0	0
	SUBTOTAL	19,229	26,651	0	33,100	0	0	0
	TRANSFERS IN - GENERAL FUND							
3901	TRF FM-ADMINISTRATION	21,060	0	0	0	0	0	0
3902	TRF FM-FINANCE	1,887	1,760	2,200	500	0	0	0
3903	TRF FM-COMMUNITY RELATIONS	2,115	1,573	2,500	1,700	2,000	2,100	2,000
3904	TRF FM-BUILDING & GROUNDS	3,527	5,281	4,100	4,100	5,000	5,000	5,000
3905	TRF FM-POLICE	508,856	528,062	594,600	453,900	488,500	484,100	488,500
3906	TRF FM-COMMUNITY DEVELOP.	37,017	31,299	43,300	27,600	33,800	33,500	33,800
3907	TRF FM-ELECTRICAL/FORESTRY	90,390	100,188	105,600	105,000	114,500	113,500	114,500
3908	TRF FM-STREET	272,563	229,886	318,500	300,400	268,500	266,300	268,500
	SUBTOTAL - GENERAL FUND	937,415	898,049	1,070,800	893,200	912,300	904,500	912,300
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	88,158	90,474	103,000	104,200	108,700	107,800	108,700
3951	TRF FM-SEWER	98,291	136,915	114,900	128,800	129,500	128,400	129,500
3952	TRF FM-WATER POLL. CONTROL	23,766	25,354	27,800	44,700	55,400	55,000	55,400
	SUBTOTAL - W & S FUND	210,215	252,743	245,700	277,700	293,600	291,200	293,600
	TRANSFERS IN - INFORMATION SYSTEMS							
3962	TRF FM - IS	2,400	3,212	2,800	3,000	2,600	2,600	2,600
	TOTAL REVENUE	1,220,857	1,254,936	1,319,300	1,250,200	1,208,500	1,198,300	1,208,500

FLEET SERVICES (61)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9961	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	84,125	87,678	88,600	87,100	88,600	88,600	88,600
4002	WAGES CLERICAL	49,428	56,896	50,600	49,700	50,600	50,600	50,600
4003	WAGES OPERATIONAL	206,558	215,266	224,100	218,800	224,100	224,100	224,100
4004	OVERTIME	37,035	33,496	26,000	15,000	26,000	26,000	26,000
4006	OTHER PAY	3,516	6,022	3,500	6,300	3,500	3,500	3,500
4009	IMRF	44,177	44,265	49,300	44,800	49,300	49,300	49,300
4010	SOCIAL SECURITY	28,847	29,659	30,200	28,600	30,200	30,200	30,200
4012	HOSPITALIZATION	83,138	84,999	82,400	82,400	77,500	85,900	95,400
4020	SICK PAY	6,740	6,400	6,500	10,000	6,500	6,500	6,500
4022	LIFE INSURANCE	640	878	1,100	1,000	1,100	1,100	1,100
	SUBTOTAL	544,204	565,559	562,300	543,700	557,400	565,800	575,300
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROC	1,519	995	1,100	1,100	11,300	1,100	1,100
4107 (2)	PROF SVCS.-MEDICAL	181	768	2,000	2,000	2,000	2,000	2,000
4115	COMMUNICATIONS-TELEPHONE	5,295	2,143	3,000	1,000	1,000	1,000	1,000
4117	COMMUNICATIONS-POSTAGE	57	50	200	100	200	200	200
4118	COPY/REPRODUCTION	298	541	400	500	400	400	400
4159	IRMA INSURANCE	17,512	23,483	24,700	23,000	24,700	24,700	24,700
4160	PRINTING	123	0	200	0	200	200	200
4161	PUBLICATION OF NOTICES	0	0	100	0	100	100	100
4163	CONFERENCES	750	1,125	1,000	300	500	500	500
4164	TRAINING	920	1,829	1,500	400	700	700	700
4176	PUB. UTIL. - SOLID WASTE	1,644	869	1,200	1,200	900	900	900
4180 (3)	REPAIRS & MAINTENANCE	41,966	50,967	55,200	42,200	40,200	40,200	40,200
4190	RENTAL EQUIPMENT	0	0	400	0	0	0	0
4192	DUES & SUBSCRIPTIONS	658	570	400	400	400	400	400
4199	OTHER SERVICES & CHARGES	12,996	8,248	8,500	6,000	7,400	7,400	7,400
	SUBTOTAL	83,919	91,588	99,900	78,200	90,000	79,800	79,800
	SUPPLIES & MATERIALS							
4201 (4)	OFFICE SUPPLIES	873	812	800	800	800	800	800
4203 (5)	CLOTHING SUPPLIES	1,882	2,182	3,100	3,100	3,100	3,100	3,100
4204	MOTOR FUEL & LUBRICANTS	378,992	375,902	439,000	339,000	350,000	350,000	350,000
4209	MOTOR VEH. MATL/SUPPLIES	177,889	199,325	154,500	154,500	154,500	154,500	154,500
4290	EMERGENCY OPERATIONS	0	5,444	0	0	0	0	0
4299 (6)	OTHER OPERATING SUPPLIES	28,396	26,789	27,900	22,900	27,900	27,900	27,900
	SUBTOTAL	588,032	610,454	625,300	520,300	536,300	536,300	536,300
	CAPITAL OUTLAYS							
4304 (7)	EQUIPMENT	0	8,357	12,500	12,300	8,200	0	0
	TRANSFERS OUT							
4962	TRANSFER TO IS	9,200	14,900	15,000	15,100	11,300	12,000	12,700
4964	TRANSFER TO ERF	1,900	4,300	4,300	4,300	5,300	4,400	4,400
	SUBTOTAL	11,100	19,200	19,300	19,400	16,600	16,400	17,100
	TOTAL EXPENSES	1,227,255	1,295,158	1,319,300	1,173,900	1,208,500	1,198,300	1,208,500

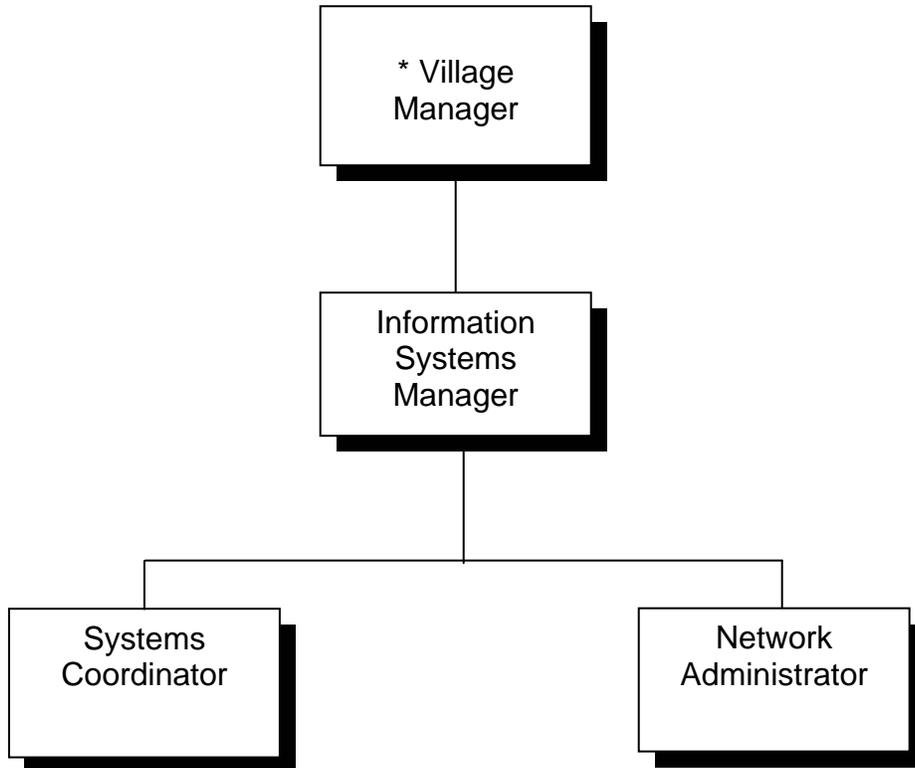
FLEET SERVICES

Notes

4105 (1) PROF SERV DATA PROCESSING				11,300
1,100	UPDATE CFA SUBS & TELE CONS	10,200	CFA UPGRADE	
4107 (2) PROF SERV MEDICAL				2,000
700	PHYSICAL EXAMS	600	PRESCRIPTION SAFETY GLASSES	
200	DRUG & ALCOHOL SCREENING FOR CDL'S	350	HEARING TESTS	
150	RESPIRATOR USE - MEDICAL EVALUATION			
4180 (3) REPAIRS & MAINTENANCE				40,200
37,100	GENERAL REPAIRS	3,100	UST TANK TIGHTNESS TEST	
4201 (4) OFFICE SUPPLIES				800
800	GENERAL OFFICE SUPPLIES			
4203 (5) CLOTHING SUPPLIES				3,100
1,300	UNIFORMS	400	WINTERWEAR	
500	4 PAIRS OF BOOTS @ \$125	100	RAGS	
160	T-SHIRTS	400	CLERK TYPIST UNIFORM	
240	GLOVES & SAFETY EQUIPMENT			
4299 (6) OTHER OPERATING SUPPLIES				27,900
27,900	OIL DRY, SOAP, WRENCH REPLACEMENTS, SPECIALTY TOOLS, SAFETY EQUIPMENT, WELDING SUPPLIES, CUTTING & GRINDING BLADES, WHEELS, ETC.			
4304 (7) EQUIPMENT				8,200
8,200	TIRE MACHINE			

INFORMATION SYSTEMS

Organization Structure



* Not charged to this budget

INFORMATION SYSTEMS

Narrative

Description of Departmental Activities

The Information Systems Manager, who is assisted by the Systems Coordinator, Network Administrator and the G.I.S. Administrator, provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to: the management of the Village's information systems including the Village's computer network, telephone system, software and hardware maintenance, coordination with outside vendors for software and hardware maintenance / upgrades / service provision not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Systems Manager and staff are responsible for the operation and maintenance of all computer and telephone systems installed in the Village of Addison. The primary responsibility of this unit is to maximize computer availability and access to a stable/dependable/secure information processing system, throughout the Village. Areas of responsibility include but are not limited to the following:

- | | |
|-------------------------------------|---------------------|
| *Systems Management and Development | *System Security |
| *Hardware and Software Maintenance | *Project Management |
| *Project Development | *Programming |
| *User Training Programs | *G.I.S. |

FY 2009-10 Key Objectives

Vision 6: We take pride in quality municipal service delivery.

1. Improve employee efficiency.
 - Schedule in-house user training.
 - Continue to enhance the paperless office concept.
 - Increase usage of the internet as a tool.
 - Foster growth of the G.I.S. system.
 - Continue desktop replacement program
2. Improve hardware efficiency
 - Replace antiquated servers. (VOAMail, Image, VOA-GIS)
 - Add UPS devices to all remote sites for router and switch protection.
 - Continue 3 year desktop replacement program.
 - Add UPS to cover Administration Dept. / E.O.C.

INFORMATION SYSTEMS

Narrative Cont.

3. Improve system security

- Continue off site “data vault” backups of critical data.
- Continue off site “data vault” backup of IDC software.
- Enforce employee PC usage policy.
- Schedule annual security audit.

4. Improve service to stakeholders

- Utilize new work order system for service requests
- Continue training for IS staff.
- Maintain existing service contracts.
- Strive to standardize hardware and software configurations.
- Begin development of department operational manual.
- Upgrade GIS to 9.3 and redesign Map website

Performance Measures

1. Personal Computers	PC's	Laptops	Printers	Total
Administration	26	15	8	49
Community Relations	2	3	1	6
Finance	14	2	7	23
Community Development	23	4	5	32
Police	65	14	33	112
Public Works	32	6	10	48
HHRC	<u>15</u>	<u>1</u>	<u>2</u>	<u>18</u>
Total	177	45	66	288

2. File Servers	
Addison1	UNIX
NWTP	Firewall
Public Works	iRecord
Police_1	GIS
Evidence	IDC WebServer
Image	Firewall3
VOA Maps	WSUS
Filterserver	BES
Firewall2	
VOA_Mail	

INFORMATION SYSTEMS

Narrative Cont.

3. Department	Laser	Inkjet *
Admin	11	2
Finance	7	0
Com Rel	1	0
Police	26	9
Com Dev	5	2
Pub Wrks	10	1
HHRC	<u>3</u>	<u>0</u>
Total	63	14

4. LAN / WAN Hardware	
Extreme switches	12
Cisco router	7
Cisco Switch	1
3Com Netbuilder Switch	2

* Inkjet printers are not supported by the IS

		2007-2008	2008-2009	2009-2010
1.	Percent of equipment inventoried	100	100	100
2.	Percent network services uptime	99.99	99.99	99.99
3.	Percent scheduled hours system is operational	99.99	99.99	99.99
4.	Training classes completed			
	A. Office Apps.	n/a	n/a	n/a
	B. GroupWise	n/a	n/a	n/a
	C. Misc. Apps	n/a	4	1
5.	Number of vendor service calls			
	A. Server hardware	1	1	2
	B. Printer	19	24	17
	C. Telephone	9	12	8
6.	Percent Hardware increase	9.0	2.0	<2.0

INFORMATION SYSTEMS

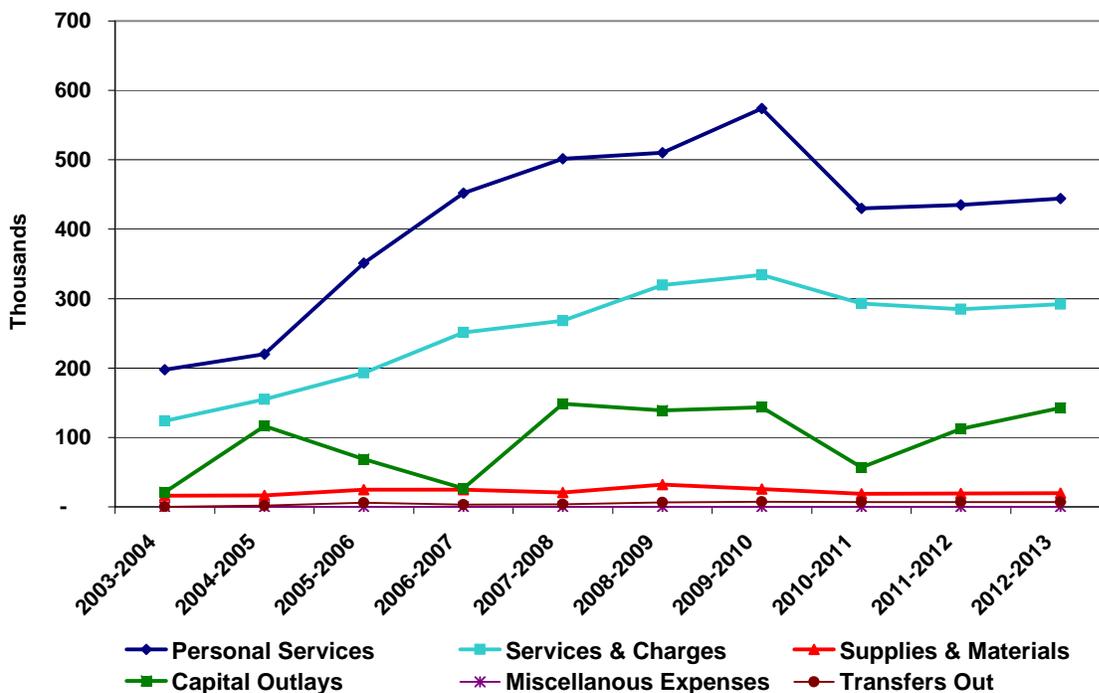
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2009-2010</u>	<u>Fiscal Year 2010-2011</u>	<u>Fiscal Year 2011-2012</u>	<u>Fiscal Year 2012-2013</u>
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	0.00	0.00	0.00
Total	4.00	4.00	3.00	3.00	3.00

INFORMATION SYSTEMS

Expenditure Summary

<u>Operating Expenditures</u>	2009-2010 Estimate	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Personal Services	573,800	430,100	435,000	444,400
Services & Charges	334,300	292,700	284,700	292,200
Supplies & Materials	25,700	18,600	19,200	19,800
Capital Outlays	143,700	57,000	112,500	142,500
Miscellaneous Expenses	0	0	0	0
Transfers Out	7,400	7,000	7,000	7,000
Total	1,084,900	805,400	858,400	905,900



The sharp increase in Personal Services in FY 10, followed by a sharp decrease in FY 11 is due to the results of the Village's Voluntary Separation Incentive Plan offered in FY 10. One staff member took advantage of the plan. That position will remain open until further notice.

INFORMATION SYSTEMS (62) REVENUES

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9962	REVENUES							
	TRANSFERS IN - GENERAL FUND							
3901	TRF FM-ADMINISTRATION	200,808	167,534	191,000	186,000	138,000	147,000	155,200
3902	TRF FM-FINANCE	96,221	80,498	89,700	87,200	64,800	69,000	72,900
3903	TRF FM-COMMUNITY RELATIONS	25,101	21,000	19,600	19,000	14,000	15,000	15,800
3904	TRF FM-BUILDING & GROUNDS	8,367	3,500	11,700	11,400	8,400	9,000	9,500
3905	TRF FM-POLICE	371,532	374,515	410,500	398,400	295,800	315,400	332,700
3906	TRF FM-COMMUNITY DEVELOP.	129,689	108,498	121,000	117,600	87,300	93,000	98,200
3907	TRF FM-ELECTRICAL/FORESTRY	4,183	3,500	7,800	7,600	5,600	6,000	6,300
3908	TRF FM-STREET	20,918	7,000	42,900	41,700	31,000	33,000	34,800
3909	TRF FM-HHRC	0	62,999	74,100	72,000	53,500	57,000	60,200
	SUBTOTAL - GENERAL FUND	856,819	829,044	968,300	940,900	698,400	744,400	785,600
	TRANSFERS IN - WATER & SEWER FUND							
3950	TRF FM-WATER	37,652	80,498	42,900	41,700	31,000	33,000	34,800
3951	TRF FM-SEWER	12,551	17,500	23,400	22,700	16,900	18,000	19,000
3952	TRF FM-WATER POLL. CONTROL	79,487	59,499	66,400	64,500	47,800	51,000	53,800
	SUBTOTAL - W & S FUND	129,690	157,497	132,700	128,900	95,700	102,000	107,600
	TRANSFERS IN - FLEET SERVICES FUND							
3961	TRF FM - FLEET SERVICES	9,200	15,024	15,000	15,100	11,300	12,000	12,700
	TOTAL REVENUE	995,709	1,001,565	1,116,000	1,084,900	805,400	858,400	905,900

INFORMATION SYSTEMS (62)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9962	EXPENSES							
	PERSONAL SERVICES							
4001	SALARIES - ADMINISTRATIVE	296,722	295,939	302,200	292,500	300,500	303,600	306,700
4003	WAGES OPERATIONAL	76,131	79,892	92,300	90,400	0	0	0
4004	OVERTIME	0	0	1,000	0	0	0	0
4006	OTHER PAY	2,577	4,192	26,600	26,600	7,900	7,900	7,900
4009	IMRF	40,555	41,903	53,400	51,300	41,200	41,300	41,800
4010	SOCIAL SECURITY	26,620	28,454	33,600	32,400	23,700	23,900	24,000
4012	HOSPITALIZATION	56,440	55,495	62,000	61,500	51,000	52,500	58,200
4020	SICK PAY	1,607	3,779	17,600	18,300	5,000	5,000	5,000
4022	LIFE INSURANCE	684	781	800	800	800	800	800
	SUBTOTAL	501,336	510,435	589,500	573,800	430,100	435,000	444,400
	SERVICES & CHARGES							
4105 (1)	PROF SVCS.-DATA PROCESSING	141,268	168,857	157,300	157,300	161,300	150,400	154,900
4107	PROF SVCS.-MEDICAL	250	400	1,000	500	1,000	1,000	1,000
4110 (2)	TECH. & CONSULT. SVCS.	48,463	45,603	52,000	52,000	30,100	31,400	32,700
4115 (3)	COMMUNICATIONS-TELEPHONE	23,142	45,749	55,300	45,000	50,500	50,500	50,500
4117	COMMUNICATIONS-POSTAGE	32	8	200	0	200	200	200
4118	COPY/REPRODUCTION	250	486	200	800	200	200	200
4159	IRMA INSURANCE	9,075	12,169	12,800	12,000	12,000	12,000	12,000
4160	PRINTING	0	0	200	0	200	200	200
4161	PUBLICATION OF NOTICES	0	0	200	0	200	200	200
4163	CONFERENCES	7,017	5,689	5,900	5,000	0	0	0
4164	TRAINING	663	840	0	0	0	0	0
4180 (4)	REPAIRS & MAINTENANCE	36,742	39,657	59,400	59,400	35,500	37,100	38,800
4190	RENTAL - EQUIPMENT	0	(100)	100	0	0	0	0
4192 (5)	DUES/SUBSCRIPTIONS	1,041	50	1,800	1,800	1,000	1,000	1,000
4199	OTHER SERVICES & CHARGES	84	47	500	500	500	500	500
	SUBTOTAL	268,027	319,455	346,900	334,300	292,700	284,700	292,200
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	394	586	500	500	500	500	500
4203	CLOTHING SUPPLIES	1,268	2,138	2,100	200	0	0	0
4299 (6)	OTHER OPERATING SUPPLIES	19,161	29,460	26,100	25,000	18,100	18,700	19,300
	SUBTOTAL	20,823	32,184	28,700	25,700	18,600	19,200	19,800
	CAPITAL OUTLAYS							
4304 (7)	EQUIPMENT	148,479	138,780	143,700	143,700	57,000	112,500	142,500
	TRANSFERS OUT							
4961	TRANSFER TO FLEET SERVICES	2,400	3,336	2,800	3,000	2,600	2,600	2,600
4964	TRANSFER TO ERF	1,300	3,200	4,400	4,400	4,400	4,400	4,400
	SUBTOTAL	3,700	6,536	7,200	7,400	7,000	7,000	7,000
	TOTAL EXPENSES	942,365	1,007,390	1,116,000	1,084,900	805,400	858,400	905,900

INFORMATION SYSTEMS

Notes

4105 (1)	PROF SERV DATA PROCESSING			161,300
	68,000 IDC SOFTWARE LICENSE	4,500	IDC DATA VAULT BACKUP	
	15,000 NOVELL SOFTWARE LICENSE	48,000	MICROSOFT LICENSING	
	4,200 VERITAS MAINTENANCE	9,600	LASERFICHE SOFTWARE MAINTENANCE	
	12,000 ESRI ARCVIEW MAINTENANCE			
4110 (2)	TECH. & CONSULT. SVCS.			30,100
	3,000 EXTREME/CISCO SUPPORT	15,000	CONSULTING, GIS	
	6,100 PHONE SYSTEM	6,000	CONSULTING, FIREWALL	
4115 (3)	COMMUNICATIONS-TELEPHONE			50,500
	46,300 CIRCUITS, DATA, PHONE, INTERNET	1,600	BLACKBERRY SERVICE	
	2,600 CELL PHONES - IS STAFF			
4180 (4)	REPAIRS & MAINTENANCE			35,500
	2,000 BES MAINTENANCE	3,800	SERVER MAINTENANCE	
	2,300 ACTIVE VOICE MAINTENANCE	9,200	PHONE SYSTEM MAINTENANCE	
	5,500 PRINTER MAINTENANCE	5,200	E-MAIL FILTER MAINTENANCE	
	4,500 UPS MAINTENANCE	3,000	PC REPLACEMENT PARTS	
4192 (5)	DUES/SUBSCRIPTIONS			1,000
	250 GIS REFERENCE MATERIAL	250	NOVELL REFERENCE MATERIAL	
	300 GMIS	200	MISC REFERENCE MATERIAL	
4299 (6)	OTHER OPERATING SUPPLIES			18,100
	4,000 BACKUP MEDIA	1,000	MISC TOOLS	
	7,200 TONER CARTRIDGES	2,100	PLOTTER CARTRIDGES, PAPER	
	3,800 COMPAQ HARD DRIVES (SERVERS)			
4304 (7)	EQUIPMENT			57,000
	12,000 BACKUP SOFTWARE	15,000	WORKSTATION REPLACEMENT	
	30,000 SERVER REPLACEMENT			



(BLANK)

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay as you go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000 2004 General Obligation Bond. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

EQUIPMENT REPLACEMENT (ERF) FUND

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9964	REVENUES							
		INTEREST INCOME						
3510	INVESTMENT INTEREST	145,432	79,041	100,000	50,000	100,000	100,000	100,000
		MISCELLANEOUS REVENUES						
3821	CY PRES MONIES FROM SPRATT	61,297	0	0	0	0	0	0
3853	AUCTION/SALE CAPITAL ASSETS	60,237	0	0	52,070	0	0	0
3869	IRMA COMP FOR LOSS	0	44,605	0	0	0	0	0
3870	GAIN ON SALE OF FIXED ASSETS	(43,695)	12,934	0	0	0	0	0
3915	TR FM STATE DF	0	23,650	0	0	0	0	0
3988	MISCELLANEOUS REVENUES	100	0	0	252	0	0	0
	SUBTOTAL - MISC. REVENUES	77,939	81,189	0	52,322	0	0	0
		TRANSFERS IN - GENERAL FUND						
3901	TRF FM-ADMINISTRATION	2,800	0	0	0	0	0	0
3902	TRF FM-FINANCE	2,700	3,300	2,900	2,900	0	0	0
3903	TRF FM-COMMUNITY RELATIONS	4,400	1,700	1,700	1,400	1,400	1,400	1,400
3904	TRF FM-BUILDING & GROUNDS	4,400	5,600	6,400	6,100	6,100	5,900	7,900
3905	TRF FM-POLICE	481,411	262,200	187,200	184,700	196,300	222,400	209,400
3906	TRF FM-COMMUNITY DEVELOP.	24,700	28,600	23,900	16,100	19,100	21,600	22,800
3907	TRF FM-ELECTRICAL/FORESTRY	77,800	98,200	85,100	78,000	60,500	62,300	72,300
3908	TRF FM-STREET	172,700	274,100	246,100	244,700	181,700	176,000	176,100
	SUBTOTAL - GENERAL FUND	770,911	673,700	553,300	533,900	465,100	489,600	489,900
		TRANSFERS IN - WATER & SEWER FUND						
3950	TRF FM-WATER	101,100	86,000	96,500	88,600	87,700	78,600	74,400
3951	TRF FM-SEWER	95,800	72,300	70,800	62,300	75,800	80,500	81,000
3952	TRF FM-WATER POLL. CONTRL	24,000	31,500	23,200	15,800	18,900	19,300	19,300
	SUBTOTAL - W & S FUND	220,900	189,800	190,500	166,700	182,400	178,400	174,700
		TRANSFERS IN - FLEET SERVICES & INFORMATION SYSTEMS						
3961	TRF FM-FLEET SERVICES	1,900	4,300	4,300	4,300	5,300	4,400	4,400
3962	TRF FM-INFORM. SYSTEMS	1,300	3,200	4,400	4,400	4,400	4,400	4,400
	SUBTOTAL - FLEET SER. & IS	3,200	7,500	8,700	8,700	9,700	8,800	8,800
	TOTAL REVENUE	1,218,382	1,031,230	852,500	811,622	757,200	776,800	773,400

EQUIPMENT REPLACEMENT (ERF) FUND

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9964	EXPENSES							
		SUPPLIES & MATERIALS						
4299	OTHER OPERATING SUPPLIES	21	0	0	100	0	0	0
		CAPITAL OUTLAYS - GENERAL FUND						
4340	ERF EQUIP-ADMINISTRATION	19,340	0	0	0	0	0	0
4341	ERF EQUIP-FINANCE	0	20,011	0	0	0	0	0
4342	ERF EQUIP-COMM RELATIONS	19,281	0	0	0	0	0	0
4343	ERF EQUIP-BUILDING & GROUNDS	0	23,077	0	0	0	0	35,000
4344	ERF EQUIP-POLICE	461,106	280,804	170,000	165,000	196,000	163,000	265,000
4345	ERF EQUIP-COMM DEVELOP.	16,064	68,860	0	0	0	21,000	21,500
4346	ERF EQUIP-ELECT/FORESTRY	15,792	115,027	50,000	38,000	0	160,000	110,000
4347	ERF EQUIP-STREET	223,524	152,630	277,000	275,000	166,000	250,000	225,000
	SUBTOTAL - GENERAL FUND	755,107	660,409	497,000	478,000	362,000	594,000	656,500
		CAPITAL OUTLAYS - WATER & SEWER FUND						
4350	ERF EQUIP-WATER	64,638	28,043	100,000	65,000	10,000	20,000	20,000
4351	ERF EQUIP-SEWER	82,220	118,001	20,000	19,000	0	60,000	60,000
4352	ERF EQUIP-WATER POL. CTRL	0	14,545	20,000	46,000	0	100,000	0
	SUBTOTAL - W & S FUND	146,858	160,589	140,000	130,000	10,000	180,000	80,000
		CAPITAL OUTLAYS - FLEET SERVICES & INFORMATION SYSTEMS						
4361	ERF EQUIP-FLEET SERVICES	0	0	0	0	0	20,000	50,000
4362	ERF EQUIP-INFORM. SYSTEMS	0	0	0	0	0	0	0
	SUBTOTAL - FLEET SER. & IS	0	0	0	0	0	20,000	50,000
	TOTAL EXPENSES	901,986	820,998	637,000	608,100	372,000	794,000	786,500
	WORKING CASH, BEGINNING	3,383,388	3,699,784		3,910,016	4,113,538	4,498,738	4,481,538
	REV. OVER (UNDER) EXP.	316,396	210,232	215,500	203,522	385,200	(17,200)	(13,100)
	WORKING CASH, ENDING*	3,699,784	3,910,016		4,113,538	4,498,738	4,481,538	4,468,438

EQUIPMENT REPLACEMENT (ERF) FUND

Notes

Revenues

3900 Transfers In

Transfers In are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	342	Replace 2005 Chevy Impala	\$22,500
Police	344	Replace 2007 Chevy Tahoe	\$31,000
Police	348	Replace 2007 Chevy Impala	\$22,500
Police	349	Replace 2007 Chevy Impala	\$22,500
Police	358	Replace 2005 Chevy Tahoe	\$30,000
Police	359	Replace 2004 Chevy Impala - Black	\$22,500
Police	372	Replace 2003 Chevy Impala - Tac	\$22,500
Police	374	Replace 2001 Chevy Lumina - Green	\$22,500
Street	T-65	Replace 1996 International	\$140,000
Street	E-18	Replace 1998 Spaulding 2T Hot Patch	\$16,000
Street		Sidewalk Grinder	\$10,000

TOTAL GENERAL FUND **\$362,000**

WATER/SEWER REPLACEMENTS

Water	E-38	Replace 1991 IR Air Compressor	\$10,000
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TOTAL WATER/SEWER **\$10,000**

TOTAL EXPENDITURES **\$372,000**

DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the Capital Improvements Programs/Debt Summary section of the budget. The Village's bond rating remains quite high, and has improved over the last few years. In the year 2000, the Village achieved a higher investment grade bond rating of "AA+" from "AA" issued by Fitch, and achieved a higher investment grade bond rating of "AA" from "AA-" issued by Standard & Poor's. Standard & Poor's upgraded the Village from an "AA" to an "AA+" in June, 2008 when the Village issued a refunding bond. Fitch maintained the "AA+" rating. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

In 1991 the Village borrowed funds from the State of Illinois Environmental Protection Agency (IEPA) for construction of the Neva Byron Sewer.

In 1997 the Village refunded a majority portion of the 1995 bond issue. The 1995 issue was for \$8.5 million of general obligation bonds to be financed with the ¼% Sales Tax Increment authorized by the Village Board. It was issued for redevelopment purposes. The 1997 issue has been totally refunded by the 2004 and 2005 issues.

In 1998 the Village issued \$10.0 million of general obligation debt to be financed with the remaining portion of the additional 1/4% Sales Tax Increment. The proceeds of these bonds were used to construct a new Village Hall and renovate the existing police facility. This bond was refunded with the 2008 bond issue.

In 2002 the Village refunded a majority portion of the 1996 bond issue. This bond is paid for with part of the ¼% Sales Tax Increment.

In 2004 the Village issued a \$7,500,000 General Obligation Bond to fund projects in the Capital Projects, Redevelopment, Equipment Replacement and Water/Sewer Funds. The issue will be paid by property taxes.

In 2004 the Village refunded \$2,500,000 of the 1997 General Obligation Bond. The bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue it is refunding.

In 2005 the Village refunded \$3,020,000 of the 1997 General Obligation Bond. The bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue it is refunding.

In 2006 the Village refunded the 2005 issue with the \$3,075,000 General Obligation Refunding Bonds Series 2006A. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1995 issue that the 1997 and 2005 issues partially refunded.

DEBT SERVICE FUND

Narrative Cont.

In 2006 the Village refunded the 2004A issue with \$2,375,000 Taxable General Obligation Bonds, Series 2006B. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1997 issue that the 2004A issue partially refunded.

In 2006 the Village issued \$6,100,000 General Obligation, Series 2006C. This issue is for the construction of a new Library. This bond will be paid with part of the ¼% Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured.

In 2007 the Village issued \$6,900,000 General Obligation, Series 2007. This issue is for the construction of a new Library. This bond will be paid with part of the ¼% Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured.

In 2008 the Village issued \$6,015,000 General Obligation Series 2008 Refunding Bond. This issue is to refund the remaining portion of the 1998 General Obligation Bond. This bond will be paid with part of the ¼% Sales Tax Increment that was established to fund the 1998 issue.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loan are presented after the Debt Service Funds revenue and expenditure budget.

DEBT SERVICE (92)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9992	REVENUES							
	TAXES							
3001	PROPERTY TAXES	682,172	683,321	685,800	691,400	686,012	684,562	682,588
3002	PROPERTY TAXES-PRIOR YR	0	0	0	0	0	0	0
3005	REPLACEMENT TAXES	59,413	54,400	35,000	39,200	36,000	36,000	36,000
3031	SALES TAX INCREMENT	1,662,730	1,656,767	1,494,000	1,400,000	1,400,000	1,400,000	1,400,000
	SUBTOTAL	2,404,315	2,394,488	2,214,800	2,130,600	2,122,012	2,120,562	2,118,588
	INTEREST INCOME							
3510	INVESTMENT INTEREST	16,780	7,630	1,000	1,800	1,000	1,000	1,000
3520	INT ON PROPERTY TAX	1,215	453	0	40	0	0	0
3530	INVEST INC - BOND PROC	0	0	0	0	0	0	0
	SUBTOTAL	17,995	8,083	1,000	1,840	1,000	1,000	1,000
	BOND RECEIPTS							
3710	BOND PROCEEDS	0	6,015,000	0	0	0	0	0
3711	PREMIUM BOND ISSUANCE	0	393,393	0	0	0	0	0
3715	PAYMT TO ESCROW AGENT	0	(6,291,761)	0	0	0	0	0
3718	EXCESS - COST OF BOND ISSU	0	(112,359)	0	0	0	0	0
	SUBTOTAL	0	4,273	0	0	0	0	0
	TRANSFERS IN							
3944	TRANSFER FROM PUB BLDG	1,219,000	1,600,000	1,160,000	1,500,000	1,400,000	1,400,000	1,400,000
	TOTAL REVENUES	3,641,310	4,006,844	3,375,800	3,632,440	3,523,012	3,521,562	3,519,588

9992 EXPENDITURES

		DEBT SERVICE						
4707	FISCAL CHARGES	9,037	9,075	10,000	3,450	10,000	10,000	10,000
4712	NEVA-BYRON LOAN - PRIN.	331,356	343,358	355,795	355,795	368,683	382,037	196,177
4713	NEVA-BYRON LOAN - INT.	68,041	56,039	43,602	43,602	30,714	17,360	3,521
4718	1998 G.O. BOND PRINCIPAL	455,000	440,000	0	0	0	0	0
4719	1998 G.O. BOND INTEREST	302,175	150,854	0	0	0	0	0
4722	2002 G.O. REFD PRINCIPAL	135,000	185,000	285,000	285,000	330,000	380,000	425,000
4723	2002 G.O. REFD INTEREST	166,040	161,990	156,070	156,070	146,380	134,500	120,440
4724	2004 G.O. PRINCIPAL	162,500	435,000	455,000	455,000	470,000	485,000	500,000
4725	2004 G.O. INTEREST	99,222	243,850	230,800	230,800	216,012	199,562	182,588
4726	2004A G.O. PRINCIPAL	10,000	10,000	10,000	10,000	0	0	0
4727	2004A G.O. INTEREST	870	580	290	290	0	0	0
4730	2006A G.O. REFD (05) PRINC	0	0	0	0	0	130,000	150,000
4731	2006A G.O. REFD (05) INT	152,711	126,673	126,673	126,673	126,673	126,673	121,863
4732	2006B G.O. REFD (04A) PRINC	210,000	480,000	565,000	565,000	600,000	520,000	0
4733	2006B G.O. REFD (04A) INT	150,570	113,767	88,567	88,567	58,904	27,404	0

DEBT SERVICE (92)

Budget Cont.

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
DEBT SERVICE (CONT.)								
4734	2006C G.O. LIB BONDS PRINC	0	0	0	0	0	0	280,000
4735	2006C G.O. LIB BONDS INT	268,128	268,128	268,127	268,128	268,128	268,128	268,128
4736	2007 G.O. LIB BONDS PRINC	0	0	0	0	0	0	245,000
4737	2007 G.O. LIB BONDS INT	237,894	237,894	237,894	237,894	237,894	237,894	237,894
4738	2008 G.O. REF 1998 PRINC	0	0	375,000	375,000	350,000	335,000	325,000
4739	2008 G.O. REF 1998 INT	0	115,146	256,775	256,775	244,588	233,213	222,325
	SUBTOTAL	2,758,544	3,377,354	3,464,593	3,458,044	3,457,976	3,486,771	3,287,937
TRANSFERS OUT								
4925	TRANSFER TO MFT	0	200,000	0	0	0	0	0
4940	TRANSFER TO CAPITAL PROJ	400,000	0	0	0	0	0	0
4942	TRANSFER TO REDEV. FUND	0	0	0	0	0	0	0
4950	TRANSFER TO WATER & SEWE	214,695	400,000	0	0	0	0	0
4964	TRANSFER TO ERF	200,033	0	0	0	0	0	0
	SUBTOTAL	814,728	600,000	0	0	0	0	0
	TOTAL EXPENDITURES	3,573,272	3,977,354	3,464,593	3,458,044	3,457,976	3,486,771	3,287,937
	FUND BALANCE, BEGINNING	795,266	863,304		892,794	1,067,190	1,132,226	1,167,017
	REV. OVER (UNDER) EXP.	68,038	29,490	(88,793)	174,396	65,036	34,791	231,651
	FUND BALANCE, ENDING	863,304	892,794		1,067,190	1,132,226	1,167,017	1,398,668

DEBT SERVICE (92)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS			ILLINOIS EPA LOAN		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2011	1,750,000	1,298,578	3,048,578	368,683	30,714	399,397
2012	1,850,000	1,227,373	3,077,373	382,037	17,360	399,397
2013	1,925,000	1,153,237	3,078,237	196,177	3,521	199,699
2014	2,025,000	1,081,887	3,106,887	-	-	-
2015	2,115,000	1,005,208	3,120,208	-	-	-
2016	2,220,000	923,771	3,143,771	-	-	-
2017	2,330,000	835,385	3,165,385	-	-	-
2018	2,455,000	741,038	3,196,038	-	-	-
2019	2,520,000	640,894	3,160,894	-	-	-
2020	2,660,000	529,843	3,189,843	-	-	-
2021	2,110,000	412,911	2,522,911	-	-	-
2022	1,165,000	319,655	1,484,655	-	-	-
2023	1,235,000	274,165	1,509,165	-	-	-
2024	1,310,000	225,570	1,535,570	-	-	-
2025	1,385,000	173,918	1,558,918	-	-	-
2026	1,455,000	118,730	1,573,730	-	-	-
2027	1,525,000	60,758	1,585,758	-	-	-
BALANCE	32,035,000	11,022,918	43,057,918	946,898	51,595	998,493

GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$6.015 M 2008 G.O. REFUNDING BOND (1998 BOND)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	350,000	244,588	594,588
FY 2011-12	335,000	233,213	568,213
FY 2012-13	325,000	222,325	547,325
FY 2013-14	265,000	210,950	475,950
FY 2014-15	300,000	201,675	501,675
FY 2015-16	340,000	190,800	530,800
FY 2016-17	385,000	178,050	563,050
FY 2017-18	435,000	162,650	597,650
FY 2018-19	920,000	145,250	1,065,250
FY 2019-20	975,000	99,250	1,074,250
FY 2020-21	1,010,000	50,500	1,060,500
BALANCE	5,640,000	1,939,250	7,579,250

\$4.685 M 2002 G.O. REFUNDING (1996) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	330,000	146,380	476,380
FY 2011-12	380,000	134,500	514,500
FY 2012-13	425,000	120,440	545,440
FY 2013-14	520,000	104,290	624,290
FY 2014-15	515,000	84,010	599,010
FY 2015-16	510,000	63,410	573,410
FY 2016-17	500,000	42,500	542,500
FY 2017-18	500,000	21,500	521,500
BALANCE	3,680,000	717,030	4,397,030

DEBT SERVICE (92)

GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES (cont)

\$7.5 M 2004 G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	470,000	216,012	686,012
FY 2011-12	485,000	199,562	684,562
FY 2012-13	500,000	182,588	682,588
FY 2013-14	520,000	164,588	684,588
FY 2014-15	535,000	145,088	680,088
FY 2015-16	555,000	124,490	679,490
FY 2016-17	580,000	102,290	682,290
FY 2017-18	600,000	78,800	678,800
FY 2018-19	625,000	54,200	679,200
FY 2019-20	650,000	27,950	677,950
BALANCE	5,520,000	1,295,567	6,815,567

\$3.075 M 2006A G.O. REFUNDING (2005) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	0	126,673	126,673
FY 2011-12	130,000	126,673	256,673
FY 2012-13	150,000	121,863	271,863
FY 2013-14	160,000	116,312	276,312
FY 2014-15	160,000	110,313	270,313
FY 2015-16	165,000	104,312	269,312
FY 2016-17	165,000	96,888	261,888
FY 2017-18	175,000	89,463	264,463
FY 2018-19	180,000	81,588	261,588
FY 2019-20	190,000	73,488	263,488
FY 2020-21	200,000	65,888	265,888
FY 2021-22	210,000	57,888	267,888
FY 2022-23	215,000	49,278	264,278
FY 2023-24	225,000	40,463	265,463
FY 2024-25	240,000	31,125	271,125
FY 2025-26	250,000	21,165	271,165
FY 2026-27	260,000	10,790	270,790
BALANCE	3,075,000	1,324,166	4,399,166

\$2.375 M 2006B G. O. REFUND (2004A partial) BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	600,000	58,904	658,904
FY 2011-12	520,000	27,404	547,404
BALANCE	1,120,000	86,308	1,206,308

\$6.9 M 2006C G.O. BOND (Library)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	0	268,128	268,128
FY 2011-12	0	268,128	268,128
FY 2012-13	280,000	268,128	548,128
FY 2013-14	300,000	257,348	557,348
FY 2014-15	320,000	245,798	565,798
FY 2015-16	345,000	233,478	578,478
FY 2016-17	370,000	220,195	590,195
FY 2017-18	400,000	205,950	605,950
FY 2018-19	420,000	190,550	610,550
FY 2019-20	450,000	174,380	624,380
FY 2020-21	475,000	157,055	632,055
FY 2021-22	505,000	138,768	643,768
FY 2022-23	540,000	119,325	659,325
FY 2023-24	575,000	98,265	673,265
FY 2024-25	605,000	75,840	680,840
FY 2025-26	640,000	51,943	691,943
FY 2026-27	675,000	26,663	701,663
BALANCE	6,900,000	2,999,938	9,899,938

\$6.1 M 2007 G. O. BOND (Library)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2010-11	0	237,894	237,894
FY 2011-12	0	237,894	237,894
FY 2012-13	245,000	237,894	482,894
FY 2013-14	260,000	228,400	488,400
FY 2014-15	285,000	218,325	503,325
FY 2015-16	305,000	207,281	512,281
FY 2016-17	330,000	195,463	525,463
FY 2017-18	345,000	182,675	527,675
FY 2018-19	375,000	169,306	544,306
FY 2019-20	395,000	154,775	549,775
FY 2020-21	425,000	139,469	564,469
FY 2021-22	450,000	123,000	573,000
FY 2022-23	480,000	105,563	585,563
FY 2023-24	510,000	86,843	596,843
FY 2024-25	540,000	66,953	606,953
FY 2025-26	565,000	45,623	610,623
FY 2026-27	590,000	23,305	613,305
BALANCE	6,100,000	2,660,660	8,760,660

CAPITAL FUNDS

Narrative

(40) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(42) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund shows a large Due From TIF amount as part of its fund balance. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 and TIF #2 Funds. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

(43) Library Building Fund

The Library Building Fund was established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of the new Library. Costs in excess of the bond proceeds were be paid by the Library. In addition, interest earned on the proceeds of the G.O. Bonds, net of arbitrage, funded the renovation of the old Library Building for use as administrative offices and special education classrooms for High School District #88. Addison Trail High School is part of District #88.

(44) Public Building Fund

The Public Building Fund was established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction/renovation of the new Public Works, Village Hall/Police, and other public facilities.

(45) TIF # 1 Fund

The TIF #1 Fund was established in 1994 to pay for infrastructure and housing improvements within tax increment financing district (TIF) #1, known as the Army Trail/Mill Road redevelopment area. There is a negative fund balance for this fund as a result of a large Due To Redevelopment Fund. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 Funds. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

CAPITAL FUNDS

Narrative

(46) TIF # 2 Fund

The TIF #2 Fund was established in 1994 to pay for infrastructure and housing improvements within tax increment financing district (TIF) #2, known as the Michael Lane redevelopment area. Future expenditures are included that will fulfill the requirements of a consent decree

(47) TIF # 3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within tax increment financing district (TIF) #3, known as the Town Center redevelopment area. Both the General and Redevelopment Funds will advance funds to cover expenses in TIF #3. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds.

(48) TIF #4 Fund

The TIF #4 Fund was established FY 2008 and covers a blighted area on Fullerton Avenue.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.

CAPITAL PROJECTS FUND (40)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9940	REVENUES									
	INTERGOVERNMENTAL REVENUES									
3410	GRANTS - FED. CMAQ I-290 Ped Bridge	0	16,190	41,000	32,885	61,761	0	0	0	0
3420	GRANTS - ST. OF ILLINOIS									
	LED Signals (Clean Energy Grant)	15,530	0	0	0	0	0	0	0	0
	Mini Capital Bill	0		350,000	0	0	0	0	0	0
	GRANT - CDBG - Green Oaks Ct	0	0	50,000	0	100,000	0	0	0	0
3430	GRANTS - LOCAL									
	DuPage Forest Preserve	102,521	3,139	0	0	0	0	0	0	0
	I-290 Ped Bridge (Wood Dale)	0	0	8,600	4,933	59,952	0	0	0	0
	SUBTOTAL	118,051	19,329	449,600	37,818	221,713	0	0	0	0
	INTEREST INCOME									
3510	INVESTMENT INTEREST	12,322	5,894	0	800	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3802	REIMB-INS CLAIM - PROPERTY	17,950	0	0	0	0	0	0	0	0
3868	IRMA COMP LOSS - NOISE WALL	68,035	74,767	20,000	19,500	20,000	20,000	20,000	20,000	20,000
3899	MISCELLANEOUS REVENUES	3,238	0	0	0	0	0	0	0	0
	SUBTOTAL	89,223	74,767	20,000	19,500	20,000	20,000	20,000	20,000	20,000
	TRANSFERS IN									
3992	TRANSFER FROM DEBT SERVICE	400,000	0	0	0	0	0	0	0	0
	TOTAL REVENUES	619,596	99,990	469,600	58,118	241,713	20,000	20,000	20,000	20,000
9940	EXPENDITURES									
	CAPITAL OUTLAYS									
4304	EQUIPMENT	0	0	0	0	0	0	0	0	0
	CAPITAL IMPROVEMENT PROJECTS									
4404	PUBLIC WORKS FACILITY	(295)	0	0	0	0	0	0	0	0
4427	MEDIAN LANDSCAPING - LAKE ST	2,800	68,390	0	0	0	0	0	0	0
4450	URBAN PLAZA REBUILD	4,090	8,861	0	0	0	0	0	0	0
4461	SALT CREEK GRNWWY TRAIL*	3,418	30,672	137,000	137,000	0	0	0	0	0
4475	NOISE WALLS- Oak Mill - accident repa	65,995	121,207	20,000	33,000	20,000	20,000	20,000	20,000	20,000
4482	LED TRAFFIC SIGNALS	51,891	0	0	0	0	0	0	0	0
4483	I-290 BRIDGE	0	41,107	30,400	2,000	144,786	21,896	0	0	0
4471	GREEN OAKS CT	0	0	50,000	0	100,000	0	0	0	0
	SUBTOTAL	127,899	270,237	237,400	172,000	264,786	41,896	20,000	20,000	20,000
	TRANSFERS OUT									
4910	TRANSFER TO GENERAL	0	0	70,000	70,000	0	0	0	0	0
4925	TRANSFER TO MOTOR FUEL TAX	0	144,000	0	0	0	0	0	0	0
4950	TRANSER TO WATER/SEWER	0	0	370,000	20,000	0	0	0	0	0
	SUBTOTAL	0	144,000	440,000	90,000	0	0	0	0	0
	TOTAL EXPENDITURES	127,899	414,237	677,400	262,000	264,786	41,896	20,000	20,000	20,000
	FUND BALANCE, BEGINNING	71,928	563,625		249,378	45,496	22,423	527	527	527
	REV. OVER (UNDER) EXP.	491,697	(314,247)	(207,800)	(203,882)	(23,073)	(21,896)	0	0	0
	FUND BALANCE, ENDING	563,625	249,378		45,496	22,423	527	527	527	527
	* Federal grant for 80% of engineering and construction.									
	** State grant for 80% of engineering, construction costs run through State and construction portion of expense shown equals 20% of total cost.									
	UNFUNDED PROJECTS:									
	This is a list of projects that will only be done when funding is available and are not critical to daily operations. They are listed here for informational purposes only.									
	INDUSTRIAL REVITALIZATION PLAN	0	0	0	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

CAPITAL PROJECTS FUND

Notes

Revenues

3410 Grants – Federal

Congestion Mitigation Air Quality (CMAQ) grant monies have been awarded for the construction of a Pedestrian Bridge over I-290 connecting the Village of Addison with the City of Wood Dale.

3420 Grants – State of Illinois

This is a CDBG (Community Development Block Grant) to be used for the resurfacing of Green Oaks Court.

3430 Grants – Local

This accounts for the local portion of the Pedestrian Bridge over I-290 connecting Addison with Wood Dale. Wood Dale will reimburse Addison for their portion of the bridge construction.

3868 IRMA Comp - Noise Walls

This accounts for monies received from our insurance company for damages to the Noise Walls.

Expenditures

4475 – Noise Walls

Monies are budgeted for repairs to the walls caused by vehicular accidents.

4483 I-290 Bridge

Local share expenses for the construction of a sidewalk from the City of Wood Dale, crossing I-290 and connecting with Mill Road. This project will permit uninterrupted access for pedestrians traveling between the two communities. This project is a joint venture of Wood Dale and Addison and will be financed with Federal funds.

4471 Green Oaks Court

This is the cost of resurfacing Green Oaks Court. The Village received CDBG monies that will 100% fund this project.

REDEVELOPMENT FUND (42)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9942	REVENUES									
	INTEREST INCOME									
3510	INVESTMENT INTEREST	11,837	2,851	0	900	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3899	MISCELLANEOUS REVENUES	9,092	0	0	0	0	0	0	0	0
	TOTAL REVENUES	20,929	2,851	0	900	0	0	0	0	0
9942	EXPENDITURES									
	CAPITAL IMPROVEMENT PROJECTS									
4441	LAKE ST. LIGHTS:(ADDISON) MILL - 53	0	191,679	0	0	0	0	0	0	0
4447	RT 53 LIGHTS: ARMY TRL-64 mitch	77,184	0	0	0	0	0	0	0	0
4458	STREET LIGHT PROGRAM:	0	61,500	0	0	0	0	0	0	0
4447	NORTH AVE - IDOT FINAL	0	33,861	0	0	0	0	0	0	0
4479	SIDEWALK TRIP-HAZARD	183,174	0	150,000	125,000	100,000	75,000	75,000	0	0
4480	SIDEWALK COST SHARING PROGRAM	98,171	9,232	0	0	0	0	0	0	0
4489	CONCRETE PATCH - KINGERY	0	0	60,000	0	0	0	0	0	0
44XX	SIDEWALK - HIGHVIEW (A.T. SCHOOL)	0	3,978	0	0	0	0	0	0	0
	SUBTOTAL	358,529	300,250	210,000	125,000	100,000	75,000	75,000	0	0
	MISCELLANEOUS EXPENDITURES									
4899	MISC. EXPENDITURES	2,597	0	0	0	0	0	0	0	0
	TRANSFERS OUT									
4910	TRANSFER (LOAN) TO GENERAL	0	0	0	0	50,000	0	0	0	0
4925	TRANSFER TO MOTOR FUEL TAX FUNI	1,358,000	0	185,000	185,000	100,000	150,000	0	800,000	800,000
4948	TRANSFER (LOAN) TO TIF #4	0	0	0	0	40,000	0	0	0	0
4950	TRANSFER TO WATER	0	1,100,000	695,000	695,000	0	0	0	0	0
	SUBTOTAL	1,358,000	1,100,000	880,000	880,000	190,000	150,000	0	800,000	800,000
	TOTAL EXPENDITURES	1,719,126	1,400,250	1,090,000	1,005,000	290,000	225,000	75,000	800,000	800,000
	FUND BALANCE, BEGINNING	6,221,757	4,523,560		3,126,161	2,122,061	1,832,061	1,607,061	1,532,061	732,061
	REV. OVER (UNDER) EXP.	(1,698,197)	(1,397,399)	(1,090,000)	(1,004,100)	(290,000)	(225,000)	(75,000)	(800,000)	(800,000)
	FUND BALANCE, ENDING	4,523,560	3,126,161		2,122,061	1,832,061	1,607,061	1,532,061	732,061	(67,939)
	DUE (FROM) TIF 1	(4,387,227)	(3,258,705)		(2,033,358)	(1,588,300)	(1,048,211)	(1,215,611)	0	0
	AVAILABLE FUNDS	136,333	(132,544)		88,703	243,761	558,850	316,450	732,061	(67,939)

REDEVELOPMENT FUND

Notes

This fund shows a large Due From TIF amount as part of its fund balance. This is due to an advance from the Redevelopment Fund to cover expenses in the TIF #1 and TIF #2 Funds. The Redevelopment Fund will also advance funds to the TIF #3 and TIF #4 Funds as needed. As property tax increment revenues are received in the TIF funds, a balance sheet adjustment is made to increase cash and decrease the due from TIF funds amount in the Redevelopment Fund.

Revenues

The Redevelopment Fund does not have a dedicated source for revenues. However, it utilizes the monies repaid by the TIF funds, as shown in the Due From TIF section.

Expenditures

4479 Sidewalk Trip Hazard

Repairs to sidewalks that pose trip hazards. This is an annual program, however due to lack of dedicated revenues, this project is subject to available funding.

4910 Transfer to General Fund

This transfers monies to the General Fund, to cover planned expenditures in that fund.

4925 Transfer to Motor Fuel Tax Fund

This transfers monies to the Motor Fuel Tax Fund, to cover planned expenditures in that fund.

4950 Transfer to TIF #4 Fund

This transfers monies to the TIF #4 Fund, to cover planned expenditures in that fund. Monies transferred to TIF #4 would be a loan and repayment made as funds are available from property tax increment in the TIF#4.

LIBRARY BUILDING FUND (43)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9943	REVENUES									
		INTEREST INCOME								
3510	INVESTMENT INTEREST	388,381	17,121	0	0	0	0	0	0	0
3530	INVESTMENT INT-BOND PROCEEDS	81,740	0	0	0	0	0	0	0	0
	SUBTOTAL	470,121	17,121	0	0	0	0	0	0	0
		INTERGOVERNMENTAL REVENUES								
3420	GRANTS - STATE OF ILLINOIS	0	100,000	0	0	0	0	0	0	0
		MISCELLANEOUS								
3875	GAIN ON SALE OF INVESTMENTS	9,327	0	0	0	0	0	0	0	0
	TOTAL REVENUES	479,448	117,121	0	0	0	0	0	0	0
9943	EXPENDITURES									
		CAPITAL IMPROVEMENT PROJECT								
4437	LIBRARY BUILDING - NEW	10,566,769	2,361,561	0	0	0	0	0	0	0
4438	LIBRARY BUILDING - IMPROVEMENTS	0	0	0	0	0	0	0	0	0
	SUBTOTAL	10,566,769	2,361,561	0	0	0	0	0	0	0
		MISCELLANEOUS EXPENDITURES								
4707	FISCAL CHARGES	0	0	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	10,566,769	2,361,561	0	0	0	0	0	0	0
	FUND BALANCE, BEGINNING	12,330,891	2,243,570		(870)	(870)	(870)	(870)	(870)	(870)
	REV. OVER (UNDER) EXP.	(10,087,321)	(2,244,440)	0	0	0	0	0	0	0
	FUND BALANCE, ENDING	2,243,570	(870)		(870)	(870)	(870)	(870)	(870)	(870)

NOTE: The Library Building Fund was created in the 2006-2007 fiscal year.



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PUBLIC BUILDING FUND (44)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9944	REVENUES							
		TAXES						
3031	SALES TAX INCREMENT	1,662,730	1,656,767	1,494,000	1,400,000	1,400,000	1,400,000	1,400,000
		INTERGOVERNMENTAL REVENUE						
3410	GRANTS - FEDERA - ARRA	0	0	0	0	167,000	0	0
		INTEREST INCOME						
3510	INVESTMENT INTEREST	5,620	(607)	0	0	0	0	0
	TOTAL REVENUES	1,668,350	1,656,160	1,494,000	1,400,000	1,567,000	1,400,000	1,400,000
9944	EXPENDITURES							
		CAPITAL IMPROVEMENT PROJECTS						
4404	PUBLIC WORKS FACILITY:	59,704	1,098	0	0	0	0	0
	HVAC REPAIRS	0	0	40,000	40,000	0	0	0
	ARRA Grant - Windows, Exit Signs	0	0	0	0	167,000	0	0
	SUBTOTAL	59,704	1,098	40,000	40,000	167,000	0	0
4405	VILLAGE HALL/POLICE FACILITY:	253,580	123,994					
	PARKING LOT IMPROVEMENTS	0	0	6,000	0	0	0	0
	SUBTOTAL	253,580	123,994	6,000	0	0	0	0
4412	ESDA RENOVATION (EVIDENCE BLDG)	65,510	36,545	0	0	0	0	0
	SUBTOTAL - CAPITAL IMPROVEMENT	378,794	161,637	46,000	40,000	167,000	0	0
		TRANSFERS OUT						
4910	TRANSFER TO GENERAL FUND	0	0	525,000	0	0	0	0
4992	TRANSFER TO DEBT SVC.	1,219,000	1,600,000	1,160,000	1,500,000	1,400,000	1,400,000	1,400,000
	SUBTOTAL - TRANSFERS OUT	1,219,000	1,600,000	1,685,000	1,500,000	1,400,000	1,400,000	1,400,000
	TOTAL EXPENDITURES	1,597,794	1,761,637	1,731,000	1,540,000	1,567,000	1,400,000	1,400,000
	FUND BALANCE, BEGINNING	303,927	374,483		269,006	129,006	129,006	129,006
	REV. OVER (UNDER) EXP.	70,556	(105,477)	(237,000)	(140,000)	0	0	0
	FUND BALANCE, ENDING	374,483	269,006		129,006	129,006	129,006	129,006

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall.

3410 Grants – Federal - ARRA

This grant funding is for renovations to the Public Works Building to include new windows and lighting.

Expenditures

4404 Public Works Facility

This accounts for renovations to the Public Works Building to include new windows and lighting.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and the Village Hall.

Narrative

This fund is used to pay for infrastructure and housing improvements within tax increment financing district (TIF) #1, known as the Army Trail/Mill Road redevelopment area. This area encompasses 62 acres and includes vacant property and distressed commercial and multi-family properties. TIF District #1 was established in 1994, as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (1994), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance public improvements.

TIF projects are typically financed through a pay as you go mechanism or through issuing debt based on future property tax increment revenue streams. However, the Village of Addison has used an alternate method, whereby the Redevelopment Fund has provided an advance to TIF #1. This has resulted in a large negative fund balance in TIF #1, which is equal to the advance from the Redevelopment Fund. The negative fund balance will be drawn down as property tax increments are received and the advance is paid off. The table below depicts estimated TIF #1 fund balances and the Advance from Redevelopment Fund payoff schedule:

TIF #1 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(2,033,358)	@4/30/10
2010-11	1,225,400	780,342	(1,588,300)	
2011-12	1,225,400	685,311	(1,048,211)	
2012-13	1,225,400	1,392,800	(1,215,611)	
2013-14	1,225,400	9,789	0	
2014-15	0	0	0	
2015-16	0	0	0	
2016-17	0	0	0	
2017-18	0	0	0	
2018-19	0	0	0	

TIF #1 - GREEN OAKS (45)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9945	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	1,126,866	1,127,746	1,225,438	1,225,438	1,225,400	1,225,400	1,225,400	1,225,400	0
	INTEREST INCOME									
3520	INTEREST ON PROPERTY TAX	2,015	776	0	69	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3899	MISCELLANEOUS REVENUES - Grant	0	0	0	140	0	0	0	0	0
	TOTAL REVENUES	1,128,881	1,128,522	1,225,438	1,225,647	1,225,400	1,225,400	1,225,400	1,225,400	0
9945	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDIT	0	0	300	300	300	300	300	300	0
41xx	REFUND TO MEMBERS	0	0	0	0	0	0	0	9,489	0
	SUBTOTAL	0	0	300	300	300	300	300	9,789	0
	CAPITAL IMPROVEMENT PROJECTS									
4429	STREET RESURFACING	0	0	0	0	0	0	0	0	0
	Army at/and Mill - Watermain	0	0	0	0	454,099	113,525	0	0	0
	Army at/and Mill - Road	0	0	0	0	225,943	56,486	0	0	0
4498	WESTWOOD CREEK STABILIZATION	0	0	0	0	100,000	515,000	1,392,500	0	0
	SUBTOTAL	0	0	0	0	780,042	685,011	1,392,500	0	0
	TOTAL EXPENDITURES	0	0	300	300	780,342	685,311	1,392,800	9,789	0
	FUND BALANCE, BEGINNING	(5,516,108)	(4,387,227)		(3,258,705)	(2,033,358)	(1,588,300)	(1,048,211)	(1,215,611)	0
	REV. OVER (UNDER) EXP.	1,128,881	1,128,522	1,225,138	1,225,347	445,058	540,089	(167,400)	1,215,611	0
	FUND BALANCE, ENDING	(4,387,227)	(3,258,705)		(2,033,358)	(1,588,300)	(1,048,211)	(1,215,611)	0	0

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 1994 base year versus current year property tax valuation. The increment receipts are due to development of the Town and Country townhomes on the previously vacant Moody Bible Institute property. Additional increases are due to the demolition and redevelopment of the underutilized Army Trail Plaza shopping center, into a mixed-use development including townhomes and a corner commercial retail complex. The construction of the Mill Creek condominiums on a parcel that was previously owned by Com Ed, also adds to these receipts. One offset to these increases is the demolition of apartment buildings in the center core of the Green Oaks apartment complex. This vacant area has been developed as a park area for the neighborhood. Additional offsets are improvements to the area including Westwood Creek Stabilization, Stream Flow Improvements and future Street Resurfacing.

Expenses**4101 Prof. Svcs. – Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4429 Street Resurfacing

Army Trail at/and Mill – Water main
Army Trail at/and Mill - Road

The Village is resurfacing the U-Shaped street area of Mill Road from Lake Street south to Army Trail Road; Army Trail Road east to JFK Blvd; and then JFK Blvd. north from Army Trail Road to Lake Street. The project goes thru TIF#1 and TIF#3 boundaries and these are the expenditures associated with the Water main and Road construction that falls within the TIF #1 Boundaries.

4498 Westwood Creek Stabilization

Westwood Creek flows thru and within the TIF #1 boundaries. This is the start of engineering costs associated with this project.



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Narrative

This fund is used to pay for infrastructure and housing improvements within tax increment financing district (TIF) #2, known as the Michael Lane redevelopment area. This area encompasses 55 acres and includes commercial retail centers along with multi-family dwellings. TIF District #2 was established in 1994 as an economic development financing tool. (See TIF #1 narrative for a brief description of TIF's). To date, there has been limited activity in TIF #2. Future projects will depend on the cash flow from property tax increment revenues.

TIF#2 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			717,600	@4/30/10
2010-11	624,249	160,000	1,181,849	
2011-12	624,200	51,800	1,754,249	
2012-13	624,200	2,051,800	326,649	
2013-14	624,200	801,800	149,049	
2014-15	624,200	601,800	171,449	
2015-16	624,200	1,800	793,849	
2016-17	624,200	1,800	1,416,249	
2017-18	624,200	1,800	2,038,649	

TIF #2 - MICHAEL LANE (46)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9946	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	476,173	564,026	621,200	621,200	621,200	621,200	621,200	621,200	621,200
	INTEREST INCOME									
3510	INVESTMENT INTEREST	16,638	4,908	0	1,900	3,000	3,000	3,000	3,000	3,000
3520	INTEREST ON PROPERTY TAX	814	374	0	35	35	0	0	0	0
	SUBTOTAL	17,452	5,282	0	1,935	3,035	3,000	3,000	3,000	3,000
	MISCELLANEOUS REVENUES									
3859	RENT 189 MICHAEL LANE	0	8,000	0	0	0	0	0	0	0
3899	MISCELLANEOUS REVENUES	129	0	0	13	14	0	0	0	0
	SUBTOTAL	129	8,000	0	13	14	0	0	0	0
	TOTAL REVENUES	493,754	577,308	621,200	623,148	624,249	624,200	624,200	624,200	624,200
9946	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDITING	0	0	300	260	300	300	300	300	300
4103	PROF SVCS.-LEGAL	0	0	0	0	100,000	50,000	50,000	0	0
4110	TECH. & CONSULT. SVCS.	5,050	20,164	0	2,500	50,000	0	0	0	0
4120	PUBLIC RELATIONS	3,100	0	0	0	0	0	0	0	0
4123	REAL ESTATE TAXES	5,760	0	8,200	8,213	8,200	0	0	0	0
4163	CONFERENCES	47	0	0	0	0	0	0	0	0
4173	PUBLIC UTIL. - ELEC/LIGHTING	124	0	0	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	1,215	1,276	1,200	1,500	1,500	1,500	1,500	1,500	1,500
	Blockbuster	0	20,000	40,000	20,000	0	0	0	0	0
	Armanettis	0	0	20,000	20,000	0	0	0	0	0
	SUBTOTAL	15,296	41,440	69,700	52,473	160,000	51,800	51,800	1,800	1,800
	CAPITAL OUTLAYS									
4301	OFFICE EQUIPMENT	32,211	0	0	0	0	0	0	0	0
4304	EQUIPMENT	8,163	0	0	0	0	0	0	0	0
	SUBTOTAL	40,374	0	0	0	0	0	0	0	0
	CAPITAL IMPROVEMENT PROJECTS									
4403	HIGHVIEW MAIN - TIF PORTION	0	70,167	0	0	0	0	0	0	0
4429	STREET RESURFACING	367,033	0	0	0	0	0	0	0	0
4472	MICHAEL LANE - NRC	503,605	0	0	0	0	0	0	0	0
4526	189 MICHAEL LANE	0	506,061	20,000	20,316	0	0	0	0	0
44XX	2 additional Michael Lane Buildings	0	0	0	0	0	0	0	600,000	600,000
4409	LULLO'S 2 ACRES	0	0	0	0	0	0	2,000,000	200,000	0
	SUBTOTAL	870,638	576,228	20,000	20,316	0	0	2,000,000	800,000	600,000
	TOTAL EXPENDITURES	926,308	617,668	89,700	72,789	160,000	51,800	2,051,800	801,800	601,800
	FUND BALANCE, BEGINNING	640,155	207,601		167,241	717,600	1,181,849	1,754,249	326,649	149,049
	REV. OVER (UNDER) EXP.	(432,554)	(40,360)	531,500	550,359	464,249	572,400	(1,427,600)	(177,600)	22,400
	FUND BALANCE, ENDING	207,601	167,241		717,600	1,181,849	1,754,249	326,649	149,049	171,449

NOTE: (1) Expenditure reflects cost of onsite storage for TIF files.

Notes

Revenues

3006 Property Tax Increment

Represents the difference between the 1994 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Michael Lane TIF #2 at this time.

Expenditures

4101 Prof. Svcs. - Auditing

Auditing fees associated with the annual audit and preparation of the TIF reports.

4103 Prof. Svcs. – Legal

Legal fees associated with future land acquisition to fulfill the Consent Decree.

4110 Technical & Consulting Services

Fees associate with services needed for future land acquisition to fulfill the Consent Decree.

4199 Other Services & Charges

Fees associated with offsite storage of initial TIF documents.



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Narrative

This fund is used to pay for infrastructure and development improvements within tax increment financing district (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY07. (See TIF #1 narrative for a brief description of TIF's). The Redevelopment Fund will advance funds as it did with TIF #1 and TIF #2. In addition, the General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. When surrounding properties become available, the Village will sell the parcel for use as outlined in the Town Center Plan. As property tax increment revenues are received in the TIF fund, a balance sheet adjustment will be made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds. It is anticipated that the majority of development of this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(856,529)	@4/30/10
2010-11	126,000	199,000	(929,529)	
2011-12	126,000	86,300	(889,829)	
2012-13	126,000	300	(764,129)	
2013-14	126,000	300	(638,429)	
2014-15	126,000	300	(512,729)	
2015-16	126,000	300	(387,029)	
2016-17	126,000	300	(261,329)	
2017-18	126,000	300	(135,629)	
2018-19	126,000	300	(9,929)	
2019-20	126,000	300	115,771	
2020-21	126,000	300	241,471	
2021-22	126,000	300	367,171	
2022-23	126,000	300	492,871	
2023-24	126,000	300	618,571	
2024-25	126,000	300	744,271	
2025-26	126,000	300	869,971	
2026-27	126,000	300	995,671	
2027-28	126,000	300	1,121,371	
2028-29	126,000	300	1,247,071	
2029-30	126,000	300	1,372,771	

TIF # 3 - TOWN CENTER (47)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9947	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	51,123	49,608	126,033	126,033	126,000	126,000	126,000	126,000	126,000
	INTEREST INCOME									
3510	INVESTMENT INTEREST	13,047	6,956	0	147	0	0	0	0	0
3520	INTEREST ON PROPERTY TAX	104	30	0	(7)	0	0	0	0	0
	SUBTOTAL	13,151	6,986	0	140	0	0	0	0	0
	TRANSFERS IN									
3942	TRANSFER FROM REDEVELOPMENT	1,520,000	0	0	0	0	0	0	0	0
	TOTAL REVENUES	1,584,274	56,594	126,033	126,173	126,000	126,000	126,000	126,000	126,000

9947	EXPENDITURES									
	SERVICES & CHARGES									
4101	PROF SVCS.-AUDITING	0	0	300	260	300	300	300	300	300
4110	TECHNICAL & CONSULTING	4,353	3,000	20,000	1,400	0	0	0	0	0
4160	PRINTING	0	0	0	0	0	0	0	0	0
4163	CONFERENCES	0	0	0	0	0	0	0	0	0
4170	PUBLIC UTIL GAS-HEAT	652	0	0	0	0	0	0	0	0
4199	OTHER SERVICES & CHARGES	0	0	35,000	0	35,000	45,000	0	0	0
	SUBTOTAL	5,005	3,000	55,300	1,660	35,300	45,300	300	300	300
	CAPITAL IMPROVEMENT PROJECTS									
4428	PURCHASE BETTERBILT PROPERTY	1,011,905	0	0	0	0	0	0	0	0
4299	STREET RESURFACING									
	Army @ JFK - Watermain	0	0	0	0	94,200	23,600	0	0	0
	Army @ JFK - Road	0	0	0	0	69,500	17,400	0	0	0
	SUBTOTAL	1,011,905	0	0	0	163,700	41,000	0	0	0
	MISCELLANEOUS EXPENDITURES									
4899	MISC. EXPENDITURES	82,000	0	0	0	0	0	0	0	0
	TRANSFERS OUT									
4910	TRANSFER TO GENERAL FUND	0	500,000	100,000	0	0	50,000	120,000	100,000	150,000
	TOTAL EXPENDITURES	1,098,910	503,000	155,300	1,660	199,000	136,300	120,300	100,300	150,300

FUND BALANCE, BEGINNING	0	485,364		38,958	163,471	90,471	80,171	85,871	111,571
Restate Loan									
REV. OVER (UNDER) EXP.	485,364	(446,406)	(29,267)	124,513	(73,000)	(10,300)	5,700	25,700	(24,300)
FUND BALANCE, ENDING	485,364	38,958		163,471	90,471	80,171	85,871	111,571	87,271
Due to General Fund - LOAN	(1,520,000)	(1,020,000)		(1,020,000)	(1,020,000)	(970,000)	(850,000)	(750,000)	(600,000)
As Shown on CAFR	(1,034,636)	(981,042)		(856,529)	(929,529)	(889,829)	(764,129)	(638,429)	(512,729)

NOTE: TIF #3 funds are advanced from the General Fund and Redevelopment Fund. As increment is received, the advance will be paid back.
Balance due to General Fund at 4/30/09 - \$1,020,000

Loan FY 2008/Beg Bal	1,520,000	1,520,000		1,020,000	1,020,000	1,020,000	970,000	850,000	750,000
- Partial Reprmt of loan		(500,000)		0	0	(50,000)	(120,000)	(100,000)	(150,000)
	1,520,000	1,020,000		1,020,000	1,020,000	970,000	850,000	750,000	600,000

Notes**Revenues****3006 Property Tax Increment**

Represents the difference between the 2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Town Center TIF #3 at this time.

Expenses**4101 Prof. Svcs. – Auditing**

Auditing fees associated with the annual audit and preparation of the TIF reports.

4199 Other Services and Charges

This accounts for façade reimbursements for businesses within the TIF boundaries that comply with the ongoing program.

4429 Street Resurfacing

Army Trail at JFK – Water main
Army Trail at JFK - Road

The Village is resurfacing the U-Shaped street area of Mill Road from Lake Street south to Army Trail Road; Army Trail Road east to JFK Blvd; and then JFK Blvd. north from Army Trail Road to Lake Street. The project goes thru TIF#1 and TIF#3 boundaries and these are the expenditures associated with the Water main and Road construction that falls within the TIF #3 Boundaries.



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Narrative

The TIF #4 Fund was established in FY2008 and covers blighted area on Fullerton Avenue. TIF #4 was expected to enter into a redevelopment agreement with a local developer and provide incentives to mitigate poor soils in the area; however with the downturn in the housing market, no agreements are expected in the near future.

The Redevelopment Fund will advance funds as it did with the other existing TIF Districts. As property tax increment revenues are received in the TIF fund, a balance sheet adjustment will be made to increase cash and decrease the due from TIF funds amount in the General and Redevelopment Funds. It is anticipated that the majority of development of this district will come from private funding sources.

TIF #4 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			3,110	@4/30/10
2009-10	43,200	46,000	310	
2010-11	3,200	3,200	310	
2011-12	3,200	3,200	310	
2012-13	3,200	3,200	310	
2013-14	3,200	3,200	310	
2014-15	3,200	3,200	310	
2015-16	3,200	3,200	310	
2016-17	3,200	3,200	310	
2017-18	3,200	3,200	310	
2018-19	3,200	3,200	310	
2019-20	3,200	3,200	310	
2020-21	3,200	3,200	310	
2021-22	3,200	3,200	310	
2022-23	3,200	3,200	310	
2023-24	3,200	3,200	310	
2024-25	3,200	3,200	310	
2025-26	3,200	3,200	310	
2026-27	3,200	3,200	310	
2027-28	3,200	3,200	310	
2028-29	3,200	3,200	310	
2029-30	3,200	3,200	310	
2030-31	3,200	3,200	310	

TIF # 4 - FULLERTON (48)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9948	REVENUES									
	TAXES									
3006	PROPERTY TAX INCREMENT	0	0	0	3,186	3,200	3,200	3,200	3,200	3,200
	INTEREST INCOME									
3510	INVESTMENT INTEREST	0	0	0	1	0	0	0	0	0
	TRANSFERS IN									
3942	TRANSFER FROM REDEVELOPMENT	0	0	0	0	40,000	0	0	0	0
	TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,187</u>	<u>43,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>

9948	EXPENDITURES									
	SERVICES & CHARGES									
4103	PROF SERVICES - LEGAL	0	0	0	0	0	0	0	0	0
4110	TECHNICAL & CONSULTING	0	77	0	0	40,000	0	0	0	0
4199	OTHER SERVICES AND CHARGES	0	0	0	0	6,000	3,200	3,200	3,200	3,200
	SUBTOTAL	<u>0</u>	<u>77</u>	<u>0</u>	<u>0</u>	<u>46,000</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
	TOTAL EXPENDITURES	<u>0</u>	<u>77</u>	<u>0</u>	<u>0</u>	<u>46,000</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>

FUND BALANCE, BEGINNING	0	0		(77)	3,110	310	310	310	310
REV. OVER (UNDER) EXP.	0	(77)	0	3,187	(2,800)	0	0	0	0
FUND BALANCE, ENDING	0	(77)		3,110	310	310	310	310	310
Due to REDEV - LOAN	0	0		0	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
As Shown on CAFR	0	(77)		3,110	(39,690)	(39,690)	(39,690)	(39,690)	(39,690)

NOTE: TIF #4 funds are advanced from the Redevelopment Fund. As increment is received, the advance will be paid back.

Balance due to Redevelopment Fund at 4/30/10 - \$0

Loan FY 2008/Beg Bal	0	0		0	40,000	40,000	40,000	40,000	40,000
- Partial Reprmt of loan	0	0		0	0	0	0	0	0
	<u>0</u>	<u>0</u>		<u>0</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>

Notes

Revenues**3006 Property Tax Increment**

Represents the difference between the 2008 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Fullerton TIF #4 at this time.

Expenditures**4110 Technical & Consulting**

This is for costs associated with the possible demolition of buildings within the TIF#4 boundaries.

4199 Other Services and Charges

This for additional costs associated with the TIF#4.



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POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent board consisting of five members.

POLICE PENSION (70)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-11 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9970	REVENUES							
	INTEREST INCOME							
3510	INVESTMENT INTEREST	950,092	851,574	500,000	700,000	500,000	500,000	500,000
	MISCELLANEOUS							
3875	GAIN SALE OF INVESTMENTS	341,575	(5,928,430)	500,000	3,000,000	500,000	500,000	500,000
3880	EMPLOYEE CONTRIBUTIONS	477,751	498,586	500,000	538,000	538,000	538,000	538,000
3881	EMPLOYER CONTRIBUTIONS	897,659	1,036,250	1,224,000	1,224,000	1,731,400	1,731,400	1,731,400
	SUBTOTAL	1,716,985	(4,393,594)	2,224,000	4,762,000	2,769,400	2,769,400	2,769,400
	TOTAL REVENUES	2,667,077	(3,542,020)	2,724,000	5,462,000	3,269,400	3,269,400	3,269,400
9970	EXPENDITURES							
	PERSONAL SERVICES							
4014	PENSION PAYMENTS	1,738,152	1,919,353	2,001,000	2,000,900	2,087,300	2,149,900	2,214,400
4028	OTHER PENSION PAYMENTS	156,463	46,587	0	0	0	0	0
	SUBTOTAL	1,894,615	1,965,940	2,001,000	2,000,900	2,087,300	2,149,900	2,214,400
	SERVICES & CHARGES							
4101	PROF SVCS.-ACCTNG/AUDITING	3,300	3,300	3,300	3,300	3,300	3,300	3,300
4103	PROF SVCS.-LEGAL	4,375	1,238	2,000	2,000	2,000	2,000	2,000
4107	PROF SVCS.-MEDICAL	6,051	0	0	0	0	0	0
4110	TECH & CONSULT SERVICES	34,522	32,217	33,500	28,000	33,000	33,000	33,000
4163	CONFERENCES	2,427	0	500	1,000	1,000	1,000	1,000
4192	DUES/SUBSCRIPTIONS	1,063	750	1,000	1,000	1,000	1,000	1,000
4199	OTHER SERVICES & CHARGES	5,584	5,980	6,000	6,116	6,200	6,200	6,200
	SUBTOTAL	57,322	43,485	46,300	41,416	46,500	46,500	46,500
	SUPPLIES & MATERIALS							
4201	OFFICE SUPPLIES	0	0	500	100	100	100	100
4299	OTHER OPERATING SUPPLIES	0	0	100	0	100	100	100
	SUBTOTAL	0	0	600	100	200	200	200
	MISCELLANEOUS EXPENSES							
4880	INVESTMENT FEES	31,357	31,971	33,000	33,000	35,000	35,000	35,000
	TRANSFERS OUT							
4901	TRANSFER TO GENERAL FUND	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	TOTAL FOR PENSION FUND	1,985,794	2,043,896	2,083,400	2,077,916	2,171,500	2,234,100	2,298,600
	FUND BALANCE, BEGINNING	29,899,747	30,581,030		24,995,114	28,379,198	29,477,098	30,512,398
	REV. OVER (UNDER) EXP.	681,283	(5,585,916)	640,600	3,384,084	1,097,900	1,035,300	970,800
	FUND BALANCE, ENDING	30,581,030	24,995,114		28,379,198	29,477,098	30,512,398	31,483,198

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4028 Other Pension Payments

An amount has been budgeted to reflect the return of employee contributions when a police officer chooses to leave prior to vesting. This account is also used to record payments to other Police Pension Funds when former Village police officers wish to transfer their creditable service to their new employer.

4101 Professional Services – Accounting/Auditing

This includes the annual actuarial report fees which previously were included in account 4110.

4110 Technical & Consulting Services

This line item includes fees for an Investment Advisor.

4880 Investment Fees

Includes fees for the Manager of the government securities portion of the portfolio (20 basis points).

4901 Transfer to General Fund

Payment to the Village for assuming the duties of tracking individual pension accounts and preparing the pension fund's annual report to the Illinois Department of Insurance.



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MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of state motor fuel tax allotments and federal grants. State law requires Motor Fuel Tax allotments to be used to maintain streets.

MOTOR FUEL TAX FUND (25)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
9925	REVENUES									
	TAXES									
3060	MOTOR FUEL TAX	1,062,851	986,053	1,825,000	945,000	945,000	945,000	945,000	945,000	945,000
	Additional MFT Allocation	0	0	0	0	0	600,000	600,000	0	0
	INTEREST INCOME									
3510	INVESTMENT INTEREST	38,379	15,760	0	1,800	0	0	0	0	0
	MISCELLANEOUS REVENUES									
3805	REIMB.-IDOT TRAFFIC LT. MAINT	0	0	0	0	0	0	0	0	0
3815	REIMB- FULLERTON AVE - DUPAGE CTY	0	214,544	122,500	161,365	0	0	0	0	0
	- ADDISON TWP	0	18,163	26,872	26,872	0	0	0	0	0
3816	REIMB - Addison Rd - Villa Park	0	0	0	0	30,300	0	0	0	0
3862	CONTRIB DEV. - ROW/TRFC	0	50,922	0	0	0	0	0	0	0
3899	MISCELLANEOUS REVENUES	300	300	0	16,695	0	0	0	0	0
	SUBTOTAL	300	283,929	149,372	204,932	30,300	0	0	0	0
	TRANSFER IN									
3910	TRANSFER FROM GENERAL	844,000	400,000	0	0	0	0	0	0	0
3940	TRANSFER FROM CAPITAL PROJECTS	0	144,000	0	0	0	0	0	0	0
3942	TRANSFER FROM REDEV	1,358,000	0	185,000	185,000	100,000	900,000	800,000	0	0
3992	TRANSFER FROM DEBT	0	200,000	0	0	0	0	0	0	0
	SUBTOTAL	2,202,000	744,000	185,000	185,000	100,000	900,000	800,000	0	0
	TOTAL REVENUES	3,303,530	2,029,742	2,159,372	1,336,732	1,075,300	2,445,000	2,345,000	945,000	945,000

9925	EXPENDITURES									
	CAPITAL IMPROVEMENT PROJECTS									
4401	STREET MAINT. PROGRAM	1,720,569	1,404,876	1,746,700	1,500,000	1,060,000	1,200,000	800,000	1,000,000	1,500,000
4414	ADDISON ROAD RESURF	28,824	161,237	727,800	357,000	0	0	548,600	0	0
4415	MILL RD:LAKE - ARMY TRAIL	0	0	70,000	62,000	173,000	43,200	0	0	0
4418	LAKE/SWIFT RD. INTRSCNT+	0	69,395	0	0	0	0	0	0	0
	LAKE ST t - FINAL	0	0	0	0	0	100,000	0	0	0
4420	FLLRTN INTERSEC./SIGNAL**	194,020	(119)	586,700	388,900	0	0	0	0	0
4421	LOMBARD RD. FLLRTN-LAKE**	0	0	0	0	0	0	0	0	0
4424	FLLRTN: ADDISON-VILLA**	318,498	786,646	232,500	0	0	241,800	0	0	0
4425	GRACE ST RESURF	20,489	169,152	24,177	6,100	0	0	0	0	0
4426	RT 53: ARMY TRAIL - LAKE ST	0	0	0	0	0	500,000	500,000	500,000	0
44XX	OAK MEADOWS DR	0	0	0	38,000	0	0	0	0	0
4416	SWIFT ROAD RESURFACE	0	0	0	0	9,000	232,000	590,600	566,000	108,000
	SUBTOTAL	2,282,400	2,591,187	3,387,877	2,352,000	1,242,000	2,317,000	2,439,200	2,066,000	1,608,000
	TOTAL EXPENDITURES	2,282,400	2,591,187	3,387,877	2,352,000	1,242,000	2,317,000	2,439,200	2,066,000	1,608,000
	FUND BALANCE, BEGINNING	835,232	1,856,362		1,294,917	279,649	112,949	240,949	146,749	(974,251)
	REV. OVER (UNDER) EXP.	1,021,130	(561,445)	(1,228,505)	(1,015,268)	(166,700)	128,000	(94,200)	(1,121,000)	(663,000)
	FUND BALANCE, ENDING*	1,856,362	1,294,917		279,649	112,949	240,949	146,749	(974,251)	(1,637,251)

** Federal STP grant for 70% of total cost, expense reflects 30 % charged to Village.

+ 80% - Federal CMAQ grant, 20% paid by Hamilton.

++ ICC (State) grant for 85% of total cost, expense reflects 15 % charged to Village.

MOTOR FUEL TAX FUND

Notes

Revenues

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

3815 Reimbursement – Addison Road – from Villa Park

The Fullerton East Project from Addison Road to Villa Ave contains areas that belong to Villa Park. As the result of an intergovernmental agreement, Villa Park will reimburse the Village for work done on their part of the road.

3942 Transfer from Redevelopment Fund

Transfer of funds to complete high priority street projects.

Expenditures

4401 Street Maintenance Program

Annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$1.06 million annually as funding is available.

4415 Mill Rd – Lake St. to Army Trail

The Village is resurfacing the U-Shaped street area of Mill Road from Lake Street south to Army Trail Road; Army Trail Road east to JFK Blvd; and then JFK Blvd. north from Army Trail Road to Lake Street. The project goes thru TIF#1 and TIF#3 boundaries along with non-TIF areas. These are the expenditures associated with the Road construction that falls outside the TIF #1 and TIF #3 Boundaries.

4416 Swift Road Resurface

This project will resurface Swift Road. This is the preliminary engineering costs.



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COMMUNITY DAYS

Narrative

This fund was established to account for revenues and expenditures of the annual Community Days festival. For over 25 years, Community Days was held at the Village Hall and was previously sponsored by the Community Council of Addison, a local not-for-profit organization. The event was cancelled in 2006 due to the reconstruction of Lake Street. In addition, the Community Council informed the Village that it was disbanding due to a loss of volunteers. In 2006, the Village Board appointed a new Special Events Commission, to work with the Village on reorganizing the festival. The new Community Days festival will feature upgraded entertainment, similar to that offered by neighboring communities. The Village will actively solicit corporate sponsorships to pay for some of these increased costs. The Village's goal will be for the event to be self-funded.

Due to the economic downturn and uncertainty of the timing of the rebound, the board cancelled Community Days in 2009 and in 2010. Discussions will be held in the future to determine the direction of future festivals. The board, however, has maintained the budget in the General Fund Community Relations Department for the weekly Tuesday night events which include music, food and special event nights such as car and motorcycle shows. The Tuesday night events are free to the community (except food and beverage purchases from local vendors) and are well attended.

Fiscal 2011 includes a Circus that the Village will be host to. It is anticipated that local civic organizations will sell tickets with a portion of the proceeds of the tickets going back to the organization that sold the ticket.

COMMUNITY DAYS FUND (26)

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 EST ACT	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
9926	REVENUES							
	INTEREST							
3510	INVESTMENT INCOME	(1,983)	(330)	0	0	0	0	0
	MISCELLANEOUS REVENUES							
3899	CORPORATE SPONSORSHIPS	112,934	20,760	0	0	0	0	0
	BEER/WINE SALES	0	30,205	0	0	0	0	0
	GATE ADMISSIONS	0	14,456	0	0	0	0	0
	FESTIVAL VENDOR FEE	0	11,113	0	0	0	0	0
	CIRCUS REVENUES	0	0	0	0	15,000	0	0
	SUBTOTAL	112,934	76,534	0	0	15,000	0	0
	TRANSFERS IN							
3910	TRANSFER FROM GENERAL FUND	111,000	26,167	0	0	0	0	0
	TOTAL REVENUES	221,951	102,371	0	0	15,000	0	0
9926	EXPENDITURES							
	SERVICES & CHARGES							
4110	TECHNICAL & CONSULTING	102,605	48,630	0	0	0	0	0
4120	PUBLIC RELATIONS	61,051	16,122	0	0	0	0	0
4190	RENTAL-EQUIPMENT	53,491	31,164	0	0	0	0	0
	SUBTOTAL	217,147	95,916	0	0	0	0	0
	SUPPLIES & MATERIALS							
4299	OTHER OPERATING SUPPLIES - Com Da	4,048	6,186	0	0	0	0	0
	OTHER OPERATING SUPPLIES - Circus	0	0	500	450	15,000	0	0
	SUBTOTAL	4,048	6,186	500	450	15,000	0	0
	MISCELLANEOUS EXPENDITURES							
4299	MISCELLANEOUS SUPPLIES	25	0	0	0	0	0	0
	TOTAL EXPENDITURES	221,220	102,102	500	450	15,000	0	0
	FUND BALANCE, BEGINNING	0	731		1,000	550	550	550
	REV. OVER (UNDER) EXP.	731	269	(500)	(450)	0	0	0
	FUND BALANCE, ENDING	731	1,000		550	550	550	550

NOTE: The Community Days Fund was created in the 2007-2008 fiscal year. Community Days was previously budgeted in the Community Relations Dept. Although this fund was created to record the operations of Community Days, it will be used for other Community Events that may be planned.

Notes

Revenues

3899 Miscellaneous Revenues

Circus Revenues

This account tracks the ticket revenues from the Circus.

Expenditures

4299 Other Operating Expenses – Circus

This accounts for the expense associated with the Circus and the payback of a portion of tickets sales back to the organization that sold the ticket.



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DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division
General	1012	Administration
	1021	Cultural Arts Commission
	1022	Historical Commission
	1023	Blood Bank Commission
	1028	Senior Citizen Commission
	1029	Police Commission
	1040	Finance
	1050	Community Relations
	1060	Building & Grounds
	1510	Police
	1520	Henry Hyde Resource Ctr
	2010	Community Development
	2510	Electrical & Forestry
	2520	Street
	2600	General Ledger
Water & Sewer	5010	Water
	5031	Sewer
	5032	Water Pollution Control
Internal Services	9961	Fleet Services
	9962	Information Systems
	9964	Equipment Replacement

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Financial Plan document in understanding these terms, a glossary has been included in the document.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent for individuals, private organizations, other governmental units or other funds.

Accrual Basis - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by the Village staff and Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense.

GLOSSARY OF TERMS

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

GLOSSARY OF TERMS

E.S.D.A. Fund - A special revenue fund established to account for all operations of the Village's Emergency Services and Disaster Agency. This fund was eliminated in FY 1997-98.

Expenditure - Decreases in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure, but reserves funds to be expended.

Financial Plan - A multi-year, long-range, approach to assessing the Village's revenue and expenditure needs which becomes the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance - The excess of assets over liabilities; also known as surplus funds.

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center

HUD – Department of Housing and Urban Development.

Illinois FIRST – The Illinois Fund for Infrastructure, Roads, Schools and Transit. A five-year \$6.3 billion package used to support capital projects throughout the state.

Infrastructure - The physical assets of the Village (streets, water, sewer, and public buildings).

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

GLOSSARY OF TERMS

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case the special project is the burial of power lines on Lake St.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP -Surface Transportation Program – A Federal grant funding source where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

GLOSSARY OF TERMS

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TIF - Acronym for Tax Increment Financing. This type of Financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Working Cash/Capital - The excess of current assets over total current liabilities.