



Village of Addison

DEPARTMENT of COMMUNITY DEVELOPMENT

AS-BUILT / FINAL SURVEY CHECKLIST

Project Name: _____ Date Received: _____

Street Address: _____ Submittal #: 1 2 3 4 5

Contact: _____ Telephone: _____

AS-BUILT / FINAL SURVEY CHECKLIST ITEMS

Satis- factory	N/A	All items below are to be shown as-built	Unsatis- factory
_____	_____	SHOW Foundation dimensions and foundation distances to property lines	_____
_____	_____	SHOW Building cantilevers, service walks, porches, decks, patios, and stoops	_____
_____	_____	SHOW Driveway and apron composition and width at property line and curb	_____
_____	_____	SHOW Public walk, curb and gutter, and depressions for driveways and public walk	_____
_____	_____	SHOW Hydrants, street lights, structure lids, utility pedestals, and existing trees	_____
_____	_____	SHOW Water b-box and sanitary clean out and locations of service taps and lines	_____
_____	_____	SHOW Sump pump and downspout discharge locations and other drainage pipes	_____
_____	_____	SHOW Adjacent buildings, structures, and fences within 50 feet of subject property	_____
_____	_____	PROVIDE Elevations of top of foundation, step(s), brick ledge(s), or siding drop(s)	_____
_____	_____	PROVIDE Garage floor elevation at overhead door and driveway slope	_____
_____	_____	PROVIDE Driveway elevation at back of public walk, any sag, and curb depression	_____
_____	_____	PROVIDE ALL Spot elevations at locations as proposed in site plan	_____
_____	_____	PROVIDE Contour lines at one foot intervals, half foot intervals as necessary	_____
_____	_____	PROVIDE Arrows indicating direction of storm water runoff in swales and yards	_____
_____	_____	PROVIDE Elevations of the service walk, patio, and retaining wall	_____
_____	_____	PROVIDE Adjacent foundation elevations and dirt elevations within 15 feet to show swales	_____
_____	_____	PROVIDE Inlet, catch basin, or manhole rim and invert elevations within 15 feet	_____
_____	_____	PROVIDE Legal description, lot dimensions, bearings, scale, and north arrow	_____
_____	_____	INDICATE Street name(s), right of way width, final PIN, and common address	_____
_____	_____	SHOW ALL Easements and dedications, PROVIDE Legal document for new easements	_____
_____	_____	PROVIDE Site (relative) benchmark and conversion to NAVD88 county datum (absolute)	_____
_____	_____	MUST BE Signed and sealed by a Professional Land Surveyor or Professional Engineer	_____

Comments/Other: _____

Jul-07
KTI

Reviewed By: _____	Date: _____	ACCEPTED
Reviewed By: _____	Date: _____	REJECTED