



# VILLAGE OF ADDISON

## REQUEST FOR PERMISSION TO HOLD A BLOCK PARTY

Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Address: \_\_\_\_\_

Location of Party: \_\_\_\_\_

Date of Party: \_\_\_\_\_ Hours: From: \_\_\_\_\_ To: \_\_\_\_\_

Street(s) To Be Barricaded: \_\_\_\_\_

(Any resident in the area to be barricaded, who is not participating in the event, must be allowed to access his/her residence via the street, and traffic access on the street will be necessary.)

Will alcohol be available? Yes \_\_\_\_\_ No \_\_\_\_\_

(If "yes", please note that serving, or consumption of alcoholic beverages in the public right-of-way is prohibited, and must be restricted to private property areas.)

Will you have music/deejay? Yes \_\_\_\_\_ No \_\_\_\_\_

(If "yes", please be advised that although there is no permit which can be issued which would address music, and if complaints of any type are received, our Police Department is obligated to respond and enforce Village Code.)

**PLEASE NOTE:** You may pick up barricades to block off the entrances of the street(s) at the Public Works Department upon payment of a \$100 deposit, which will be returned to you when you return the barricades in good condition after the event. Please contact Ron Remus in the Public Works Department, at (630) 620-2020, to make arrangements for this.

A signed copy of this form will be mailed to you, which will serve as permission to hold your party. A copy will be submitted to the Police, Public Works and the Fire Department for their information.

WHEN COMPLETED, PLEASE RETURN TO: VILLAGE MANAGER'S OFFICE  
1 FRIENDSHIP PLAZA  
ADDISON, IL 60101

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_